

AGENDA
SEPTEMBER 12, 2017



**AGENDA
LAURENS COUNTY COUNCIL
SEPTEMBER 12, 2017 - 5:30 P.M.
HISTORIC COURTHOUSE – PUBLIC SQUARE**

1. Call to Order
2. Invocation - Councilman Nash
Pledge of Allegiance
3. Approval of Agenda – September 12, 2017
4. Approval of Minutes of Previous Meetings:
 - a) May 23, 2017 - Budget Meeting
 - b) June 13, 2017 - Budget Meeting
 - c) July 18, 2017 - Budget Meeting
 - d) July 25, 2017 - Budget Meeting
 - e) August 22, 2017 - Regular Meeting
5. Old Business:
 - a) Approval – Resolution #2017 - 17 FY18 Capital Lease Purchase
 - b) Request EMS Employee, Matt Pennington, Director
6. New Business:
 - a) First Reading, Ordinance #XXX - Solid Waste Enterprise Fund
 - b) Intergovernmental Government Agreement with Waterloo for Codes Enforcement
 - c) Approval JAG Grant – Sheriff's Office – Lisa Kirk, Finance Director
 - d) Request for Deputy Director compensation adjustment – Greg Lindley, Director
 - e) Request for consideration of amending County Council Policy and Procedures to include attendance requirements and adjustments to compensation – Brenda Stewart
7. Public Comment- Fifteen (15) Minute Period for Public Comment (*Required to sign in prior to the meeting*)
8. County Council Comments
9. Adjournment

MINUTES



MINUTES

LAURENS COUNTY COUNCIL
AUGUST 22, 2017
LAURENS COUNTY COUNCIL
HISTORIC COURTHOUSE – COUNCIL CHAMBERS

ATTENDANCE: COUNCIL MEMBERS PRESENT- County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

COUNCIL MEMBERS ABSENT: Vice Chairman Tollison (work out of state).

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh and Laurens County Attorney, Sandy Cruickshanks.

STAFF ABSENT: None

DEPARTMENT HEADS PRESENT: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Joey Avery, E-911/Communications Director; Greg Lindley, Fire Service Director; Cathy Tucker, Detention Center Administrator; Ann Szpulski, Director County Library; Lisa Kirk, Finance Director; Debi Parker, Human Resources Manager; Don Reynolds, Sheriff and Andy Howard, PRT Director .

PRESS: Billy Dunlap, GoLaurens.com; Vic MacDonald, *The Clinton Chronicle*; Iva Cadmus, WLBG Radio and John Clayton, *The Laurens County Advertiser*.

PUBLIC COMMENT SIGN-UPS – Mrs. Walsh reported that no one had signed up for public comments.

SCHEDULED MEETING AGENDA ITEMS – AUGUST 22, 2017 – 1.) Call to Order; 2.) Invocation – Councilman Tollison; 3.) Pledge of Allegiance; 4.) Approval of Agenda August 22, 2017; 5.) Approval of Minutes August 8, 2017; 6.) Executive Session-Legal Briefing; 7.) Old Business: A.) Public Hearing Ordinance #838 - LOST FY18 Ordinance; a.) Third Reading Ordinance #838 - FY18 LOST Ordinance; B.) Public Hearing Ordinance #835 - FY18 Fire Budget Ordinance; a.) Third and Final Reading Ordinance #835 - FY18 Fire Budget Ordinance; C.) Public Hearing Ordinance #834 - FY18 Budget Ordinance; a.) Third and Final Reading Ordinance #834 – FY 18 Budget Ordinance; 8.) New Business: None; 9.) Public Comment - Fifteen (15) Minute Period for Public Comment; 10.) County Council Comments; 11.) Adjournment.

MEETING NOTIFICATION – The requesting general public and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the meeting to order at 5:30 P.M. and invited all to stand for the Pledge of Allegiance and prayer.

INVOCATION – Councilman Pitts provided the invocation in the absence of Vice Chairman Tollison.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was conducted by all.

APPROVAL OF AGENDA – Chairman Wood called for approval of the August 22, 2017 agenda inclusive of any additions or deletions.

COUNCILMAN NASH made the MOTION to approve the agenda with COUNCILWOMAN ANDERSON SECONDING; VOTE 6-0.

APPROVAL OF MINUTES – COUNCILMAN JONES made the MOTION to approve the minutes from the COUNCILMAN PITTS SECONDING; VOTE 6-0.

EXECUTIVE SESSION - LEGAL BRIEFING – COUNCILMAN PITTS made the MOTION to move into executive session at 5:37 P.M. to hold a legal briefing. COUNCILMAN MCDANIEL SECONDING; VOTE 6-0.

BY CONSENSUS COUNCIL reconvened in open session at 5:45 P.M.

Chairman Wood reported that no action was taken.

OLD BUSINESS:

PUBLIC HEARING ORDINANCE #838 - LOST FY18 ORDINANCE – Chairman Wood opened the public hearing at 5:47 P.M. Having no one wishing to address Ordinance #838, Chairman Wood closed the public hearing at 5:48 P.M.

THIRD READING ORDINANCE #838 - FY18 LOST ORDINANCE – COUNCILWOMAN ANDERSON made the MOTION to approve Ordinance #838 with COUNCILMAN MCDANIEL SECONDING; VOTE 5-1 (COUNCILMAN PITTS in opposition).

PUBLIC HEARING ORDINANCE #835 - FY18 FIRE BUDGET ORDINANCE - Chairman Wood opened the public hearing at 5:50 P.M. Having no one wishing to address Ordinance #835, Chairman Wood closed the public hearing at 5:51 P.M.

THIRD READING ORDINANCE #835 - FY18 FIRE BUDGET ORDINANCE - COUNCILMAN MCDANIEL made the MOTION to approve Ordinance #835 with COUNCILWOMAN ANDERSON SECONDING; VOTE 5-1 (COUNCILMAN PITTS in opposition).

PUBLIC HEARING ORDINANCE #834 - FY18 BUDGET ORDINANCE - Chairman Wood opened the public hearing at 5:53 P.M. Having no one wishing to address Ordinance #834, Chairman Wood closed the public hearing at 5:54 P.M.

THIRD READING ORDINANCE #834 - FY18 BUDGET ORDINANCE – Chairman Wood stated that before he called for a motion, he want to have the County Administrator to give a brief overview of the current standings.

SUMMARY OF EXPENSES NOT INCLUDING FIRE SPTD			
	FY17Budget	FY18Budget	
FUND 110 General Fund Expense	\$22,058,273	\$22,561,423	
FUND 122 Indigent Expense:	\$86,625	\$207,785	FB IS \$995,845 (FY16)
FUND 128 EMS Expense:	\$3,556,431	\$3,520,694	
FUND 129 Victim Assist Expense:	\$176,784	\$179,518	
Total GF:	\$25,878,113	\$26,469,420	
110 Capital Millage	\$1,017,500	\$1,017,000	
210 Solid Waste Enterprise Fund Exp	\$ 2,033,391	\$2,377,769	FB IS \$1,122,215 (FY16)
342 Higher Ed Fund Exp	\$188,375	\$195,768	no millage increase
TOTAL SPENDING:	\$29,117,379	\$30,059,957	

Fund #110 General Fund: The budget had increased 2,28% (\$503,150) large expense increases include:

- State mandated 2% increase in pension funding - \$271,000
- EMD Software - \$80,00 (80% grant funded)
- Coroner Office Pay increase - \$37,500
- IT Department creation - \$75,000
- Health Insurance Increase (3.3%) - \$40,000

Also included in the Fiscal Year budget is a 1.31 % COLA which equates to an approximate \$170,000 impact. There is also a reduction of \$100,000 in the Workman's Comp.

Fund #122 Indigent Care: The budget has been realigned with the enabling ordinance and to mirror actual past practices. What appears as an increase of 140% (\$121,160) is actually a more true representation of our past financial practices with this fund. The indigent care millage was treated as a special revenue fund in the past but it is not. We have changed the ordinance to reduce the millage from two mills to one mill and moved the expenses to the general fund in compliance with our past financial practices. In tax year 2017 this millage is assimilated into the General Fund millage however for the Fiscal year budget it is presented as separate fund so we can transition to the new accounting for fiscal year 2019. Council has taken action to approve all of this transition.

In the past this millage has created excess revenues which were assumed to be applied to the unfunded indigent care expenses of EMS. However, our financial budgeting prior to Fiscal Year 2017 did not reflect his financial practice. As a result of this, Fund #122 has created an internal accounting of approximately \$995,845 in fund balance surplus. We will be presenting a Resolution to County Council to correct his and assimilate this fund balance into our general fund, fund balance. A portion of the fiscal year 2018 expenses is presented as indigent care EMS. This will prevent a surplus from being generate from fund #122 for fiscal year 2018 (also decrease the negative balance accumulated in fund #128.

Fund #128 EMS – This fund has been historically treated as a special revenue fund but it is not. The intent of County Council has been to clearly show that the millage and revenues associated with this fund are directly related to the cost of the service. In reality this is a component of the general fund. In order to present this fund as it has in the past as a separate fund, the fiscal year 2018 budget again has this fund as a separate fund in the budget.

Fund #122 and fund #128 are interconnect with each other and ultimately just a part of the general fund. With the past accounting for these funds, while fund #122 has create3d a surplus fund balance of \$995,845, fund #128 has created a deficit of \$1,267,910. This will be cleaned up in fiscal year 2018. We will present a resolution to County Council to bring these account balances to zero. This will have no new effect on our audited general fund, fund balance.

Fiscal year 2018 this surplus and deficient situation with find #123 and #128 have been eliminated by budgeting for deficit in fund #128 to be funded by the surplus in fund #122.

Fund 129 Victims Assistance Fund: the management of this fund has been moved to the Sheriff's Office with the intention of producing efficiencies in operations to balance this fund. This fund has been running a thirty percent (30% deficit for almost a decade. About five years ago the fund ran out of surplus and began borrowing form the General Fund. The amount of money this fund owed to the General Fund was eliminated in the Fiscal Year 2016 audit. However, the debt owed to the General Fund is expected to reoccur in Fiscal Year 2017 and is budgeted to reoccur again in Fiscal Year 2018.

A copy of the departmental summaries is attached and is to be considered as part of these minutes.

Chairman Wood noted that there are four (4) small tax increases in this budget – one an unfunded mandate from the state.... “We have not taken this budget lightly as we have been working on this for over seven months. I myself am going to vote for it based upon the recommendation of Administrator Caime. There have been a lot of changes with the budget process this year”.

Councilman Pitts said, “I will not support this budget for the following reasons. This Council voted to change the fee in lieu of tax agreement with Greenville County to recoup approximately one million dollars from the Greenville County School District. The ZF bond has been paid off. This county will receive approximately a half a million dollars. This Council just voted to take twenty nine percent of the Local Option Sales Tax and it includes a 1.61% tax increase”.

Councilwoman Anderson said, “I support his budget. The State continues to decrease our funding. We have been fortunate to not have any tax increases in many years. We just cannot continue to do the same thing over and over every year. We continue to maintain services and this is a small step”.

Councilman Jones said, “There have been great efforts during all of these budget session. Some of the things that have really bothered me is that we have gone through process and there have been numbers put out there that just did not add up. I can honestly say that I trust the numbers now. According to my calculations this is a nine hundred forty two thousand dollar increase in expenditures. The tie breakers for me is the special donations line item; the IT staff; and the addition of more staff. Partnerships have not been discussed. We cannot do much about it but I wish we could strike it from the budget”.

COUNCILWOMAN ANDERSON made the MOTION to approve the budget for fiscal year 2017-2018. COUNCILMAN MCDANIEL SECONDDING; VOTE 4-2 (Council Member Jones and Pitts were in opposition). Chairman Wood stated that the motion to approve did not pass as there needs to be five in the affirmative for it to pass.

Councilwoman Anderson said that the three EMS positions and the two IT positions would not be filled until it came back to Council. I would like to think that with this not taking place at this time, that it should be considered in order to pass this budget.

Councilman Jones said, “Several of the alternative options Ive mentioned have never come to the table. It is just a vicious circle. I’ve got to stand firm in not approving those extra positions until I see changes being made”.

COUNCILMAN JONES made a MOTION to amend the budget by striking the special donations and the additional IT appropriations, the additional EMS employees and the state mandate towards the pension plan. The MOTION DIED due to the lack of a second.

COUNCILMAN MCDANIEL made the MOTION to strike the one percent mandate towards pensions using the fund balance. COUNCILWOMAN ANDERSON SECONDDING. VOTE 4-2 (Council Members Jones and Pitts were in opposition).

NEW BUSINESS: None.

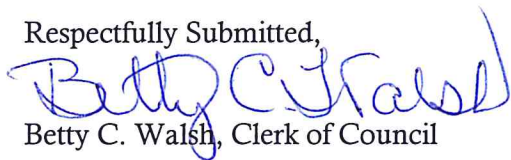
PUBLIC COMMENTS – No one had signed up to address Council.

COUNTY COUNCIL COMMENTS:

- 1.) Councilman Jones thanked Administrator Caime and the staff for all of the work put into the budget this year.
- 2.) Councilman Nash said that he was thankful for the progress of the Thompson Road Fire Station.
- 3.) Councilwoman Anderson thanked those in attendance and for their support.
- 4.) Councilman McDaniel referenced the active shooter training held at the Hickory Tavern School and noted that it was not taken lightly.
- 5.) Councilman Pitts stated that he could respect the democratic process.
- 6.) Chairman Wood stated that there was a lot in the budget that he did not agree with but we had to pass a budget so as to not delay the internal process of the Auditor and Treasurer towards setting a millage.

ADJOURNMENT – BY CONSENSUS, The meeting was adjourned at 6:15 P.M.

Respectfully Submitted,



Betty C. Walsh, Clerk of Council



MINUTES

LAURENS COUNTY COUNCIL JULY 25, 2017 – 6:50 P.M. FISCAL YEAR 2017 / 2018 BUDGET DISCUSSION HISTORIC COURTHOUSE – COUNCIL CHAMBERS

ATTENDANCE: COUNCIL MEMBERS PRESENT- County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel and Ted Nash.

COUNCIL MEMBERS ABSENT: Vice Chairman Tollison (work out of state) and Councilman Pitts (left following Council meeting to attend another meeting).

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Laurens County Finance Director, Lisa Kirk.

STAFF ABSENT: None.

DEPARTMENT HEADS PRESENT: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Greg Lindley, County Fire Director; Joey Avery, E-911/Communications Director; Debi Parker, Human Resources Manager; Billy Wilson, Vehicle Maintenance/Procurement Officer and Nick Nichols, Coroner.

PRESS: Iva Cadmus, WLBG Radio.

SCHEDULED BUDGET AGENDA ITEMS – JULY 25, 2017 – 1.) Call to Order; 2.) Approval of Agenda; 3.) Overview of the Fiscal Year 2017/2018 Draft Budget; 4.) Council Discussion and Review; 5.) Instructions to staff as to information necessary for follow-up meeting; 6.) Scheduling of next budget meeting; 7.) Adjourn.

MEETING NOTIFICATION – The requesting general public, department heads and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the meeting to order at 6:50 P.M.

APPROVAL OF AGENDA – Chairman Wood called for approval of the proposed July 25, 2017 budget agenda, as written, inclusive of any additions or deletions.

There was a CONSENSUS OF COUNCIL; VOTE 5-0.

OVERVIEW OF THE FISCAL YEAR 2017/2018 DRAFT BUDGET – Administrator Caime reported, “This budget is now a balanced budget with revenues coming in at twenty two million, five hundred eighty seven thousand, six hundred fifty four dollars (\$22,587,654) including the six (6) mills, not including capital; expenditures at twenty two million, four hundred ninety nine thousand three hundred dollars (\$22,499,023) and leaving us with an eighty nine thousand dollar (\$89,000) surplus. However there are effects of EMS and Victims Advocate fund that clears the eighty nine thousand dollar (\$89,000) surplus leaving us with the balanced budget. The IT Department is not finalized at this point and not factored in. The EMS fund is broken out as a special revenue fund where we will track it to see how revenues are. The Auditors will not leave it as this but will put it back into the general fund. The Victims Advocate fund, will be taken over by the Sheriff and he states that grant monies should be available”.

Chairman Wood asked for confirmation on the requested salary increases from the following departments:

- County Attorney’s Department – Administrator Caime stated that there were no increases.

- Vehicle Maintenance / Procurement – Administrator Caime replied that the department head will be getting his five year three and a half percent (3.5%) longevity increase. Chairman Wood asked about the seven percent (7%). Administrator Caime replied that is what caused his to go up.
- Fire Service request for upgrading an individual. Administrator Caime stated that it was not in the budget to do so.
- Clerk of Court – Administrator Caime replied no increases were applied.
- Parks, Recreation and Tourism – Administrator Caime noted that Council had approved a temporary position several meetings ago for cutting grass.
- Registration / Elections – Administrator Caime replied no increases applied.
- Special Projects – Administrator Caime explained that this will need to come back to County Council and that one dollar (\$1.00) is in place to hold these projects.
- Finance Department – Chairman Wood stated that it was up thirty percent (30%). Administrator Caime replied that it included the position of payroll that was moved from Human Resources. It will be a wash between the two (2) departments of Finance (increase) and Human Resources (decrease).
- Capital purchases - Chairman Wood asked if the remounts would be paid for out of the capital purchases with the two (2) SUV's with a lease purchase. Administrator Caime replied correct.

Chairman Wood asked if Council had any questions or comments. There were none.

Chairman Wood asked if action needed to be taken on the IT Department at this time. Administrator Caime replied that no action is required at this time now that we have a budget set. But it is the only action that is needed to be undertaken. We do plan to continue working with Mr. Anderson under the current plan we have now until such time we can come back to Council to discuss further.

Chairman Wood asked if there was present funds in the budget to cover the IT expenses. Administrator Caime replied that there is funding in the budget for the two individuals until Council can discuss further.

Chairman Wood asked if the hiring of two (2) new employees and a upgrading the part time clerk was still in the budget for EMS. Administrator Caime replied that there was a request for six (6) – three (3) Paramedics and three (3) EMT's, the current budget has half of this request included. We can look at dropping that down to two (2) if Council wishes to do so. Chairman Wood asked for clarification that four (4) – three (3) EMT's and the Clerk were budgeted in the budget. Administrator Caime replied that that was correct and their budget showed a twenty eight thousand dollar (\$28,000) deficit.

Chairman Wood asked for Administrator Caime to go over the tax increases in this budget. Administrator Caime stated the following: 1.) unfunded mandate for the pension program. The state is actually giving us a credit for half of it and we have created a dummy 5-5/ revenue at one percent (1%); 2.) property tax is capped at 1.31% per CPI and growth of the population of the County plus a .3% towards population growth totaling 1.61%; 3.) Higher Education millage was not approved by Council and is staying at the same millage as it was last year; 4.) The Local Option Sales Tax Credit is built in at twenty nine percent (29%) – eight hundred forty thousand dollars (\$840,000). The Fire Service also does not have any increases with the millage (18.1%) remaining the same as was last year.

Chairman Wood asked for the total taxes in this budget. Administrator Caime replied, “The general fund was a little more than a mill and does not include the one percent (1%) unfunded state mandate. We are using one hundred sixty nine thousand dollars (\$169,000) as an estimate of a mill and my guess would be a total of two (2) mills – one (1) mill unfunded mandate and one (1) mill for the general fund.

Councilman Jones said, “I just want to thank everyone for the time spent on this budget. There have been substantial changes made and I think we are on the right path. However, I cannot support this budget yet. I just don't think we went far enough. We have talked about partnerships as a way of saving money in lowering our workforce and allowing those same employees to make at least three dollars (\$3.00) more an hour. We need to go to Committee with this and consider the options before we go to the people of this County with

taxes. The private sector does not get the CPI increase at government guarantees for the employees. We gave a pay increase last year and I am looking at what potential we have to increase with the five plus years of deficits for us to say we are going to increase our spending levels, we are putting the cart before the horse”.

Councilman Nash noted that it was going to just take time to get the right infrastructure in place for the County for it to really grow like surrounding areas.

Chairman Wood said, “I’ve heard talk about salaries since I’ve been on this Council. I think that the 1.31 is a small start”.

Councilwoman Anderson said, “We all have worked diligently on this budget even to include the state mandates passed down to us. I think we should go ahead and pass the budget with the two (2) mill increase”.

Councilman McDaniel said, “I too thank all for the many hours put into creating this budget. We need to be proactive and progressive in our thinking so we can all say that progress has been made”.

Administrator Caimé noted that he had failed to mention the EMD software that will be eighty percent (80%) reimbursed. This did come with four (4) positions originally and Council did not approve to budget for any new positions this year. The net impact to the budget is approximately fifteen thousand dollars (\$15,000) after the eighty percent (80%) reimbursement. Mr. Avery came to me and asked that he go ahead and start a program this year with the software purchase and incorporate this program with existing staff. I also stand with Mr. Avery in this request.

Mr. Avery approached Council to say that theoretically we have the money to fund the software and training, we just need Council approval to move forward.

Councilman Jones asked for confirmation that Mr. Avery intends to use present staff to have a basic implementation of the system and to use funds from the present radio account. Mr. Avery confirmed and stated that the account should have approximately twenty thousand dollars (\$20,000).

COUNCILWOMAN ANDERSON made the MOTION to approve use of the present radio account funds to fund the fifteen thousand dollars (\$15,000) needed to purchase this software and training. COUNCILMAN JONES SECONDDING; VOTE 5-0.

INSTRUCTIONS TO STAFF AS TO INFORMATION NECESSARY FOR FOLLOW-UP MEETING

SCHEDULING OF NEXT BUDGET MEETING – There was a COUNCIL CONSENSUS that another meeting was not necessary at this time.

Chairman Wood told Council that if they developed any further questions about the budget to present their questions to the staff.

ADJOURN – BY CONSENSUS, the meeting was adjourned at 7:15 P.M.

Respectfully Submitted,

Betty C. Walsh, Laurens County Clerk to Council

The following information was provided as documents for this budget meeting:

FIRE

Fund: 123 and 124 Combined

Fire Department THIS IS A SPECIAL PURPOSE TAX DISTRICT NOT A PART OF GF REVENUES

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	11		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
					FY17 YTD Actual	FY17 Project				
(SPTD) subject to act388										
GENERAL PROPERTY TAXES										
31110 Current Real Property	1,827,347	1,889,834	1,810,466	1,618,291	1,856,009	1,900,000	1,618,291	1,618,291	1,618,291	0%
31120 Delinquent Real Property	150,272	119,287	144,101	128,546	132,685	145,000	128,546	128,546	128,546	0%
31130 Vehicle	323,644	343,488	360,474	307,233	344,382	360,000	307,233	307,233	307,233	0%
31140 FILOT	416,610	331,846	419,821	373,441	540,389	525,000	373,441	373,441	373,441	0%
31151 Prior Year Refunds	(105,057)	(23,880)	(24,511)	(2,450)	(75,577)	(81,000)	(2,450)	(2,450)	(2,450)	0%
	2,612,815	2,660,574	2,710,351	2,425,061	2,797,897	2,849,000	2,425,061	2,425,061	2,425,061	
INTERGOVERNMENTAL REVENUE										
33151	6,415	62	0	0	0	0				
33814 Coop Capital Credit	1,120	1,294	1,420	0	1,222	1,222	1,000	1,000	1,300	####
	7,535	1,356	1,420	0	1,222	1,222	1,000	1,000	1,300	####
TRANSFER IN (OUT)										
39900				246,759	0	(30,000)	0			
39900 Administrative Charge			(30,000)	(30,000)		(30,000)	(35,000)	(35,000)	(35,000)	17%
	0	0	(30,000)	216,759	0	(30,000)	(35,000)	(35,000)	(35,000)	
MISCELLANEOUS REVENUE										
37000		25	0	0	0	0	0			
37002	264,120	0	3,470	0	0	0	0			
37800 Prior Year Fund Balance???	0	0	0	140,000	0	0	0			
	264,120	25	3,470	140,000	0	0	0	0	0	
TOTAL REVENUES	2,884,470	2,661,955	2,685,241	2,781,820	2,799,109	2,820,222	2,391,061	2,391,061	2,391,361	-14%

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	11		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
					FY17 YTD Actual	FY17 Project				
11000 Salaries	423,381	449,684	461,732	468,133	423,470	461,967	467,748	467,748	467,748	0% note 1
11010 Part-time Salaries	74,678	52,321	49,277	51,776	40,261	43,821	71,137	51,000	51,000	-1% note P
13000 Overtime	26,365	25,641	28,644	21,000	26,164	26,543	21,000	21,000	21,000	0%
14000 Holiday Pay	9,336	9,419	9,419	9,500	9,419	10,275	9,624	9,624	9,624	1%
21000 Health Insurance	66,426	82,047	101,550	55,011	103,127	112,502	106,528	106,528	106,528	64%
21020 Health Insurance Subsidy				0	33,753	36,822	10,325	10,325	10,325	#### note 4
21050 Cell Phone Reimbursement	421	421	422	0	82	89	420	420	420	####

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
21051 Education Credit	18,891	20,336	24,152	27,050	21,374	23,317	27,000	27,000	27,000	0%
22000 FICA	39,743	39,122	39,775	38,396	37,859	41,301	44,219	44,219	44,219	15%
23000 Retirement	65,059	71,179	72,287	68,961	70,129	76,504	90,853	90,853	90,853	32%
26000 Worker's Comp	98,336	66,025	71,721	71,693	67,551	67,551	70,000	70,000	70,000	-2%
						0				####
27000 Advanced Drug Testing	391	468	475	2,000	775	845	3,000	1,000	1,000	-50%
Adminstrative Charge										####
30000 Prof Services	0	0	263	21,468	18,770	20,476	19,000	19,000	19,000	-11%
33065 Physician and Med Services	11,364	125	7,459	32,000	17,605	19,205	32,000	32,000	32,000	0%
43012 Building Maintenance	0	0	9,544	30,000	25,281	27,580	30,000	30,000	30,000	0%
43030 Equipment Maintenance	20,026	66,756	19,046	29,400	21,707	23,680	29,800	29,000	29,000	-1%
43031 Copier Lease	0	3,512	6,037	4,400	4,756	5,188	5,000	4,400	5,200	18%
43031 Eq Maint Reimb by Ins	9,054	2,767	0	0	3,180	3,469	0	0	0	####
43050 Maintenance Contracts	1,921	394	695	1,300	558	609	1,300	1,300	1,300	0%
43090 Vehicle Maintenance	8,034	5,638	9,385	6,300	6,185	6,747	6,300	6,300	6,300	0%
44010 Rentals/Leases	5,083	4,967	4,060	4,500	4,610	5,029	4,500	4,500	4,500	0%
53010 Cell Phone	0	0	0	0	0	0	7,300	7,300	7,300	#### note 2
53090 Telephone	16,860	16,360	19,610	18,800	14,664	15,998	11,500	11,500	16,000	-15% note 2
56050 Memberships/Dues	339	349	299	600	124	135	600	600	600	0%
57080 Training	9,807	10,151	5,944	8,500	3,484	3,800	8,500	8,500	8,500	0%
57092 Travel	6,098	5,431	7,944	5,200	3,092	3,373	5,200	5,200	5,200	0%
52050 Insurance - Veh/tort	106,418	122,222	124,217	130,000	126,446	137,941	130,000	130,000	138,000	6%
56010 Clinton Fire Contract	283,940	283,940	283,940	289,278	289,278	289,278	290,703	289,278	289,278	0%
56012 Fountain Inn Fire Contract	205,494	205,494	233,125	215,768	89,503	215,768	215,768	215,768	215,768	0%
56014 Rural Fire Dist	190,237	144,495	113,768	132,670	99,503	108,548	132,745	132,745	132,745	0%
61025 Building Maintenance	4,694	5,354	858	5,300	1,229	1,341	3,000	3,000	3,000	-43%
61040 Computer Supplies			1,437			0			0	####
61522 Fire Prevention Supply	3,284	3,193	1,178	3,000	1,552	1,693	3,000	3,000	3,000	0%
61523 First Responders	66	415	0	200	52	57	200	200	200	0%
61540 Janitorial	847	445	955	1,300	380	415	1,200	1,200	1,200	-8%
61700 Office Supplies	3,068	2,914	2,424	3,050	2,185	2,384	3,050	3,000	3,000	-2%
61800 Postage	33	534	195	450	503	549	450	450	450	0%
61850 Uniforms	7,336	7,813	6,132	7,700	4,581	4,997	7,700	7,700	7,700	0%
61900 Vehicle Supplies	68,359	89,651	64,618	78,000	79,796	87,050	60,000	60,000	60,000	-23%
61910 Vehicle Fuel	120,566	101,761	63,025	95,000	57,336	62,548	83,000	83,000	83,000	-13%
64000 Books and Publications	2,137	2,166	316	1,600	1,891	2,063	1,600	1,600	1,600	0%
62000 Utilities	19,764	20,323	17,429	21,000	13,129	14,323	21,000	21,000	21,000	0%
62025 Rural Utilities	136,497	131,743	119,150	120,000	105,341	114,918	115,000	115,000	115,000	-4%
74170 Machines/Equipment	585,036	25,832	23,878	11,950	6,939	7,570	13,000	13,000	13,000	9%
74200 Vehicles/Apparatus			106,461	40,000	46,326	50,538				0
74300 Office Furniture	149	133				0	100	100	100	####
74315 BB&T Lease		153,000	224,070	363,437	0	0	153,000	153,000	153,000	-58% note 3
74555 Firefighting Equipment	190,845	351,786	0	244,294	178,336	194,548	244,760	245,000	245,000	0%

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
Thompson Road Startup					0	0	120,000	120,000	120,000	####
80015 Audit & Bank Charges	4,200	4,200	4,200	4,200	0	0	4,200	4,200	4,200	0%
80040 Contingency	18,158	31,070	10,082	28,926	4,934	5,383	25,000	25,000	25,000	-14%
80051 Grant Expenditure	41,061					0				####
80029 Interest Expense	0	0	0	36,322	0	0	0	0	0	-100%
80083 Tax Rebates to Volunteers debt service	8,596	6,725	7,068	8,000	4,062	4,432	8,000	8,000	8,000	0%
	153,000									
Subtotal Salaries	533,481	537,265	548,072	550,409	499,314	544,706	569,509	549,372	549,372	0%
Subtotal Benefits	288,875	279,130	309,908	271,111	333,876	358,087	349,049	349,049	349,049	29%
Subtotal Operating	2,242,762	1,812,125	1,499,285	2,005,913	1,238,094	1,442,479	1,800,476	1,795,841	1,809,141	-10%
TOTAL EXPENSES	3,065,118	2,628,520	2,357,266	2,827,433	2,071,283	2,345,272	2,719,034	2,694,262	2,707,562	-4%
Reserves - Fund Balance	(180,648)	33,435	327,975	(45,613)	727,826	474,950	(327,973)	(303,201)	(316,201)	593%
FUND BALANCE	746,192	779,629	954,604	908,991		1,429,554	1,101,581	1,126,353	1,113,353	22%
FUND BALANCE %	24%	30%	40%	32%	0%	61%	41%	42%	41%	28%

Enabling legislation: annual appropriation (millage) subject to 388 cap millage cap NOT applied FY18
note 1: dept requests pay increase for one position
note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
note 2: tele audit
note 3: this is a portion of the annual lease payment until FY20 see fund 134 also
note 4: these are legacy programs not available to new hires after 7/1/17.

Fund 134: - Fire Capital "Reserve" (Rolling Capital Fund)
Department: 529 Fire Department THIS IS FOR FIRE SPTD CAPITAL AND CAPITAL BOND
 1.9 mills (SPTD)

REVENUES		11								
		FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18	FY18	
Description		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	FY18 Final
1.9 mills										
GENERAL PROPERTY TAXES - 134-311										
31110	Current Real Property	191,823	198,409	190,141	0	194,915	224,915	169,874	169,874	169,874
31120	Delinquent Real Property	15,356	12,516	15,060	0	13,928	23,428	13,455	13,455	13,455
31130	Vehicle	33,957	36,008	37,768	0	36,139	49,239	33,742	33,742	33,742
31140	FILOT	38,983	35,247	44,582	0	57,366	58,766	39,830	39,830	39,830
31151	Prior Year Refunds	(10,013)	(2,507)	(2,575)	0	(7,970)	(2,976)	(2,301)	(2,301)	(2,301)
TOTAL REVENUE		270,106	279,673	284,976	0	294,378	353,372	254,600	254,600	254,600

EXPENSES		10								
		FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18	FY18	
Description		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	FY18 Final
80029	Capital Outlay	41,334			0					
	800 Mz Radio Reprogramming							1,500	1,500	1,500
	Debt Principle	185,378	193,533	219,059			224,000	247,000	247,000	247,000 note 3
800	Debt Interest	61,381	53,226	27,700	0	15,230	15,230			
TOTAL EXPENDITURES		288,093	246,759	246,759	0	15,230	239,230	248,500	248,500	248,500
Revenues Minus Expenses		(17,987)	32,914	38,217	0	279,148	114,142	6,100	6,100	6,100
134 Fund Balance		527,000	559,914	598,131	0	712,273	718,373	718,373	718,373	718,373

note 3: this is a portion of the annual lease payment until FY20

Enabling legislation annual appropriation (millage) not subject to act388

GENERAL FUND

110 General Fund Revenue Summary

		11								
		FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY 2018	FY 2018	
Dept/Agency Number & Name		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	FY18 Final
GENERAL PROPERTY TAXES - 110-311										
31110-31110	Current Real Property	6,008,379	6,727,603	6,851,143	6,829,730	6,686,732	6,850,000	6,939,689	6,939,689	6,939,689
	Indigent Care Mil (will be added to above after FY18)									
	State PEBA 1% Unfunded mandate							139,000	139,000	139,000
	State PEBA 1% Credit							131,574	131,574	131,574
31110-31111	LOST Credit-Real	1,762,550	1,412,617	1,271,863	1,434,061	1,556,481	1,556,481	1,556,481	1,556,481	1,556,481
31120-31120	Delinquent Real Property	503,456	387,990	527,787	393,880	453,758	453,758	453,758	453,758	453,758
31120-31121	LOST Credit-Delinquent	152,564	120,676	106,716	122,508	101,844	101,844	124,480	124,480	124,480
31130-31130	Vehicle	1,060,349	1,180,727	1,323,178	1,198,651	1,299,533	1,417,672	1,317,949	1,317,949	1,317,949
31130-31131	LOST Credit-Vehicle	296,002	287,028	254,130	291,385	221,935	242,111	296,076	296,076	296,076
31140-31140	FILOT	1,678,426	1,276,447	1,656,563	1,650,000	2,011,457	2,100,000	2,400,000	2,400,000	2,400,000
31140-31141	LOST Credit-FILOT	28,125	14,394	10,887	14,613	0	0	14,613	14,613	14,613
31150-31151	Prior Year Refunds	(489,569)	(80,374)	(52,357)	(81,594)	(227,856)	(227,856)	(82,908)	(82,908)	(82,908)
	Subtotals:	11,000,282	11,327,108	11,949,910	11,853,234	12,103,884	12,494,010	13,290,713	13,290,713	13,290,713
Designated Tax Revenues										
31300-31301	Local Option - 29% Opera	0	842,923	841,891	875,000	719,383	784,781	840,000	840,000	840,000
	Subtotals:	0	842,923	841,891	875,000	719,383	784,781	840,000	840,000	840,000
Total Tax Revenue:		11,000,282	12,170,031	12,791,801	12,728,234	12,823,267	13,278,792	14,130,713	14,130,713	14,130,713

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	11 FY17 YTD	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	
LICENSES & PERMITS - 110-320									
32100-32110 Utility Franchise Fee	148,879	205,576	194,991	210,000	99,159	108,173	210,000	210,000	210,000
32200-32210 Building Permits	238,286	132,950	260,191	223,327	203,194	221,666	220,000	220,000	220,000
32200-32211 Mobile Home Licenses (SI	2,180	1,635	5,290	4,619	3,000	3,273	3,000	3,000	3,000
32200-32212 Mobile Home Permits (Ins	43,920	44,160	44,650	48,075	53,982	58,889	55,000	55,000	55,000
32200-32213 Septic Tank Fee	810	885	200	500	0	0	200	200	200
32200-32214 Misc. Inspection Fees	221			600	0	0	200	200	200
32200-32215 Demolition Payments		3,651		750	50	0	200	200	200
Subtotals:	434,296	389,057	505,322	487,871	359,385	392,002	488,600	488,600	488,600
INTERGOVERNMENTAL REVENUE - 110-330									
33200-34115 Federal Funds - Vehicle		11,470	16,484	11,500	11,047	11,500	12,000	12,000	12,000
33300-33310 National Forest Fund	22,567	734	8,263	650	20	650	700	700	700
33500-33511 Accommodations Tax	80,806	75,291	90,747	75,000	30,917	75,000	75,000	75,000	75,000
33500-33515 DSS Reimburs.	31,284	61,704	42,604	60,000	0	60,000	60,000	60,000	60,000
33500-33517 Environmental Control Penalty		21,112	17,850	22,000	4,204	22,000	22,000	22,000	22,000
33500-33519 Local Government Fund	2,458,307	2,472,803	2,467,147	2,640,843	1,959,724	2,640,843	2,633,655	2,633,655	2,633,655
33500-33521 Merchants' Inventory	40,841	40,841	40,841	41,000	40,841	41,000	41,000	41,000	41,000
33500-33523 Registration Board	43,141	67,781	79,363	65,000	59,334	60,000	65,000	65,000	65,000
33500-33524 Library Salary Supplemen	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
33500-33525 Veterans Svc Officer	37,484	38,887	38,552	39,000	44,960	45,000	46,500	46,500	46,500
33500-33530 DHEC	9,055								-

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	11 FY17 YTD	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	
33502-33512 Child Support-Clerk of Co	194,588	167,810	103,614	170,000	120,532	131,489	130,000	130,000	130,000
33502-33514 Clerk of Court-Incentive F	0	10,920	34,077	11,500	10,807	11,789	11,500	11,500	11,500
33505-33531 CMRS Reimbursement	160,851	130,120	98,484	130,000	88,521	130,000	139,000	139,000	139,000
33600-33115 SCDOT- Contingency Funds					100,000	100,000			-
33600-33603 LEMPG Grant	69,817	70,111		70,000	21,810	70,000	60,661	60,661	60,661
33600-33605 State EMA Funding		1,160	43,311		0				-
33800-33810 1% Received	67,959	39,793		40,000	44,261	45,000	44,000	44,000	44,000
33800-33811 Laurens/Clinton Commun Ord 625 Transfer	71,407	53,555	71,406	65,000	41,654	71,400	71,400	71,400	71,400
33800-33813 Lrns/Clinton/Cr Hill Magis	1,658	2,421	2,500	2,500	1,875	2,500	2,500	2,500	2,500
33800-33814 Coop Capital Credit Distr.	4,477	5,133	5,967	5,900	4,730	5,000	5,500	5,500	5,500
33800-33817 Municipal Inmate Housing	2,420	0	13,900	500	4,760	5,193	5,200	5,200	5,200
33800-88010 Municipal Government Ek	3,715								
34202-34221 E 911 State Reimburseme	0	106,655	6,617	483,660	434,306	434,306	20,800		
EMD Software and training							\$ 62,400	\$ 62,400	\$ -
EMD software/training grant							\$ 8,800	\$ 8,800	\$ 8,800
Cable trays/consales grant							\$ 12,000	\$ 12,000	\$ 12,000
42009-33108 PREA Grant - Detention C-	11,287								
42024-80054 Citizen Corp Grant	12,000								
42020-33110 BJA Grant	21,604	22,384	20,655	23,000		23,000	23,000	23,000	\$ 23,000
42021-33112 SCAAP Grant Funds	0	1,388	1,224	1,500		1,300	1,300	1,300	\$ 1,300
42022-33113 DOJ - Bullet Proof Vest G1	8,935	666	3,279	18,000	2,467	5,000	18,000	18,000	\$ 18,000
42023-80059 FEMA Grant			38,429	22,500		22,500	30,000	30,000	\$ 30,000
42112-33114 State Reimb - Body Worn Cam					29,400	29,400	30,000	30,000	\$ 30,000
43204-33539 PRT - LWCF Grant		46,897	3,103						
45001-33701 PARD Grant Reimbursements		19,095	96,339	15,500		15,500			
33350-33817 Detention Ctr - SS Inmate Reimb Airport Project Reimbursement			11,800	10,500		0	12,000	12,000	12,000
42010-33529 State Drug Revenue	27,997	6,911	116,521	10,000	8,500	10,000			
42011-33210 Federal Drug Revenue	0	6,371	0	6,500	0	0			
42014-33513 Child Support-Sheriff	9,818	29,863	7,277	15,000	4,818	6,500			
Subtotals:	3,437,018	3,556,876	3,525,354	4,101,553	3,114,488	4,120,871	3,688,916	3,668,116	3,605,716

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	11	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	FY17 YTD Actual	Project	Request	Recc	
CHARGES FOR SERVICES - 110-340									
33501-33536 Recorder of Deeds Revenue	10,165	12,820	8,983	12,000	8,438	12,000	12,000	12,000	12,000
34100-34110 Collection of City Taxes	34,537	29,948	35,047	35,000	34,208	35,000	35,000	35,000	35,000
34100-34111 Probate Fees	113,791	108,917	105,048	110,000	80,764	96,917	108,000	108,000	108,000
34100-34113 Treasurer's Costs	151,098	152,807	334,836	350,000	295,182	322,017			-
34100-34114 Treasurer Other Income	1,544	1,413	973	1,500	1,219	1,330	1,000	1,000	1,000
34100-34118 Treasurer - Convenience Fees		2,327	1,217	2,200	2,234	2,437	2,200	2,200	2,500
34100-34215 FOIA Request Fees					220	240	250	250	250
34161-34221 Copier Fees - Assessor	1,233	1,554	541	1,000	708	772	800	800	800
34102-34222 Temp Tags - Auditor	2,420	2,215	2,165	2,300	2,035	2,220	2,000	2,000	2,300
34100-34115 Vehicle Road Fee (\$15.00)	888,905	899,487	907,311	900,000	844,978	921,794	925,000	925,000	925,000
34100-34117 Decal Fee	26,005	32,295	52,134	45,000	47,400	51,709			
34202-34211 E-911 - Wireless	123,323	121,304	120,753	115,624	135,883	148,236	148,000	148,000	148,000
34202-34212 E-911 - Wired	171,987	196,260	148,065	205,000	133,707	145,862	155,000	155,000	155,000
34202-34213 E-911 - CLEC	103,348	61,936	65,533	50,000	44,214	48,233	65,000	65,000	65,000
34202-34220 E-911 - FOIA Fees	0	0	0	0	60	66	100	100	100
34202-34220 E-911 CMRS 911 Funding			63,986			0			
34202-34230 E-911 Map Sale Revenue	800	2,975	2,454	3,000	1,600	1,745	2,400	2,400	2,400
34202-34231 E-911 Road Sign Revenue			300		461	503	225	225	225
34203-34233 Building Insp - Code Book			115		3	100	100	100	100
34206-34216 Detention Ctr Commissary	93,713	45,505	51,746	47,000	49,116	53,581			
34206-34218 Detention Ctr Phone Comm	50,519	56,709	37,326	57,000	39,607	43,208			
34300-34310 Road & Bridge Fees and S	1,090	731		750					
34800-34811 Mag. Fines & Fees	147,376	565,635	493,014	565,000	469,027	511,666	595,000	595,000	595,000
34800-34850 Worthless Check Prograrr	3,444								-
34800-34855 Traffic Safety Program Fe	573	370	536	500	(12)	500	500	500	500
34801-34810 Clerk of Court Fines & Fet	749,521	409,431	237,276	450,000	506,818	552,892	550,000	550,000	550,000
42000-11500 Gray Court Supp/Sheriff	46,858	63,156	61,106	65,000	45,575	60,767	65,000	65,000	65,000
42000-11510 Hospital Deputies	58,450								-
42000-11511 Reimburse Sheriff Salarie	27,570	14,558	12,322	20,000	11,647	12,706	13,000	13,000	13,000
42000-34112 School District 55 SRO M	195,030	245,688	225,080	265,688	220,815	294,420	295,000	295,000	295,000
42000-34214 Sheriff Fees	2,965	11,293	5,788	5,000	6,292	6,864	7,000	7,000	7,000
42000-34223 Detention Center Resitution		63	216	100	104	156	200	200	200
42000-80047 Stolen Property Reimburs	0	0	0	0	192	209	250	250	250
42025-34816 Sex Offender Reg. Fees	6,600	23,810	19,550	13,000	11,600	12,655			
42000-34215 Scrap Metal Fees	3,540	1,890	2,450	2,500	940	1,025			
42115-34825 Project Lifesaver		4,640			50	75			
Subtotals:	3,016,405	3,069,737	2,995,933	3,324,212	2,995,085	3,329,906	2,971,025	2,971,025	2,971,625

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	11	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	FY17 YTD Actual	Project	Request	Recc	
INVESTMENT EARNINGS - 110-361									
36110-36110 Interest Earned	28,683	35,159	45,331	35,000	51,313	55,978	60,000	60,000	60,000
Subtotals:	28,683	35,159	45,331	35,000	51,313	55,978	60,000	60,000	60,000
RENTAL OF COUNTY PROPERTY - 110-363									
36300-36300 Building Rental	6,000	6,100	6,000	6,000	5,750	6,000	6,000	6,000	6,000
36300-36320 County Park Rental Fee	186	164	300	300	0	0	0	0	-
36310-36300 Library Rental - Workforce		3,750	9,000	9,000	8,250	9,000	9,000	9,000	9,000
Subtotals:	6,186	10,014	15,000	15,300	14,000	15,000	15,000	15,000	15,000
CONTRIBUTIONS/DONATIONS FROM PRIVATE SOURCES - 110-364									
42000-36414 Unrestricted Private Dona	50	2,500	(325)	2,500	8,818	10,000	1,000	1,000	1,000
42000-36415 Restricted Donation - She	2,500	7,000	572	2,500	2,060	2,500			
42000-36416 Restricted Donation - Det Ctr		3,295	200	1,200	1,550	1,800			
42015-36400 Dare/Explorer Revenue			250	250	1,276	250			
Subtotals:	2,550	12,795	447	6,450	13,704	14,550	1,000	1,000	1,000
MISCELLANEOUS REVENUE									
37000-37000 Miscellaneous Revenue	58,570	48,454	123,061	50,000	(18,540)	0	50,000	50,000	50,000
37000-37003 Misc Revenue - LCDC Reimb			30,000						
37000-37005 Misc Revenue - COC special proj					10,000	10,000			
37000-37002 Insurance Proceeds	29,682	15,291	34,147		93,762	93,762			
Subtotals:	88,252	63,745	187,208	50,000	85,222	103,762	50,000	50,000	50,000
OTHER FINANCING SOURCES - 110-390									

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	11 FY17 YTD	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	
39000-39110 Fire Fund OH Reimbursement			30,000	30,000	30,000	30,000	35,000	35,000	35,000
80000-85000 Transfers Out - Detention Ctr			(51,467)						
43000-49110 Transfers Out - C Fund	(1,198,906)	0	0	30,000	30,000	30,000	35,000	35,000	35,000
Subtotals:	(1,198,906)	0	(21,467)	30,000	30,000	30,000	35,000	35,000	35,000
PROCEEDS OF GEN FIXED ASSET DISPOSITIONS - 392									
39210-39210 Sale of General Fixed Ass	3,706	0	63,706		12,310		30,000	30,000	30,000
39210-39211 Sale Land Proceeds	7,920	801	5,292	5,000		10,000			
Subtotals:	11,626	801	68,998	5,000	12,310	10,000	30,000	30,000	30,000
GENERAL LONG TERM DEBT ISSUED - 393									
MOVED TO CAPITAL SEE 555 NO LONGER COMINGLED									
TOTAL REVENUES:	16,826,392	19,308,215	20,113,927	20,783,620	19,498,774	21,350,860	21,470,254	21,449,454	21,387,654
BUDGETED/ACTUAL DEFICIT:	(2,294,723)	(1,811,231)	(757,525)	(505,758)	1,098,935	319,418	(2,445,579)	(942,444)	(1,111,369)
Deficit Reduction (for prior year deficit) NOTE: NOT PROPERLY ALLOCATED PRIOR TO FY17 (USED AS CURRENT YEAR REVS)									
31160-31160 Defecit Reduction (6 mills	1,070,354	1,109,644	1,140,831	1,110,000	1,150,397	1,200,000	1,200,000	1,200,000	1,200,000
NET REVENUES	17,896,746	20,417,859	21,254,758	21,893,620	20,649,171	22,550,860	22,670,254	22,649,454	22,587,654
(FB TRANS B4 IMPACTS OF "OTHER FUNDS")	(2,294,723)	(1,811,231)	(757,525)	(505,758)	1,098,935	319,418	(1,245,579)	257,556	88,631
Other "Funds" Deficit/Surplus (components of GF but treated as separate prior to FY18)									
Fund 122 MIAP	100,732	106,667	113,963	108,836	135,320	121,599	(0)	(0)	(0)
Fund 128 EMS	(59,910)	(14,147)	148,607	(99,070)	446,411	405,913	(360,653)	(19,234)	(22,684)
Fund 129 Vict Assist	(48,392)	(103,959)	(205,071)	(56,734)	0	(113,951)	(64,781)	(64,781)	(64,781)
Fund 210 Solid Waste	157,614	99,911	58,771						
NET "OTHER FUNDS"	150,044	88,472	116,270	(46,968)	581,731	413,561	(425,434)	(84,015)	(87,465)
NET GF REV-EXP (FB TRANSFER)	(2,294,723)	(1,811,231)	(757,525)	(505,758)	1,098,935	319,418	(1,671,013)	173,541	1,165

110 General Fund Expenditure Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY 2018	FY 2018	FY18 Final
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	
512 Administration	350,470	302,495	317,924	321,145	309,638	333,513	247,668	217,418	217,418
512.5 County Attorney	127,209	123,233	123,149	128,181	111,241	121,109	174,962	172,752	173,352
548 Risk Mgt (SPEC PRJ MGR)	41,679	39,091	1,243	46,700	1,040	1,134	78,602	78,602	0
513 Airport	76,113	58,041	60,089	99,774	49,494	84,679	106,242	105,117	105,117
514 Assessor	363,916	357,347	359,683	382,232	327,803	357,603	580,890	572,390	573,390
515 Auditor	439,634	408,778	391,050	554,526	387,158	421,967	423,282	406,416	406,416
516 Buildings/Grounds	752,213	747,553	793,854	782,702	779,189	855,450	972,267	952,826	971,826
517 Clemson Extension	34,401	34,491	33,789	34,800	31,310	33,848	33,600	33,000	33,000
518 Clerk of Court	683,816	628,385	611,626	653,943	549,814	604,155	907,889	874,342	874,342
519 Communications	836,566	825,263	830,101	892,491	774,358	844,754	1,336,602	1,162,228	1,162,928
520 Contingency	50,044	127,461	113,186	125,000	8,420	125,000	125,000	125,000	125,000
521 Coroner	142,575	146,180	133,929	161,268	148,024	161,367	260,294	197,173	221,197
522 County Council	108,206	101,683	100,163	107,269	89,623	97,483	205,249	204,508	204,508
523 Detention Center	3,008,679	3,069,396	3,057,132	3,120,449	2,677,597	2,922,438	4,161,563	4,092,798	4,096,798
524 E 9-1-1	422,167	450,555	522,740	428,853	337,807	368,517	730,176	703,626	661,226
526 Emergency Management	120,551	81,869	75,628	159,935	64,460	70,320	198,311	149,411	149,411
527 Finance Department	161,671	164,823	173,717	188,955	179,053	191,916	405,621	405,621	362,341
531 Health Department	13,818	12,939	16,610	12,750	12,615	12,984	12,750	12,750	12,750
532 Inspection/Permits	306,511	345,906	362,946	385,188	297,239	324,261	542,354	517,618	517,618
533 Library	658,463	634,729	654,390	679,662	601,003	646,003	885,922	832,850	832,850
534 Magistrate	436,557	447,620	464,862	454,465	369,978	401,480	605,083	587,986	593,666
535 Parks/Recreation/Tourism	145,865	281,790	158,439	217,405	173,058	188,791	273,992	261,292	261,292
536 Human Resources	117,670	123,291	127,292	133,913	111,384	121,509	157,974	153,124	153,124
537 Planning			16,100		3,044	11,087	19,000	19,000	19,000
538 Probate Judge	232,377	249,793	256,297	272,512	232,432	253,563	408,571	402,776	408,571
539 Public Works	123,196	141,281	165,768	149,961	127,210	138,775	214,183	213,533	213,533
540 Registration/Elections	215,579	226,486	280,659	207,418	198,938	211,412	310,702	309,182	309,182
541 Roads/Bridges		703,639	692,671	782,011	562,673	634,060	1,042,073	1,022,073	1,022,073
542 Sheriff	4,110,178	3,940,642	3,874,770	3,979,675	2,439,918	3,659,877	6,136,044	5,323,434	5,333,434
543 Social Services	70,281	76,678	73,494	69,650	63,589	69,370	77,510	69,950	69,950
544 Treasurer	373,032	416,596	426,170	386,633	367,164	400,543	371,331	370,066	370,066
545 Veterans Affairs	135,477	127,866	129,582	140,277	116,522	127,115	225,010	188,117	188,317
546 Purchasing/Veh Maint	71,811	69,352	70,229	71,181	62,107	67,753	101,997	101,997	101,997
551 Insurance and Benefits	4,652,950	5,214,497	5,256,071	5,404,612	5,330,996	5,661,286	1,048,207	1,048,207	1,048,207
561 Miscellaneous	108,300	107,772	107,261	107,600	104,939	107,325	108,150	107,350	107,350
562 Local Gov Assistance	355,795	355,581	355,585	355,798	355,799	355,798	382,061	355,861	355,861
563 Special Appropriations	52,200	53,350	42,200	43,200	43,200	43,200	44,700	41,500	41,500
578 IT						124,853	200,409	200,409	200,409
TOTAL EXPENDITURES	19,899,970	21,196,452	21,214,299	22,058,273	18,399,838	21,031,442	23,915,833	22,391,898	22,499,023

EMS

Department 525 Emergency Medical Services

REVENUES

Description	FY 2014	FY 2015	FY 2016	FY 2017	11 FY17 YTD	FY17	FY18	FY18 Recc	FY18 Final	Incr 17-18
	Actual	Actual	Actual	Budget	Actual	Project	Request			
GENERAL PROPERTY TAXES - 128-311										
31110 Current Real Property	694,016	765,249	784,571	803,886	762,974	804,000	816,864	816,864	816,864	2%
31111 LOST Credit-Real	203,245	165,361	145,592	175,000	177,599	175,000	177,800	177,800	177,800	2%
31112 Homestead				0	0	0	-	-	-	####
31120 Delinquent Real Property	57,117	45,888	58,010	44,757	51,864	50,000	50,800	50,800	50,800	14%
31121 LOST Credit-Delinquent	17,622	13,849	12,180	13,508	11,639	13,000	13,208	13,208	13,208	-2%
31130 Vehicle	123,573	135,132	150,639	143,123	145,900	159,164	161,710	161,710	161,710	13%
31131 LOST Credit-Vehicle	34,511	32,949	29,010	29,923	27,722	30,242	30,726	30,726	30,726	3%
31132 Vehicle Credit				0	0	0	-	-	-	####
31140 FILOT	187,617	146,172	190,065	202,571	228,685	225,000	225,000	225,000	225,000	11%
31141 LOST Credit-FILOT	3,197	1,643	1,251	1,650	0	1,500	1,500	1,500	1,500	-9%
31151 Prior Year Refunds	(56,693)	(9,289)	(5,964)	(6,417)	(25,802)	(28,148)	(28,598)	(28,598)	(28,598)	346%
Subtotals:	1,264,205	1,296,954	1,365,354	1,408,001	1,380,581	1,429,758	1,449,010	1,449,010	1,449,010	3%
INTERGOVERNMENTAL REVENUE - 128-330										
33516 EMS Grant	9,688	21,033	136,961	21,000	21,033	21000	21,000	21,000	21,000	0%
33814 Coop Capital Credit	350	357	333	360	503	500	500	500	500	39%
Subtotals:	10,038	21,390	137,294	21,360	21,536	21,500	21,500	21,500	21,500	1%
CHARGES FOR SERVICES - 128-340										
33540 EMS Off-Duty Revenue	7,526	6,025	6,055	7,000	4,190	1900	2,000	2,000	2,000	-71%
33541 EMS - Training Revenue	0	1,013	353	1,000	170	100	500	500	500	-50%
33542 EMS - Events Revenue Dor	0	174	0	0	0	-	-	-	-	####
34511 EMS Fees	1,923,655	1,976,738	1,995,219	2,020,000	1,906,610	2,079,938	2,025,000	2,025,000	2,025,000	0%
	1,931,181	1,983,950	2,001,627	2,028,000	1,910,970	2,081,938	2,027,500	2,027,500	2,027,500	0%
MISCELLANEOUS REVENUE - 128-364										
36417 Special Event Coverage				0	0	-	-	-	-	
36415 Donations	0	0	100	0	0	0	-	-	0	
Subtotals:	0	0	100	0	0	0	-	-	0	
TOTAL REVENUES	3,205,424	3,302,294	3,504,375	3,457,361	3,313,087	3,533,196	3,498,010	3,498,010	3,498,010	1%

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
EXPENSES										
11000 Salaries	956,832	977,254	1,047,733	1,056,066	916,285	999,584	1,052,241	1,052,241	1,052,241	0%
Admin Assist							8,000	8,000	8,000	#### note 1
3 Para, 3 EMTs							153,504	76,752	76,752	#### note 7
11010 Part Time Salaries	220,556	222,414	168,976	194,043	107,580	117,360	261,009	200,000	200,000	3% Note 1, 2, I
13000 Overtime	572,916	536,436	510,370	562,257	481,498	525,271	520,000	520,000	520,000	-8%
3 Para, 3 EMTs OT							94,000	47,000	47,000	#### note 7
14010 Holiday Work Pay	6,100	4,830	4,585	9,643	3,649	3,981	5,600	5,572	5,572	-42%
21000 Health Insurance	194,287	227,660	239,177	249,036	182,105	198,660	259,644	259,644	259,644	4% note 1
3 Para, 3 EMTs							36,000	18,000	18,000	####
21020 Health Insurance Subsidy							23,406	23,406	23,406	#### note 8
21050 Education Pay	574	610	5,706	1,200	3,360	3,665	5,800	5,800	5,800	383%
21051 Cell Phone Reimb	1,810	5,898	(220)							####
22000 FICA	140,647	125,025	124,223	139,475	113,979	124,341	142,279	142,279	142,279	2%
3 Para, 3 EMTs							18,934	9,467	9,467	#### note 7
23000 Retirement	167,057	189,183	190,977	206,813	181,881	198,416	248,841	248,841	248,841	20%
3 Para, 3 EMTs							33,562	16,781	16,781	#### note 7
26000 Workers Comp	318,229	276,502	287,800	286,380	282,255	307,915	231,440	231,440	231,440	-19%
3 Para, 3 EMTs							51,332	20,533	20,533	#### note 7
										####
27000 Advanced Drug Testing	1,905	2,170	2,683	2,463	2,108	2,300	2,463	2,400	2,400	-3%
33051 Professional Services	91,441	84,885	93,451	116,151	77,809	84,883	116,151	95,000	95,000	-18% note 3
43025 Copier Maintenance	4,246	4,374	3,509	3,700	3,190	3,480	3,700	3,500	3,700	0%
43030 Equipment Maintenance	12,264	9,886	11,326	12,528	8,968	9,783	12,500	12,500	12,500	0% Note 4
43090 Vehicle Maintenance	86,960	131,487	213,702	142,900	93,276	101,756	142,000	142,000	142,000	-1%
52060 Technology/ Licenses	8,148	12,070	4,325	20,000	13,509	14,737	25,000	20,000	20,000	0%
53010 Cellular Phones	8,839	10,603	10,923	11,266	9,490	10,353	11,300	11,300	11,300	0% note 5
53090 Telephone	16,056	14,183	16,699	19,000	15,400	16,800	19,000	19,000	19,000	0% note 5
56050 Membership and Dues	0	1,300	0	1,375	435	475	1,375	1,300	1,300	-5%
57080 Training	3,781	10,293	7,454	13,000	10,804	11,786	16,250	13,000	16,250	25%
57092 Travel/Meetings	1,671	468	1,425	1,600	1,609	1,755	2,400	2,000	2,000	25%
61025 Building Maintenance	4,807	5,562	3,633	5,000	6,279	6,850	7,500	5,000	5,000	0%
61035 N800 Palmetto Radio	8,029	7,462	8,756	14,000	7,608	8,300	18,900	18,900	18,900	35%
61530 Laundry & linen	385	724	261	RRR	12	13	400	400	400	-55%

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
61600 Medical Supplies	149,853	167,740	180,625	163,690	161,905	176,624	164,000	164,000	164,000	0%
61700 Office Supplies	2,484	3,892	2,657	5,000	2,665	2,907	5,000	4,000	4,000	-20%
61800 Postage	790	971	861	615	957	1,044	600	600	600	-2%
61850 Uniforms	12,562	22,511	18,853	21,259	7,685	8,384	21,259	21,000	21,000	-1%
61900 Vehicle Supplies	66,197	63,733	59,717	72,600	51,822	56,533	72,600	64,000	64,000	-12%
61910 Vehicle Fuel	164,000	129,566	89,376	138,670	78,320	85,440	138,670	100,000	100,000	-28%
62000 Utilities	30,560	31,393	29,054	25,410	24,306	26,516	25,410	25,000	25,000	-2%
74200 Capital Expenditures	0	0	0	33,900	0	0	-	-	-	-100%
Fund 122 Ind Care							(119,910)	(119,910)	(119,910)	#### note 6
80022 EMS Grant	6,379	25,630	9,333	21,000	10,591	11,554	21,000	21,000	21,000	0%
80035 Infection Control	4,886	9,726	7,818	5,504	5,336	5,821	5,504	5,500	5,500	0%
61005 Event Expenses	283									
Subtotal Salaries	1,756,978	1,741,544	1,737,370	1,823,208	1,512,372	1,649,861	2,094,354	1,909,564	1,909,564	5%
Subtotal Benefits	822,030	824,268	841,957	881,704	760,220	829,331	1,051,237	976,190	976,190	11%
Subtotal Operating	686,326	750,629	776,441	851,519	594,084	648,092	713,072	631,490	634,940	-25%
TOTAL EXPENSES	3,265,334	3,316,441	3,355,768	3,556,431	2,866,676	3,127,283	3,858,663	3,517,244	3,520,694	-1%
To/From Reserves	(59,910)	(14,147)	148,607	(99,070)	446,411	405,913	(360,653)	(19,234)	(22,684)	

NO FUND BALANCE NET IS POSTED TO GF

set by annual ordinance dollar amount only subject to act 388 cap

128 fund 2016 "surplus" was a grant then a purchase grant in 128 purchase in 110-555?

note 1: Admin Assistant requested to go from PT to FT. Position included in Administrator Recc Column

Note 2: \$15k from PT secretary in here need to move to full time salaries if approved by CC

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition

note 3: billing services

Note 4: Equipment Maint 43030 is for stretcher repairs, monitor repairs, radio repairs (in truck) not portable

note 5: tele audit

note 6: see former fund 122 indigent care

Note 7: 50% new crew recc for FY18

note 8: these are legacy programs not available to new hires after 7/1/17.

VICTIMS ADVOCATE

Fund: 129 Victims' Assistance SRF Fund

Dept: 550 Victims' Assistance

THIS SHOULD BE A STAND ALONE FUND BUT HAS BORROWED FROM GF

REVENUE											
Acct #	Description	11									Incr 17-18
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	
INTERGOVERNMENTAL REVENUE - 110-330											
33812	Laurens/Clinton Victims' Assist	28,462	30,545	46,431	31,000	33,143	36,156	50,000	35,000	35,000	13%
	General Fund Reserves								64,781	64,781	#DIV/0! note 2
33814	Coop Credit	46	45	49	50	61	67	50	50	50	0%
	Subtotals:	28,508	30,590	46,480	31,050	33,204	36,223	50,050	99,831	99,831	222%
CHARGES FOR SERVICES - 129-340											
34813	Clerk Victim's Assistance	80,254	31,109	24,778	32,000	26,334	28,728	59,000	25,000	25,000	-22%
34815	Magistrate Victims' Assist	-	56,467	(442)	57,000	52,358	57,118	55,000	55,000	55,000	-4%
	Subtotals:	80,254	87,576	24,336	89,000	78,692	85,846	114,000	80,000	80,000	-10%
TOTAL REVENUE AVAILABLE											
		108,762	118,166	70,816	120,050	111,896	122,068	164,050	179,831	179,831	50%

EXPENDITURES											
Acct #	Description	11									Incr 17-18
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	
11000	Salaries	101,946	101,492	102,395	103,418	95,048	103,689	105,054	105,054	105,054	2%
21000	Health Insurance	12,597	14,500	15,492	15,748	14,964	16,324	17,016	17,016	17,016	8%
21020	Health Insurance Subsidy							1,650	1,650	1,650	#DIV/0! note 4
22000	FICA	8,193	7,712	7,304	7,911	10,337	11,277	8,163	8,163	8,163	3%
23000	Retirement	9,944	11,033	11,286	14,727	11,423	12,461	14,629	14,629	14,629	-1%
26000	Workers Compensation	6,059	5,020	5,394	5,180	5,694	6,212	3,756	3,756	3,756	-27%
											#DIV/0!
27000	Drug Screens	25	25	-	50	25	27	50			-100%
43020	Computer System Maint	-	-	-	-	-	0		0	-	#DIV/0!
43090	Vehicle Maintenance	653	1,089	400	500	892	973	500	500	500	0%
53010	Cell Phone	2,790	2,312	3,213	2,500	2,687	2,931	2,500	2,500	2,500	0%
53090	Telephone	2,668	2,383	2,342	2,000	2,164	2,361	2,000	2,000	2,000	0%
55000	Printing & Binding	1,614	1,556	1,455	1,500	1,296	1,414	1,500	1,500	1,500	0%
56050	Memberships/Dues	225	25	-	50	-	0	50	50	50	0%
57092	Travel/Meetings	748	902	729	1,000	275	300	500	500	500	-50%
57093	Victim's Expense		728	116	500	728	794	750	750	750	50%
61400	Copier Supplies	759	629	720	500	273	298	300	300	300	-40%
61700	Office Supplies	262	651	643	500	348	380	500	500	500	0%
61800	Postage	91	209	213	200	174	190	150	150	150	-25%
61900	Vehicle Supplies	795	590	75	500	274	299	500	500	500	0%
61910	Vehicle Fuel	2,559	1,954	1,385	1,000	1,179	1,285	1,000	1,000	1,000	0%
64000	Law Tracks	17,340	20,246	18,691	19,000	16,564	18,070	19,000	19,000	19,000	0% note 1
80040	Contingency	1,410									
	Subtotal Salaries	101,946	101,492	102,395	103,418	95,048	103,689	105,054	105,054	105,054	2%
	Subtotal Benefits	36,793	38,265	39,478	43,566	42,418	46,274	45,214	45,214	45,214	4%
	Subtotal Operating	31,939	33,299	29,932	29,800	26,879	29,323	29,300	29,250	29,250	-2%
TOTALS EXPENDITURES											
		170,678	173,056	172,469	176,784	164,345	179,285	179,568	179,518	179,518	2%
Fund Balance (Negative is Owed to GF) (48,392) (103,959) (205,071) (56,734) (113,951) (178,951) (176,951) 215% note 3											
REVENUE-EXPENDITURE											
		(61,916)	(54,890)	(101,653)	(56,734)	(52,449)	(57,217)	(15,518)	313	313	-101%

statutory not millage, 388 cap not applied (205,612)
 This is an SRF
 Note 1: Assumes SO Office Law Tracks will be utilized
 Note 2: Actual amount will depend on revenues and expenses but this will be a due to GF
 Note 3: Assumes FY16 Debt to GF is written off and FY17 is an owed to GF
 note 4: these are legacy programs not available to new hires after 7/1/17.

Fund: 113 SRF

Department: 523 Detention Center SRF- THIS FUND CARRIES ITS OWN FUND BALANCE, NOT A PART OF GF

REVENUES											
Acct #	Description	11									Incr 17-18
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	
33350-33817	Det Ctr Inmate Reimb - SSN					10,500	14,600				
34206-34216	Detention Ctr Commissary	19,798	45,595	51,746	47,000	49,116	53,581	48,000	48,000	48,000	
34206-34218	Detention Ctr Phone Commission	45,533	55,709	37,328	57,000	39,607	43,207	60,000	60,000	60,000	
	Total Revenues:	65,331	102,214	89,072	114,500	103,322	96,788	108,000	108,000	108,000	
EXPENSES											
43072	Uniforms Allowance							6,000	6,000	6,000	####
	Buildings Grounds Maintenance							30,000	30,000	30,000	####
	Professional							3,500	3,500	3,500	####
	Law Library/GED/Workkeys							12,000	12,000	12,000	####
	Misc (linens)							3,500	3,500	3,500	####
	Training							6,000	6,000	6,000	####
61540	Janitorial Supplies							2,000	2,000	2,000	####
61545	K-9 Program Supplies							1,000	1,000	1,000	####
63000	Food/Provisions							26,000	26,000	26,000	####
	Total Expenses:							172,200	90,000	90,000	####
Annual Net											
								18,000	18,000	18,000	
Growth in Fund Balance(s):											
	Fund Balance (designated)				381,484			306,072	324,072	342,072	
SO suggests contingency (minimum FB) remain above \$250,000											

Fund: 113 SRF

Department: 542 Sheriff SRF THIS FUND CARRIES ITS OWN FUND BALANCE, NOT A PART OF GF

11

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
42010-33529	State Drug Revenue	50,413	6,911	116,521	10,000	8,500	9,273	10,000	10,000	10,000
42011-33210	Federal Drug Revenu	0	6,371	0	6,500	0	0	6,500	6,500	6,500
42014-33513	Child Support-Sheriff	6,567	29,863	7,277	15,000	4,818	5,256	15,000	15,000	15,000
42000-34215	Scrap Metal Fees	1,117	1,890	2,450	2,500	940	1,025	2,500	2,500	2,500
42112-33114	State Reimb - Body Worn Ca	0	0	0	0	29,400	29,400			
42025-34816	Sex Offender Reg. Fees	19,800	23,810	19,550	13,000	11,600	12,655	13,000	13,000	13,000
42115-34825	Project Lifesaver	0	4,640	0	0	50	75	0	0	0
		<u>77,897</u>	<u>73,485</u>	<u>145,798</u>	<u>47,000</u>	<u>55,308</u>	<u>57,684</u>	<u>47,000</u>	<u>47,000</u>	<u>47,000</u>
Expenses										
80046	Federal Drug Forfeitures	759	0	2,370	1,000	0	0	1,000	1,000	1,000
80047	Drug Fund/Stolen Property	896	1,151	365	2,500	(75)	(82)	2,500	2,500	2,500
80028	Child Supp Enforcement	0	1,160	220	15,000	5,021	5,478	15,000	15,000	15,000
80048	DARE Program	3,213	2,500	2,421	2,500	2,500	2,500	2,500	2,500	2,500
80049	State Drug Forfeitures	55,441	9,305	12,359	40,000	31,602	32,000	40,000	40,000	40,000
34816	Sex-Offender Comp				13,000	792	864			
34215	Scrap Metal Expenditure				2,800	0	0			
61531	Project Lifesaver				2,063	2,063	2,100			
		<u>60,309</u>	<u>14,116</u>	<u>17,735</u>	<u>78,863</u>	<u>42,104</u>	<u>42,860</u>	<u>61,000</u>	<u>61,000</u>	<u>61,000</u>
Revenues and Fund Balances (will be removed from GF FY18)										
Annual Net					(31,863)	13,204	14,824	(14,000)	(14,000)	(14,000)
Growth in Fund Balance(s):					(31,863)	(18,659)	(3,835)	(17,835)	(17,835)	(17,835)
Net Fund Balance:					\$ 182,233		\$ 178,398			\$ 160,563

Fund: 113 SRF

Department: 544X Treasurer SRF DO CARVE OUTS FROM EXPENSES IN GF

THIS FUND CARRIES ITS OWN FUND BALANCE, NOT A PART OF GF

11

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
REVENUES										
34100-34113	Treasurer's Costs	151,098	152,807	334,836	350,000	295,182	322,017	350,000	350,000	
34100-34117	Decal Fee	26,005	32,295	52,134	45,000	47,400	51,709	40,000	40,000	
	TOTAL REVENUES:	<u>177,103</u>	<u>185,102</u>	<u>386,970</u>	<u>395,000</u>	<u>342,582</u>	<u>373,726</u>	<u>390,000</u>	<u>390,000</u>	
EXPENSES										
11000	Salaries					0				
11010	Part Time Salaries									
21000	Health Ins									
21040	Travel Allotment									
22000	FICA									
23000	Retirement									
26000	Workers Compensation									
27000	Advanced Drug Testing									
43030	Equipment Maintenance									
44040	Telephone System Lease									
53090	Telephone									
56050	Dues and Memberships									
57080	Training									
57090	Travel/Per Diem									
57092	Travel Expenditures									
61700	Office Supplies									
61800	Postage									
61910	Vehicle Fuel									
81002	Treasurer Cost Exp			196,451	160,000	183,549	200,235	340,000	340,000	
81003	Treasurer Decal Exp			9,906	10,000	11,644	11,644	20,000	20,000	
	Subtotal Salaries	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Subtotal Benefits	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Subtotal Operating	<u>0</u>	<u>0</u>	<u>206,357</u>	<u>170,000</u>	<u>195,193</u>	<u>211,879</u>	<u>360,000</u>	<u>360,000</u>	<u>0</u>
	TOTAL EXPENSES:	<u>0</u>	<u>0</u>	<u>206,357</u>	<u>170,000</u>	<u>195,193</u>	<u>211,879</u>	<u>360,000</u>	<u>360,000</u>	<u>0</u>
	NET (REV-EXP):			<u>180,613</u>	<u>225,000</u>	<u>147,389</u>	<u>161,847</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
	FUND BALANCE:			<u>977,514</u>			<u>1,139,360</u>			

122 MIAP-Indigent Care, THIS IS A PART OF THE GF
 Ordinance Changed to reflect 1 Mill we have historically used FY18
 Will be a part of the GF rev and expenses FY19

Account	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	11 FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
REVENUES											
PROPERTY TAXES - 122-311											
31110	Current Real Property	99,213	119,658	109,047	120,308	106,007	110,000	122,245	122,245	122,245	2%
31111	LOST Credit-Real	29,037	13,211	20,213	13,283	24,655	25,000	13,497	13,497	13,497	2%
31120	Delinquent Real Property	8,223	6,555	8,154	6,591	7,215	7,871	6,697	6,697	6,697	2%
31121	LOST Credit-Delinquent	2,553	1,979	1,716	1,990	1,619	1,766	2,022	2,022	2,022	2%
31130	Vehicle	17,665	19,291	21,288	19,396	20,364	22,215	19,708	19,708	19,708	2%
31131	LOST Credit-Vehicle	4,930	4,706	4,107	4,732	3,860	4,211	4,808	4,808	4,808	2%
31140	FILOT	27,317	20,646	26,947	20,756	31,828	32,000	31,828	31,828	31,828	53%
31141	LOST Credit-FILOT	473	236	175	237	0	0	0	0	0	-100%
31151	Prior Year Refunds	(8,411)	(1,327)	(848)	(1,334)	(3,604)	(3,932)	(1,355)	(1,355)	(1,355)	2%
	Subtotals:	181,000	184,955	190,800	185,961	191,954	199,132	199,450	199,450	199,450	7%
INTERGOVERNMENTAL REVENUE - 122-330											
33521	Merchants Inventory	8,335	8,335	8,335	9,500	8,335	9,093	8,335	8,335	8,335	-12%
	Subtotals:	8,335	8,335	8,335	9,500	8,335	9,093	8,335	8,335	8,335	-12%
TOTAL REVENUES		189,335	193,290	199,134	195,461	200,289	208,224	207,785	207,785	207,785	6%
	Administration Overhead							1,000	1,000	1,000	#####
	EMS Indigent Care							119,910	119,910	119,910	#####
	Pauper Burial							250	250	250	#####
800	Claims Authorized	88,603	86,623	85,171	86,625	64,969	86,625	86,625	86,625	86,625	0%
TOTAL EXPENDITURES		88,603	86,623	85,171	86,625	64,969	86,625	207,785	207,785	207,785	140%

see ordinance 374 (1993), revised FY17 Ord 832

Fund: 110-355 Capital Millage

REVENUES

WAS COMMINGLED INTO O&M GF PRIOR TO FY16

FY14 was in GF OM

11

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
TAXES										
31145-31145	Capital Millage Real	720,494	738,554	761,340	1,017,500	1,112,815	1,112,815	1,017,000		1,017,000
	LOST Credit-Real									
	Capital Millage Vehicle									
	Owens Park Water and Sewer	541,174								
XXXXX	Capital Millage FILOT									
	Delinquent Real Property Cap Mill									
	Prior Year Refunds Cap Mill									
	Subtotal Tax Revenues:	1,261,668	738,554	761,340	1,017,500	1,112,815	1,112,815	1,017,000		1,017,000
39300-39310	Capital Lease Proceeds	717,000			790,000	662,607	790,000	368,500		368,500
	Subtotal Other Revenues:	717,000	0	0	790,000	662,607	790,000	368,500		368,500
Total Revenues:		1,978,668	738,554	761,340	1,807,500	1,775,422	1,902,815	1,385,500		1,385,500

EXPENSES

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
Interest Expenses										
80029	Capital Lease Interest Exp	19,847	18,737	11,660	4,682	4,682	4,682			
	Subtotal - Capital Leases	19,847	395,968	395,968	4,682	4,682	4,682			
TOTALS		19,847	395,968	395,968	4,682	4,682	4,682			

512	Carpet-corer	\$ 3,500		
524	Upgrade the radio system in the 911 center 5 year lease purchase from O&M	\$ 470,000		note 3
524	Emergency Medical Dispatch software and training Total Cost \$78,000 - \$62,400 state reimbursed	\$ 78,000	\$ 15,600	note 4
524	Completer rework of cable trays/cables 911 consoles Total Cost \$11,000 - \$8,800 state reimbursed	\$ 11,000	\$ 2,200	note 4
524	7 - new heavy duty Ergonomic Chairs for 911 Center Total Cost \$15,000 - \$12,000 state reimbursed	\$ 15,000	\$ 3,000	note 4
532	Vehicle	\$ 24,500		
533	Materials, labor and tax to recarpet the Library	\$ 72,141		
535	Kubota SVL 95-2 Skid Steer with bucket	\$ 60,500	\$ 60,500	
535	62 Inch FAE Mulching head for Skid Steer	\$ 30,500	\$ 30,500	
535	Pave parking area at County Park	\$ 60,000		
535	Pave Swamp Rabbit Trail around Hospital	\$ 96,600	\$ 50,000	
535	Pickup Truck	\$ 30,000	\$ 30,000	
535	8x12 Dump Trailer	\$ 8,000	\$ 8,000	
535	Master Plan for Parks and Recreation in Laurens County	\$ 33,000		
538	Update the Courtroom Sound System	\$ 10,000	\$ 10,000	
538	Purchase of Sharp 70" Interactive Aquos Board	\$ 8,500	\$ 8,500	
540	Ballot Printer	\$ 5,000	\$ 5,000	
541	International Durastar with 5 yard dump body	\$ 74,000	\$ 74,000	
541	bridge hydrology study	\$ 15,000	\$ 15,000	
541	Capital to purchase used equipment from State Surplus such as dozier, lowboy tractor excavator, etc.	\$ 50,000	\$ 25,000	
542	In-car Printers	\$ 50,000	\$ 50,000	
542	Carpet and Installation	\$ 8,000		
542	Five (5) Incar 800 Mhz Radios	\$ 25,000	\$ 25,000	
542	Six (6) In Car Camera Systems	\$ 25,000	\$ 25,000	
542	Ten (10) Tasers	\$ 15,000	\$ 15,000	
545	Van	\$ 37,500	\$ 37,500	
128	Two (2) Ford Interceptor SUV's	\$ 72,000	\$ 72,000	
128	Ambulance Remount	\$ 126,674	\$ 126,674	
128	Ambulanmce Remount	\$ 126,674	\$ 126,674	
128	Furniture/ Appliance	\$ 10,000		
			1,033,648	398,500

ambulance purchase recorded here for grant? 2016
note 1: see 524 fund and 110-34221
note 2: rolling stock lease purchase 2 year payment 2 7/1/18
note 3: 5 year lease purchase in GF 524 FY18, capture LP proceeds here not in GF Revs (\$470,000)
note 4: funding source for 80% match is grant in GF, this is match

Fund: 210 Solid Waste Mgmt
ENTERPRISE FUND STARTING IN FY18, (NOT A PART OF GF)

REVENUES	11									
	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18			Incr
Description	Actual	Actual	Actual	Budget	Actual	Project	Request	FY18 Recc	FY18 Final	17-18
INTERGOVERNMENTAL REVENUE - 210-330										
33527 Tire Fee Rebate	25,519	26,349	26,090	26,349	20,913	22,814	28,090	28,000	28,000	6%
33528 Solid Waste Grant	0	46,821	192	41,955	28,516	31,108	114,975	114,975	114,975	42%
33814 Coop Cap Credit Distrib	177	184	50,512	200	211	230	250	250	250	25%
33528 Grant Reimbursement					2,943	3,211	0			
Subtotals:	25,696	73,354	78,794	68,504	52,583	57,363	143,315	143,225	143,225	103%
CHARGE FOR SERVICES - 210-340										
34431 Host Fee (\$.50/ton times previous year tonnage)	75,191	53,025	63,629	57,000	58,849	64,199	64,000	64,000	64,000	12%
34432 Landfill Tipping Fees (Includes Recycling)	61,723	43,810	48,186	49,400	60,896	68,432	70,000	70,000	70,000	42%
34433 Residential User Fee	1,792,909	1,794,614	1,779,721	1,811,000	1,739,500	1,800,000	1,830,000	1,800,000	1,800,000	-1% note 4
34505 Animal Control & Shelter Fees	19,738	15,408	14,697	81,300	121,884	132,964	64,325	65,000	65,000	-20%
Subtotals:	1,949,561	1,905,857	1,905,233	1,998,700	1,981,129	2,063,595	2,028,325	1,999,000	1,999,000	0%
FIXED ASSET PROCEEDS - 210-392										
39210 Fixed Asset Proceeds					6,000					
TOTAL REVENUE	1,975,257	1,980,211	1,985,027	2,067,204	2,039,712	2,120,959	2,171,640	2,142,225	2,142,225	4%

Department: 580 Landfill

EXPENSES	11									
	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18			Incr
Description	Actual	Actual	Actual	Budget	Actual	Project	Request	FY18 Recc	FY18 Final	17-18
11000 Salaries	114,771	133,024	129,295	140,995	121,535	132,584	150,287	150,287	150,287	7%
21000 Health Insurance	32,875	37,946	37,538	41,271	39,638	39,638	39,638	39,638	39,638	-4%
21020 Health Insurance Subsidy							4,182	4,182	4,182	####
21050 Cell Phone Reimbursement	0	29	422	420	373	407	420	420	420	0%
22000 FICA-Employer Share	7,724	9,130	8,894	10,786	11,238	12,260	11,497	11,497	11,497	7%
23000 Retirement	12,035	14,463	14,385	19,947	14,584	15,910	20,604	20,604	20,604	3%
26000 Workers Compensation	16,513	17,743	17,875	17,983	15,390	15,390	15,390	16,672	16,672	-7%
										####
27000 Advanced Drug Testing	295	175	170	500	170	185	500	500	500	0%
30000 Professional Services	4,200	10,852	3,677	6,000	6,805	7,424	70,000	70,000	70,000	#### note 1
34090 Tire Disposal Fees	13,135	14,099	14,703	26,000	13,619	14,857	26,000	26,000	26,000	0%
34095 Well Monitor	13,136	17,511	11,930	22,000	47,406	51,716	41,000	41,000	41,000	86% note 1
43030 Equipment Maintenance	14,394	21,099	25,473	35,600	4,702	5,129	35,000	35,000	35,000	0%
53010 Cell Phone	466	467	141							####
53090 Telephone	2,529	2,453	1,869	2,000	1,666	1,817	2,000	2,000	2,000	0% note 2
54000 Advertising & Publications			107	200	176	192	200	200	200	0%
61520 Equipment Supplies	7,321	11,064	11,220	20,000	4,545	4,958	20,000	20,000	20,000	0%
61550 Landfill Maint Supplies	8,851	7,493	3,612	12,000	3,327	3,629	12,000	12,000	12,000	0%
61700 Office Supplies				2,000	2,147	2,342	2,000	2,000	2,000	0%
61800 Postage	11	37	8	100	-	0	100	100	100	0%
61850 Uniforms			667	4,750	4,684	5,110	6,250	6,250	6,250	32%

61900	Vehicle Fuel	38,630	34,922	25,292	35,800	22,455	24,496	38,000	30,800	38,000	-14%
62000	Utilities	6,573	6,178	7,165	6,200	5,824	5,481	6,000	6,300	6,000	2%
60020	Grant Expenditure		37,650	50,708	41,955	35,314	26,525	114,976	114,976	114,976	174%
60080	Recycling			4,840	45,200	26,441	28,845	48,000	40,800	48,000	-11%
60085	Transfer Station Fees	664,080	649,609	656,643	572,400	515,819	562,821	572,436	572,400	572,436	0%
Subtotal Salaries		114,771	130,024	129,295	140,285	121,535	122,584	150,397	150,267	150,397	7%
Subtotal Benefits		69,147	79,311	79,114	90,407	81,233	82,584	91,731	93,913	93,047	3%
Subtotal Operating		773,622	814,617	856,165	830,965	684,400	767,526	873,415	876,425	873,425	13%
SUB TOTAL 598		957,540	1,035,262	1,069,574	1,062,087	967,059	973,716	1,028,443	1,021,725	1,024,735	13%

Department: 590 Rural Collections

EXPENSES

Description	FY 2014	FY 2015	FY 2016	FY 2017	11		FY 2018	FY 2018	FY 2018	FY 2018	Incr
	Actual	Actual	Actual	Budget	FY17 YTD	Project	Request	FY18 Recd	FY18 Final	17-18	
11000 Salaries	279,967	270,470	266,871	150,492	156,169	170,366	201,409	201,409	201,409	34%	
reclass position							2,683	2,683	2,683	#### see backup	
11010 Part Time Salaries	260,579	271,300	255,172	270,787	237,161	258,721	275,000	275,000	275,000	2% note PT	
21000 Health Insurance-Employer Share	41,277	50,494	51,993	24,718	41,847	45,651	51,671	51,671	51,671	109% note 5	
21020 Health Insurance Subsidy							3,857	3,857	3,857	####	
21020 Pay in Lieu of Insurance	2,562	2,562	1,200							####	
22000 FICA-Employer Share	39,630	39,948	40,037	32,228	25,899	28,253	42,066	42,066	42,066	31%	
23000 Retirement-Employer Share	31,382	31,175	31,839	40,531	19,756	21,552	28,143	28,143	28,143	-31%	
26000 Workers Compensation	65,568	57,157	59,747	51,526	56,381	61,507	46,803	46,803	46,803	-9%	
										####	
27000 Advanced Drug Testing	468	965	665	700	57	62	700	700	700	0%	
30000 Professional Services	0	0	1,613	13,400	8,514	9,288	13,400	13,400	13,400	0%	
43030 Equipment Maintenance	33,581	34,763	27,775	35,000	20,086	21,912	36,000	36,000	36,000	0%	
53010 Cell Phone	1,594	1,527	1,660			2				####	
53090 Telephone	415	377	146							####	
61520 Equipment Supplies	12,580	14,158	12,718	15,000	11,601	12,656	15,000	15,000	15,000	0%	
61525 Dump Site Maint	11,912	12,645	10,658	12,650	10,551	11,510	12,650	12,650	12,650	0%	
61535 Litter/Humane Equip/Supp	31,863	42,660	48,030							####	
61910 Vehicle Fuel	81,194	60,657	43,870	75,000	29,571	32,259	75,000	75,000	75,000	0%	
62000 Utilities	10,819	11,463	9,747	10,500	9,158	9,991	10,500	10,500	10,500	0%	
One compactor to replace one in eleven in use							\$ 19,000	\$ 19,000	\$ 19,000	####	
Two enclosed 30 yard cardboard recycling boxes							\$ 11,866	\$ 11,866	\$ 11,866	####	
60600 Miscellaneous	895	1,678	89	1,300	0	0	1,300	1,300	1,300	0%	
Subtotal Salaries	540,546	541,770	542,043	421,279	393,330	429,087	479,092	479,092	476,409	13%	
Subtotal Benefits	180,417	181,336	184,816	149,003	143,883	159,953	172,540	172,540	172,540	16%	
Subtotal Operating	139,140	130,842	132,823	124,285	99,540	97,678	195,416	195,416	195,416	57%	
Subtotal Capital							30,866	30,866	30,866		
SUB TOTAL 590	860,103	853,948	859,882	694,566	626,753	683,728	877,914	877,914	875,231	26%	

592 DEPARTMENT LITTER HUMANE

Description	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18	FY 2018	FY 2018	FY 2018	Incr
Description	Actual	Actual	Actual	Budget	Actual	Project	Request	FY18 Recd	FY18 Final	17-18	
11000 Salaries				142,850	94,714	103,324	141,611	141,611	141,611	-1%	
21000 Health Insurance				34,866	18,584	20,273	36,250	36,250	36,250	4%	
21020 Health Insurance Subsidy							3,478	3,478	3,478	####	
21050 Cell Phone Reimbursement				420						-100%	
22000 FICA-Employer Share				10,960	6,418	7,001	11,175	11,175	11,175	2%	
23000 Retirement-Employer Share				20,318	10,591	11,554	20,027	20,027	20,027	-1%	
26000 Workers Compensation				8,154	6,524	7,117	6,822	6,822	6,822	-16%	
										####	
27000 Advanced Drug Testing				100	75	82	100	100	100	0%	
30000 Professional Services/ Vet Care				23,000	9,848	10,743	23,000	23,000	23,000	0%	
43090 Vehicle Maintenance				2,500	1,578	1,721	2,500	2,500	2,500	0%	
43012 Facility Maintenance				2,000	1,837	2,004	3,000	3,000	3,000	50%	
53010 Cell Phone				1,600	1,716	1,872	2,100	2,100	2,100	31% note 2	
53090 Telephone				1,200	207	226	1,200	1,200	1,200	0% note 2	
61520 Equipment S					15	16				####	
61548 Department Supplies - Animal Food				4,750	1,255	1,369	4,750	4,750	4,750	0%	
61535 Litter/Humane Equip/Supp				11,000	13,792	15,046	12,000	12,000	12,000	9%	
61700 Office Supplies				94	103	103				####	
61800 Postage				100	13	14	100	100	100	0%	
61850 Uniforms				1,700	1,532	1,671	1,700	1,700	1,700	0%	
61900 Vehicle Supplies				3,500	1,584	1,728	3,500	3,500	3,500	0%	
61910 Vehicle Fuel				7,500	7,383	8,054	7,500	7,500	7,500	0%	
62000 Utilities											
Subtotal Salaries	0	0	0	142,850	94,714	103,324	141,611	141,611	141,611	-1%	
Subtotal Benefits	0	0	0	74,718	42,117	45,946	77,752	77,752	77,752	4%	
Subtotal Operating	0	0	0	58,950	40,929	44,849	61,450	61,450	61,450	4%	
SUB TOTAL 592	0	0	0	276,518	177,760	193,919	280,813	280,813	280,813	2%	

TOTAL EXPENDITURES	1,817,643	1,880,300	1,926,256	2,033,391	1,701,671	1,851,364	2,379,170	2,380,452	2,377,769	17%
Revenues Minus Expenses	157,614	99,911	58,771	33,813	338,041	269,595	(207,530)	(238,227)	(235,544)	
Fund Balance			1,000,000			1,269,595	1,062,065	1,031,367	1,034,050	note 7

See Ordinance 326: Funds have been commingled with GF, Auditors have placed excess revenues into GF FB UD

- Note 1: for landfill VOCs
- Note 2: tele audit
- Note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
- Note 4: dept request to raise fee \$1 with \$54 allocation to SW and \$7 allocation to Animal Control
- Note 5: these are legacy programs not available to new hires after 7/1/17.
- Note 6: Fund Balance was commingled in GF before FY18 (FY18 CC)

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recd	FY18 Final	Incr 17-18
Department: 395 Solid Waste Capital										
EXPENSES										
11										
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recd	FY18 Final	Incr 17-18
7200 Building Improvements				104,183	1,500	1,635	141,611	141,611	141,611	28% GRANT FL
7400 Vehicles/ Apparatus				35,500	35,789	39,021	36,250	36,250	36,250	2%
7480 40 CY Waste Containers				10,851	11,665	12,945	3,478	3,478	3,478	-212%
				150,534	49,135	53,602	181,339	181,338	181,339	

342 Educational - Tech/USC

	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11										
GENERAL PROPERTY TAXES - 342-311										
31110 Current Real Property	102,472	105,471	111,013	105,471	109,049	110,000	111,771	111,771	109,049	3%
31111 LOST Credit-Real	29,037	23,623	20,213	23,623	24,666	25,000	25,000	25,000	25,000	8%
31120 Delinquent Real Property	8,241	13,506	8,155	13,506	7,531	6,500	6,500	6,500	6,500	-52%
31121 LOST Credit-Delinquent	2,553	1,979	1,716	1,979	1,619	1,500	1,500	1,500	1,500	-24%
31130 Vehicle	17,704	19,337	21,282	19,337	20,343	20,000	20,000	20,000	20,000	3%
31131 LOST Credit-Vehicle	4,931	4,705	4,104	4,705	3,860	4,200	4,200	4,200	4,200	-11%
31140 FILOT	27,802	20,846	27,027	20,846	33,020	34,000	34,000	34,000	34,000	63%
31141 LOST Credit-FILOT	473	236	175	236	0	0	0	-	-	-100%
31151 Prior Year Refunds	(9,249)	(1,327)	(1,474)	(1,327)	(4,080)	(4,451)	(4,451)	(4,451)	(4,451)	235%
Subtotals:	183,964	188,375	192,211	188,375	196,008	196,749	198,520	198,520	195,798	4% ####
TOTAL REVENUE AVAILABLE	183,964	188,375	192,211	188,375	196,008	196,749	198,520	198,520	195,798	4%
11										
	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
80029 Claims Authorized	174,620	208,152	167,872	188,375	199,974		675,864	198,520	195,798	4% note 1
TOTAL EXPENDITURES	174,620	208,152	167,872	188,375	199,974	0	675,864	198,520	195,798	4%
REV-EXP	9,344	(19,777)	24,339	0.00	(3,966)	196,749	(477,344)	0	0	

set by annual ordinance not subject to 388 cap
note 1: requests millage increase also



MINUTES
BUDGET WORK SESSION

LAURENS COUNTY COUNCIL
JULY 18, 2017
LAURENS COUNTY COUNCIL
HISTORIC COURTHOUSE – COUNCIL CHAMBERS

ATTENDANCE: COUNCIL MEMBERS PRESENT- County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

COUNCIL MEMBERS ABSENT: Vice Chairman Tollison (work out of state).

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Lisa Kirk, Finance Director and Laurens County Attorney, Sandy Cruickshanks.

STAFF ABSENT: None

DEPARTMENT HEADS PRESENT: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Joey Avery, E-911/Communications Director; Cathy Tucker, Detention Center Administrator; Lisa Kirk, Finance Director; Debi Parker, Human Resources Manager; Billy Wilson, Vehicle Maintenance/Procurement Officer; Don Reynolds, Sheriff; Cindy Burke, County Treasurer; Jim Coleman, County Auditor; Andy Howard, PRT Director and Nick Nichols, Coroner.

PRESS: Billy Dunlap, GoLaurens.com; Vic MacDonald, *The Clinton Chronicle*; Iva Cadmus, WLBG Radio and John Clayton, *The Laurens County Advertiser*.

SCHEDULED MEETING AGENDA ITEMS – JULY 18, 2017 – 1.) Call to Order; 2.) Invocation – Councilman Nash; 3.) Pledge of Allegiance; 4.) Approval of Agenda July 18, 2017; 5.) Review of present draft budget FISCAL YEAR 2017/2018 status: a.) Budget deficit; b.) Fiscal Year 2017/2018 revenues; c.) Fiscal Year 2017/2018 COLA; d.) EMS budget; e.) Victims Assistance budget; 6.) Council Discussion and Review; 7.) Instruction to staff as to information necessary for follow-up meeting; 8.) Scheduling of next budget session; 9.) Adjournment.

MEETING NOTIFICATION – The requesting general public and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the meeting to order at 5:00 P.M. and invited all to stand for the Pledge of Allegiance and prayer.

INVOCATION – Councilman Nash provided the invocation.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was conducted by all.

APPROVAL OF AGENDA – Chairman Wood called for approval of the July 18, 2017 agenda inclusive of any additions or deletions.

COUNCILMAN NASH made the MOTION with COUNCILWOMAN ANDERSON SECONDING; VOTE 6-0.

REVIEW OF PRESENT DRAFT BUDGET FISCAL YEAR 2017/2018 STATUS – Chairman Wood stated that he had looked over the documents presented to Council and said several areas still stood out in his mind as questionable.

Chairman Wood asked how many new employees is represented in the EMS budget now? Administrator Caime stated that the request was for six (6) – three (3) Paramedics and three (3) EMT's and to make a

permanent part time position into a full time position. Built into this budget you have is for the changes with the full time position and three (3) of the requested positions. Chairman Wood reaffirmed three (3) new employees and the full time adjustment are still in the budget.

Chairman Wood said, “What bothers me is that there are a lot of things in this budget that this Council does not even know about. Why wasn’t this discussed by Council when we were in executive session discussing employees?” Administrator Caime asked for Council to go to the EMS fund and you will see that it is pulled out so everyone can see it and the difference between the rest of the budget and this budget is because this is a dedicated seven (7) mills and is separate... “I thought Council had said they wanted to go ahead and put it in the budget. However, I do recognize that Council did not take any action except for the Coroner. The IT Department is in the same situation. This budget is not final until Council approves it”.

Continuing with the discussions, Administrator Caime provided an overview of the status of the working draft budget as follows with his statement:

- a.) BUDGET DEFICIT - The budget is produced from several large spreadsheets. A review on the final draft revealed a calculation error in the benefits for the Sheriff’s Office. Based on this calculation error, what was a balanced budget is now estimated to have a four hundred thousand dollar (\$400,000) deficit. Council needs to discuss options for reducing this deficit.

The movement of lump summed benefits from the General Fund Insurance and Benefits account to the departmental accounts removed the historical data for these budgetary items. Had the historical budgetary information been present in the individual departments, this error would most likely have been easily found. This should not occur in Fiscal Year 2019 due to the fact that the historical data will be present for Fiscal Year 2018.

The main goal for Fiscal Year 2018 was to get a budget that was compliant with Councils ordinances and directives. A secondary goal is to have a good understanding of our fund balances and historical spending in order to be able to produce a long range financial plan. Our current financial plans are only twelve (12) month spending plans.

Our past spending plans are difficult to analyze historical data in order to be able to project finances as are necessary for long range planning. In addition, our past financial practices may have resulted in fund balances as well as operational and maintenance that do not truly our match historical spending practices.

MINUTES – JULY 18, 2017
LAURENS COUNTY COUNCIL
BUDGET SESSION

Numerous issues were brought to Council's attention to take action on so that we would have an accurate base for Fiscal Year 2018 so that we can build more than a twelve (12) month spending plan when Fiscal Year 2019 budget is produced.

One such key change is the actual accounting for the individual departmental spending. Movement of the insurance and benefits lumped General Fund benefits to the individual departments produces a more accurate, transparent, and accountable budget.

When we produced the first release first draft budget, this error in #542 benefits was encountered and corrected. During the budget development process we constantly revised the budget as Council took actions on the draft budget and as we encountered more accurate financial data. Lisa and I consistently performed very detailed analysis of the budgets several times since the first draft budget to ensure the quality of the data. Somehow the calculation error for #542 was reintroduced and missed until the final quality control check on the data.

We are doing a very detailed analysis of how this occurred as well as cross referencing the current data with historical data to prevent this error from happening again. In addition with more stabilized budget for Fiscal Year 2019 the historical data for Fiscal Year 2018 would result in this type of error to be easily recognized in the future.

It is important to also note the prior practice of lump sum benefits in the #551 account has also resulted in significant budgetary errors. For Fiscal Year 2017 there is potential three hundred fifty thousand dollars (\$350,000) or more error in the budget in the #551. Errors of this same scale have occurred in prior Fiscal Years indicating a structural budgeting error. Movement of the benefits and insurance to the departments should help to correct this structural budgetary error in the future.

PROPOSED OPTIONS:

- 1.) Accept a potential budgeted deficit. According to our current budget figures we ran a \$2.3 million General Fund deficit in Fiscal Year 2014, \$1.8 million in Fiscal Year 2015, \$0.8 million in Fiscal Year 2016 and budgeted for a \$0.5 million deficit in Fiscal Year 2017.
 - 2.) Increase the budgeted revenues.
 - 3.) Eliminate Fiscal Year 2017/2018 COLA.
 - 4.) Reduce EMS budget so that no General Fund impact occurs.
 - 5.) Eliminate the Victims Assistance deficit to the General Fund
- b.) **FISCAL YEAR 2017/2018 REVENUES** - General Fund revenues are projected for Fiscal Year 2018 based on the historical data, any known impacts for Fiscal Year 2018, and the projected revenue for Fiscal Year 2017. My preference is to budget conservatively on the revenues which may underestimate revenues. Based on the eleven (11) month actual revenues for Fiscal Year 2017 we may be able to increase revenues in the Fiscal Year 2018 budget to be less conservative than the revenue figures presented thus far. We have revised some of the revenue figures slightly but Council may desire to consider the changes below and/or add more changes.

-Potential Changes in General Fund Revenue:

- 1.) LOST Credit Real Property: 2017 November Actual = \$1.56 Million; 2018 Budget=\$1.46 Million. (approximate \$100,000 difference).
- 2.) Delinquent Tax: 2017 November Actual = \$454,000; 2018 Budget = \$400,000 (recommend adding approximately \$50,000).
- 3.) Vehicle Tax: 2017 November Actual = \$1.3 Million; 2018 Budget = \$1.2 Million

(recommend adding approximately \$100,000).

The recommended changes will reduce the General Fund deficit to \$250,000. Increasing Local Option Sales Tax credit could reduce deficit to \$150,000.

Councilman Jones stated that he wanted to stay conservative on the estimates used in the budget. Chairman Wood questioned what was the amount actually needed to balance the budget now. Administrator Caime replied, four hundred fifty thousand dollars (\$450,000).

Administrator Caime addressed the Fee in Lieu of Taxes as budgeted as \$1.65 Million and actually received \$2.0 million. I'm hearing that possibly \$2.5 Million may be received next year. If Council adopts the four (4) previous recommendations that will provide a corrected balanced budget.

Chairman Wood opened for Council discussion.

Councilman Jones said, "I want to go with spending less money. With all the issues we have had I am very concerned. Especially when we have just been told that we missed a four hundred fifty thousand dollars (\$450,000) deficit. I want to get this mess straightened out before we go any further".

Councilman Nash said, "I'm not sure where we are now. This has turned into a total mess to me".

Councilwoman Anderson said, "If we can balance the budget with the Local Option Sales Tax and Fee in Lieu of Tax options, we can get a balanced budget".

Councilman McDaniel said, "We have been conservative on our numbers and I feel that if we raise the numbers like suggested, we are still being conservative".

Councilman Pitts said, "When we grow government with all of the services it provides, it has to be managed. Like Mr. Jones said, I too would like to spend less money and at the same time provide enhanced services to the citizens. Budgeting from our level becomes difficult to do when the State and Federal Governments take it away from us. We, as elected officials, have to try to make it all work and balance out and it's not found here".

Chairman Wood asked Administrator Caime what would be some other options to consider. Administrator Caime replied cutting services.

Councilman Jones said, "In general, we have talked about thinking outside the box, I've had some very good conversations with Mr. Pennington and others about bringing on partnerships with some of the services within the County. I think it is worth considering it and looking at all of our options before we jump into increasing spending levels and raising taxes. I feel the balance is being tilted to the side of government – local, state and federal. People are having to deal with the gas tax increase, the potential school district tax increase, it's across the board. What I have seen on my three years of Council is two different sets of books – audit and the county books. Breaking out a lot of these funds is going to provide better clarity. I'm all for growing the population and lowering the tax for services. I do not like the idea of increasing the tax liability. I feel that we have coming another economic recession".

Chairman Wood asked if the EMS budget was reduced, how much money would that save? Administrator Caime replied that the EMS budget is actually a component of the general fund. EMS actually is showing a twenty eight thousand dollar (\$28,000) deficit that affect the four hundred fifty thousand dollars (\$450,000). If you reduce those three (3) positions down to two (2) you will get rid of that twenty eight thousand dollars (\$28,000).

Chairman Wood referenced the earlier motion made by Councilwoman Anderson to not have any new employees, no salary increases and no new positions and asked if this was not overruling her earlier motion. Administrator Caime replied that it was built into the budget and the fact that Council has not acted on these positions, if eliminated it would create a surplus. I know Council has talked about this being a standalone service plus the seven mills pays for the costs of this service. If you cut back you will actually create a surplus”.

Chairman Wood noted that with that surplus, we could take the quick response vehicles out of the capital and pay for it with this surplus. Administrator Caime replied that that could be done and it would reduce the lease purchase amount by seventy two thousand dollars (\$72,000).

Chairman Wood said that he was worried about what we could really afford to do. Like Councilman Jones said, we need to look at this on the conservative side.

Councilman Jones inserted that he would like to see all of this go to a County Council Committee to consider the privatization options. Chairman Wood stated that he saw no reason that that could not be done but, Council is trying to get to a balanced budget by our next meeting. There just would not be enough time to do this now.

Councilwoman Anderson asked how many vacancies EMS has now. Administrator Caime replied that he had asked for six (6) new employees. EMS Director Pennington replied that he only had two (2) vacancies now.

Administrator Caime offered as a suggestion to hold off on hiring these positions and wait until closer to the end of the year and see where EMS is with revenue. If a surplus is created, the Auditors will take that money and put it in the general fund. We can actually set that surplus aside.

Attorney Cruickshanks inserted that Council needs to firm up these numbers because a notice has to be published in the local papers. If all moves forward tonight, the public hearing could be held August 22nd.

Chairman Wood expressed concern about the passing of the budget and asked Council to offer their comments as to what it would take for them to vote for the budget.

- Councilman Jones replied, “I’ve been talking for three (3) years now is partnerships. I feel strongly that this is a big piece of the puzzle. I presently do not have the clarity towards this budget to make a decision. I want to also see long term stability”.
- Councilman Nash replied, “I will not place my vote as this budget makes no sense”.
- Councilwoman Anderson replied, “We have been working towards balancing this budget. WE thought we had it but now see that we didn’t. So now we are back to ground zero. I feel that we should take on the recommendation of Mr. Caime and move forward. This is not a perfect budget but it appears to be a working budget anyway...we need to balance and move forward”.
- Councilman Pitts replied, “We have all hashed and rehashed. I am prepared to make a motion, but this is not the motion, to approve the 2017- 2018 budget with the existing tax levy, with the existing anticipated revenues, the existing anticipated expenditures, the existing personnel positions on the effective date of July 1, 2016. In effect we would have a balanced budget and would be meeting the law. I feel at this point in the game, we need to take the numbers approved in the last year’s budget, which was a balanced budget, and supplement it as needed during the given fiscal year. I believe this to be an equitable solution and gets us moving. It

does not put undue taxes on the people and would allow the Treasurer and Auditor to get tax notices out as required. We do this with the school budgets and call it supplemental appropriations. I am not legally certain this is what is right as I leave with that question to the legal counsel. ”

County Attorney Cruickshanks stated, “If you pass a balanced budget of revenues and expenditures and with last year’s budget being a balanced budget, I feel that this meets all statutory requirements and is doable as it was a balanced budget. But Council would lose the employee COLA”.

Councilman McDaniel replied, “I cannot support due to losing out on revenues”.

Councilwoman Anderson stated that she agreed because we have added new bills to pay. Chairman Wood noted that the revenues would still be coming in. Councilwoman Anderson replied that the mandates are still coming in and will affect us.

Councilman Nash stated, “We cannot keep hiring assistants for the different department heads, changing titles and hiring people that this Council does not know about. Adopting the previous year’s budget sounds good to me”.

Councilman Jones asked what was the actual deficit for 2016 and 2017. Administrator Caime replied that 2017 is still a work in progress.

Administrator Caime said, “I’ll just tell ya’ll, I just don’t trust the numbers. There are crazy things going on with the audits that just does not make sense. I’m just being straight up and honest with ya’ll. Until I get a chance to dive into our numbers and have to give you prior numbers, I just hate doing that. We had a seven hundred fifty thousand dollar deficit in fiscal year 2015 for a special source revenue bond that had nothing to do with our books. It came in from the FILOT and came right back out as a payment. Our Auditors went in and captured it and said we had a seven hundred fifty thousand dollar deficit. We ran some huge surpluses eight to ten years ago and then we ran into some big deficits. I’m not so sure that we co-mingled capital in there. There is a lot of work that I want to do on your numbers to be able to give you a big firm understanding of where we’ve been. All this work that I am doing, I know it is confusing as all get out but it all has a purpose. Capital is a prime example. The capital has been co-mingled so much that I can not tell you what your annual operational maintenance is. When I first got here I looked at our burn rate on how much you were deficit spending and clearly saw that we are going to run out of money in about a year. All this based on your audited numbers. I’m just trying to get some firm financial footing for us. Switching Auditors made the numbers fly all over the place. I’m talking about some serious money going from one column to another to the point that it just does not make any sense. The Auditors have got to do what Auditor got to do. I’m trying to give this County a firm financial picture of your standings and where we’re going. You cannot keep deficit spending and you know that”.

Continuing Administrator Caime said, “A prime example, the Treasures cost account of a million dollars, the special monies at the Sheriff’s Office. The solid waste fund. Council wants it to be an enterprise fund. That was a million dollar impact to your fund balance. The Victims Assistance fund...it has been a decade with fifty thousand dollars a year it only had two hundred fifty thousand dollars in its fund balance. At that point you should have stopped the spending. This is a state funded function and we can not continue to fund it at this level of deficit spending. And we have one here today at a sixty seven thousand dollars impact to the

general fund. Part of that four hundred fifty thousand dollars. I know this is difficult to understand but you brought me here to do this kind of work. If you truly want to stop spending, great, I'm all for that. It is going to require some difficult decisions. We are going to have to cut the spending side of it. The only way to really cut it is with personnel. Seventy five percent of the spending is personnel. We are going to have to freeze open positions and start laying people off. My goal is to start working on the fiscal year 2019 budget as soon as this one is completed. We are going to figure out together how to make this better. We have a lot of work to do on the personnel side and have some decision to make there too”.

Councilman Jones said, “You do not have to apologize as this should have been done a long time ago. If it had, I don't think it would have snowballed to where it is now. The financial picture is a big part of it too with me. I would like to say to some Council Members, reverting back to spending levels, the problem there is I don't think is sustainable. I want to keep all of the restructuring going. It is very positive and in the right direction”.

Chairman Wood asked if there was a motion to put the recommended changes in the general fund revenue; 1.) LOST Credit Real Property: Budget=\$1.46 Million at \$100,000; 2.) Delinquent Tax: 2018 Budget = \$400,000 adding approximately \$50,000; 3.) Vehicle Tax: 2018 Budget = \$1.2 Million adding approximately \$100,000.

COUNCILMAN MCDANIEL made the MOTION to accept the recommendations of the County Administrator to increase the LOST credit on real property, the delinquent tax, the vehicle tax and the FILOT for the 2018 budget (\$450,000). COUNCILWOMAN ANDERSON SECONDING; VOTE 5-1 (Councilman Jones was in opposition).

- c.) **FISCAL YEAR 2017/2018 COST OF LIVING ADJUSTMENT** – In review, Administrator Caime informed Council that if the revenue adjustments are made the deficit would be reduced to \$250,000 or \$150,000 (or more). Reducing or eliminating the proposed General Fund COLA could reduce the deficit further. This is not a preferable solution because this may further increase our deficit in pay for our employees. Eliminating the 1.31% CPI on wages would eliminate \$170,000 in expense in the General Fund. An additional \$46,000 would be reduced in the spending of the other funds. Council can also consider reducing the COLA as an option.

Chairman Wood called for Council discussion.

Council Members McDaniel and Anderson agree that the 1.31% should remain as noted.

Councilman Jones stated that it was questionable to him as to what could be afforded to do. Last year Council passed a five hundred ten thousand dollar tax increase to give a fifty cent pay increase per hour across the board. Here again it comes down to asking what can we afford”.

- d.) **EMS BUDGET** – Administrator Caime explained, “The revised final draft has a potential impact to the General Fund of \$42,356 with EMS. The final draft had two (2) personnel changes in it for budgetary purposes both of which needed further action/confirmation by County Council before they could be implemented. However in light of the deficit these actions may want to be considered now for the budget: 1.) Changing the part time administrative position to full time. Net estimated increase \$10,151. Not recommended to be changed; 2.) Addition of half of requested 3 Paramedic and 3 EMTs. Net estimated impact is a total of \$188,533 to add half of this request. Council may want to consider reducing this to two (2) additional personnel thereby eliminating the \$42,356 impact to the General Fund deficit. The capital in the Fiscal Year 2018 budget for EMS does not affect the General Fund deficit. The two (2) remounts \$126,700 are proposed to be funded by the Six (6) mills capital. The two (2) Ford SUVs (\$72,000) are to be funded by the lease purchase. The payment for the lease purchase will be paid for from the six (6) mill capital fund”.

Councilwoman Anderson stated that she felt it to remain as is.

Chairman Wood said that he still does not remember ever talking EMS and that he has looked back through all of his books to see his notes and cannot find it anywhere. Administrator Caime noted that it was on the May 30th agenda.

Councilman Pitts said, “I think everyone is somewhat correct but I think what happened on that night was that it was on the agenda and we discussed some areas of it when Mr. Avery was speaking. I had asked Mr. Pennington to come forward when we were talking about the EMD’s and how it would affect EMS. And then later when we were talking about capital with the remounts, Mr. Pennington addressed Council. So everyone is somewhat correct and that Mr. Pennington did address us but not in the form of his budget. It was getting very late that night and we kind of just cut it off”.

Addressing Council Mr. Pennington said, “I believe the personnel and the training budget was addressed that night. Council put three thousand dollars back into my training budget. I think discussions were applied to the next meeting”.

- e.) **VICTIMS ASSISTANCE BUDGET** – Councilman Pitts said, “Let me rephrase this one more time. Those employees now work at the will of the Sheriff, whoever the Sheriff may be. He can hire or fire as he or she see fit. Has this been discussed with Sheriff Reynolds and what does he have to say about it?”

Sheriff Reynolds approached Council and stated that he approved the Victims Assistance program being under the Sheriff’s Office; “I realize there is a shortfall with this budget and going forward I hope to have some improvements. I also understand that no grants have been pursued for this department in the past. All I’m asking is the chance to maintain these three personnel and to do the job that is supposed to be done. I just think that the powers to be just did not peak through the keyhole to see what was going on”.

Councilman Pitts asked, “Asking for a historical perspective, if Mr. Caime was not here and Sheriff Reynolds was not in office what was the rational as to why it was not placed under the Sheriff’s Department. As I understand it, we are one of the very few counties that has a Victims Assistant as a separate entity”. Sheriff Reynolds replied that he was told that the County Administrator asked Sheriff Moore at that time, if he had any problems with establishing this department under the County Administration.

Councilman Pitts asked if these would now become sworn officers. Sheriff Reynolds replied that they will still be at their same levels but would just be under the Sheriff’s Office.

Councilman Pitts stated, “I assume that he agrees to take this deficit of sixty four thousand seven hundred eighty one dollars owed to the general fund of the County”. Administrator Caime said that that was what is currently in the budget as a separate line item.

Chairman Wood stated, “While you are here, I just want to say that the situations you had of lately with the hospital is at no fault of this Council. To say that this County needs to move forward and take care of the problem really needs to be addressed with the Greenville Hospital System”. Sheriff Reynolds said that he understood.

SCHEDULING BUDGET SESSION – Chairman Wood said, “This Council has stacks of paper on what we did do and didn’t do. If we have one more budget session, can we get a compiled notebook of what we have accomplished this year”. Administrator Caime replied that Council will get a clean copy of the

current standings of the budget and at the next meeting of Council roll right into a budget session with questions and answers. We do not have to take any further action by Council.

ADJOURN – By CONSENSUS – 6-0, the meeting was adjourned at 6:35 P.M.

Respectfully Submitted,

Betty C. Walsh
Laurens County Clerk to Council



MINUTES

LAURENS COUNTY COUNCIL
JUNE 13, 2017
FISCAL YEAR 2017 / 2018 BUDGET DISCUSSION
HISTORIC COURTHOUSE – COUNCIL CHAMBERS

ATTENDANCE: COUNCIL MEMBERS PRESENT- County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

COUNCIL MEMBERS ABSENT: Vice Chairman Tollison (work out of state);

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Lisa Kirk, Finance Director.

STAFF ABSENT: None, County Treasurer;

DEPARTMENT HEADS PRESENT: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Jim Coleman, County Auditor; Lynn Lancaster, Clerk of Court; Cindy Burke, County Treasurer; ; David Satterfield, County Assessor; Lynn West, registration / Elections Director; Joey Avery, E-911/Communications Director; Lisa Kirk, Finance Director; Debi Parker, Human Resources Manager; Billy Wilson, Vehicle Maintenance/Procurement Officer and Nick Nichols, Coroner.

PRESS: Vic MacDonald, *The Clinton Chronicle*; Billy Dunlap, GoLaurens.com; Iva Cadmus, WLBG Radio and John Clayton, *The Laurens County Advertiser*.

SCHEDULED BUDGET AGENDA ITEMS – JUNE 13, 2017 – 1.) Call to Order; 2.) Approval of Agenda; 3.) 210- Solid Waste- Determination of Fund Status; 4.) 210- Solid Waste-Component of GF; 5.) 546- Purchasing/Vehicle Maintenance; 6.) 113-539- Public Works; 7.) 541- Roads/Bridges; 8.) 513- Airport- Rob Russian; 9.) 516- Buildings/Grounds; 10.) 514- Assessor; 11.) 532- Inspection/Permits; 12.) 113-537- Planning; 13.) 518- Clerk of Court; 14.) 534- Magistrate; 15.) 113-538- Probate Judge; 16.) 15- Auditor; 17.) 113-544- Treasurer; 18.) 113-544- Treasurer SRF; 19.) 540- Registration/Elections; 20.) 536- Human Resources; 21.) 521- Coroner Pay Requests; 22.) 527- Finance Department; 23.) 551- Insurance and Benefits; 24.) Capital Budget Included for several departments above; 25.) Instructions to staff as to information necessary for follow-up meeting; 26.) Scheduling of next budget meeting; 27.) Adjournment.

MEETING NOTIFICATION – The requesting general public, department heads and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the meeting to order at 6:00 P.M.

APPROVAL OF AGENDA – Chairman Wood called for approval of the proposed June 13, 2017 budget agenda inclusive of any additions or deletions.

Councilman Pitts asked to move the Treasurer up on the agenda to accommodate her not feeling well.

COUNCILMAN MCDANIEL made the MOTION to approve the agenda with COUNCILWOMAN ANDERSON SECONDING; VOTE 4-0.

FUND 113-544- TREASURER

Fund: 110 General Fund

Department: 544 Treasurer GF

NEED CARVE OUTS BEFORE WE CAN FINISH THIS USING 16 REQUES COL TEMP

8

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr
11000	Salaries	255,065	271,577	281,707	290,202	180,027	270,040	289,378	289,378		0%
11010	Part Time Salaries	22,785	11,350	14,115	25,816	10,851	16,277	79,599	79,599		68% note PT
21000	Health Ins						0	64,121	64,121		100%
21020	Health Insurance Subsidy							6,038	6,038		100%
21040	Travel Allotment	1,203	1,203	1,206	1,200	742	1,113	3,600	3,600		67%
22000	FICA Employer Share							28,964	28,964		100%
23000	Retirement							42,486	42,486		100%
26000	Workers Compensation							6,142	6,142		100%
27000	Advanced Drug Testing	25	75	50	50	50	75	50	50		0%
43030	Equipment Maintenance	400	240	0	500	0	0	500			
	QS1 Treasurer							130,800	130,800		
	QS1 Tax Collector							18,200	18,200		
53090	Telephone	3,135	3,186	3,171	3,200	1,661	2,492	2,500	2,500		-28% note 1
56050	Dues and Memberships	465	555	370	565	285	428	565	500		-13%
57080	Training	1,090	1,230	1,175	1,500	2,325	3,488	1,500	1,300		-15%
57092	Travel Expenditures	2,843	2,334	1,658	3,000	1,540	2,310	3,000	2,500		-20%
61700	Office Supplies	13,253	24,507	9,041	10,000	8,278	12,417	10,000	10,000		0%
61800	Postage	72,158	100,065	113,421	80,000	59,663	89,495	50,000	50,000		-60%
	Treasurer Carve out							(360,000)	(360,000)		
61910	Vehicle Fuel	610	264	256	600	131	197	400	400		-50%
80040	Treasurer Contingency	(19,194)	(54,762)	(59,991)	(30,000)	0	0	0	0		
	Subtotal Salaries	277,850	282,937	295,822	316,018	190,878	286,317	368,976	368,976	0	14%
	Subtotal Benefits	1,203	1,203	1,206	1,200	742	1,113	151,351	151,351	0	99%
	Subtotal Operating	74,785	77,694	69,151	69,415	73,934	110,901	(142,485)	(143,750)	0	148%
	TOTALS	353,838	361,834	366,179	386,633	265,553	398,330	377,842	376,577	0	-3%

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
 note 1: tele audit

FUND 113-544- TREASURER SRF

Fund: 113 SRF

Department: 544X Treasurer SRF DO CARVE OUTS FROM EXPENSES IN GF

10

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
REVENUES										
34100-34113	Treasurer's Costs	151,098	152,807	334,836	350,000	274,397		329,276	350,000	350,000
34100-34117	Decal Fee	26,005	32,295	52,134	45,000	42,668		51,202	40,000	40,000
	TOTAL REVENUES:	177,103	185,102	386,970	395,000	317,065		380,478	390,000	390,000
EXPENSES										
11000	Salaries						0			
11010	Part Time Salaries									
21000	Health Ins									
21040	Travel Allotment									
22000	FICA									
23000	Retirement									
26000	Workers Compensation									
27000	Advanced Drug Testing									
43030	Equipment Maintenance									
44040	Telephone System Lease									
53090	Telephone									
56050	Dues and Memberships									
57080	Training									
57090	Travel/Per Diem									
57092	Travel Expenditures									
61700	Office Supplies									
61800	Postage									
61910	Vehicle Fuel				198,451	160,000	170,334	204,401	340,000	340,000
81002	Treasurer Cost Exp				9,906	10,000	10,639	10,639	20,000	20,000
81003	Treasurer Decal Exp									
	Subtotal Salaries	0	0	0	0	0	0	0	0	0
	Subtotal Benefits	0	0	0	0	0	0	0	0	0
	Subtotal Operating	0	0	206,357	170,000	180,973	215,040	360,000	360,000	0
	TOTAL EXPENSES:	0	0	206,357	170,000	180,973	215,040	360,000	360,000	0
	NET (REV-EXP):			180,613	225,000	136,092	165,438	30,000	30,000	0
	FUND BALANCE:			977,514			1,142,952			

Councilman Pitts asked if this was a one time, one year carve out for the cost account. Mrs. Burke, County Treasurer replied, “This account will stay there and we are guaranteeing three hundred sixty thousand dollars this year. It will be revisited each year with allowing me to possibly adjust costs down so I can benefit the delinquent tax payers. Which is a huge impact for some people. Delinquent costs start after the deadline on March seventeenth. We send out certified mail which costs about thirty thousand dollars, we then post the property. Posting allows to reaffirm that the property owner has been notified two ways. In November we advertise for three weeks. There then is a total of three attempts to notify the property owner. Then we hold a tax sale. With each service, the money graduates in costs. We are not really inn it to make money but to protect the property owners. Each year we have a number of out of state investors that come in and run the bids up so that the taxpayer can really not afford to get their property back even if they wanted to”.

Chairman Wood asked for Mr. Caime to explain the carve out and asked if that meant that would be three hundred sixty thousand dollars less she would have in her budget. Administrator Caime replied, “It really is separating out two different sources – the cost account for delinquent taxes and the decals account. These are monies collected as fees that have restrictions with them and can only be spent for certain legal things. What has been done in the past is comingled them into the general fund and they also have developed a fund balance. What this does is that it takes that spending, with the line items actually being reduced, they just have not worked on these line items. This will result in a three hundred sixty thousand dollar deduction in the line items to the general fund. Then you will see another special revenue fund where accounting will be noted of the spending. For this year, it is estimated that we will have three hundred sixty thousand dollars coming in. There will also be some other fund balances that will be transferred over to the special revenue fund too”.

Chairman Wood asked Mrs. Burke if she was in agreement with this. Mrs. Burke replied that she was and that it appeared to be a good move towards getting a better handle on the monies.

Councilman Pitts asked why there was an increase in the part time salary account. Administrator Caime noted that Mrs. Burke uses the cost fund to pay for the part time salaries. This is another reason why we need more transparency in this account.

Councilman Pitts asked how many full time and part time staff do you have? Mrs. Burke replied that she has eight full time and three part time on an as needed basis. I do have others on the list that I have not taken off. Mrs. Kirk noted that she has record of nine on the part time payroll roster. Administrator Caime stated that this really doesn’t make sense right now but it will be clearer once we get this in motion. Mrs. Burke does not need all of this part time labor during the year but more so during a tax sale season.

Councilman Jones thanked Mrs. Burke for the approximate ninety six hundred dollar decrease with her budget from the previous year.

Councilman Jones asked Administrator Caime what the status was on the telephone audits. Mrs. Kirk replied by saying that the paperwork requested was delivered to them last Monday. The gentleman indicated that it would take them several weeks to go through the documents and then they would be better prepared to address their findings.

Councilman Pitts asked what the status was as per the two accounting systems talking to each other. Mrs. Burke replied that it was working out very well. And that if a discrepancy surfaced contact was made with an individual in the offices.

FUND 210- SOLID WASTE - DETERMINATION OF FUND STATUS:

FUND 210- SOLID WASTE - COMPONENT OF GF - Providing a history, Administrator Caime said, “In your packet, you see that there are ordinances. Ordinance #312 was passed by County Council in January 1990. This ordinance set a schedule of services charges for the landfill operations that clearly stated that “such charges to be placed in an account entitled ‘Solid Waste Division Account,’” and clearly stated the purpose of these funds. This ordinance was amended later that year in Ordinance #326 which essentially had the same stipulations on the accounting and use of these funds. While reviewing audits back to 2006, no “Solid Waste Division Account” was set up whereby the excess revenues received from these service charges were designated in a special revenue fund or maybe more appropriately as an enterprise fund. An internal accounting of these funds has been tracked as a fund balance which currently is approximately \$1,000,000. This fund balance however has not been designated by our external auditors and is a currently part of our General Fund, Fund Balance, undesignated. This means these funds can be used for whatever purpose County Council decides they are needed for. However this lack of designation of these excess funds may not be complaint with the ordinance establishing these revenues. Mr. Gurga, Supervisor for the solid waste operations has worked hard to set aside funds to care for the needs of this operation as well as the long term liabilities of the closed landfills. They have also worked hard to secure grant funding”.

Continuing Administrator Caime explained that two action were needed for this account, of which he recommends. Those being:

- 1.) Determination of the intent of the County Council on this fund. A new ordinance will be developed based on this intent. The only source of revenues for this fund are fees and revenues (including the residential user fees) generated specifically from and for the purposes stated in the current ordinance.
- 2.) Approval of a resolution establishing the fund balance of this fund at the amount stated in the resolution.

Administrator Caime also noted that Mr. Gurga had acquired four grants totaling over one hundred fourteen thousand dollars to help with expenses at the Landfill / Rural Collections.

**Fund: 210 Solid Waste Mgmt
 NOT AN ENTERPRISE FUND, (PART OF GF)**

REVENUES Description	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY18	FY18		Incr 17-18
	Actual	Actual	Actual	Budget	Actual	Project	Request	FY18 Recc	Final	
INTERGOVERNMENTAL REVENUE - 210-330										
33527 Tire Fee Rebate	25,519	26,349	28,090	26,349	14,622	21,933	28,090	28,000		6%
33528 Solid Waste Grant	0	46,821	192	41,955	14,499	21,749	88,275	88,275		52%
33814 Coop Cap Credit Distrib	177	184	50,512	200	211	317	200	200		0%
33528 Grant Reimbursement					2,943	4,415	0			
Subtotals:	25,696	73,354	78,794	68,504	32,275	48,413	116,565	116,475	-	41%
CHARGE FOR SERVICES - 210-340										
34431 Host Fee (\$.50/ton times previous year tonnage)	75,191	53,025	63,629	57,000	40,534	60,801	63,000	63,000		
34432 Landfill Tipping Fees (Includes Recycling)	61,723	43,810	48,186	49,400	28,176	42,264	49,000	49,000		-1%
34433 Residential User Fee	1,792,909	1,794,614	1,779,721	1,811,000	1,579,729	1,800,000	1,830,000	1,830,000		1% note 4
34505 Animal Control & Shelter Fees	19,738	15,408	14,697	81,300	58,719	88,079	64,325	65,000		-25%
Subtotals:	1,949,561	1,906,857	1,906,233	1,998,700	1,707,158	1,991,144	2,005,325	2,007,000	-	0%
FIXED ASSET PROCEEDS - 210-392										
39210 Fixed Asset Proceeds					6,000					
TOTAL REVENUE	1,975,257	1,980,211	1,985,027	2,067,204	1,745,433	2,039,556	2,122,890	2,123,475	-	3%

Chairman Wood stated that he felt certain there will be future needs at the landfill and we do not need for anything to happen to this money.

Councilman Pitts said that he would like to see some sort of recommendation from an external auditor about this process. What we will be making a decision on will impact a future Council. Administrator Caime informed Council that they had spoken with the external Auditors about setting up this fund and my recollection is that they thought this to be a wise decision. Administrator Caime said that what he is wanting from Council to night is a consensus that we are heading in the right direction.

Councilman Pitts replied that he thought it make a lot of sense to be designated.

Attorney Cruickshanks added that he thought the issue has been that the audit firm was not aware of the language in the ordinance.

Councilman Pitts asked for someone to explain to the Council what exactly an enterprise fund is. Administrator Caime said he could provide a generic version of explanation as it basically is a business enterprise that can generate its own revenue and can stand alone as a private sector.

Directing his question to Mrs. Kirk, Councilman Pitts said, “Two years ago when we thought we had a fund balance of eight million dollars, we did not”. Administrator Caime replied, “As per the last audit it was 5.4 million. My goal again is to quantify so that this time next year I can provide Council with better numbers. Don’t hold me to this but my guess is that we have half of what we think we have”. Councilman Pitts added that we do have a pretty good revenue stream. Administrator Caime replied only if we don’t increase spending.

Councilman Nash asked if any raises were intended to the Box site attendants. Mr. Russian noted that Administrator Caime is looking at the compensation schedules. Mr. Gurga inserted that he totally agreed with Councilman Nash and that he has tried over the last several months to make their accommodations more suitable for them. I have implemented this as the budget allowed and not have had to ask for any additional monies.

COUNCILWOMAN ANDERSON made the MOTION to implement the solid waste enterprise fund.
 COUNCILMAN PITTS SECONDING; VOTE 6-0.

Department: 580 Landfill										
EXPENSES										
Description	FY 2014	FY 2015	FY 2016	FY 2017	8	FY17	FY18	FY18	FY18	Incr
	Actual	Actual	Actual	Budget	FY17 YTD Actual	Project	Request	FY18 Recc	Final	17-18
11000 Salaries	114,771	133,024	129,295	140,995	84,979	127,469	150,287	150,287		5%
21000 Health Insurance	32,875	37,946	37,538	41,271	27,192	40,788	38,995	38,995		-5%
21020 Health Insurance Subsidy							4,182	4,182		100%
21050 Cell Phone Reimbursement	0	29	422	420	280	389	420	420		0%
22000 FICA-Employer Share	7,724	9,130	8,894	10,786	8,729	13,093	11,497	11,497		6%
23000 Retirement	12,035	14,463	14,385	19,947	10,345	15,517	20,604	20,604		3%
26000 Workers Compensation	16,513	17,743	17,875	17,983	14,976	22,464	16,672	16,672		-5%
27000 Advanced Drug Testing	295	175	170	500	125	188	500	500		0%
30000 Professional Services	4,200	10,852	3,677	6,000	3,337	5,005	70,000	70,000		91% note 1
34090 Tire Disposal Fees	13,135	14,099	14,703	26,000	11,569	17,354	26,000	26,000		0%
34095 Well Monitor	13,136	17,511	11,930	22,000	32,622	48,933	41,000	41,000		46% note 1
43030 Equipment Maintenance	14,394	21,099	25,473	35,000	1,482	2,223	35,000	35,000		0%
53010 Cell Phone	465	467	141							
53090 Telephone	2,529	2,463	1,869	2,000	1,468	2,201	2,000	2,000		0% note 2
54000 Advertising & Publications			107	200			200	200		0%
61520 Equipment Supplies	7,321	11,064	11,220	20,000	3,972	5,958	20,000	20,000		0%
61550 Landfill Maint Supplies	8,651	7,493	3,612	12,000	2,247	3,371	12,000	12,000		0%

MINUTES – JUNE 13, 2017
 LAURENS COUNTY COUNCIL
 BUDGET WORK SESSION

61700 Office Supplies				2,000	1,824	2,736	2,000	2,000	0%	
61800 Postage	11	37	8	100			100	100	0%	
61850 Uniforms			567	4,750	4,169	6,253	6,250	6,250	24%	
61910 Vehicle Fuel	39,631	34,922	25,292	35,000	15,194	22,791	30,000	30,000	-17%	
62300 Utilities	6,573	6,376	7,105	6,000	3,486	5,199	5,000	6,000	0%	
60322 Grant Expenditure		37,550	50,708	41,955	31,458	47,187			#####	
60332 Recycling			4,840	45,000	18,439	27,658	40,000	40,000	-13%	
60335 Transfer Station Fees	564,090	548,909	695,543	572,400	381,850	572,790	572,400	572,400	0%	
Subtotal Salaries	114,771	133,024	128,285	140,955	84,979	127,466	150,287	150,287	0	6%
Subtotal Benefits	59,147	79,311	79,114	80,457	61,521	92,252	92,370	92,370	0	2%
Subtotal Operating	773,622	814,017	668,155	530,925	513,231	759,847	863,450	863,450	0	4%

SUB TOTAL 580 957,540 1,026,352 1,066,574 1,062,337 659,712 989,569 1,108,107 1,106,107 - 4%										

Department: 590 Rural Collections
 EXPENSES

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
					FY17 Actual	FY17 Project				
11000 Salaries	279,967	270,470	286,671	150,492	111,893	167,840	201,409	201,409	25%	
reclass position							2,683	2,683	100% see backu	
11010 Part Time Salaries	260,579	271,390	255,172	270,787	165,724	248,586	344,607	344,607	21% note PT	
21000 Health Insurance-Employer Share	41,277	50,494	51,993	24,718	31,679	47,519	51,671	51,671	52%	
21020 Health Insurance Subsidy							3,857	3,857	100%	
21020 Pay in Lieu of Insurance	2,562	2,562	1,200							
22000 FICA-Employer Share	39,630	39,948	40,037	32,228	17,274	25,912	42,066	42,066	23%	
23000 Retirement-Employer Share	31,382	31,175	31,839	40,531	14,466	21,698	28,143	28,143	-44%	
26000 Workers Compensation	65,566	57,157	59,747	51,526	41,618	62,428	46,803	46,803	-10%	
27000 Advanced Drug Testing	468	965	665	700	57	86	700	700	0%	
30000 Professional Services	0	0	1,613	13,400	5,742	8,613	13,400	13,400	0%	
43030 Equipment Maintenance	33,581	34,763	27,775	36,000	14,817	22,226	36,000	36,000	0%	
53010 Cell Phone	1,594	1,527	1,690							
53090 Telephone	415	377	146							
61520 Equipment Supplies	12,580	14,158	12,718	15,000	4,993	7,490	15,000	15,000	0%	
61525 Dump Site Maint	11,912	12,645	10,658	12,650	3,068	4,602	12,650	12,650	0%	
61535 Litter/Humane Equip/Supp	31,863	42,660	48,030							
61910 Vehicle Fuel	81,194	60,057	43,870	75,000	20,613	30,920	75,000	75,000	0%	
62000 Utilities	10,819	11,463	9,747	10,500	6,564	9,846	10,500	10,500	0%	
80060 Miscellaneous	695	1,878	89	1,300	0	0	1,300	1,300	0%	
Subtotal Salaries	540,546	541,770	542,043	421,279	277,617	416,426	548,699	548,699	0	23%
Subtotal Benefits	180,417	181,335	184,815	149,003	105,037	157,556	172,540	172,540	0	14%
Subtotal Operating	139,140	130,842	132,823	124,285	55,854	83,781	164,550	164,550	0	24%

SUB TOTAL 590 860,103 853,948 859,682 694,566 438,508 657,763 885,789 885,789 0 22%										

Administrator Caime asked Mr. Russian if he intended to raise the landfill fee by one dollar. Mr. Russian said, “In anticipation of DHEC requiring us to do some remediation at the landfill site, and the costs are quite hefty to the tune of almost eighty thousand dollars all together. We had a listening session last week on changes and reporting. We are waiting to see how that will affect our budget too. I expect increases in professional services. We looked at what we thought expenditures would be this year and found it to be looking rather tight. I am recommending a one dollar increase in the landfill fee. Its not critical now but we need to be proactive now”.

Councilman Pitts stated that he saw this as a looming debt crunch and that a one dollar fee might not even cover it all... “I would hate to see us go up a dollar here and another dollar next year. I would rather wait, and if we have to bite the bullet, go up ten dollars to fund it”.

Councilwoman Anderson said, “Just considering the time alone that we have had this fee, and the expenses only increasing, I feel it is time for us to look at the fee and plan”.

Councilman Nash stated that he was not in favor of increasing it no more than a dollar.

Councilman Jones stated that he saw no indication that this department got any FILOT monies and that they operate only on fees. Mr. Russian answered by saying that operationally we do get some rebates and grants funds to help offset operations. Councilman Jones asked if there was any part that could be privatized. Mr. Russian replied that we already privatize trash removal. We have a contract with

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Republic Services that then hauls it over to the Union County landfill. Our contract has several more years on it and we are privatizing half of the process. Mr. Gurga noted that some other areas like Simpsonville have tried this and soon reverted back to this process...you lose complete control over it when you privatize it. Attorney Cruickshanks said, “And, you don’t get rid of your landfill liabilities and responsibilities”.

Chairman Wood stated that he saw this as a Council consensus to wait on any increases here.

Department: 592 Litter/Humane
 EXPENSES

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
					FY17 YTD Actual	Project				
11000 Salaries				142,850	64,635	96,953	141,611	141,611		-1%
21000 Health Insurance				34,866	12,274	18,411	36,250	36,250		4%
21020 Health Insurance Subsidy							3,478	3,478		100%
21050 Cell Phone Reimbursement				420						
22000 FICA-Employer Share				10,960	4,326	6,488	11,175	11,175		2%
23000 Retirement-Employer Share				20,318	7,113	10,670	20,027	20,027		-1%
26000 Workers Compensation				8,154	4,643	6,965	6,822	6,822		-20%
27000 Advanced Drug Testing				100	50	75	100	100		0%
30000 Professional Services/ Vet Care				23,000	7,813	11,720	23,000	23,000		0%
43090 Vehicle Maintenance				2,500	1,578	2,367	2,500	2,500		0%
43012 Facility Maintenance				2,000	1,415	2,123	3,000	3,000		33%
53010 Cell Phone				1,600	1,384	2,076	2,100	2,100		24% note 2
53090 Telephone				1,200	96	144	1,200	1,200		0% note 2
61546 Department Supplies - Animal Food				4,750	1,032	1,548	4,750	4,750		0%
61535 Litter/Humane Equip/Supp				11,030	8,440	12,660	12,000	12,000		8%
61800 Postage				100	13	20	100	100		0%
61850 Uniforms				1,700	890	1,335	1,700	1,700		0%
61900 Vehicle Supplies				3,500	1,182	1,773	3,500	3,500		0%
61910 Vehicle Fuel				7,500	4,997	7,496	7,500	7,500		0%
62000 Utilities										
Subtotal Salaries	0	0	0	142,850	64,635	96,953	141,611	141,611	0	-1%
Subtotal Benefits	0	0	0	74,718	28,356	42,534	77,752	77,752	0	4%
Subtotal Operating	0	0	0	58,950	28,890	43,335	61,450	61,450	0	4%

SUB TOTAL 592	0	0	0	276,518	121,881	182,622	280,813	280,813	-	2%

TOTAL EXPENDITURES	1,817,643	1,880,300	1,926,256	2,033,391	1,220,101	1,830,152	2,272,709	2,272,709	-	11%

Revenues Minus Expenses	157,614	99,911	58,771	33,813	525,332	209,404	(149,819)	(149,234)	-	

See Ordinance 326: Funds have been commingled with GF, Auditors have placed excess revenues into GF FB UD

note 1: for landfill VOCs

note 2: tele audit

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition

note 4: dept request to raise fee \$1 with \$54 allocation to SW and \$7 allocation to Animal Control

46- PURCHASING/VEHICLE MAINTENANCE

Fund: 110 General Fund

Department: 546 Purchasing/Vehicle

ADVISE MOVING PURCHASING TO FINANCE, VEH MAINT TO PUBLIC WORKS

8

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	49,588	49,552	49,725	50,456	31,771	47,656	53,885	53,885		6% note 1
21000	Health Ins						0	13,711	13,711		100% note 1
21020	Health Insurance Subsidy							1,282	1,282		100% note 1
22000	FICA						0	4,122	4,122		100% note 1
23000	Retirement						0	7,388	7,388		100% note 1
26000	Workers Compensation						0	2,102	2,102		100% note 1
43090	Vehicle Maintenance	714	(778)	248	1,200	135	203	1,200	1,200		0%
44030	Copying Machine Lease	12,694	14,434	12,923	13,000	4,562	6,843	13,000	13,000		0% note 2, 4
53010	Cell Phone	1,480	1,278	1,671	1,300	847	1,271	1,300	1,300		0% note 3
53090	Telephone	1,164	1,106	1,308	1,000	1,036	1,554	1,000	1,000		0% note 3
54000	Advertising Notices	2,309	774	361	400	237	355	400	400		0% note 4
57092	Travel/Meetings	119	128	20	650	0	0	650	650		0% note 4
61040	Computer Supplies	251	0	1,742	200	0	0	200	200		0% note 4
61700	Office Supplies	440	159	159	300	83	124	300	300		0% note 4
61800	Postage	2	59	229	75	53	79	75	75		0% note 4
61900	Vehicle Supplies	330	845	634	600	0	0	600	600		0% note 1
61910	Vehicle Fuel	2,720	1,795	1,209	2,000	625	937	2,000	2,000		0% note 1
	Subtotal Salaries	49,588	49,552	49,725	50,456	31,771	47,656	82,490	82,490	0	39%
	Subtotal Benefits	0	0	0	0	0	0	28,605	28,605	0	100%
	Subtotal Operating	22,223	19,800	20,504	20,725	7,577	11,365	20,725	20,725	0	0%
	TOTALS	71,811	69,352	70,229	71,181	39,347	59,021	131,820	131,820	0	46%

Recommend moving veh maint to public works. Purchasing to finance

Note 1: move to PW dept 539

note 2: overall copying charges charge back to depts

note 3: tele audit

note 4: move to purchasing/finance dept 527

Administrator Caime said, “My recommendation is consideration that Mr. Wilson is presently doing two full time jobs. If you look at other counties, you will see that they have three to four employees in their purchasing department. Mr. Wilson is responsible for the fleet maintenance as well as the purchasing department. I feel very confident that we will save money by doing more with our purchasing efforts. My recommendation is to move purchasing from Mr. Wilson to the Finance Department. We can build a very robust purchasing function in the County and really put the energy into saving money through our purchasing efforts. To further my recommendation, I recommend moving Mr. Wilson as to the fleet maintenance to the Public Works Department”. Mr. Wilson said, “Mr. Caime and I discussed this months ago shortly after he came here. What has been talked about is moving me to the Public Works Department to help take some off of Mr. Russian. If Council wishes to go this route, I am fine with it. I know I can do it”. Mr. Russian stated that he felt the move to the Public Works Department and forfeiting the procurement side would certainly outweigh and warrant more time. I think this is something we need to keep in mind”.

Administrator Caime informed Council that he has also consolidated construction with the Public Works Department making it more centralized as well as having added more burden to the department.

Chairman Wood said, “Purchasing is a big part of the County. A person has got to know what he is doing to secure a piece of equipment for the County. They have to know the vendors and where to get bids. So in my opinion, if we do this, we will have to hire another person for purchasing”. Administrator Caime inserted that there are a lot more things that go with purchasing.

Chairman Wood stated that the point he was getting at was where would the salary come from for this? Administrator Caime replied that yes, a new salary is needed.

Councilwoman Anderson said that this Council has done things haphazardly and not planned. I think we need to do a little more planning for this idea.

Councilman Pitts asked Administrator Caime what was the total number of new positions requested by him. Administrator Caime replied that the Risk Manager position is something we will discuss Friday and funded with half of the Clerks salary from going to part time. The purchasing person is a new position. Councilman Pitts noted that since the conversation has gone towards an individual person, he felt like it was executive session material. Administrator Caime replied that an executive session discussion will consist of personnel discussions.

Chairman Wood said that moving Mr. Wilson to the Public Works Department will be discussed more on Friday.

FUND 113-539- PUBLIC WORKS – There were no questions.

Fund: 110 General Fund											
Department: 539 Public Works RECC COMBINING VEH MAINT DEPT 546 TO HERE											
8											
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	106,936	119,250	140,491	138,961	83,154	124,732	142,045	142,045		2%
11100	Part-time Salaries	0	0	0	0	168	252	0	0		
21050	Cell Phone Reimb	0	126	422	420	260	389	420	420		0%
21000	Health Ins						0	25,067	25,067		100%
21020	Health Insurance Subsidy							2,378	2,378		100%
21010	Ret Health Ins						0		0		
22000	FICA						0	10,866	10,866		100%
23000	Retirement						0	19,474	19,474		100%
26000	Workers Comp						0	3,681	3,681		100%
27000	Drug Screens	170	25	25							
33050	Contractual Services	20	1,465								
43090	Vehicle Maintenance	107	281	122	400	59	89	400	400		0%
44030	Copier Lease	0	0	2,023	2,200	1,958	2,937	3,200	3,000		27%
53010	Cell Phone	897	725	657							
53090	Telephone	1,754	2,271	2,649	2,000	1,200	1,801	2,000	2,000		0% note 1
54000	Advertising/Publication:	0	0	400	400	171	257	400	400		0%
56050	Memberships/Dues	35	35	95							
57080	Training	0	587	0	250	13	20	1,000	500		50%
57092	Travel/Meetings	0	0	0	1,100	356	534	850	850		-29%
61700	Office Supplies	1,392	2,198	4,728	1,600	1,521	2,281	2,000	2,000		20%
61800	Postage	99	385	124	450	32	48	450	300		-50%
61850	Uniforms	10,319	12,000	11,890							
61900	Vehicle Supplies	22	629	524	500	0	0	500	500		0%
61910	Vehicle Fuel	1,445	1,304	1,618	1,700	750	1,125	1,700	1,700		0%
	Subtotal Salaries	106,936	119,250	140,491	138,961	83,323	124,984	142,045	142,045	-	2%
	Subtotal Benefits	0	126	422	420	260	389	61,886	61,886	-	99%
	Subtotal Operating	16,260	21,905	24,855	10,600	6,061	9,091	12,500	11,650	-	9%
	TOTALS	123,196	141,281	165,768	149,981	89,643	134,465	216,431	215,581	-	30%

note 1: tele audit

541- ROADS/BRIDGES - Administrator Caime noted that there was an error in part time positions. Mr. Russian stated that there are no numbers reflected in this area as he was still discussing this line item and would like for Council to reestablish it with thirty two thousand nine hundred seventy-eight dollars for the seasonal employees we use.

Mr. Russian pointed out under vehicle supplies it states twenty three thousand dollars when he actually requested thirty thousand dollars.

Councilman Jones asked for explanation concerning uniforms. Mr. Russian said that all of the uniforms used to be grouped under the public works department. Last year I split it out to each individual department. Also, last year Council approved a safety shoe program. We implemented rules about what you could wear to work. So all are wearing uniforms.

Councilman Jones questioned the added line item for computers. Mr. Russian replied, “When I came on board with the County, there was only one that had a computer at a desk. In this day and time, computers are vital to communicating, getting quotes or purchasing. I have secured computers for each supervisor within my departments. That cost we did not have in our budget and a change that is long overdue”.

Councilman Jones stated that he didn’t have to convince him of the needs and that he was only questioning the actual line item as it referring to what and if this should not be a capital item. Mr. Russian replied that Mr. Anderson has been recycling some things for us and this is for one computer and one printer lease.

Chairman Wood questioned the part time salaries. Mr. Russian replied, “This is for seasonal help as they don’t work all year long. The numbers noted only represent just a couple of months. The amount will increase once the summer months become known on the reports”. Administrator Caime said, “That is an error on my part as I should have entered thirty three thousand dollars as recommended. No motion needed as I have just made that correction”. There was a COUNCIL CONSENSUS to allow the part time recommended amount to be inserted and considered as part of the budget

Councilman Jones asked what the actual turnover rate was in the Roads and Bridges Department. Mr. Russian replied that it was high.

513- AIRPORT- Councilman Pitts asked if Mr. Howard was not doing this anymore. Administrator Caime stated that Mr. Russian is now over the Airport Commission as it is a construction module. Councilman Pitts said, “This Council increased Mr. Howard’s salary for that purpose of working with the Airport Commission”. Administrator Caime apologized. Councilman Pitts stated, I would like to discuss this further as I do not understand. In other conversations tonight you talk of how Mr. Russian is overwhelmed and now you add this to him”. Administrator Caime replied that the Roads and Bridges Department is working nicely with the Parks and Recreation Department. And the same thing with the Buildings and Grounds. We are trying to get out from under this silo mentality and to work more as a team. Where Andy is more in tune with grounds, allows for the buildings part to fix more plumbing and so on in the buildings”. Councilman Pitts said that he could appreciate that but at the same time, you are changing positions.

Mr. Sammy Wham, Chairman of the Airport Commission said, “One thing that I think this Council needs to be aware of. The staff at the Airport consists of one full time and one part time person. When the full time person goes on vacation or is out sick, the part time employee comes in and does his job too. We had a question of recently come up with overtime. The full time employee is seventy two years old and the part time employee is eighty four years old. I too am trying to get in a position to retire soon. Council really needs to be thinking about some flexibility with this situation”.

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Fund: 110 General Fund
 Department: 813 Airport

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
						FY17 YTD Actual	FY17 Project				
11000	Salaries	29,639	27,417	31,275	33,696	20,829	34,666	35,104	35,104		4%
11010	Part Time Salaries	8,714	9,555	8,202	7,583	5,300	7,513	7,600	7,600		0% note
13000	Overtime	0	501		0	248	372	0	0		
21000	Health Ins Employer Share						5,672	5,672	5,672		
21020	Health Insurance Subsidy							550	550		100%
21050	Cell Phone Reimb			47	420	260	420	420	420		0%
22000	FICA Employer Share							3,267	3,268		100%
23000	Retirement Employer Share	1,233						4,800	4,800		
26000	Workers Compensation	431						1,800	1,800		100%
33052	Auditors	0	0	0	500	0	0	500	0		Note 1
43030	Equipment Maintenance	735	385	1,260	4,500	0	0	1,500	1,500		
43032	Airfield Maintenance	1,157	1,526	700	2,000	1,362	2,043	2,000	2,000		0%
43087	Tractor Maintenance	0	572	708	500	125	187	500	500		0%
43090	Vehicle Maintenance	81	467	0	500	0	0	500	500		0%
53090	Telephone	1,130	1,147	1,059	1,200	677	1,015	1,200	1,200		0% note 3
57092	Travel/Meetings	1,545	1,120	1,120	800	0	0	800	800		0%
61025	Building Maint Supplies	9,891	899	397	500	364	546	500	500		0%
61700	Office Supplies	0	63	803	350	364	546	350	350		0%
61800	Postage	21	0	0	75	0	0	75	50		-50%
61840	Tractor Supplies	93	95	0	750	0	0	750	750		0%
61900	Vehicle Fuel	944	812	817	1,000	431	647	1,000	1,000		0%
62000	Utilities	8,100	8,040	7,686	8,400	4,926	7,389	8,400	7,800		-8%
80066	Grant Match	14,053	5,442	6,015	37,000	0	25,000	25,000	25,000	0	-48% note 2
Subtotal Salaries		38,353	37,473	39,477	41,279	26,376	42,551	42,704	42,704	0	3%
Subtotal Benefits		0	0	47	420	260	420	16,509	16,510	0	97%
Subtotal Operating		37,760	20,568	20,565	58,075	8,249	37,373	43,075	41,950	-	-38%
TOTALS		76,113	58,041	60,089	99,774	34,885	80,344	102,288	101,164	0	1%

Note 1: We do not audit their personal accounts
 Note 2: Capital Grant Match see Grants Sheet. This is for the 5% match on airport improvements.
 See fund balance sheet
 110-250-25010-25040 Designated FB \$ 18,985
 note 3: Request Phone System Audit
 Note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition

516- BUILDINGS/GROUNDS – Mr. Russian noted that under maintenance contracts it was reduced from his requested amount of thirty thousand dollars.... “this line item is pest control, elevator maintenance. Presently we are at thirty three thousand dollars. I would like to request that Council reinstate it at the requested amount”.

Councilman Jones asked if the efficiency study would factor into the insurance line item. Mr. Wilson stated that this has not been addressed with them thus far and is certainly something we can look into.

Mr. Russian also requested for Council to approve the requested amount of two hundred fifty four thousand dollars with utilities and noted that the utilities should be reduced once we come under the utility efficiency plan.

Chairman Wood said that he had no objections with honoring the requested amount. Councilman Pitts also noted that the utility companies may even have rate increases.

Councilman Pitts said, “We have life expectancy of a lot of equipment that is old and outdated. We have roof leaks, and heat and air situations at the Health Department. We have some major expenses we are about to face and we do need a capital improvement plan”.

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Fund: 110 General Fund
Department: 516 Buildings & Grounds

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	B		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
						FY17 YTD Actual	FY17 Project				
11000	Salaries	231,854	231,596	236,622	278,297	142,847	243,651	247,016	247,016		-13%
11010	Part-Time Salaries						13,091	13,091	13,000		100% note PT
21000	Health Ins							56,530	56,530		100%
21020	Health Insurance Subsidy							5,517	5,517		
22000	FICA							20,333	20,333		100%
23000	Retirement							34,622	34,622		100%
26000	Workers Compensation							14,037	14,037		100%
27000	Advanced Drug Testing	25	50	50	200	50	75	200	100		
43012	Building Maintenance	94,851	82,590	115,918	85,000	94,106	141,159	115,000	115,000		
43050	Maintenance Contracts	30,551	21,613	25,368	26,000	16,257	24,386	30,000	26,000		0%
43068	Radio Maintenance				150	0	0	150			
52020	Building Insurance	97,850	109,995	105,890	105,890	103,712	106,000	125,000	125,000		15% note 3
53010	Cell Phones	559	605	658	665	460	691	800	800		17% note 1
53090	Telephone	2,530	2,533	3,211	3,100	2,783	4,174	3,100	3,100		0% note 1
61500	Dept. Supplies	191	244	(127)	200	310	466	200	200		0%
61540	Janitorial Supplies	26,549	25,626	30,105	29,000	22,941	34,412	30,000	29,000		0%
61555	Landscape Maint Supplies	10,054	9,636	4,624	10,000	6,588	9,883	10,000	10,000		0%
61800	Postage	7	0	0	50	0	0	50	-		
61850	Uniforms	0	0	0	3,950	2,622	3,933	3,950	3,900		-1%
61900	Vehicle Supplies	3,555	2,979	1,550	3,000	2,596	3,894	3,000	3,000		0%
61910	Vehicle Fuel	6,422	3,498	6,045	6,500	4,259	6,388	6,500	6,500		0%
62000	Utilities	246,674	256,114	263,214	230,000	167,050	250,575	254,000	240,000		4% note 2
80061	Misc. & Flags	341	474	727	700	198	297	700	700		0%
74170	Machines/Equip							1,800	1,800		100%
43013	Special Projects	24,559						0	-		
	Subtotal Salaries	231,854	231,596	236,622	278,297	142,847	243,651	260,107	260,016	0	-7%
	Subtotal Benefits	0	0	0	0	0	0	131,039	131,039	0	100%
	Subtotal Operating	544,918	515,957	557,232	504,405	423,934	586,333	584,450	565,100	0	11%
	TOTALS	776,772	747,553	793,854	782,702	566,780	829,984	975,596	956,155	0	18%

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
 note 1: tele audit
 note 2: energy efficiency implemented?
 note 3: 7.1% increase

514- ASSESSOR – Mr. David Satterfield approached Council addressing vehicle maintenance being reduced from five thousand dollars.

Councilman Pitts noted that the training line item had also dropped from five thousand dollars to thirty five hundred dollars. Mr. Satterfield stated that he thought he could get by with the reduced amount because a lot of the training now could be done online.

Councilman Pitts asked what the QS1 line item meant by lumped in with the Auditors office. Administrator Caime stated that these charges have now been broken out into the various departments and not lumped in to just one department. Mr. Satterfield said that that is the brain child of the assessment program.

There was a COUNCIL CONSENSUS to approve the reinstatement of his request of five thousand dollars in the vehicle maintenance account.

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Fund: 110 General Fund
Department: 514 Assessor

Acct #	Description	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY18	FY18	FY18	Incr 17-18
		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	
11000	Salaries	308,266	309,831	321,223	337,157	206,789	342,512	345,864	346,864		3%
11010	Part Time Salaries	13,049	13,871	5,831	0	0	0	0	0		
21000	Health Ins				0			80,685	80,685		100%
21020	Health Ins Subsidy							7,709	7,709		100%
21040	Travel Allotments				0			-	-		
22000	FICA				0			26,535	26,535		100%
23000	Retirement	1,233			0			47,555	47,555		100%
26000	Workers Compensation	431			0			5,500	5,500		100%
27000	Drug Testing	0	0	25	25	0	0	25	25		0%
43030	Equipment Maintenance QS1	1,507	2,390	435	2,500	576	865	2,500	2,400		-4%
43090	Vehicle Maintenance	830	695	2,351	2,000	2,858	4,287	5,000	4,000		50%
44030	Copy Machine Lease	2,465	2,580	2,478	2,600	1,621	2,431	2,600	2,600		0%
44032	Map Copier Lease	5,053	4,434	5,163	5,350	3,558	5,336	5,400	5,400		1%
44060	Postage Meter Lease	1,921	1,526	1,645	3,500	1,041	1,561	3,500	1,800		-94%
53090	Telephone	2,931	3,076	2,751	3,500	1,945	2,918	3,500	3,000		-17% note 2
56050	Memberships and Dues	2,185	350	120	400	160	240	400	400		0%
57080	Training	1,753	1,210	635	5,000	765	1,148	3,500	3,500		-43%
61700	Office Supplies	6,734	7,686	9,171	7,000	3,678	5,518	6,500	6,000		-17%
61800	Postage	3,480	3,653	2,401	3,000	686	1,029	3,000	3,000		0%
61850	Uniforms	1,850	1,480	864	1,000	981	1,472	1,500	1,500		33%
61910	Vehicle Fuel	5,658	4,524	2,659	4,500	1,591	2,387	4,500	4,500		0%
74170	Machines/Equip	6,234	41	1,929	4,700	0	0	4,700	0		Note 3
	Subtotal Salaries	321,315	323,702	327,055	337,157	206,789	342,512	346,864	346,864	0	3%
	Subtotal Benefits	0	0	0	0	0	0	167,984	167,984	0	100%
	Subtotal Operating	42,601	33,645	32,628	45,075	19,461	29,191	72,625	64,125	0	30%
	TOTALS	363,916	357,347	359,683	382,232	226,250	371,703	587,473	578,973	0	34%
	Associated Revenues										
34101-342	Copier Fees - Assessor	1,327	1,554		2,000						

Note 1: Was lumped into Auditors Office in FY17
 note 2: Request Phone System Audit
 note 3: computer contingency moved to IT dept

532- INSPECTION/PERMITS – Mr. Bobo, Codes Enforcement Officer approached Council referencing to the demolition fund... “This is not a request for more money but it is a request for the rollover of the funds in to the new budget. Vehicle Supplies was reduced and I feel that we can work with that reduction”.

Councilman Pitts asked Administrator Caime how man phones the County actually provides to the employees. Administrator Caime replied, “Do I know; no. But we should know”. Councilman Pitts stated that he felt if there was an actual need for the employee to have a county issued phone as a job function, that’s all fine and good. But to just have a county issued phone just to have one is not necessary. Administrator Caime replied that the telephone audit should provide answers to this question.

MINUTES – JUNE 13, 2017
 LAURENS COUNTY COUNCIL
 BUDGET WORK SESSION

Fund: 110 General Fund
Department: 532 Inspections/Permits

Acct #	Description	FY 2014	FY 2015	FY 2016	FY 2017	8	FY17	FY18	FY18	FY18	Incr
		Actual	Actual	Actual	Budget	FY17 YTD Actual	Project	Request	Recc	Final	17-18
11000	Salaries	246,080	258,764	253,524	278,684	168,205	252,308	296,461	287,829		3% note 1
11010	Part-time Salaries	10,336	0	0	3,000	0	0	3,000	0		
21000	Health Ins							63,842	63,722		100%
21020	Health Insure Subsidy							6,283	6,283		100%
22000	FICA						0	23,389	22,019		100%
23000	Retirement						0	41,459	39,461		100%
26000	Workers Compensation						0	10,500	10,358		100%
27000	Advanced Drug Testing	75	40	0	75	25	38	75	75		0%
42110	Demolition and Cleanup	7,741	35,951	67,264	40,000	12,332	18,499	40,000	40,000		0% note 2
43020	Computer Software Maint	0	0	4,800	7,800	4,800	7,200	7,800	7,800		0%
43090	Vehicle Maintenance	1,689	4,129	3,743	4,129	739	1,109	4,129	3,000		-38%
44030	Copy Machine Lease	2,640	4,183	3,988	3,700	3,405	5,108	3,700	3,700		0%
44060	Postage Meter Lease	634	697	1,060	800	637	956	800	800		0%
53010	Cell Phone	3,774	3,723	3,239	4,000	2,587	3,881	4,600	4,600		13% note 5
53090	Telephone	3,065	1,948	1,945	3,500	1,236	1,855	3,500	3,500		0% note 5
57082	Training	4,220	1,902	3,331	5,000	3,059	4,588	5,000	5,000		0%
57090	Travel	2,659	3,837	3,629	3,500	1,659	2,489	3,500	3,500		0%
61040	Computer Supplies	1,408	8,807	128	3,000	0	0	3,000	1,500		-100% note 3
61700	Office Supplies	5,669	3,379	4,015	7,000	2,602	3,903	7,000	4,500		-56%
61850	Uniforms	0	4,429	2,413	5,000	1,994	2,991	5,000	3,500		-43%
61900	Vehicle Supplies	1,164	1,049	345	3,000	1,050	1,575	3,000	1,500		-100%
61910	Vehicle Fuel	15,357	13,068	9,527	13,000	5,750	8,625	13,000	11,000		-18%
	Subtotal Salaries	256,416	258,764	253,524	281,684	168,205	252,308	299,461	287,829	0	2%
	Subtotal Benefits	0	0	0	0	0	0	145,473	141,843	0	100%
	Subtotal Operating	50,095	87,142	109,423	103,504	41,877	62,815	104,104	93,975	0	-10%
	TOTALS	308,511	345,906	362,946	385,188	210,082	315,123	549,038	523,647	0	26%
	Note 1: Requests pay increases										
	Note 2: prior to final budget last years unspent funds recc to move forward to next fiscal year										
	Note 3: Funds requested in the event of a computer failure, move to new IT contingency										
	Note: See 512 and 555 for vehicle capital replacement proposal										
	note 5: tele audit										
	Associated Revenues										
32100-32110	Utility Franchise Fee	148,879	205,576	194,991	210,000	96,775	145,163	210,000	210,000		
32200-32210	Building Permits	239,286	132,950	260,191	223,327	136,161	204,242	209,000	209,000		
32200-32211	Mobile Home Licenses (Stick	2,180	1,835	5,290	4,619	2,100	3,150	3,000	3,000		
32200-32212	Mobile Home Permits (Inspec	43,920	44,160	44,650	48,075	36,707	55,051	56,800	56,800		
32200-32213	Septic Tank Fee	810	885	200	500	0	0	200	200		
32200-32214	Misc. Inspection Fees	221			600	0	0	200	200		
32200-32215	Demolition Payments		3,651		750	0	0	200	200		
	Subtotals:	414,286	389,057	505,322	487,871	271,743	407,615	479,400	479,400	0	

FUND 113-537- PLANNING – Administrator Caime said, “This County is reaching the size and point that we need a planning department. I’m not asking for a full pledged planning department right now but just for the opportunity of utilizing students to work with the Upper Savannah Council of Governments and to follow through with the branding program we are working on and the Planning Commission. There is also one thousand dollars in the budget to allow for reimbursement to the Planning Commissioner for their mileage to the meetings”.

Councilman Pitts said, “We are splitting hairs here. If this is approved then the expenses you paid in fiscal year 2017, you will get an additional ten thousand dollars in fiscal year 2018”. Administrator Caime stated that there is nothing requested in the 2018 budget request.

Chairman Wood asked why two people were needed. Administrator Caime replied because of the volume of the work. Chairman Wood stated that he personally did not get much from what the last man did. Administrator Caime replied, “We now have tons of utility maps. And each utility company is focused on their own utilities. We don’t have a county wide connection with them. It’s my fault that you did not see what could be done with planning”.

Council Members Pitts, Anderson and Jones said that they felt this was the best way to do it. Chairman Wood stated that he is hearing a CONSENSUS OF COUNCIL – 6-0.

MINUTES – JUNE 13, 2017
 LAURENS COUNTY COUNCIL
 BUDGET WORK SESSION

Fund: 110 General Fund
 Department: 537 Planning

PLANING DEPT NEEDED

Acct #	Description	8																		
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final										
11000	Salaries						0													
21000	Health Ins Employer Share						0													
21020	Health Insurance Subsidy						0													
21040	Travel Allotment						0													
21050	Cell Phone Reimbursement						0													
22000	FICA						0													
23000	Retirement						0													
26000	Workers Compensation						0													
30000	Professional Services				6,100	3,044	6,100		13000	13000									note 2	
	Branding Initiative				10,000														note 1	
44020	Equipment Maintenance						0													
44030	Copier Lease						0													
53090	Telephone						0													
54000	Advertising Notices						0													
56050	Memberships/Dues						0													
57080	Training						0													
57092	Travel/Meetings						0	1,000	1,000										note 3	
61040	Computer Supplies						0													
61700	Office Supplies						0													
61800	Postage						0													
	Subtotal Salaries	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal Benefits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Subtotal Operating	0	0	0	16,100	3,044	6,100	14,000	14,000	0										
	TOTALS	0	0	0	16,100	3,044	6,100	14,000	14,000	0										

See Special Projects Manager in 512 budget
 Note 2: Clemson Planning Students to help create a comprehensive plan
 Note 3: Reimburse Travel Expenses for Planning Commission Members

518- CLERK OF COURT – Councilman Pitts asked Mrs. Lancaster to please review with Council of the recent experience with two employees. Mrs. Lancaster said, “Last week two of my ladies, who are working retirees working full time, had not heard from HR about their status on the lifetime insurance program implemented by Council. They retired of their age and not that they had the required years in with the County. One is seventy two years old and the other is fifty six with twenty five years. They were told that they needed to retire July first. This is detrimental to me for two to retire. They have forty seven years of experience between them. It was suggested that they come back as part time”.

Councilman Pitts said that he was under the impression that working retirees were grandfathered in. Administrator Caime said, “The action by Council was for anyone that was eligible for the program up until the end of this month would be able to continue working and would still get the full benefit that the current retirees get. So if these two individuals were eligible to retire having the fifteen years at age sixty two or the twenty years at age sixty, they are eligible. Without Mrs. Parker here, I don’t know why they were advised otherwise”.

Chairman Wood said then that resolves this matter. Mrs. Lancaster replied, “It does but they both talked with children and family that have encouraged them to retire. Like others, they really don’t trust what they are being told”.

Councilman Pitts asked how many were employed within the Clerks Office? Mrs. Lancaster replied. “I’ve had thirteen full time. This last year has been an unusual year for us. One lady that worked in Child Support needed to go to part time for a short while. She is now back fulltime. I’ve had a number out on medical leave”.

Councilman Jones asked what the COC Incentive Fund and the Kofile line items were. Mrs. Lancaster replied that the Incentive fund is what her office gets from DSS and is only for use in my office and can not be rolled into the general fund. Kofile is when we want to repair some of the aging books.

MINUTES – JUNE 13, 2017
 LAURENS COUNTY COUNCIL
 BUDGET WORK SESSION

Fund: 110 General Fund
Department: 518 Clerk of Court

Acct #	Description	8 FY17								FY18 Recc	FY18 Final	Incr 17-18
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	YTD Actual	FY17 Project	FY18 Request	FY18 Recc			
11000	Salaries	401,008	390,250	375,764	420,917	232,680	322,435	414,823	395,763			-6% note 1, 5
11100	Part-time Salaries					0	0	52,541	49,000			100% note 1,5,6,PT
21000	Health Ins						0	101,845	101,845			100% note 1
21020	Health Insure Subsidy							9,029	9,029			
21040	Travel Allotments	1,203	1,203	1,206	1,200	742	1,113	1,200	1,200			
22000	FICA						0	35,753	34,809			100% note 1
23000	Retirement						0	63,537	59,076			100% note 1
26000	Workers Compensation						0	3,272	2,011			100% note 1
27000	Advanced Drug Testing	50	75	25	0	25	38	0	0			
30000	Profess Svcs - Scanning	0	6,574									
31050	Jurors Expense	68,651	70,024	69,074	70,000	52,866	70,000	24,541	21,000			#### note 1,5,6
43020	Computer Maintenance QS1	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500			note 7
43030	Equipment Maint.	44,724	46,923	44,304	47,000	27,597	41,396	47,000	45,000			-4%
43050	Maintenance Contracts	239	239	239	240	160	239	240	240			0%
44030	Copier Lease/Rental	6,835	6,533	6,196	7,000	5,228	7,842	7,850	7,850			11%
53090	Telephone	9,101	9,239	11,780	12,700	8,269	12,403	12,700	12,700			0% note 9
57092	Travel/Meetings	797	1,082	1,158	1,200	300	450	1,200	1,200			0%
61501	Reg of Deeds Supplies	17,137	16,369	21,490	12,000	11,580	17,370	12,000	12,000			note 3
61700	Office Supplies	12,284	13,756	12,349	13,000	8,320	12,479	13,000	13,000			0%
61800	Postage	31,290	28,340	33,545	32,000	21,491	32,236	32,000	32,000			0%
80028	Child Supp Enforcement COC Incentive Fund Kofile Minor Equipment	68,582	15,278	11,997	13,000	19,175	28,763	13,000	13,000			0% note 2 100% note 4 100% note 3
	Subtotal Salaries	400,443	390,250	375,764	420,917	232,680	322,435	467,364	444,763	0	5%	
	Subtotal Benefits	1,203	1,203	1,206	1,200	742	1,113	214,636	207,970	0	99%	
	Subtotal Operating	282,170	236,932	234,655	231,826	178,696	247,496	234,654	229,113	0	-1%	
	TOTALS	683,816	628,385	611,626	653,943	412,118	571,043	916,654	881,846	0	26%	
	Note 1: Dept Head Requests Salary Increases see first draft budget backup Note 2: See revenue source 33502-33512 that pays for all of this line item Note 3: Use this revenue source for these line items (restricted revenue) Note 4: Use this revenue source for these line items (restricted revenue)											
33501-33536	Recorder of Deeds Revenue	10,165	12,820	8,983	12,000	5,865	12,000	12,000	12,000			

Fund: 110 General Fund
Department: 518 Clerk of Court

Acct #	Description	8 FY17								FY18 Recc	FY18 Final	Incr 17-18
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	YTD Actual	FY17 Project	FY18 Request	FY18 Recc			
11000	Salaries	401,008	390,250	375,764	420,917	232,680	322,435	414,823	395,763			-6% note 1, 5
11100	Part-time Salaries					0	0	52,541	49,000			100% note 1,5,6,PT
21000	Health Ins						0	101,845	101,845			100% note 1
21020	Health Insure Subsidy							9,029	9,029			
21040	Travel Allotments	1,203	1,203	1,206	1,200	742	1,113	1,200	1,200			
22000	FICA						0	35,753	34,809			100% note 1
23000	Retirement						0	63,537	59,076			100% note 1
26000	Workers Compensation						0	3,272	2,011			100% note 1
27000	Advanced Drug Testing	50	75	25	0	25	38	0	0			
30000	Profess Svcs - Scanning	0	6,574									
31050	Jurors Expense	68,651	70,024	69,074	70,000	52,866	70,000	24,541	21,000			#### note 1,5,6
43020	Computer Maintenance QS1	22,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500			note 7
43030	Equipment Maint.	44,724	46,923	44,304	47,000	27,597	41,396	47,000	45,000			-4%
43050	Maintenance Contracts	239	239	239	240	160	239	240	240			0%
44030	Copier Lease/Rental	6,835	6,533	6,196	7,000	5,228	7,842	7,850	7,850			11%
53090	Telephone	9,101	9,239	11,780	12,700	8,269	12,403	12,700	12,700			0% note 9
57092	Travel/Meetings	797	1,082	1,158	1,200	300	450	1,200	1,200			0%
61501	Reg of Deeds Supplies	17,137	16,369	21,490	12,000	11,580	17,370	12,000	12,000			note 3
61700	Office Supplies	12,284	13,756	12,349	13,000	8,320	12,479	13,000	13,000			0%
61800	Postage	31,290	28,340	33,545	32,000	21,491	32,236	32,000	32,000			0%
80028	Child Supp Enforcement COC Incentive Fund Kofile Minor Equipment	68,582	15,278	11,997	13,000	19,175	28,763	13,000	13,000			0% note 2 100% note 4 100% note 3
	Subtotal Salaries	400,443	390,250	375,764	420,917	232,680	322,435	467,364	444,763	0	5%	
	Subtotal Benefits	1,203	1,203	1,206	1,200	742	1,113	214,636	207,970	0	99%	
	Subtotal Operating	282,170	236,932	234,655	231,826	178,696	247,496	234,654	229,113	0	-1%	
	TOTALS	683,816	628,385	611,626	653,943	412,118	571,043	916,654	881,846	0	26%	
	Note 1: Dept Head Requests Salary Increases see first draft budget backup Note 2: See revenue source 33502-33512 that pays for all of this line item Note 3: Use this revenue source for these line items (restricted revenue) Note 4: Use this revenue source for these line items (restricted revenue)											
33501-33536	Recorder of Deeds Revenue	10,165	12,820	8,983	12,000	5,865	12,000	12,000	12,000			

534 - MAGISTRATE – Auditor Coleman stated that Mr. Lyles has retired and has recently had surgery.

Fund: 110 General Fund
Department: 534 Magistrate

		8									
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	347,274	353,546	353,646	351,497	219,222	328,833	359,130	355,474		1% note 1
11010	Part Time Salaries	23,582	29,158	29,409	23,768	11,466	17,199	26,844	25,000		5% note F
21000	Health Ins				0		0	45,030	45,030		100%
21020	Health Insure Subsidy							4,417	4,417		100%
21040	Travel Allotments	5,665	5,173	4,322	4,800	2,225	3,338	4,800	4,800		0%
22000	FICA				0		0	30,400	30,104		100% note 1
23000	Retirement				0		0	57,000	56,679		100% note 1
26000	Workers Compensation				0		0	1,623	1,623		100%
27000	Advanced Drug Testing	25	0	50	100	25	38	50	50		-100%
31050	Jurors	7,855	3,660	11,505	10,000	8,720	13,080	10,000	10,000		0%
43030	Equipment Maintenance	22,572	22,958	23,060	25,000	22,579	22,500	25,000	25,000		0% note 3
44030	Copier Lease	7,760	7,612	5,940	7,800	3,510	5,266	7,800	6,000		-30%
53010	Cell Phone	384	588	702	500	625	937	500	1,000		50% note 4
53090	Telephone	7,322	7,314	7,575	7,500	4,016	6,024	7,500	7,500		0% note 5
56050	Memberships/Dues	1,014	50	1,180	1,000	1,560	2,340	4,000	2,000		
57081	Training	695	1,520	1,764	2,500	765	1,148	3,000	2,500		0%
57092	Travel/Meetings	842	2,997	1,633	6,000	3,253	4,880	6,000	3,500		-71%
61700	Office Supplies	3,334	5,140	4,372	6,000	2,541	3,811	6,000	5,000		-20%
61800	Postage	6,222	7,904	8,111	6,000	5,146	7,719	6,000	6,000		0%
74100	Equipment	1,544	0	1,594	2,000	0	0	2,500	0		note 5
74300	Office Furniture	467	0	0	0	0	0	0	0		
	Subtotal Salaries	370,856	382,704	393,055	375,265	230,688	346,031	385,974	380,474	0	1%
	Subtotal Benefits	5,665	5,173	4,322	4,800	2,225	3,338	143,270	142,653	0	97%
	Subtotal Operating	60,036	59,743	67,485	74,400	52,740	67,742	78,350	68,550	0	-9%
	TOTALS	436,557	447,620	464,862	454,465	285,653	417,111	607,594	591,677	0	23%

note 1: requests pay increase for an employee
 Note 2: CMS software required by State (50% cost shared with COC)
 Note 3: Computer Terminals may need replacing soon (2009) 10 units @\$1,300
 note 4: tele audit
 Note 5: Funds requested in the event of a computer failure, move to new IT contingency
 note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition

FUND 113-538 - PROBATE JUDGE – Probate Judge Kay Fridy approached Council asking for the following items to be restored within her budget:

- Court Reporter Fees at two hundred fifty dollars;
- Court Fees/Jury Trials at two hundred fifty dollars;
- Equipment Maintenance back to one thousand dollars;
- Copier Lease was reduced to one thousand three hundred dollars – I am comfortable with that;
- Membership dues was reduced to two hundred dollars – I am comfortable with that;
- Travel / Meetings was reduced to two thousand nine hundred dollars; We really need that reinstated due largely to code changes and the training required with the changes.
- Office Supplies was reduced to seven thousand dollars; We really need that reinstated;

Councilwoman Anderson said, “I believe that Administrator Caime was looking at your previous history when he considered your department cuts. We want everyone to try to stay within their budgets. This is a team effort. I really don’t see that it would make that much difference if your accounts ran over”.

Chairman Wood asked if there was a Council consensus to reinstate her requests.

515- AUDITOR – Mr. Coleman said, “Our office needs more staff. If you go to other County Offices and compare ours with theirs, you can see that we do not have enough employees. We need to support the citizens that we provide services to”.

Councilman Pitts asked how many employees are in the Auditors Office. Mr. Coleman replied that there were five full time and four part time.

Councilman Jones stated that he saw a conservative budget for the Auditors Office.

**Fund: 110 General Fund
 Department: 515 Auditor**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	154,362	158,630	137,665	175,894	103,276	170,016	177,326	172,226		-2% note 1
11010	Part Time Salaries	23,933	28,605	31,920	39,732	18,733	37,243	38,990	37,500		-6% note 2.
21000	Health Ins				0			28,774	28,774		100%
21010	Ret Health Ins				0			0	-		
21020	Health Insure Subsidy							2522	2,522		
21040	Travel Allotment	1,203	1,203	1,206	1,200	742	1,113	1,200	1,200		0%
21050	Cell Phone Reimb					242	363	420	420		100%
22000	FICA				0			16,548	16,378		100% note 1,
23000	Retirement	1,233			0	0		27,474	26,545		100% note 1,
26000	Workers Comp	431			0	0		4,057	3,920		note 1.
27000	Advanced Drug Testing	0	75	50	100	0	0	50	50		-100%
30000	Professional Services	17,675	1,500	-	5,000	0	0	5,000	-		
43030	Equipment Maint	0	-	1,722	950	384	576	950	950		0%
43070	Smith Data Contracts	228,117	204,056	204,560	316,000	132,706	199,059	100,300	100,300		-215% note 4
44030	Copier Lease/Rental	2,286	2,408	2,335	3,000	1,244	1,866	2,500	2,500		-20%
53010	Cell Phone	1,358	1,490	979	1,500	455	683	1,200	1,200		-25% note 5
53090	Telephone	2,424	2,661	2,316	2,500	1,755	2,633	2,500	2,600		4% note 5
57092	Travel/Meetings	1,777	1,405	1,148	2,000	3,847	5,771	6,000	5,000		60%
61700	Office Supplies	4,832	5,360	6,287	5,000	5,317	7,976	8,000	5,500		9%
61800	Postage	1,180	1,000	860	1,000	0	0	1,000	1,000		0%
74155	Copier/Treasurer	487	385	0	650	0	0	650	-		
Subtotal Salaries		178,295	187,235	169,585	215,626	122,009	207,259	216,316	209,726	0	-3%
Subtotal Benefits		1,203	1,203	1,206	1,200	984	1,113	80,995	79,759	0	98%
Subtotal Operating		260,136	220,340	220,258	337,700	145,709	218,564	126,150	119,100	0	-184%
TOTALS		439,634	408,778	391,050	554,526	268,702	426,935	425,462	408,585	0	-36%
Associated Revenues											
4102-3422	Copier Fees - Auditor	0	0		50						
4102-3422	Temp Tags - Auditor	1,980	2,215		2,100						

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
 note 1: requests 3% pay increase
 note 2: requests 4% increase in pay per hour
 Note 4: All was lumped into here now broken out (forms and supplies lumped here)
 Note 5: Request Telephone audit

540- REGISTRATION/ELECTIONS – Mrs. West said that she was content with her budget but noted that an over run with one account was due to the reimbursement never being noted.

MINUTES – JUNE 13, 2017
 LAURENS COUNTY COUNCIL
 BUDGET WORK SESSION

Fund: 110 General Fund
Dept: 540 Registration/Elections

		8									
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	72,497	72,445	76,757	90,283	47,721	71,581	79,466	79,466		-14%
11010	Part Time Salaries	5,991	12,456	5,385	5,335	6,416	9,624	5,665	5,665		6% note P
11020	Board Salaries	12,261	11,688	14,042	13,500	8,605	12,907	13,920	13,920		3% note 1
21000	Health Ins						0	16,891	16,891		100%
21020	Health Insurance Subsidy							2,784	2,784		100%
21040	Travel Allotment	1,999	1,805	1,810	2,500	1,113	1,669	1,800	1,800		-39% note 1
22000	FICA						0	7,960	7,960		100%
23000	Retirement						0	13,502	13,502		100%
26000	Workers Comp						0	2,186	2,186		100%
27000	Advanced Drug Testing	50	25	0	0	25	38	25			
31010	Scanning Services			20,784							
43030	Equipment Maintenance	27,359	25,539	38,094	25,000	245	368	27,395	27,400		9%
44030	Copier Lease	3,105	3,307	3,465	3,000	2,205	3,308	3,000	3,000		0%
44040	Telephone System Lease	734									
53010	Cell Phone	1,088	960	1,170	1,300	388	582	1,300	1,300		0% Note 2
53090	Telephone	4,561	4,296	4,365	4,000	2,914	4,371	4,000	4,000		0% Note 2
56050	Memberships/Dues	1,380	0	1,745	500	0	0	500	500		0%
57092	Travel/Meetings	12,517	9,354	11,594	9,000	9,407	14,110	13,500	12,000		25%
61510	Election Supplies	8,710	5,167	9,463	20,000	14,031	21,047	20,000	20,000		0%
61700	Office Supplies	5,764	5,388	4,318	6,500	2,584	3,877	4,500	4,500		-44%
61800	Postage	2,770	5,876	4,151	6,500	6,751	10,126	6,500	6,500		0%
62000	Utilities	0	215	215							
80010	Ballots, Poll Wkrs, Legal Ads	54,793	67,965	83,301	20,000	55,095	55,000				Note 1
80010	Run Off Elections							45,000			
80010	Gen Elections							43,000	43,000		100% Note 3
	Subtotal Salaries	90,749	96,589	96,185	109,118	62,741	94,112	99,051	99,051	0	-10%
	Subtotal Benefits	1,999	1,805	1,810	2,500	1,113	1,669	45,123	45,123	0	94%
	Subtotal Operating	122,831	128,092	182,665	95,800	93,646	112,827	168,720	122,200	0	22%
	TOTALS	215,579	226,486	280,659	207,418	157,500	208,608	312,894	266,374	0	22%

Note 1:
 100% reimbursed by State 14,260 13,493 15,852 16,000 9,717 14,576 15,720 15,720
 33500-33523 Registration Board 43,141 67,781 79,363 65,000 7,082 67,285 65,000 65,000
 note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition
 Note 2: tele audit
 note 3: 50% reimbursed by State for Nov GE

THE FOLLOWING DEPARTMENTS WERE DELAYED UNTIL THE NEXT MEETING:

536- HUMAN RESOURCES

521- CORONER PAY REQUESTS

527- FINANCE DEPARTMENT

551- INSURANCE AND BENEFITS

CAPITAL BUDGET INCLUDED FOR SEVERAL DEPARTMENTS ABOVE

OVERVIEW OF BUDGET SCHEDULE AND NEXT MEETING – Chairman Wood asked Council if they had any objections to moving the Thursday budget session to Friday June 16th at 5:00 P.M. There was a COUNCIL CONSENSUS of approval to do so.

INSTRUCTIONS TO STAFF AS TO INFORMATION NECESSARY FOR FOLLOW-UP MEETING –

ADJOURNMENT – By CONSENSUS the meeting was adjourned at 9:15 P.M.

Respectfully Submitted,

Betty C. Walsh
 Laurens County Clerk to Council



MINUTES

LAURENS COUNTY COUNCIL
MAY 23, 2017
FISCAL YEAR 2017 / 2018 BUDGET DISCUSSION
HISTORIC COURTHOUSE – COUNCIL CHAMBERS

ATTENDANCE: COUNCIL MEMBERS PRESENT- County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash

COUNCIL MEMBERS ABSENT: Vice Chairman Tollison (work out of state) and David Pitts (attending another meeting).

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Laurens County Finance Director, Lisa Kirk.

STAFF ABSENT: None.

DEPARTMENT HEADS PRESENT: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Cindy Burke, County Treasurer; Ann Szypolski, County Library Director; Joey Avery, E-911/Communications Director; Andy Howard, Parks, Recreation and Tourism Director; Debi Parker, Human Resources Manager and Billy Wilson, Vehicle Maintenance/Procurement Officer.

PRESS: None present.

SCHEDULED BUDGET AGENDA ITEMS – MAY 23, 2017 – 1.) Call to Order; 2.) Approval of Agenda; 3.) Millage caps; 4.) Revenue Discussion; 5.) Victims Assistance Municipality Revenues Report; 6.) Fund 110-531 Health Department; 7.) Fund 110-543 Social Services; 8.) Fund 110-545 Veterans Affairs; 9.) Fund 122 Indigent Care; 10.) Fund 110-533 Library; 11.) Fund 110-535 Parks/Recreation and Tourism; 12.) Fund 110-517 Clemson Extension; 13.) Fund 110-562 Local Government Assistance; 14.) Fund 110-563 Special Appropriations; 15.) Fund 342 Higher Education Fund; 16.) Instructions to staff as to information necessary for follow-up meeting; 17.) Scheduling of next budget meeting; 18.) Adjournment.

MEETING NOTIFICATION – The requesting general public, department heads and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the meeting to order at 7:45 P.M.

APPROVAL OF AGENDA – Chairman Wood called for approval of the proposed May 23, 2017 budget agenda inclusive of any additions or deletions.

COUNCILMAN MCDANIEL made the MOTION to approve the agenda with COUNCILWOMAN ANDERSON SECONDING; VOTE 4-0.

MILLAGE CAPS - Jon Caime, County Administrator reported, “The millage cap per Act 388 for Laurens County is at 1.61%. This should not be considered a tax increase but is rather an inflation factor allowed by State law to cover the increased costs of services towards providing the same level of services as the prior fiscal year. This factor is based on the CPI (inflation) plus an increase in population which is essentially taking the millage we collected last year and keeping it the same. The increase of 1.61% has been placed in the GF Fund 110; MAIP Fund 122 (note this millage will be added to the GF fund millage for tax year 2017); Fund 128 EMS and Fund 342 Educational-Tech/USC. By increasing the budget amount from FY17 by 1.61% for the Revenue Line items 31110-31151 (General Property Taxes).

REVENUES:

- a.) **FILOT Revenues** – Addressing Council, Administrator Caime explained, “My understanding is that Laurens County has budgeted FILOT revenues conservatively based on the FILOT revenues produced in the prior Fiscal Year. I have been told this was due to the concern that an adverse FILOT condition such as a plant closing would produce an over budget of the potential revenues in the coming fiscal year. The current first draft budget is not a true estimate of the FILOT budget recommended for fiscal year 2017-2018. My plan is to use the most recent actual fiscal year 2017-2018 FILOT revenues to produce the fiscal year 2017-2018 FILOT number which may be too conservative. According to the County Auditor, we can estimate our FILOT revenues about twenty five percent (25%) higher than the current tax year. Based on the feedback I have received from our first budget meeting I will place this additional twenty five percent (25%) in the fiscal year 2017-2018 budget as soon as I get the actual fiscal year 2016-2017 revenues. I also have included a FILOT component of the six (6) Mills deficit reduction that was not included in prior year’s budgets”.

Councilman Jones asked what the variable would be and why were we so unsure about it. Administrator Caime deferred comments to Attorney Cruickshanks. Attorney Cruickshanks said, “Over the last twelve months we have tried to consolidate our multi-county park agreements and placing companies in to more universal or generic type agreements with the splits. We have taken a lot of these when we were at a disadvantage particularly Woodfield Park. Octagon Park one and two are more favorable to the County as far as revenue. All funds coming in do not have to be shared. We are now generating more funds from fees. We had forty eight (48) of these to review and are moving them a little at a time. Making these changes and moves will generate more money for the County over time. The ZF bond was paid off last year so the revenues will be making its way to Laurens County sometime in early 2018. We will get forty percent (40%) of these revenues. We do not set the billings, the South Carolina Department of Commerce does based on the company’s investments.”

Councilwoman Anderson stated that with you asking to be more conservative with spending, do we really need to factor in this amount? Councilman Jones stated that he felt the same way and asked when would we have more accurate estimates. Attorney Cruickshanks stated that he could probably get those figures to Council by next Tuesday.

- b.) **Overall Revenues** – Administrator Caime said, “The current revenues in the first draft budget have not been updated based on actuals received for fiscal year 2016-2017. The reasoning behind this is that I usually focus attention first on the spending side of the budget to ensure we have done all we can on the spending side to reduce spending. I usually draw my attention then to revenues based on the most recent revenue figures for the current fiscal. As soon as the fiscal year 2016-2017 actuals are received I will produce what I think is a real revenue budget for fiscal year 2017-2018”.

INSERTED - 800 RADIOS – Chairman Wood noted that at the last meeting of Council, a discussion was held about the 800 radios requested by Mr. Avery; “I feel that we need to go ahead and let Mr. Avery go ahead and get this in motion now. We do not want to wait until August and miss out with the cutover dates scheduled by the State”. Administrator Caime agreed and stated that we should go ahead now using our reserves to pay the eighty thousand dollars (\$80,000) and reimburse our reserves in 2018 with this amount. This will allow emergency services to get it in place now.

Councilman McDaniel questioned the fifty two thousand dollars (\$52,000) that is in the capital now. Administrator Caime stated that it would be removed from the capital line item if Council approves this now. Mr. Avery said, “The eighty thousand dollars (\$80,000) is a bit more than we projected. The costs came in at seventy eight thousand forty dollars (\$78,040). That will include the one hundred seventy

seven (177) radios for the Sheriff’s Department, twenty five (25) EMS, and the radios for the Coroner and E911. I had requested last year for the entire seventy eight thousand (\$78,000) in a grant. We have tried to get the costs covered by a grant but did not succeed”.

COUNCILMAN MCDANIEL made the MOTION to provide up to the eighty thousand dollars (\$80,000) for the 800Radios. COUNCILMAN JONES SECONDING; VOTE 5-0.

VICTIMS ASSISTANCE MUNICIPALITY REVENUES REPORT – Administrator Caime reported that he had gone back to 2003 and determined that deficits began in 2007. Systems are in place so that we can be sure that we have all of the internal controls. It still looks as though we might be fifty thousand dollars (\$50,000) in the hole with this fund.

HEALTH DEPARTMENT:

**Fund: 110 General Fund
 Department: 531 Health Department**

		8									
Acct #	Description	FY									
		2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	
44030	Copier Lease	1,280	818	15	0	0	0	0	0	0	
53090	Telephone	12,398	11,975	16,431	12,500	10,736	12,500	12,500	12,500		note 1
80040	Misc	140	146	164	250	484	250	250	250		note 2
Subtotal Operating		13,818	12,939	16,610	12,750	11,220	12,750	12,750	12,750	0	
TOTALS		13,818	12,939	16,610	12,750	11,220	12,750	12,750	12,750	0	

note 1: tele audit
 note 2: Post Office Box

Councilman Jones asked how the telephone audits are being handled. Administrator Caime replied that Mrs. Kirk and Mr. Wilson are handling this with a report back from them in a couple of weeks.

Councilman McDaniel asked if these telephones were land lines or cell phones. Mrs. Kirk replied, cell phones.

There were no more questions or dialogue.

SOCIAL SERVICES:

**Fund: 110 General Fund
 Department: 543 Social Services**

		8										
Acct #	Description	FY										
		2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-16	
53090	Telephone	17,925	19,142	17,593	19,650	14,006	21,010	19,950	19,950		2%	note 1
62010	Utilities/H.S. Building ADA repairs	52,356	57,536	55,901	50,000	33,132	49,999	57,560	50,000		0%	
TOTALS		70,281	76,678	73,494	69,650	47,138	70,708	77,510	69,950	0	0%	

note 1: tele audit

Councilman Jones asked if the telephone line item was also for cell phones. Mrs. Kirk replied that this too is most likely cell phones. Mr. Russian stated that they use their own funds for the telephone system and this most likely contains services too.

There were no more questions or dialogue.

VETERANS AFFAIRS:

Fund: 110 General Fund
Department: 545 Veterans Affairs

Acct #	Description	8									
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	99,495	98,982	98,824	105,441	62,929	94,394	106,443	106,443		1%
	new position							24,079			note 1
11010	Part Time Salaries	10,238	9,167	9,210	12,636	6,004	9,006	9,788	9,500		-33% note PT
21000	Health Ins						0	19,581	19,581		100%
	new position health insure							6,000			note 1
21020	Health Insurance Subsidy						0	1,832	1,832		100%
22000	FICA Employer Share						0	9,032	9,032		100%
	new position FICA							1,842			note 1
23000	Retirement Employer Share						0	14,657	14,657		100%
	new position retirement							3,265			note 1
26000	Workers Compensation						0	5,500	4,421		100%
43030	Equipment Maintenance	6,585	3,550	4,086	3,200	2,264	3,396	4,000	4,000		20%
43090	Vehicle Maintenance	653	384	931	1,500	400	600	1,500	1,500		0%
44040	Telephone System Lease	734	0	0	0	0	0	-	-		
53010	Cell Phone	1,924	1,551	1,739	1,800	1,349	2,023	1,800	1,800		0% note 2
53090	Telephone	3,635	2,388	2,477	3,000	1,832	2,748	3,000	3,000		0% note 3
57092	Travel/Meetings	2,683	2,017	2,065	2,000	1,215	1,823	2,500	2,500		20%
61700	Office Supplies	5,376	5,610	6,599	5,000	2,675	4,012	5,000	5,000		0%
61800	Postage	1,338	1,851	2,228	2,000	1,195	1,792	3,000	3,000		33%
61900	Vehicle Supplies	237	164	0	1,000	164	247	1,000	1,000		0%
61910	Vehicle Fuel	2,379	2,202	1,422	2,700	820	1,229	2,700	2,700		0%
	Subtotal Salaries	109,733	108,149	108,034	118,077	68,933	103,400	140,310	115,943	-	-2%
	Subtotal Benefits	0	0	0	0	0	0	61,709	49,523	-	100%
	Subtotal Operating	25,744	19,717	21,548	22,200	11,914	17,871	24,500	24,500	-	9%
	TOTALS	135,477	127,866	129,582	140,277	80,848	121,271	226,519	189,966	-	26%

Note 1: requests new position
 Note 2: hole audit
 Note PT: recommend we go to a lump sum NTE per dept for PT and start to limit Overtime through attrition

Associated Revenue

2016-2021 Veterans Care Officer	17,484	38,867	38,862	38,000	33,284	45,000	46,222
	16%	30%	28%	28%	41%	28%	20%

\$32,385 this is the revised agreement amount

Administrator Caime noted that there is also one capital request for a van at thirty seven thousand five hundred dollars (\$37,500).

Mr. Bolt, Veterans Officer said, “Laurens County has over fifty five thousand (55,000) veterans that we service. If we look at the uniformed active duty national guard and reserves we are looking at an additional six thousand three hundred forty nine (6,349) individuals. Last year we had thirty two hundred (3,200) walk-ins, four hundred (400) nursing home visits and fifteen hundred (1,500) transports with the van. The biggest thing we are facing now is the elderly population. The two (2) things needed desperately is the van for transport and the additional employee specifically for the nursing homes. Not only do we visit the local nursing homes, we have to service others in Spartanburg, Greenville, Newberry and Greenwood. Last year, we brought in thirty two million dollars plus (\$32,000,000 +) in veteran benefits that is spent in this County”.

Councilwoman Anderson stated that she would like to see this Council try to hold off on any new positions and questioned the part time position. Administrator Caime addressed the part time position by saying, “My recommendation is to deviate from past practices. We really don’t care how many part time positions they have as long as they stay within the budgeted amount and not go over the twenty nine (29) hours. It gives the department more freedom to manage as needed”.

Councilman Jones questioned the travel line item increase. Mr. Bolt replied that the State and Federal are actually requiring more training on a new system that they are trying to implement into a paperless program.

Councilman Jones questioned the postage line item. Mr. Bolt replied, “If the paperless program comes into focus here, then that would reduce the funds needs in this line item. We are required to send bulk files of medical records and financial and claims. With the downsizing of the military population that is increasing our service area”.

Chairman Wood stated that he had no problems with any of his requests and asked how many miles were on the present van and to confirm the ownership process. Mr. Bolt replied, “There is approximately two hundred fifteen thousand (215,000) registered miles. Several years ago we gave title to the VA Hospital. We use it specifically for our veterans in this County while they pay all fuel, maintenance and insurance. At the end of life of the van, they give it back to the County. We can use or sell it. We have been totally debtless on the van”.

Councilwoman Anderson stated that what she has seen is the family or an auxiliary taking the veterans for medical care. Mr. Bolt stated that he keeps a log of all transports made by this van and last year alone one thousand five hundred (1,500) veterans’ transports were made. Chairman Wood noted that a lot of people do not realize the money that the veterans bring into this County.

Councilwoman Anderson stated that she still was not agreeing with the extra employee request. Councilman Jones asked how many other employees he had. Mr. Bolt replied two (2).

There were no more questions or dialogue.

INDIGENT CARE:

122 MIAP-Indigent Care
 Ordinance Changed to reflect 1 Mill we have historically used FY18
 Will be a part of the GF rev and expenses FY19

Account	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	10 FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Rec'd	FY18 Final	Incr 17-18
REVENUES											
PROPERTY TAXES - 122-311											
31110	Current Real Property	99,213	119,658	109,047	120,308	94,404	110,000	122,245	122,245		2%
31111	LOST Credit-Real	29,037	13,211	20,213	13,283	24,665	25,000	13,497	13,497		2%
31120	Delinquent Real Property	8,223	6,555	8,154	6,591	5,833	7,000	6,697	6,697		2%
31121	LOST Credit-Delinquent	2,553	1,979	1,716	1,990	1,296	1,555	2,022	2,022		2%
31130	Vehicle	17,865	19,291	21,288	19,396	14,789	17,747	19,708	19,708		2%
31131	LOST Credit-Vehicle	4,930	4,708	4,107	4,732	3,460	4,152	4,808	4,808		2%
31140	FILOT	27,317	20,646	26,947	20,758	31,828	32,000	39,785	39,785		48%
31141	LOST Credit-FILOT	473	236	175	237	0	0	0	0		####
31151	Prior Year Refunds	(8,411)	(1,327)	(848)	(1,334)	(3,556)	(4,267)	(1,355)	(1,355)		2%
	Subtotals:	181,000	184,955	190,800	185,981	172,719	193,187	207,407	207,407	0	10%
INTERGOVERNMENTAL REVENUE - 122-330											
33521	Merchants Inventory	8,335	8,335	8,335	9,500	6,251	7,501	8,335	8,335		-14%
	Subtotals:	8,335	8,335	8,335	9,500	6,251	7,501	8,335	8,335	0	-14%
TOTAL REVENUES		189,335	193,290	199,134	195,461	178,970	200,688	215,742	215,742	0	9%
	Administration Overhead							1,000	1,000		100%
	EMS Indigent Care							127,867	127,867		100%
	Pauper Burial							250	250		100%
800	Claims Authorized	88,603	86,623	85,171	86,625	64,959	86,625	86,625	86,625	0	0%
TOTAL EXPENDITURES		88,603	86,623	85,171	86,625	64,959	86,625	215,742	215,742	0	60%

see ordinance 374 (1993), revised FY17 Ord 832 (0)

Administrator Caime stated, “This was a straightforward account and one that we are revising to one (1) mill and will not be a separate millage but one incorporated back into the general fund. In the past, monies have been generated off of the mill with some used for the state mandated indigent care and for indigent care in EMS. It has not been represented in the past in the budgets. What you see in the indigent care item is revenues and expenditures. We are requesting a process of recouping our costs for managing this work by putting some back into the general fund. Claims authorized is what the state requires us to pay”.

Councilman Jones asked what was merchants inventory. Administrator Caime stated that it apparently was a fee that someone has to pay.

There were no more questions or dialogue.

LIBRARY:

Fund: 110 General Fund
 Department: 533 Library

8											
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	393,924	357,850	363,201	372,504	229,909	344,863	378,392	378,392		2% note 1
11010	Part Time Salaries	62,498	85,404	82,140	101,658	57,556	86,333	123,407	85,000		-20% note PT
21000	Health Ins						0	73,183	73,183		100%
21020	Health Insure Subsidy							6,956	6,956		100%
22000	FICA						0	38,920	35,982		100%
23000	Retirement						0	68,987	63,779		100%
26000	Workers Compensation						0	1,700	1,500		100%
27000	Drug Testing	125	75	250							
30000	Professional Services	6,925	1,680	1,820	5,500	700	1,050	2,000	2,000		-175% note 2
43010	Bookmobile Maintenance	3,067	3,500	2,900	3,500	1,175	1,763	2,500	1,500		-133%
43020	Computer Maintenance	38,218	39,058	40,715	40,000	12,430	18,645	40,000	40,000		0% note 3
43030	Equipment Maintenance	6,067	7,000	7,735	7,000	4,240	6,360	7,000	7,000		0%
53090	Telephone	5,000	5,000	4,985	5,000	2,778	4,167	5,000	5,000		0% note 5
57092	Travel/Meetings	2,495	2,635	2,436	3,000	1,231	1,846	3,000	2,700		-11%
61015	Bookmobile Supplies	2,162	2,500								
61500	Dept. Supplies	70,755	75,000	77,806	75,000	36,508	54,763	75,000	70,000		-7% note 4
61700	Office Supplies	5,888	5,500	5,822	5,500	2,306	3,459	5,500	5,500		0%
61725	Comp Equip/Workforce	0	0	4,942	9,000	2,302	3,453	9,000	9,000		0% note 6
61800	Postage	2,022	2,000	2,000	2,000	495	742	2,060	2,000		0%
62000	Utilities	59,297	47,527	57,638	50,000	32,155	48,233	50,000	50,000		0%
	Subtotal Salaries	456,422	443,254	445,341	474,162	287,464	431,196	501,799	463,392	0	-2%
	Subtotal Benefits	0	0	0	0	0	0	189,746	181,400	0	100%
	Subtotal Operating	202,041	191,475	209,049	205,500	96,320	144,480	201,000	194,700	0	-6%
	TOTALS	658,463	634,729	654,390	679,662	383,784	575,676	892,545	839,492	0	16%
Note 1: Related Revenues											
33500-33524	Library Salary Supplement	45,000	45,000	45,000	45,000	0	45,000	45,000	45,000		
note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition											
Note 2: For accounting services who prepares library's monthly reports											
Note 3: Library Software \$30,000, \$800/mo for computer maint. May eventually move some or all of maint to internal IT in future											
Note 4: For books and patron materials, State Aid may increase FY18											
note 5: take audit											
Note 6: Workkeys paid for from grant											
36310-36300	Library Rental - Workforce	0	3,750	9,000	9,000	6,000	9,000	9,000	9,000		
	110-250-25010-25067 FDBAL - UD Reserves			\$ 7,808							

Administrator Caime noted that the only capital request was for carpet at the Laurens Library. Ms. Szypulski said, “We have had a million and a half (1,500,000) people come through the doors at the library and anyone can clearly see that we need new carpeting. We have people from all over the state come in and the Library is a source of pride for the County. The Board and I really feel like the maintenance and upkeep of the property at the Laurens Library. Everything else with the budget is fine with me. The profession services is now a part of the County audit”.

Councilman Jones noted the decrease in part time funds. Ms. Szypulski stated that that makes her very nervous. Administrator Caime replied that this is part of his plan to get away from the budget numbers that are exact.

Councilman McDaniel asked if the line item for computer equipment / workforce would be going away. Ms. Szypulski replied that that is not actually a grant, it is rental monies for allowing SC Works housed in the Library. Administrator Caime asked if the actual nine thousand dollars was for work materials. Ms. Szypulski replied that it was not and that the Board tries to spend that on technology because it is such an advantage to have SC Works located there.

Councilwoman Anderson stated that it sounds like the rent monies received are actually put back into the office. Ms. Szypulski said, “As of today, we just received eight (8) new laptops to help us make our work more mobile; like helping Clinton out with the technology classes held there. SC Works also has access to these laptops. The last computers were from 2009”.

Administrator Caime went on to say that this was a prime example of what we need to do as to finding ways to increase revenue.

There were no more questions or dialogue.

PARKS/RECREATION AND TOURISM:

Fund: 110 General Fund
 Dept: 535 Parks/Recreation/Tourism

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
						FY17 YTD Actual	FY17 Project				
11000	Salaries	77,661	84,572	88,963	93,965	58,150	87,224	100,947	100,947		7%
21000	Health Ins							0	33,094	33,094	100%
21020	Health Insurance Subsidy							3,114	3,114		
21040	Travel Allotments	1,203	1,203	1,206	1,200	742	1,113	1,200	1,200		0%
21050	Cell Phone Reimbursement	842	842	844	840	519	779	840	840		0%
22000	FICA Employer Share							0	7,722	7,722	100%
23000	Retirement							0	13,840	13,840	100%
26000	Workers Compensation							0	5,853	5,853	100%
27000	Advanced Drug Testing	75	50	125							
30000	Professional Services	0	129	0	600	0	0	600			
43030	Equipment Maintenance	4,161	3,876	4,258	5,000	3,955	5,933	5,000	5,000		0%
43035	Grounds Maintenance	11,428	23,920	21,201	15,000	14,068	21,102	20,000	20,000		25%
43090	Vehicle Maintenance	429	281	418	1,000	923	1,384	3,000	1,500		33%
53090	Telephone	1,265	1,764	1,410	1,500	1,088	1,602	1,500	1,500		0% note
57081	Training/Membership Dues	0	513	0	600	0	0	600	600		0%
57092	Travel/Meetings	193	55	653	600	415	622	600	600		0%
61500	Department Supplies	12,030	12,825	12,558	12,000	6,344	9,516	13,000	12,500		4%
61800	Postage	8	7	1	100	0	0	100	-		
61900	Vehicle Supplies	690	1,619	380	2,000	1,950	2,925	3,000	3,000		33%
61910	Vehicle Fuel	8,618	3,872	3,693	5,000	2,497	3,745	5,000	4,000		-25%
62000	Utilities	13,565	13,903	15,032	16,000	9,293	13,939	16,000	14,000		-14%
80051	PARD Grant Expenditures	0	24,565	0	20,000	15,145	22,718				
80052	LWCF Grant Expenditures	0	93,794	7,377	0	0	0	-			
80030	ATAX Special Events	13,697	14,000	321	42,000	6,252	9,378	42,000	33,000		-27% note
	Subtotal Salaries	77,661	84,572	88,963	93,965	58,150	87,224	100,947	100,947	0	7%
	Subtotal Benefits	2,045	2,045	2,051	2,040	1,261	1,891	65,663	65,663	-	97%
	Subtotal Operating	66,159	195,173	67,425	79,400	55,657	63,486	68,400	62,700	-	-27%
	Subtotal Capital							42,000	33,000	-	100%
	TOTALS	145,865	281,790	158,439	175,405	115,068	172,602	277,010	262,310	-	33%
	note 1: tele audit										
110-250-25010-25085	FDBAL - Reserved - PRT	D	reedy river		42,545						
	Associated revenues										
	Note 2										
	special events is by calculation of ATAX revenues										
33500-33511	Accommodations Tax	37,110	33,442	43,720			33,247		33,000		

Administrator Caime said, “This is another revenue piece towards getting people into our county and spending money in our County as to tourist feeds. It is a direct impact on our local option sales tax. The more of those types of things that we can encourage helps with the revenue piece”.

Mr. Howard, Parks, Recreation and Tourism Director approached Council saying, “I am requesting two (2) part time employees to replace the former inmates that we have been using. I like the idea presented as a budgeted amount that could possible lead to the hiring of more for the seasons that we need them. I have no issues with the proposals. The Accommodation Tax monies is a guess at revenues generated due to use not knowing until the end of a fiscal year”.

Mr. Howard went on to review the capital items requested noted below:

FUNDING REQUEST			
AMOUNT	DESCRIPTIONS (detailed)	Replaces existing equipment	Maintenance costs after first year
\$ 60,399.00	Kubota SVL 95-2 Skid Steer with bucket Attachment A	No	500
\$ 30,495.00	82 inch FAE Mulching head for skid steer Attachment A	no	500
\$ 60,000.00	Pave parking Area at County Park	No	0
\$ 96,545.00	paving Swamp Rabbit Trail around Hospital	no	0
\$ 7,985.00	BX12 Dump Trailer This is a needed expenditure that will allow more work without renting equipment	No	50
\$ 32,885.00	Master Plan for Parks and Recreation in Laurens County Attachment B	N/A	N/A

Mr. Howard informed Council that in the developing of properties and helping with the land clearing at the Airport over the years we have spent a lot of money renting the skid steers.

Administrator Caime interjected, “We have got to change the mentality around here. When we talk about getting more people to come to the County like the retirees and older folks like me we have got to find out what they want and need in Laurens County as to recreational assets. Things like walking and biking trails are high on these lists. It also helps the local community because we can use them also. With this piece of equipment, he can go out there to make and maintain these trails. He can also go out to the interstates and help with the doormat for Laurens County. The people coming through Laurens County will see the difference. There are a lot of things he can do with the equipment to help Laurens County”.

Continuing Mr. Howard said, “I’ve also included the paving of the parking lot at the County Park. One reason is that ZF held their family fun day there and were very impressed. They have committed to doing a large pavilion at the County Park. Shaw is also very impressed with the park and wants to get involved with developing. Shaw is very interested in the extension of the swamp rabbits trail and has said that they would provide any right of ways needed”.

Continuing Mr. Howard said, “I’ve also asked for a truck for me. For seven years I have been driving my personal vehicle. I bought a new personal truck in 2013 and have already put sixty five thousand (65,000) miles on it. I have also asked for a master plan for the County. It will take the personal opinion out of it and bring on an outside opinion. Having an outside opinion will help us all get to where we need to be in recreation for the County”.

Chairman Wood stated that Mr. Howard does need a county truck and that he did not realize that he did not have one.

Councilman McDaniel asked if with the equipment purchases would there be any decreases anywhere? Mr. Howard replied that there would not be any decreases; the County does not have a skid steer. Public Works Director Rob Russian stated that the Roads and Bridges crew does have a skid steer that was donated to Laurens County by the Sheriff’s Department from confiscated equipment.

Councilman McDaniel stated that he would like to see a bid process conducted before purchasing one. Chairman Wood stated that more discussions would be held during the capital project reviews.

There were no more questions or dialogue.

CLEMSON EXTENSION:

Fund: 110 General Fund
Department: 517 Clemson Ext.

Acct #	Description	FY 2014	FY 2015	FY 2016	FY 2017	8		FY18	FY18	FY18	
		Actual	Actual	Actual	Budget	FY17 YTD Actual	FY17 Project	Request	Recc	Final	
56020	Beautification Project	1,185	1,170	1,013	1,200	212	1,200	0	0		
56021	4H	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	note 1
61700	Office Supplies	3,000	3,255	3,211	3,000	3,000	3,000	3,000	3,000		
62000	Utilities	5,216	5,065	4,566	5,600	3,098	5,600	5,600	5,000		
	Subtotal Salaries	0	0	0	0	0	0	0	0	0	
	Subtotal Operating	34,401	34,491	33,789	34,800	31,310	34,800	33,600	33,000	25,000	
	TOTALS	34,401	34,491	33,789	34,800	31,310	34,800	33,600	33,000	25,000	-5%

note 1: contract expires (renewed 5/97)

Mr. Bryon Smith approached Council saying that he was okay with the recommendations for his departmental budget. And, that with the aging population and the disinterest in Laurens County the Beautification Committee has disbanded.

There were no more questions or dialogue

LOCAL GOVERNMENT ASSISTANCE:

Fund: 110 General Fund

Department: 562 Local Government Assistance

		8									
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
33080	Solicitor's Office	252,000	262,000	262,000	262,000	196,500	262,000	288,200	262,000		0%
56030	Chamber of Commerce	32,000	32,000	32,000	32,000	24,000	32,000	32,000	32,000		0% note 1
56055	Nat. Assoc. of Counties	1,331	1,331	1,331	1,331	1,331	1,331	1,331	1,331		0%
56060	S.C. Assoc. of Counties	13,894	13,894	13,894	13,894	13,894	13,894	13,894	13,894		0%
56065	Upper Savannah C.O.G.	46,570	46,356	46,360	46,573	34,930	46,573	46,636	46,636		0%
	Subtotal Non-Pers. Serv.	355,795	355,561	355,585	355,798	270,655	355,798	382,061	355,861	0	0%
	TOTALS	355,795	355,561	355,585	355,798	270,655	355,798	382,061	355,861	0	0%
	Note 1:										
	ATAX REV for tourism	15,904	14,332	18,737	14,249	14,249	14,249	14,249	14,249		

Amanda Munyan, President, County Chamber of Commerce, approached Council with Administrator Caime saying, “Allocations for the Chamber is thirty two thousand dollars (\$32,000). A portion of this is generated from the accommodations tax monies (fourteen thousand two hundred forty nine dollars - \$14,249). This format is different from what you have seen before, as I am trying to pull the revenues in so you can see the direct correlation. A portion of the ATAX has to be spent for tourism”.

Chairman Wood asked if the Laurens County Development Corporation was not supposed to pick up the tab for the Chamber of Commerce. Mrs. Munyan replied that as far as she knew, the Development Corporation does not fund the Chamber. Chairman Wood stated that the Development Corporation has a line item for the Chamber. Mrs. Munyan replied that that is rent for the facility. County Attorney Cruickshanks replied that it was for the telephone system and utilities which has been reduced because of ownership of the building since the addition to the building. Councilwoman Anderson stated that she thought this contribution to the Chamber was for their contribution towards tourism.

Chairman Wood stated that he was not trying to change the direction of this but somewhere I recall that the Development Corporation was to help pay for this; “I want to see a budget for the LCDC”.

Attorney Cruickshanks said, “From the revenue standpoint as to what Mr. Caime is talking about needs to be shown in the revenue as to what the amount of rent is paid to the Chamber”. Chairman Wood stated that the County paid for the addition to the building and then they are turning around paying rent on it. This does not make sense. We own half of the building but we still pay rent on it. I was told that the reason this was done was to give the Chamber more money to operate from. I still want to get a budget on the LCDC”.

Councilman Jones asked, “Just to be clear with the ATAX revenue, the Chambers budget out of the thirty two thousand dollars (\$32,000), are we saying that it is essentially seventeen thousand seven hundred fifty one dollars (\$17,051)”. Administrator Caime replied “yes, if you consider the tourism component as that much going towards tourism through the Chamber, that dollar figure is the fourteen thousand two hundred forty nine dollars (\$14,249) is the calculation as required by law. The other amount is revenue source that we pay to them”.

There were no more questions or dialogue.

SPECIAL APPROPRIATIONS:

Fund: 110 General Fund
Department: 563 Special Appropriations
 start here first pass with Lisa

Acct #	Description	8									
		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
56025	Literacy Council	10,000	5,000	5,000	5,000	2,500	5,000	5,000	5,000		0%
56035	G.L.E.A.M.N.S.	9,500	9,500	9,500	9,500	4,750	9,500	9,500			Note 1
56042	Laurens Fed./Blind	5,000	5,000	5,000	5,000	2,500	5,000	7,500			
56058	Humane Society	5,000	5,000	5,000	5,000	2,500	5,000	5,000			Note 1
56059	Museum	15,000	15,000	0	0	0	0	0			Note 1
56060	Crimestoppers	0	0	0	1,000	500	1,000	0			Note 1
56061	Bridging the Gap	0	0	0	0	0	0	0			Note 1
	Special Event Donations							20,000	20,000		Note 2
	Place holder for requests								29,700		Note 1
56065	Disabilities and Special Needs	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000		0%
56075	Senior Options	7,700	3,850	7,700	7,700	5,775	7,700	7,700			Note 1
Subtotal Non-Pers. Serv.		52,200	53,350	42,200	43,200	28,525	43,200	64,700	64,700	0	33%
TOTALS		52,200	53,350	42,200	43,200	28,525	43,200	64,700	64,700	0	33%

Note 1: No Request Submitted? Admin Column pending CC approval of ind line items
 Note 2: County Council To Designate

Administrator Caime stated, “I’m going to challenge Council on these special appropriations. But, just because I have no recommendations noted that does not mean I do not recommend any allocations. They are blank because I did not get a budget request initially. I just got the Humane Society request today. I did put a place hold of twenty nine thousand dollars (\$29,000) in this budget so you could let me know which ones you want to fund. There is a new line item there, special events donations that is something that the Council can use and could be placed in the Council budget”.

Mrs. Walsh stated that Mr. Caime is referring to the variety of banquets and local events that Council attends during a fiscal year. Councilwoman Anderson stated that there are a lot of these held each year and that we attend showing support for their actions towards the County. Councilman McDaniel stated that he did not feel that the taxpayer’s money should be used for these purposes and that each individual should be responsible.

Chairman Wood stated that Mrs. Walsh has always poled the Council as to their attendance and based on Council Members replies, she either reserved a table or got tickets for Council Members.

Councilwoman Anderson agreed to place it with the Council budget and when discussed we can vote on it then.

Councilwoman Anderson stated that we used to have a lot more than this and gradually cut them out over the years. Chairman Wood said that GLEAMNS and the Human Society back in. Chairman Wood stated that Mr. Caime said that they had not made a request. Mrs. Kirk stated that she did receive a request from the Federation of the Blind for seven thousand five hundred dollars (\$7,500).

BY CONSENSUS Council added back to the recommended side: GLEAMNS at \$9,500; Federation of the Blind at \$5,000; Human Society at \$5,000; Senior Options at \$7,700.

There were no more questions or dialogue.

HIGHER EDUCATION FUND:

342 Educational - Tech/USC

	FY 2014	FY 2015	FY 2016	FY 2017	10 FY17 YTD	FY17	FY18	FY18	Incr
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	FY18 Final 17-18
GENERAL PROPERTY TAXES - 342-311									
31110 Current Real Property	102,472	105,471	111,013	105,471	97,447	110,000	111,760	111,760	6% 388 cap applied
31111 LOST Credit-Real	29,037	23,623	20,213	23,623	24,666	25,000	25,000	25,000	6%
31120 Delinquent Real Property	8,241	13,506	8,155	13,506	6,149	6,500	6,500	6,500	-108%
31121 LOST Credit-Delinquent	2,553	1,979	1,716	1,979	1,269	1,500	1,500	1,500	-32%
31130 Vehicle	17,704	19,337	21,282	19,337	18,594	20,000	20,000	20,000	3%
31131 LOST Credit-Vehicle	4,931	4,705	4,104	4,705	3,461	4,200	4,200	4,200	-12%
31140 FILOT	27,802	20,846	27,027	20,846	33,020	34,000	41,275	41,275	note 2
31141 LOST Credit-FILOT	473	236	175	236	0	0	0	-	
31151 Prior Year Refunds	(9,249)	(1,327)	(1,474)	(1,327)	(4,032)	(4,838)	(4,838)	(4,838)	
Subtotals:	183,964	188,375	192,211	188,375	160,574	196,362	205,397	205,397	0 8%
TOTAL REVENUE AVAILABLE	183,964	188,375	192,211	188,375	160,574	196,362	205,397	205,397	0 8%

	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY18	FY18	Incr
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	FY18 Final 17-18
80029 Claims Authorized	174,620	208,152	167,872	188,375	0	0	675,864	205,397	8% note 1
TOTAL EXPENDITURES	174,620	208,152	167,872	188,375	0	0	675,864	205,397	0 8%

REV-EXP	9,344	(19,777)	24,339	0.00	180,574	196,362	(470,467)	(0)	0
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set by annual ordinance not subject to 388 cap
 note 1: requests millage increase also
 note 2: increased by 25%

Administrator Caime stated that this part of the budget is subject to the 388 Act cap. It's basically revenue in and revenue out through an appropriation ordinance – ninety percent (90%) to Piedmont Tec and ten percent (10%) to the University of South Carolina-Union at Laurens.

SCHEDULING OF NEXT BUDGET MEETING – Council scheduled the next budget discussion on Public Safety for May 30, 2017 at 5:00 P.M. at the Historic Courthouse.

ADJOURN – BY CONSENSUS, the meeting was adjourned at 9:50 P.M.

Respectfully Submitted,

Betty C. Walsh
 Laurens County Clerk to Council

APPROVAL –
RESOLUTION #2017 -
17 FY18 CAPITAL
LEASE PURCHASE



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

AGENDA ITEM: _____ DATE OF REQUEST: 9/8/17

DEPARTMENT / AGENCY: Purchasing

NAME: Billy Fisher

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: _____

COUNCIL ACTION REQUESTED: FY-17/18 - Lease Purchase

SUBJECT MATTER DESCRIPTION (please be as specific as possible): _____

FINANCIAL AMOUNT REQUESTED: _____

SOURCE OF FUNDING: _____

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: 9/8/17

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: 9/12/17

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____

RESOLUTION #2017-17

STATE OF SOUTH CAROLINA)
)
COUNTY OF LAURENS)

**A RESOLUTION OF LAURENS COUNTY COUNCIL
TO APPROVE THE TERMS FOR EQUIPMENT
LEASE PURCHASE FOR VEHICLE FINANCING**

WHEREAS, Laurens County (“County”) has previously determined to undertake a project for equipment lease purchase for vehicle financing, and the Finance Director and Purchasing Director have now presented a proposal for the financing of such Project.

WHEREAS, the Purchasing Director has procured bids on equipment, and the financing and bids have been awarded and confirmed as are shown in the files.

BE IT THEREFORE RESOLVED, as follows:

1. The County hereby determines to finance the Project through BB&T, in accordance with the proposal dated August 31, 2017. The amount financed shall not exceed \$370,000.00. The annual interest rate (in the absence of default or change in tax status) shall not exceed 1.49% and the financing term shall not exceed one (1) year from closing.

2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. Designated officers and/or employees of the County are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this Resolution. The Financing Documents shall include a Lease Financing Agreement and a Project Fund Agreement and other documents as lender may request.

3. The Finance Director is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Director and County Administrator are authorized to approve changes to any Financing Documents previously signed by County officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Finance Director and County Administrator are authorized to execute and deliver all documents related to this transaction and as may be required by BB&T. The Financing Documents shall be in such final form as the Finance Director, the County Administrator and the County Attorney shall approve.

4. The County shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The County hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. All prior actions of County officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict.

6. This Resolution shall take effect immediately upon a majority vote of the Council.

SIGNATURE PAGE FOLLOWS

BE IT SO RESOLVED.

Done in meeting duly assembled this 12th day of September, 2017.

ATTEST:

W. J. Caime, Jr., Administrator
Laurens County Council
Laurens County, South Carolina

Betty C. Walsh, Clerk
Laurens County Council
Laurens County, South Carolina

LAURENS COUNTY COUNCIL:

Joseph E. Wood, Jr., Chairperson

P. Keith Tollison, Vice Chairperson

Diane B. Anderson, Council Member

Ted G. Nash, Council Member

Stewart O. Jones, Council Member

David A. Pitts, Council Member

Garrett C. McDaniel, Council Member

REQUEST EMS
EMPLOYEE, MATT
PENNINGTON,
DIRECTOR



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

DATE OF REQUEST: 8/30/17

DEPARTMENT / AGENCY: LAURENS COUNTY EMS

NAME: MATT PENNINGTON

ADDRESS: 301 SOUTH HARPER ST.

CITY: LAURENS STATE: SC ZIP: 29360

PHONE NUMBER: 864-984-574 EMAIL: m.pennington@co.laurens.sc.us

SIGNATURE: [Signature]

SUBJECT MATTER REQUESTED (please be as specific as possible): Brief County Council on the 3 requested para medic position in the budget. and transition of administrative assistant from part-time to full-time.

FINANCIAL AMOUNT REQUESTED: \$211,495.39

SOURCE OF FUNDING: Budget

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____



Laurens County Emergency Medical Services

Matt Pennington
Director

Office: 864-984-1574

Fax: 864-984-9466

mpennington@co.laurens.sc.us

Laurens County EMS Staffing Master Plan

Currently Laurens County EMS operates four (4) 24 hour ambulances, four (4) 24 hour Quick Response Vehicles (QRV's), and one (1) peak ambulance. The peak ambulance operates from 09:30 a.m. to 11:30 p.m. This ambulance is staffed with 2 full time EMT's; currently we close one of our QRV's to staff this unit with a paramedic.

What I have provided for you is a breakdown of the cost associated with the 3 new full time paramedics and the transition of the part time administrative assistant to full time.

3 – Full-time paramedic positions –	
Salaries (with built in overtime)	123,688.80
FICA	9,462.18
Retirement	14,298.42
Insurance	17,014.32
Workers Comp	<u>12,344.13</u>
	\$176,807.85

1 – Full time Administrative Assistant (Transition of current part time Administrative Assistant to full time).	
Current Administrative pay as part time	15,145.00

Salaries	22,880.00
Benefits	<u>11,807.54</u>
	34,687.54

Total	\$211,495.39
--------------	---------------------

Assistant Director 864-984-0577, Training Officer 864-984-1497, Shift Captains 864-984-0619
PO Box 391, Laurens, South Carolina 29360

Serving Laurens Since 1976

FIRST READING,
ORDINANCE #XXX -
SOLID WASTE
ENTERPRISE FUND



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

AGENDA ITEM: _____ DATE OF REQUEST: _____

DEPARTMENT / AGENCY: Public Works -

NAME: Rob Russian

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: _____

COUNCIL ACTION REQUESTED: Establish & create a Special

Revenue Enterprise Fund for
Solid Waste

SUBJECT MATTER DESCRIPTION (please be as specific as possible): _____

FINANCIAL AMOUNT REQUESTED: _____

SOURCE OF FUNDING: _____

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF LAURENS)

ORDINANCE #8XX

AN ORDINANCE TO ESTABLISH AND CREATE A SPECIAL REVENUE ENTERPRISE FUND, REPEAL ORDINANCE 312 AND ORDINANCE 326 AND OTHER MATTERS APPERTAINING THERETO

WHEREAS, Laurens County Council enacted legislation to operate and maintain a public landfill and matters related to such operations pursuant to Ordinance 312 as amended by Ordinance 326; and

WHEREAS, Ordinance 312 established a fund called 'Solid Waste Division Account'; and

WHEREAS, the Laurens County Council has designated the funds in this account to an enterprise fund pursuant to Resolution 2017-_____ and passed at the same time as final reading of this ordinance; and

NOW THEREFORE, be it Ordained by the County Council of Laurens County, South Carolina, duly assembled:

1. **PURPOSE:** The stated purpose of this Ordinance is to re-affirm the previous establishment of the use the funds in the 'Solid Waste Division Account' as set forth in Ordinance 312 and Ordinance 326. Said fund shall have a confirmed balance as set forth in Resolution 2017-_____. The use of these funds shall be as set forth hereinafter herein in Resolution 2017-15 and establish with those funds an enterprise fund. Further, this ordinance will repeal and replace Ordinance 312 and Ordinance 326 all of which will enhance the health, safety and public welfare of the citizens of Laurens County.
2. **ACTION:** Pursuant to enactment of this Ordinance, Council approves the repeal and replacement of Ordinance 312 and Ordinance 326.
3. **AUTHORITY:** This Ordinance is adopted under the authority granted by the General Assembly of the State of South Carolina, the Constitution of this state, and such applicable portions of Title 4 of the South Carolina Code of Laws as are deemed appropriate. Jurisdiction shall be exclusively in Laurens County, South Carolina.
4. **REVENUE:** Laurens County Council shall establish and publish from time to time the following:
 - a. An annual fee for each residence, apartment unit, or any structure used as a residence. The service rendered for this fee shall be set by policy established by the Council;
 - b. A fee schedule for any additional services provided by collection, recycling, litter and/or humaneanimal control operations;
 - c. Municipal contracts, when appropriate, with local governing entities for collection, recycling, litter and/or humaneanimal control services;
 - d. All revenue generated by the annual fee, additional service fees, and municipal contracts shall be directed to the enterprise fund and expended only for the purposes stated herein.
5. **USE OF FUNDS:** The use of the funds shall be limited to:
 - a. Operation of collection, recycling, litter and/or humaneanimal control facilities;
 - b. Grant programs or opportunities related to collection, recycling, litter and/or humaneanimal control operations;
 - c. Maintenance of property associated with defunct landfill, collection sites, recycle sites, litter and /or humaneanimal control sites;
 - d. Disposal of waste generated through the collection, recycling, litter and/or humaneanimal control operations;

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- e. Maintenance and replacement of equipment utilized by collection, recycling, litter and/or humane animal control operations;
- f. Purchase or sale of property and/or equipment to provide for the present and future needs of collection, recycling, litter and /or humane animal control operations;
- g. Costs associated with regulations governing collection, recycling, litter and /or humane animal control operations.

- 6. APPLICABILITY: The provisions and authorizations granted in this Ordinance shall apply to all matters dealing with the enterprise fund.
- 7. LANGUAGE: The language used in this Ordinance, if used in the present tense, shall include the future tense. Words used in the singular shall include the plural, and the plural the singular, unless, however, the context clearly indicated to the contrary. The use of the word "shall" is mandatory and the word "may" is permissive. All meanings, enforcement, and interpretations shall be pursuant to the laws of the State of South Carolina.
- 8. EFFECTIVE DATE: The effective date of this Ordinance shall be upon three (3) readings and a public hearing as required by law.
- 9. SEVERABILITY: Should any paragraph, clause, phrase, or provision of this Ordinance be judged invalid or held to be unconstitutional by a Court of competent jurisdiction, such declaration shall not affect the validity of any other section of the Ordinance as a whole or in part or a provision thereof, other than the part so decided to be invalid or unconstitutional.
- 10. AUTHORIZED SIGNATURES: The Chairman, or the Vice-Chairman or the Administrator, attested to by the Clerk of Council, shall be authorized to execute any and all documents necessary to complete the aforementioned ordinance.

BE IT SO ORDAINED THIS _____ DAY OF _____, 2017.

[signature page follows]

INTERGOVERNMENT
AGREEMENT WITH
WATERLOO FOR
CODES
ENFORCEMENT



AGENDA ITEM - REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

DATE OF REQUEST: _____, 2017 (FOR AUGUST 22, 2017 COUNTY COUNCIL MEETING)

DEPARTMENT / AGENCY: BUILDING CODES

NAME: CHARLES BOBO, LAURENS COUNTY BUILDING CODES OFFICIAL

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: Charles Bobo

SUBJECT MATTER REQUESTED (please be as specific as possible):

SEE THE ATTACHED PROPOSED **INTERLOCAL GOVERNMENTAL AGREEMENT (BUILDING CODES)** AND **INTERGOVERNMENTAL AGREEMENT (FLOOD ZONES)**.

STAFF RECOMMENDS APPROVAL OF THESE AGREEMENTS.

FINANCIAL AMOUNT REQUESTED: \$-0-

SOURCE OF FUNDING: SEE THE ATTACHED.

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____

Inspection

STATE OF SOUTH CAROLINA)
)
COUNTY OF LAURENS)

INTERLOCAL GOVERNMENTAL AGREEMENT

This Agreement is entered into by and between the COUNTY OF LAURENS (hereinafter referred to as "County") and the TOWN OF WATERLOO (hereinafter referred to as "Town") for the purposes, agreements, and understandings outlined hereinbelow.

For and in consideration of the mutual covenants, agreements, and understandings, the parties agree:

1. The Town has enacted an Ordinance wherein it adopts and incorporates the various enforcement codes and building provisions as set forth in Laurens County Ordinance 823 so as to allow the County to provide enforcement services to the Town for property maintenance.

2. The County, on _____, 2017, by and through its Council, has voted to approve this Agreement and to accept the duties and responsibilities set forth herein.

3. The Town, on 8/14, 2017, has agreed to allow the County to issue such construction permits as may be required and to further allow the County to provide such inspection of all matters relevant to and in compliance with Laurens County Ordinance 823.

4. The County shall receive all permit and inspection fees from the services performed. The Town shall receive no fees or reimbursements from the County. The Town shall retain control and responsibility of its local Town Planning Commission and the Zoning Board of Appeals. The County shall not enforce any zoning laws or regulations of the Town. The Town may provide, from time to time, its Town Hall facilities for the use of the County Building Inspector and/or his staff.

5. It is the intent of this Agreement for the County to provide the same services to the residents of the Town for building codes, inspections, and permits as is provided in the unincorporated areas of the County.

6. In addition, for a period commencing July 1, 2017, and ending June 30, 2018, the County and the Town agree to permit the Laurens County Building Codes office to pursue enforcement of nuisance violations for property clean-up exclusive of demolition. The County Building Codes office shall pursue such violations to the extent permitted by Laurens County Ordinances 475 and 823, excepting imposition of liens or demolition. It is hereby agreed that a minimum fixed cost and expense (to defray costs incurred by the Building Codes office) in these processes shall be \$100.00 per file and shall be billed to the Town monthly. Payment by the Town shall be made within ten (10) days of invoice. It is understood and agreed that the enforcement of nuisance action shall be complaint driven as set forth in Laurens County Ordinances 475 and 823. County shall take each complaint as presented; however, the priority of such complaint shall be determined at the sole discretion of the Building Codes official.

7. Also for a period commencing July 1, 2017, and ending June 30, 2018, the Laurens County Building Codes office will pursue and enforce such nuisance violations that may result in demolition of a structure. In the event the Building Codes office pursues such remedies, the initial cost/expense to be paid by the Town shall be \$200.00. This amount shall cover notifications and in-office costs and does not include any court cost or filing fees. Other out of pocket costs of the Building Codes Office, including court costs or filing fees, shall be reimbursed as incurred and billed. If demolition becomes a necessity, the Building Codes office shall first obtain bids for demolition in compliance with the County Procurement Ordinance. The Town shall be provided a copy of the awarded bid and shall make payment of these demolition costs to the Building Codes Office not later than ten (10) days following receipt of the bid amount. Demolition shall not commence prior to receipt of funds from the Town. The priority of such demolition actions shall be at the sole discretion of the Building Codes official.

8. The term of this Agreement shall be for one (1) year commencing July 1, 2017, and ending June 30, 2018. This Agreement shall not automatically renew unless by the written agreement of both parties.

9. If either party desires to terminate or cancel this Agreement, written notice shall be provided to the other party at least ninety (90) days prior to the intended date of termination or cancellation.

10. All amendments, changes, or modifications of this Agreement shall be in writing and signed by the governing body (or its designee) of both parties. This document represents the entire agreement of the parties. All interpretations shall be pursuant to the laws of the State of South Carolina and the respective Ordinances of the Town and the County.

Executed this 14th day of August, 2017.

TOWN OF WATERLOO

 (LS)

By:
Its: Mayor

ATTESTED TO:



By:
Its: Town Clerk

COUNTY OF LAURENS

By: Joe E. Wood, Jr. (LS)
Its: Chairman to Laurens County Council

ATTESTED TO:

By: Betty C. Walsh
Its: Clerk to Laurens County Council

ORDINANCE NO. 2017-C

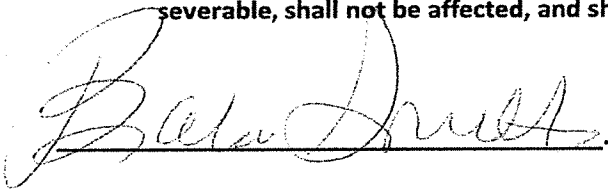
Ordinance to adopt the 2012 Property Maintenance Code or successor(s) thereof

WHEREAS:

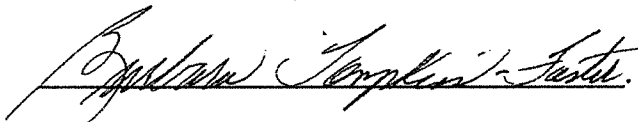
1. The Town of Waterloo, has entered into a contract with Laurens County to provide building code enforcement; and
2. The Town of Waterloo wishes to allow the County under this contract to continue assist it with enforcement of property maintenance.

NOW, THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF WATERLOO, SOUTH CAROLINA, IN COUNCIL DULY ASSEMBLED THAT:

1. Do hereby adopt the 2012 Property Maintenance Code or successor(s) thereof,
2. If any provision, or any portion thereof, contained in this ordinance is held unconstitutional, invalid or unenforceable, the remainder of this ordinance or portion hereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.



MAYOR OF THE TOWN OF WATERLOO



CLERK OF THE TOWN OF WATERLOO

First Reading 4/13/17

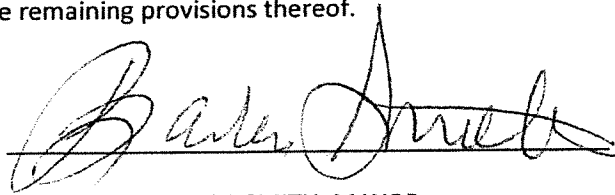
Second Reading 8/14/17

ORDINANCE NO. 2017-B

ORDINANCE FOR THE TOWN OF WATERLOO, SOUTH CAROLINA FOR THE APPROVAL OF AN INTERLOCAL GOVERNMENTAL AGREEMENT WITH LAURENS COUNTY.

WHEREAS, LAURENS COUNTY HAS PRESENTED A PROPOSED INTERLOCAL GOVERNMENTAL AGREEMENT to the Town of Waterloo for consideration. BE IT KNOWN, that the Mayor and Town Council including has met and discussed this agreement. The Town Council and Mayor believe that it is in the best interests of the Town of Waterloo to approve the aforesaid agreement; and that agreement is hereby incorporated in this Ordinance and made apart hereto. BE IT KNOWN, the Mayor and Town Council approves this agreement with this Ordinance and said agreement shall be presented to Laurens County.

That if for any reason any portion or provision of this Ordinance shall be declared invalid, such shall not affect the remaining provisions thereof.

A handwritten signature in cursive script, appearing to read "Barbara Smith", written over a horizontal line.

BARBARA SMITH, MAYOR

A handwritten signature in cursive script, appearing to read "Barbara Thompkins", written over a horizontal line.

BARBARA THOMPKINS, ATTEST: WATERLOO TOWN CLERK

DATE OF FIRST READING: 8/3/17

DATE OF SECOND READING: 8/14/17

Flood

STATE OF SOUTH CAROLINA)
) INTERGOVERNMENTAL AGREEMENT
COUNTY OF LAURENS)

This Agreement is entered into as of the 14th day of August, 2017, by and between LAURENS COUNTY, through its Department of Building Codes (herein called "Laurens County"), and the TOWN OF WATERLOO, of Waterloo, South Carolina (herein called "Town").

WITNESSETH:

WHEREAS, Town desires Laurens County to render certain technical and professional services,

NOW THEREFORE, THE PARTIES HERETO DO MUTUALLY AGREE AS FOLLOWS:

Section 1. Employment of Laurens County. Town agrees to engage Laurens County, and Laurens County hereby agrees to provide services as herein set forth.

Section 2. Scope of Services. Laurens County shall perform in a satisfactory manner the services designated below. Work elements shall be performed in accordance with the following work description.

Specific work activities to be undertaken by Laurens County include:

- a) To perform all floodplain management services in Town consistent with Town's "Flood Damage Prevention Ordinance"

More specific work description items are set forth below.

- b) **Flood Zone Determinations:** Laurens County will validate the flood zone determinations prior to any new structure construction or an increase in the footprint of any existing structure permits being issued by Town.
- c) **Plan Review:** Laurens County will review plans for projects in "A" or "V" flood zones for compliance with floodplain management regulations (one code compliance plan review to be conducted by others) prior to the issuance of a permit. When required, Laurens County will need copies of permits previously issued for the property in Town to determine whether a cumulative substantial improvement is required to be performed for the project.
- d) Laurens County staff shall perform inspection services as required Monday through Friday only, subject to Laurens County holidays.

- e) **Records Keeping:** Flood zone compliance permits and certifications, such as pre-, during-, and as-built when applicable; elevation certificates; V-Zone certificates; flood proofing certificates; etc. are required to be submitted to Laurens County. Originals will be maintained by Laurens County and copies will be provided to Town. Laurens County is authorized by Town to require corrections to floodplain management-related forms, permits, plans, construction, etc., if required.
- f) Laurens County shall forward to Town on a weekly basis copies of all required records and certificates of completion issued. The issuance of a Certificate of Completion by Laurens County shall not constitute authority sufficient to allow any new structure or addition to an existing structure to be issued a Certificate of Occupancy.
- g) Laurens County staff shall provide administrative assistance to Town as required with reasonable notice.
- h) Laurens County staff shall attend meetings of Town Council as required, with reasonable notice.
- i) No charge is levied for review of:
 - Projects for which Laurens County will require payment of One Dollar (\$1.00) for floodplain management services (projects in “A” and “V” flood zones only):
 - New Construction
 - Lateral Additions (increase footprint)
 - Structural alterations and repairs
 - Substantial improvements (equals or exceeds 50% of market value of building only)
 - Projects for which FEMA requires Elevation Certificates will not need to be inspected. No fee will be charged:
 - Heating, ventilating or mechanical system change-out
 - Electrical repairs or upgrades
 - Gas line relocations – changing fixtures to or from gas power
 - Other projects which require no floodplain management issues and are also not involved such as:
 - Projects not requiring plan review for a building permit (A-zones only), such as minor repairs with no changes (under \$N/A), non-structural demolition, signs, roof covering replacement, etc.
 - Non-structural interior alterations (under \$N/A)
 - Landscaping, lawn sprinkler installation, etc.

Section 3. Compensation and Method of Payment. Town agrees to pay Laurens County as follows: Fifty Dollars (\$50.00) per flood zone building permit project issued a Certificate of Completion as required by this agreement. Laurens County will invoice Town on a quarterly basis.

Section 4. Contract Termination. Either party may terminate this agreement by giving written notice at the address set forth below, to the other party at least ninety (90) days prior to the effective date of such termination. Upon termination of this Contract, obligation of Laurens County to conduct work herein described shall forthwith cease.

Section 5. Responsibilities and Limitation of Liability. Laurens County shall not be responsible for actions, activities (or failure to act) of Town, its agents, servants, employees, or contractors. To the fullest extent permitted by law, Town agrees to hold harmless and indemnify and defend Laurens County against any action or claim for loss, cost, expense or damages arising from the actions or failure to act of Town, its agents, servants, employees, or contractors.

Section 6. Changes. This contract constitutes the entire agreement between the parties; no amendment or modification changing its scope shall have any force or effect unless in writing and signed by both parties.

Address for contact with Laurens County:

Laurens County Building Codes
Chuck Bobo, Building Codes Official
P. O. Box 815
Laurens SC 29360

Address for contact with Town:

Town of Waterloo

93 Coyote Drive
Waterloo SC 29384

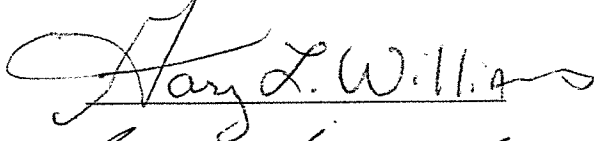

_____, Mayor

WITNESSES:


LAURENS COUNTY

By: Jon Caime
Its: Administrator
Date: _____, 2017

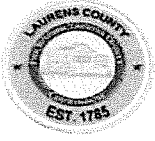
WITNESSES:

TOWN OF WATERLOO


By: _____
Its: Mayor
Date: 8/14, 2017

APPROVAL JAG
GRANT – SHERIFF'S
OFFICE – LISA KIRK,
FINANCE DIRECTOR



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

DATE OF REQUEST: 9-5-17

DEPARTMENT / AGENCY: Finance Office

NAME: Lisa Kirk, Finance Director

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: Lisa J. Kirk

SUBJECT MATTER REQUESTED (please be as specific as possible): _____

Notification requirement for 2017 Local JAG Grant.

FINANCIAL AMOUNT REQUESTED Potential Grant Award - \$18,325

SOURCE OF FUNDING: Federal Grant - Department of Justice

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____



**FINANCE OFFICE
COUNTY OF LAURENS**

100 Hillcrest Square
Admin Building
PO Box 1788
Laurens, South Carolina 29360
Phone: (864) 984-1882 Fax: (864) 984-3726

September 1, 2017

The Laurens County Sheriff's Office is eligible to apply for the 2017 Local JAG Grant. I am requesting this information be placed on the agenda for public comment at the next regular meeting on September 12, 2014.

2017 Local (JAG) Grant

- Date of submission : September 5, 2017
- Requested amount: \$18,325.00
- Project: Computers (Hardware and Software) and Forensic Equipment

Allocation of requested funds

- \$15,325.00 Computers, Hardware and Software

Purchase computers, computer hardware, and software for the Sheriff's Office to complete their assigned duties for entering data, researching data and accessing other vital information stored within the Laurens County Sheriff's Office records management system and other governmental databases.

- \$3,000.00 Forensic Equipment

Purchase Forensic Equipment for the Sheriff's Office to document, collect, and preserve items of evidentiary value. This will include but not limited to latent finger print equipment, casting equipment and other equipment deemed necessary for evidence collection and preservation. This equipment will be used to process crime scenes and aid in the collection of evidence at those scenes.

Submission to Council by: Melissa Moody, Grants Administrator

REQUEST FOR
DEPUTY DIRECTOR
COMPENSATION
ADJUSTMENT –
GREG LINDLEY,
DIRECTOR



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

AGENDA ITEM: _____ DATE OF REQUEST: 9/8/17

DEPARTMENT / AGENCY: Fire Service

NAME: Greg Gindley

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: _____

COUNCIL ACTION REQUESTED: Request for Deputy Director compensation adjustment

SUBJECT MATTER DESCRIPTION (please be as specific as possible): _____

FINANCIAL AMOUNT REQUESTED: _____

SOURCE OF FUNDING: _____

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____

DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____

DATE RESPONSE DUE: _____

COUNCIL ACTION: _____

EXCERPTS OF MINUTES:

MARCH 23, 2017 - JOB TITLE CHANGE REQUEST FIRE DEPARTMENT – Mr. Greg Lindley approached Council requesting the title change for Mr. Keith Thackston from Laurens County Fire Chief to Deputy Director of the Laurens County Fire Service.

VICE CHAIRMAN TOLLISON made the MOTION to approve the request of title change for Mr. Thackston with COUNCILMAN PITTS SECONDING for discussion.

Councilman Jones stated that he was a fan of partnerships but he had concerns over this request actually being a pay increase request. Administrator Caime stated that there was no pay increase now.

Councilman Jones added that he also had concerns with the costs involved with the Fountain Inn contract ending very soon.

Councilman Pitts asked what was the base pay for the Director and Division Chiefs were? Mr. Lindley replied that the Division Chief was about thirty seven thousand (\$37,000) and the Director was fifty thousand dollars (\$50,000).

Councilman Pitts asked if these positions were not supposed to be advertised. Vice Chairman Tollison stated that he felt this needed to be postponed and discussed in more detail and to do the right thing.

VICE CHAIRMAN TOLLISON WITHDREW HIS EARLIER MOTION

COUNCILMAN PITTS made the MOTION to approve the title change only to Deputy Director. VICE CHAIRMAN TOLLISON SECONDING; VOTE 6-0.

APRIL 11, 2017 - DEPUTY DIRECTOR FIRE SERVICES JOB DESCRIPTION APPROVAL – Mr. Lindley explained that the job description before Council was requested by Administrator Caime of Mrs. Parker and himself.

Councilman Pitts stated that after reading the job description, it appeared to be the same as would the Director of Fire Services would be and that he preferred seeing a difference within the description. Mr. Lindley replied that he would revisit the job description and revise accordingly.

Chairman Wood asked to complete this and place it on an upcoming agenda for more discussion.

APRIL 25, 2017 - JOB DESCRIPTION, DEPUTY DIRECTOR OF FIRE SERVICES – VICE CHAIRMAN TOLLISON made the MOTION to approve the revised job description with COUNCILMAN JONES SECONDING; VOTE 7-0.

JULY 6, 2017 - Coming out of ex sess DA made the motion to not provide any additional monies to employee's with SJ seconding...vote 4-2 (DP and JW)

REQUEST FOR
CONSIDERATION OF
AMENDING COUNTY
COUNCIL POLICY
AND PROCEDURES
TO INCLUDE
ATTENDANCE
REQUIREMENTS
AND ADJUSTMENTS
TO COMPENSATION –
BRENDA STEWART



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

AGENDA ITEM: _____ DATE OF REQUEST: 9/6/17
DEPARTMENT / AGENCY: County Council
NAME: Stewart Jones / Brenda Stewart
ADDRESS: _____
CITY: _____ STATE: _____ ZIP: _____
PHONE NUMBER: _____ EMAIL: _____

SIGNATURE: _____
COUNCIL ACTION REQUESTED: Request for amending
Council Policy & Procedures
- Attendance Requirements
- Adjustments to Compensation

SUBJECT MATTER DESCRIPTION (please be as specific as possible): _____

FINANCIAL AMOUNT REQUESTED: _____
SOURCE OF FUNDING: _____

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: _____ DATE RECEIVED: _____
DATE OF ASSIGNMENT: _____ DATE OF AGENDA: _____
DATE RESPONSE DUE: _____
COUNCIL ACTION: _____