

AGENDA – SEPTEMBER 26, 2017



**AGENDA**  
**LAURENS COUNTY COUNCIL**  
**SEPTEMBER 26, 2017 - 5:30 P.M.**  
**HISTORIC COURTHOUSE – PUBLIC SQUARE**

1. Call to Order – Chairman Wood
2. Invocation - Councilwoman Anderson  
Pledge of Allegiance
3. Approval of Agenda – September 26, 2017
4. Approval of Minutes of Previous Meetings:
  - a) May 16, 2017 – Budget Meeting
  - b.) May 30, 2017 - Budget Meeting
  - c.) September 12, 2017 - Regular Meeting
5. Old Business:
  - a) LaReNS County Branding Study Presentation
  - b) Second Reading Ordinance #839, establishing Solid Waste Enterprise Fund
6. New Business:
  - a) Project Vertical - Hunter Park Spec Building - John Young and Jonathan Coleman
7. Adjournment

MINUTES - PREVIOUS MEETINGS:

- A) MAY 16, 2017 – BUDGET
- B.) MAY 30, 2017 - BUDGET
- C) SEPTEMBER 12, 2017-REGULAR

## MINUTES

### LAURENS COUNTY COUNCIL

MAY 16, 2017

### FISCAL YEAR 2017 / 2018 BUDGET DISCUSSION HISTORIC COURTHOUSE – COUNCIL CHAMBERS



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**ATTENDANCE: COUNCIL MEMBERS PRESENT-** County Council Chairman Joe Wood and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

**COUNCIL MEMBERS ABSENT:** Vice Chairman Tollison (work out of state);

**COUNTY STAFF:** Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Lisa Kirk, Finance Director.

**STAFF ABSENT:** None.

**DEPARTMENT HEADS PRESENT:** Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Tommy Copeland, Magistrate; Cindy Burke, County Treasurer; Kay Fridy, County Probate Judge; Jim Coleman, County Auditor; David Satterfield, County Assessor; Andy Howard, Director Parks and Recreation; Greg Lindley, Director of Fire Service; Joel Turner, Victims Advocate; Chuck Bobo, Codes Officer; Care Bolt, Veterans Officer; Don Reynolds, Sheriff; Joey Avery, E-911/Communications Director; Debi Parker, Human Resources Manager; Billy Wilson, Vehicle Maintenance/Procurement Officer and Nick Nichols, Coroner.

**PRESS:** Vic MacDonald, *The Clinton Chronicle*; Billy Dunlap, GoLaurens.com; Iva Cadmus, WLBG Radio and John Clayton, *The Laurens County Advertiser*.

**SCHEDULED BUDGET AGENDA ITEMS – MAY 16, 2017** – 1.) Call to Order; 2.) Approval of Agenda; 3.) Over-view of the draft FY 2017 / 2018 County Budget - Jon Caime, County Administrator; 4.) Council Discussion and Review; 5.) Instructions to staff as to information necessary for follow-up meeting; 6.) Scheduling of next budget meeting 7.) Adjournment.

**MEETING NOTIFICATION** – The requesting general public, department heads and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

**CALL TO ORDER** – Chairman Wood called the meeting to order at 5:00 P.M.

**APPROVAL OF AGENDA** – Chairman Wood called for approval of the proposed May 16, 2017 budget agenda inclusive of any additions or deletions.

COUNCILMAN MCDANIEL made the MOTION to approve the agenda with COUNCILWOMAN ANDERSON SECONDING; VOTE 4-0.

**OVERVIEW OF THE DRAFT FY 2017 / 2018 COUNTY BUDGET** - Jon Caime, County Administrator began by offering the process of discussing the departmental budgets. Discussions will be held by operation groupings – General Government, Judicial, Public Safety, Public Works, Health and Welfare, Culture and Housing and Development.

**COUNTY REVENUE DISCUSSION** - Councilman Pitts said, “I have a few basic things that I would like to know to begin this process. I would like for the discussions to begin with revenue and move on to expenditures. I want to hear from the Department Heads. I called Mrs. Kirk and learned that there was nothing in the budget for millage and asked what the baseline millage was. I am assuming that you have a baseline millage determined for operations built into this ”. Administrator Caime replied that Act 388 presented us with a 1.61 %cap on the

millage and it is built in to the revenue figures. Councilman Pitts questioned why the letter from the State shows 1.28%. County Auditor Jim Coleman said that he had a letter saying 1.61% allowing to go to a 1.13 mill. Councilman Pitts asked why the letter from the State was implying another percentage. Administrator Caime stated that the letter provided may be a preliminary letter.

Councilman Pitts then asked, “My question now is, on the revenue side, have we incorporated the 1.13 mills?” Auditor Coleman stated that the 1.13 mills is the accurate numbers to use.

Councilman Pitts asked if consideration had been applied towards the budget of the Fee In Lieu of Tax monies now that the ZF bond is coming off and now that an increase in the Fee In Lieu of Tax is coming in. Administrator Caime replied that his format for budgeting for the Fee In Lieu of Tax is based on last year’s numbers. Councilman Pitts asked for Mrs. Burke, the County Treasurer to address this too.

Mrs. Burke replied, “As of April there is an increase to date of approximately three hundred fifty five thousand dollars (\$355,000). By the end of June of 2016 we had brought in one million six hundred thousand dollars (\$1,600,000). Councilman Pitts stated that that is clearly a significant amount of an increase in revenue.

Councilman Pitts asked if there was an increase of 1.13 mill increase in taxes in this budget? Administrator Caime replied there is a 1.61 and I can go through each line and explain. Councilman Pitts stated that what he is trying to say is that the County is capped at the 1.13 mills and not the 1.61 mills. Finance Director Lisa Kirk said, “The 1.61 is the percentage and the 1.31 is the millage”. Administrator Caime replied that he understands that the County does not have any control over the millage and the County is to look strictly at the dollar figures. So the 1.61% increase in the revenue associated with the millage. Auditor Coleman stated, “The operations for EMS this past year was 70.3. The 1.61% that can be increased is actually 1.13 mills”.

Councilman Pitts said, “My follow-up question to that is, we have just gone through an assessment and I do believe that the total assessed value of the Count declined.” Assessor Satterfield replied, “Overall there was a slight decrease in some areas”. Councilman Pitts said, “The 70.3 from last year plus the 1.13 mills is a total of 71.43 mills would bring in about the same amount of money in terms of millage and does not include the increase with the Fee In Lieu of Taxes. And, further, the ZF bond does come off next year and that money is close to one million dollars to be split based on the split defined in the agreements. The County would receive forty percent (40%) which is an additional four hundred thousand dollars (\$400,000) for Fiscal Year 2017-2018. Mr. Caime, is this taken into consideration within the proposed budget?” Administrator Caime replied that it is not included but there is philosophical question that is being raised here concerning the FILOT’s.

Continuing Administrator Caime said, “It is my understanding that the FILOT revenues are based on last years FILOT numbers. Dr. Pitts is correct, it is a significant impact on our budget. If Council wants to change how this is being implemented and try to be a little more realistic or to be less conservative as you have been in the past, by projecting forward on what the FILOT amounts will be. I understand that this Council has never implemented it this way. It will be significant if we project forward on what we think the FILOTS will be.”

Councilman Jones said, “Realistically, do we have a total FILOT projection that would be a better estimate? And is this budget sustainable?” Administrator Caime said that a document could be produced and noted that it is a known factor that some plants do closed their doors causing an impact.

Councilman Pitts said, “I believe we are in one of the best positions, in revenue, that we have been in in a very long time. The next thing is, where are we with our current budget? Are we going to carry forward anything? Truthfully if it hasn’t been bought by now it should not be bought. Our goal should be to project our best revenue and expenditures and to provide the necessary tools, skills and personnel to run this County”. Administrator Caime said that Council will get a tenth month financial report next week.

Councilman Jones referred to page seven (7) and noted that the year to date figures do represent coming under budgeted numbers for Fiscal Year 2016-2017.

**110 General Fund Revenue Summary**

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY 2018	FY 2018
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc
<b>GENERAL PROPERTY TAXES - 110-311</b>								
31110-31110 Current Real Property	6,008,379	6,727,603	6,851,143	6,829,730	5,577,858	6,850,000	6,939,689	6,939,689
Indigent Care Mil (will be added to above after FY18)								
State PEBA unfunded mandate tax							278,000	278,000
31110-31111 LOST Credit-Real	1,762,550	1,412,617	1,271,863	1,434,061	1,529,318	1,549,318	1,457,149	1,457,149
31120-31120 Delinquent Real Property	503,456	387,990	527,787	393,880	239,214	529,214	400,221	400,221
31120-31121 LOST Credit-Delinquent	152,564	120,676	106,716	122,508	49,649	111,649	124,480	124,480
31130-31130 Vehicle	1,060,349	1,180,727	1,323,178	1,198,651	948,866	1,413,866	1,217,949	1,217,949
31130-31131 LOST Credit-Vehicle	296,002	287,028	254,130	291,385	144,363	230,363	296,076	296,076
31140-31140 FILOT	1,678,426	1,276,447	1,656,563	1,650,000	1,910,206	1,650,000	1,676,565	1,676,565
31140-31141 LOST Credit-FILOT	28,125	14,394	10,887	14,613	0	0	14,848	14,848
31150-31151 Prior Year Refunds	(489,569)	(80,374)	(52,357)	(81,594)	(58,992)	(78,992)	(82,908)	(82,908)
Subtotals:	11,000,282	11,327,108	11,949,910	11,853,234	10,340,482	12,255,418	12,322,071	12,322,071
<b>Designated Tax Revenues</b>								
31300-31301 Local Option - 29% Operations	0	842,923	841,891	875,000	454,703	815,703	840,000	840,000
Subtotals:	0	842,923	841,891	875,000	454,703	815,703	840,000	840,000
<b>Total Tax Revenues</b>	<b>11,000,282</b>	<b>12,170,031</b>	<b>12,791,801</b>	<b>12,728,234</b>	<b>10,795,185</b>	<b>13,071,121</b>	<b>13,162,071</b>	<b>13,162,071</b>

**110 General Fund Revenue Summary**

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY 2018	FY 2018
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc
<b>LICENSES &amp; PERMITS - 110-320</b>								
32100-32110 Utility Franchise Fee	148,879	205,576	194,991	210,000	96,775	145,163	210,000	210,000
32200-32210 Building Permits	238,286	132,950	260,191	223,327	136,161	204,242	209,000	209,000
32200-32211 Mobile Home Licenses (Sticker)	2,180	1,835	5,290	4,619	2,100	3,150	3,000	3,000
32200-32212 Mobile Home Permits (Inspect)	43,920	44,160	44,650	48,075	36,707	55,061	55,000	55,000
32200-32213 Septic Tank Fee	810	885	200	500	0	0	200	200
32200-32214 Misc. Inspection Fees	221			600	0	0	200	200
32200-32215 Demolition Payments		3,651		750	0	0	200	200
Subtotals:	434,296	389,057	505,322	487,871	271,743	407,615	477,600	477,600
<b>INTERGOVERNMENTAL REVENUE - 110-330</b>								
33200-34115 Federal Funds - Vehicle		11,470	16,484	11,500	0	16,500	12,000	12,000
33300-33310 National Forest Fund	22,567	734	8,263	650	20	650	700	700
33500-33511 Accommodations Tax	80,806	75,291	90,747	75,000	23,427	75,000	75,000	75,000
33500-33515 DSS Reimburs.	31,284	61,704	42,604	60,000	0	60,000	60,000	60,000
33500-33517 Environmental Control Penalty		21,112	17,850	22,000	4,204	22,000	22,000	22,000
33500-33519 Local Government Fund	2,458,307	2,472,803	2,467,147	2,640,843	1,348,811	2,640,843	2,640,843	2,640,843
33500-33521 Merchants' Inventory	40,841	40,841	40,841	41,000	30,631	41,000	41,000	41,000
33500-33522 Motor Carrier					7,340			
33500-33523 Registration Board	43,141	67,781	79,363	65,000	7,082	67,285	65,000	65,000
33500-33524 Library Salary Supplements	45,000	45,000	45,000	45,000	0	45,000	45,000	45,000
33500-33525 Veterans Svc Officer	37,484	38,887	38,552	39,000	33,384	46,332	46,500	46,500
33500-33530 DHEC		9,055						

MINUTES – MAY 16, 2017  
 LAURENS COUNTY COUNCIL  
 FISCAL YEAR 2017-2018 BUDGET

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY 2018	FY 2018
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc
33502-33512 Child Support-Clerk of Court	194,588	167,810	103,614	170,000	81,936	122,904	125,000	125,000
33502-33514 Clerk of Court-Incentive Fund	0	10,920	34,077	11,500	5,014	10,200	10,500	10,500
33505-33531 CMRS Reimbursement	160,851	130,120	98,484	130,000	111,642	130,000	139,000	139,000
33600-33115 SCDOT- Contingency Funds					100,000			
33600-33603 LEMPG Grant	69,817	70,111		70,000	15,470	70,000	61,250	61,250
33600-33605 State EMA Funding		1,160	43,311					
33800-33810 1% Received	67,959	39,793		40,000	42,817	44,000	44,000	44,000
33800-33811 Laurens/Clinton Communication Ord 625 Transfer	71,407	53,555	71,406	65,000	11,901	71,400	71,400	71,400
					332,000			
33800-33813 Lrns/Clinton/Cr Hill Magistrate	1,658	2,421	2,500	2,500	625	2,500	2,500	2,500
33800-33814 Coop Capital Credit Distr.	4,477	5,133	5,967	5,900	4,730	5,000	5,500	5,500
33800-33817 Municipal Inmate Housing	2,420	0	13,900	500	2,900	4,350	4,500	4,500
33800-88010 Municipal Government Elections	3,715							
34202-34221 E 911 State Reimbursement	0	106,655	6,617	483,660	30,725	465,031	20,800	
Console Rework 911 \$8,800								8,800
Chairs 911 \$12,000								12,000
42009-33108 PREA Grant - Detention Center	11,287							
42024-80054 Citizen Corp Grant	12,000							
42020-33110 BJA Grant	21,604	22,384	20,655	23,000		23,000	23,000	23,000
42021-33112 SCAAP Grant Funds	0	1,388	1,224	1,500		1,300	1,300	1,300
42022-33113 DOJ - Bullet Proof Vest Grant	8,935	666	3,279	18,000	2,105	5,000	6,000	6,000
42023-80059 FEMA Grant			38,429	22,500		22,500	30,000	30,000
42112-33114 State Reimb - Body Worn Cam					29,400	29,400	30,000	30,000
43204-33539 PRT - LWCF Grant		46,897	3,103					
45001-33701 PARD Grant Reimbursements		19,095	96,339	15,500		15,500		
33350-33817 Detention Ctr - SS Inmate Reimb Airport Project Reimbursement			11,800	10,500	8,600	12,900	12,000	12,000
42010-33529 State Drug Revenue	27,997	6,911	116,521	10,000	8,500	10,000		
42011-33210 Federal Drug Revenue	0	6,371	0	6,500	0	6,500		
42014-33513 Child Support-Sheriff	9,818	29,863	7,277	15,000	2,541	3,812		
Subtotals:	3,437,018	3,556,876	3,525,354	4,101,553	2,245,805	4,069,906	3,594,793	3,594,793

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2014	FY 2015	FY 2016	FY 2017	8 FY17 YTD	FY17	FY 2018	FY 2018
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc
<b>CHARGES FOR SERVICES - 110-340</b>								
33501-33536 Recorder of Deeds Revenue	10,165	12,820	8,983	12,000	5,865	12,000	12,000	12,000
34100-34110 Collection of City Taxes	34,537	29,948	35,047	35,000	30,517	32,517	35,000	35,000
34100-34111 Probate Fees	113,791	108,917	105,048	110,000	56,109	96,187	108,000	108,000
34100-34113 Treasurer's Costs	151,098	152,807	334,836	350,000	237,599			
34100-34114 Treasurer Other Income	1,544	1,413	973	1,500	555	833	1,000	1,000
34100-34115 Vehicle Road Fee (\$15.00)	888,905	899,487	907,311	900,000	582,681	874,022	900,000	900,000
34100-34117 Decal Fee	26,005	32,295	52,134	45,000	29,588	44,382		
34100-34118 Treasurer - Convenience Fees		2,327	1,217	2,200	1,425	2,138	2,200	2,200
34100-34215 FOIA Request Fees					147	221	225	225
34101-34221 Copier Fees - Assessor	1,233	1,554	541	1,000	478	717	750	750
34102-34222 Temp Tags - Auditor	2,420	2,215	2,165	2,300	1,320	1,980	2,000	2,000
34202-34211 E-911 - Wireless	123,323	121,304	120,753	115,624	0	115,624	126,500	126,500
34202-34212 E-911 - Wired	171,987	196,260	148,065	205,000	58,427	130,000	155,000	155,000
34202-34213 E-911 - CLEC	103,348	61,936	65,533	50,000	33,793	65,000	65,000	65,000
34202-34220 E-911 CMRS 911 Funding			63,986					
34202-34230 E-911 Map Sale Revenue	800	2,975	2,454	3,000	1,600	2,400	2,400	2,400
34202-34231 E-911 Road Sign Revenue			300		150	225	225	225
34203-34233 Building Insp - Code Book			115		3	100	100	100
34300-34310 Road & Bridge Fees and Sales	1,090	731		750				
34800-34811 Mag. Fines & Fees	147,376	565,635	493,014	565,000	396,801	595,202	595,000	595,000
34800-34850 Worthless Check Program	3,444							
34800-34855 Traffic Safety Program Fee	573	370	536	500	(317)	500	500	500
34801-34810 Clerk of Court Fines & Fees	749,521	409,431	237,276	450,000	371,315	556,973	550,000	550,000
42000-11500 Gray Court Supp/Sheriff	46,858	63,156	61,106	65,000	33,983	67,966	68,000	68,000
42000-11510 Hospital Deputies	58,450							
42000-11511 Reimburse Sheriff Salaries	27,570	14,558	12,322	20,000	2,527	3,791	4,000	4,000
42000-34112 School District 55 SRO Match	195,030	245,688	225,080	265,688	144,126	288,252	280,000	280,000
42000-34214 Sheriff Fees	2,965	11,293	5,788	5,000	4,984	7,476	3,000	3,000
42000-34223 Detention Center Resitution		63	216	100	104	156	200	200
34206-34216 Detention Ctr Commissary	93,713	45,505	51,746	47,000	31,387	47,081		
34206-34218 Detention Ctr Phone Commission	50,519	56,709	37,326	57,000	26,460	39,690		
42000-34215 Scrap Metal Fees	3,540	1,890	2,450	2,500	520	780		
42025-34816 Sex Offender Reg. Fees	6,600	23,810	19,550	13,000	6,750	10,125		
42115-34825 Project Lifesaver		4,640			50	75		
Subtotals:	3,016,405	3,069,737	2,995,933	3,324,212	2,058,947	2,984,409	2,899,100	2,899,100

MINUTES – MAY 16, 2017  
 LAURENS COUNTY COUNCIL  
 FISCAL YEAR 2017-2018 BUDGET

**110 General Fund Revenue Summary**

Dept/Agency Number & Name	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual <sup>8</sup>	FY17 Project	FY 2018 Request	FY 2018 Recc
<b>INVESTMENT EARNINGS - 110-361</b>								
36110-36110 Interest Earned	28,683	35,159	45,331	35,000	26,428	39,642	40,000	40,000
Subtotals:	28,683	35,159	45,331	35,000	26,428	39,642	40,000	40,000
<b>RENTAL OF COUNTY PROPERTY - 110-363</b>								
36300-36320 County Park Rental Fee	186	164		300	0	0	0	
36300-36300 Building Rental	6,000	6,100	6,000	6,000	4,100	6,000	6,000	6,000
36310-36300 Library Rental - Workforce		3,750	9,000	9,000	6,000	9,000	9,000	9,000
Subtotals:	6,186	10,014	15,000	15,300	10,100	15,000	15,000	15,000
<b>CONTRIBUTIONS/DONATIONS FROM PRIVATE SOURCES - 110-364</b>								
42000-36414 Unrestricted Private Donation	50	2,500	(325)	2,500	8,818	10,000	1,000	1,000
42000-36415 Restricted Donation - Sheriff	2,500	7,000	572	2,500	1,860	2,500		
42000-36416 Restricted Donation - Det Ctr		3,295	200	1,200	1,550	1,800		
42015-36400 Dare/Explorer Revenue				250	250			
Subtotals:	2,550	12,795	447	6,450	12,228	14,550	1,000	1,000
<b>MISCELLANEOUS REVENUE</b>								
37000-37000 Miscellaneous Revenue	58,570	48,454	123,061	50,000	(22,983)	10,000	50,000	50,000
37000-37003 Misc Revenue - LCDC Reimb			30,000					
37000-37005 Misc Revenue - COC special proj					103,762	103,762		
37000-37002 Insurance Proceeds	29,682	15,291	34,147					
Subtotals:	88,252	63,745	187,208	50,000	80,779	113,762	50,000	50,000
<b>OTHER FINANCING SOURCES - 110-390</b>								

**110 General Fund Revenue Summary**

Dept/Agency Number & Name	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual <sup>8</sup>	FY17 Project	FY 2018 Request	FY 2018 Recc
39000-39110 Fire Fund OH Reimbursement			30,000	30,000		30,000	35,000	35,000
80000-85000 Transfers Out - Detention Ctr			(51,467)					
43000-49110 Transfers Out - C Fund	(1,198,906)		0					
Subtotals:	(1,198,906)	0	(21,467)	30,000	0	30,000	35,000	35,000
<b>PROCEEDS OF GEN FIXED ASSET DISPOSITIONS - 392</b>								
39210-39210 Sale of General Fixed Assets	3,706	0	63,706					
39210-39211 Sale Land Proceeds	7,920	801	5,292	5,000	8,130	10,000		
Subtotals:	11,626	801	68,998	5,000	8,130	10,000	0	0

GENERAL LONG TERM DEBT ISSUED - 393  
 MOVED TO CAPITAL SEE 555 NO LONGER COMINGLED

**TOTAL REVENUES:** 16,826,392 19,308,215 20,113,927 20,783,620 15,509,345 20,756,005 20,274,564 20,274,564

**Deficit Reduction (for prior year deficit)**

31160-31160 Defecit Reduction (6 mills)	1,070,354	1,109,644	1,140,831	1,110,000	982,615	1,177,615	1,177,615	1,177,615
XXXXX Defecit Reduction (6 mills) FILOT						160,000	160,000	160,000
Subtotals:	1,070,354	1,109,644	1,140,831	1,110,000	982,615	1,337,615	1,337,615	1,337,615
<b>NET REVENUES</b>	<b>17,896,746</b>	<b>20,417,859</b>	<b>21,254,758</b>	<b>21,893,620</b>	<b>16,491,960</b>	<b>22,093,620</b>	<b>21,612,179</b>	<b>21,612,179</b>

**REV-EXP (FB TRANSFER)** (2,003,224) (778,593) 40,459 (108,953) 2,546,905 453,103 (2,257,697) (186,443)



Chairman Wood asked for Council comments concerning the revenue portions of the budget. Administrator Caime suggested moving on with other budget matters because the revenue could be a discussion point of Council when there were no department heads waiting to be heard.

Councilman Pitts asked about the provided fifty page overviews and asked if this was just the Administrators handprint about the proposed budget. Administrator Caime replied that it was.

Councilman Pitts stated that he felt going over this would help to explain a lot and offer the time for Council to ask pertinent questions.

### **FIRST DRAFT ANALYSIS:**

#### **Page 4 – DETAILS:**

**Item #1: Retiree Health Insurance Compliance with Existing Policy (begins 7/1/17)** estimated annual savings in excess of \$130,000. See section of this report. There has been much discussion and debate on this subject. The past interpretations of the County policy to provide certain retirees with lifetime health insurance coverage is covered in more detail below. Based on earlier estimates the policies implemented by Council will result in this amount of potential savings in FY18 and annually ever year after that for just the existing retirees. Savings will be increase in future years by elimination of this for future retirees and with the increased cost of health insurance.

Councilman Pitts stated that this was null and void now because we have reversed the decision on retirees.

Administrator Caime asked if there were any questions and noted that these items are a work in progress... “The main purpose of the narrative is to develop a long term financial plan. And, to also tell a story to the outside for transparency purposes so they can follow along”.

**Item #3: Personnel Policy Changes (implemented January 1, 2017)** is self explanatory. Note that the item 3a is a dollar value productivity measure estimate. See section 2 of this report.

#### **2C) Personnel Policy Changes (implemented in FY17 as of January 1, 2017 with Fiscal impact on FY18):**

A new policy manual was created by an employment lawyer drawing upon our existing policies. A few changes were implemented with this study. The first was that administrative employees have a normal working schedule of 9am to 5pm. The 1 hour paid lunch was reduced to 0.5 hours (this is similar to other nearby County policies). Estimated increased productivity from this plan to be \$273,416 annually (more hours worked). This also brought all departments (40 hour) to a similar schedule (some departments had 37.5 hour work weeks, some had 35 hour work weeks). Implementation of this policy is a duty and requirement of the department heads and captured through the signed time sheets submitted for payroll.

The second change implemented with this new employee policy manual that had financial impact was that no paid leave will be granted for part time or temporary employees (new hires only). Only regular full time employees will be given paid leave. Estimated cost savings is about \$30,000 annually for this program once fully implement through attrition and new hires.

Councilman Pitts stated that the changes from the one hour paid lunch of two hundred seventy three thousand dollars (\$273,000) is not realized money. Administrator Caime replied, “Correct. It is not realized cash money but is an increase in productivity for that half an hour”. Councilman Pitts said so this is null and void too. Administrator Caime replied that in his opinion it is part of his financial plan but is not true cash that will show up in reports.

Councilman Pitts questioned the no paid leave being granted for employees. Administrator Caime replied that that was a decision that this Council made for all part time and temporary employees that would eventually be a thirty thousand dollar (\$30,000) impact to the budget. Councilman Pitts asked if the other members of Council were aware of this detail and stated that if the Sheriff’s Office or the Detention Center or EMS hire part time people, by this there is no money to pay them. Administrator Caime replied, “They do not get paid leave as of January first....this was the discussion with Council about the policy changes. The current employees that currently have this benefit will continue to receive the benefit. This County currently has a policy that provides paying vacation and other benefits to the part time employees. This has been removed for all future hires”. Councilman Pitts stated, “I want to be sure that all – you, Council and the

others trying to run the departments - understand this". Administrator Caime said, "A policy is a policy set by this Council and will be carried out by this Administration. Once Council sets a policy it will be done. The difference is that those that are already employed by us, the employees that have been getting this benefit, we did not think it fair to take this benefit away from them".

Councilman Pitts stated that with that said, he felt like he had to ask about comp time and working from home for full time employees. Administrator Caime replied, "No working from home is allowed for nonexempt. Nonexempt employees, comp time is allowed and I do not know the full details included in the policy. I do watch our comp time and I will share these reports with Council too. Every month I get a comp time reports and if I see where employees are getting too much comp time, I email the department head and ask that it start being reduced". Councilman Pitts stated that this is a problem we have had for years, allowing certain ones to work from home too".

**4A) Victims Assistance Fund (VAF):**

According to State Code 16-3-1110(3): "the Victims Assistance "Fund" means the South Carolina Victim's Compensation Fund, which is a division of the Office of the Governor". Shifting the costs of this service to the local taxpayers can be considered an unfunded State mandate although for this particular fund we may have mandated this through actions of County Council rather than as a mandate from the State.

The VAF had a fund balance (FB) of \$242,514 in 2006. This fund was allowed to then run deficits. Utilizing the FB to run deficits is a sound financial practice for one time expenses such as capital. Utilization of an UD FB can also be used in the short term during short term economic conditions such as the downturn of the recent recession but it would have been more practical to plan ahead for the eventual depletion of this fund's FB. This appears to not have occurred as this fund was allowed to continue to run deficits for the past decade and ran a negative fund balance beginning in 2014. At that point the VAF borrowed money from the local taxpayers through GF at an amount of \$48,392 on a 2014 deficit of \$61,646.

This "borrowing" from the local taxpayers was compounded in FY15 with a deficit of \$58,889 increasing the debt of this fund to \$103,281. In FY16 the deficit almost doubled to \$101,653 almost doubling the amount this fund owed to the Laurens County General Fund to \$205,071. For FY17 the VAF has been budgeted for a \$56,684 deficit bringing the total owed to GF from the VAF to an estimated \$261,618 at the end of FY17.

In the FY16 audit it was proposed that this \$205,071 due to the GF be written off (essentially "money never to be collected and repaid to GF") see GF Fund Balance discussion below. This write off would account for 27% of the decrease in the GF FB for FY16. However this decision for a write off of this debt is recommended to be reversed (restated) for the FY17 audit.

It is recommended that the expenditures for this fund be reduced for FY18 to be at least balanced with the revenues received to pay for this service. At some point the GF should recapture the debt owed by the VAF to recoup the estimated \$261,618 that this fund will owe to GF at the end of the current FY17. Failure to reverse the VAF borrowing from GF is projected to compound the debt owed to over \$350,000 by FY19. See chart below labeled "Victims Assistance Fund Balance".

Approximate revenues in this fund are \$120,000 annually. Annual expenditures are \$172,000 outstripping revenues by \$52,000 annually. The deficit owed to GF is projected to be \$267,000 at the end of FY17.

Councilman Pitts questioned the payback from the Victims Assistance Fund to the general fund. Administrator Caime replied, "This is going to be a difficult one. I met with Joel months ago and told him this was coming down the pike. This is an office of the Governor of this State. For ten (10) years we have been funding this program as a deficit to the tune of fifty thousand dollars (\$50,000). This is an action to show Council that this has to be done in my opinion in this particular situation. Running deficits is okay when you have a healthy fund balance. The second year I would have told Council that it looked like this program is running out of money. For whatever reason that did not happen. Five years ago, this fund ran out of money. Five years ago you started funding this program from the general fund – the taxpayers. I really don't know how this Council wants to address this situation. You have a one hundred seventy thousand dollar budget for this department and has not funded itself in over ten years. In our books it shows a two hundred sixty seven thousand dollar deficit owed from the Victims Assistance Fund to the general fund. You can write off the debt to help clean up all of these missing parts evolved over a period of time".

Councilman Pitts called upon Mr. Turner, the Victims Advocate to address this. Mr. Turner said, "I have spoken with Mr. Caime and Attorney Cruickshanks and I identified immediately about one hundred nineteen thousand dollars that had not been reported correctly. We have monies from both cities, the Magistrates

Office, General Session Court and Clerk of Court. When going through the reports, there were several years where nothing was listed as far as being contributed to operations. Crime has not gone down. With every case that is tried, we get a certain percentage of the fines. I really believe that there was a reporting problem because there is no way we can be two hundred thousand dollars in the red. If you go back and look at the input pool, you will see that there is clearly two hundred thousand dollars every year. I'm not trying to throw anyone under the bus but I really feel that this is a reporting problem".

Administrator Caime asked all to go to the Victims Assistance Special Revenue Fund.... "This is a true special revenue fund, the background of the incoming monies. Look specifically at 2014 Magistrate Victims Assist line item. Nothing in 2014 – fifty six thousand in 2015 – (442) in 2016".

<b>Fund: 129 Victims' Assistance SRF Fund</b>										
<b>Dept: 550 Victims' Assistance</b>										
REVENUE										
8										
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
<b>INTERGOVERNMENTAL REVENUE - 110-330</b>										
33812	Laurens/Clinton Victims' Assist	28,462	30,545	46,431	31,000	20,602	30,903	50,000	35,000	
33814	Coop Credit	46	45	49	50	61	92	50	50	
	<b>Subtotals:</b>	<b>28,508</b>	<b>30,590</b>	<b>46,480</b>	<b>31,050</b>	<b>20,663</b>	<b>30,995</b>	<b>50,050</b>	<b>35,050</b>	<b>-</b>
<b>CHARGES FOR SERVICES - 129-340</b>										
34813	Clerk Victim's Assistance	80,254	31,109	24,778	32,000	13,355	20,033	59,000	25,000	
34815	Magistrate Victims' Assist	-	56,467	(442)	57,000	40,089	60,104	55,000	55,000	
	<b>Subtotals:</b>	<b>80,254</b>	<b>87,576</b>	<b>24,336</b>	<b>89,000</b>	<b>53,424</b>	<b>80,136</b>	<b>114,000</b>	<b>80,000</b>	<b>-</b>
<b>TOTAL REVENUE AVAILABLE</b>		<b>108,762</b>	<b>118,166</b>	<b>70,816</b>	<b>120,050</b>	<b>74,087</b>	<b>111,131</b>	<b>164,050</b>	<b>115,050</b>	<b>-</b>
EXPENDITURES										
8										
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
11000	Salaries	101,946	101,492	102,395	103,418	66,437	99,656	105,054	????	
21000	Health Insurance	12,597	14,500	15,492	15,748	10,710	16,065	17,016		
21020	Health Insurance Subsidy							1,650		
22000	FICA-Employer Share	8,193	7,712	7,304	7,911	5,049	7,574	8,163		
23000	Retirement	9,944	11,033	11,286	14,727	8,115	12,173	14,629		
26000	Workers Compensation	6,059	5,020	5,394	5,180	4,677	7,016	4,069		
27000	Drug Screens	25	25	-	50	-	0	50		
43020	Computer System Maint	-	-	-	-	-	0			
43090	Vehicle Maintenance	653	1,089	400	500	892	1,338	500		
53010	Cell Phone	2,790	2,312	3,213	2,500	2,306	3,459	2,500		
53090	Telephone	2,668	2,383	2,342	2,000	1,599	2,399	2,000		
55000	Printing & Binding	1,614	1,556	1,455	1,500	1,296	1,944	1,500		
56050	Memberships/Dues	225	25	-	50	-	0	50		
57092	Travel/Meetings	748	902	729	1,000	275	413	500		
57093	Travel/Training		728	116	500	728	1,092	750		
61400	Copier Supplies	759	629	720	500	160	240	300		
61700	Office Supplies	262	651	643	500	285	428	500		
61800	Postage	91	209	213	200	-	0	150		
61900	Vehicle Supplies	795	590	25	500	274	411	500		
61910	Vehicle Fuel	2,559	1,954	1,385	1,000	828	1,242	1,000		

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
64000	Law Tracks	17,340	20,246	18,691	19,000	11,411	17,117	19,000		
80040	Contingency	1,410								
	ADMINISTRATION TOTAL EXP								115,000	
	REPAY GF FB		-	-					50	
	Subtotal Salaries	101,946	101,492	102,395	103,418	66,437	99,656	105,054	0	0
	Subtotal Benefits	36,793	38,265	39,476	43,566	28,551	42,827	45,527	0	0
	Subtotal Operating	31,939	33,299	29,932	29,800	20,054	30,081	29,300	115,050	0
<b>TOTALS EXPENDITURES</b>		<b>170,678</b>	<b>173,056</b>	<b>171,803</b>	<b>176,784</b>	<b>115,042</b>	<b>172,563</b>	<b>179,881</b>	<b>115,050</b>	<b>0</b>
Fund Balance (Negative is Owed to GF)		(48,392)	(103,959)	(205,071)	(261,805)		(266,504)	(282,335)	(266,504)	(266,504)
<b>REVENUE-EXPENDITURE</b>		<b>(61,916)</b>	<b>(54,890)</b>	<b>(100,987)</b>	<b>(56,734)</b>	<b>(40,955)</b>	<b>(61,433)</b>	<b>(15,831)</b>	<b>0</b>	<b>0</b>
statutory not millage, 388 cap not applied										
This is an SRF										

Councilman Pitts asked what exactly is required, by law, for the Victims Office. Mr. Turner replied, “We have to have a Victims Assistance Office”. Attorney Cruickshanks noted the attendance of Judge Copeland and asked for him to provide a brief summary of how the funds come into that office. Judge Copeland stated, “I have not ever done a reporting on this, as Judge Lyles has always been responsible for this. But, we have a percentage of all of the fines that come in and is given to the Treasurer’s Office. The Treasurer’s Office takes it then and passes it on to the State who breaks it down in to the different funds it goes to”. County Treasurer Cindy Burke said, “The Court Administration, several years ago, set up a court reporting system for the Magistrate and Clerks money. When we key it in, we key it in to their form that breaks it out like it is supposed to be distributed – from the County to the State to Victims Assistance. That is not something that we calculate. It is the Court Administrations system”. Finance Director Lisa Kirk said, “Several years ago finance did not receive any reports from the Clerk of Court or the Magistrates Office that they produced in the Treasurer’s Office. When Elliott Davis was here, they always got with the Treasurer’s Office and got all of these reports making all of the calculations to be certain they were noted in the financial statement. When we went to Mauldin and Jenkins, they did not do that. We now get these reports from the Treasures Office and we keep a running ledger on them. So whatever they are sending to the Treasurer’s Office, we are saying this in our ledger”.

INSERT – Chairman Wood reported that Councilman Nash was just taken out by EMS to the ambulance and asked that all to keep him in your prayers.

Administrator Caime stated that there were two components to this – the debt (\$265,000) and keeping the debt down.

Councilman McDaniel stated that the recommendation from the summary is to decrease spending and monitor closely for the future. Administrator Caime replied that the only way to reduce the spending in this department is to lay somebody off.

HEALTH INSURANCE – Councilman Pitts asked for Administrator Caime to address the health insurance program. Administrator Caime said, “Currently we have a twenty five percent markup on our health insurance costs. The twenty five percent markup costs the employees about one hundred fifty thousand dollars in extra premiums. And costs the taxpayers six hundred fifty thousand dollars

a year in extra costs for health insurance. The whole idea here is that there is about an eight hundred thousand dollar a year impact. We need to look at ways to reduce this. I will bring this back to Council but now this needs to be noted that it is a financial impact”.

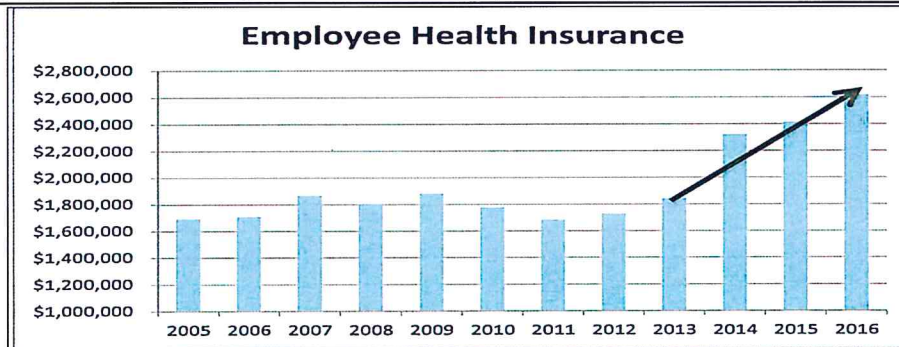
**Item #6: Health Insurance Wellness Program** (maximum annual assuming we reduce our markup). Annual savings based on current markup and current coverage costs is a total of \$645,373 for taxpayers plus and additional \$120,000 or more for the employees cost. Discussed in more detail in section 2 of this report.

**HEALTH INSURANCE:** Laurens County’s loss ratio has been higher than the pool which results in markup of the cost to provide this coverage. In 2017 we had a 24.7% markup on our health insurance cost with a net financial impact of \$650,000 in additional costs to the taxpayers for providing employee health insurance. An additional \$150,000 of cost was borne by the employees as a result of this markup. The net impact of approximately \$800,000 provides a great opportunity to have significant impacts to our operations.

It is too early to provide options to address these opportunities for this report but a goal for FY18 is to look at ways we can address this problem. Ideas may include partnering with the YMCA, GHS, or adding in house health services. Some of these ideas may cost us money but the net impact will be a reduction in costs. In addition, we will increase productivity by having healthier employees, less time out of work, more productive employees, and enhanced positive attitudes.

Health insurance load factors were 16.7% and 16.4% in FY15 and FY16. The net financial impact from FY15,16 and 17 is an estimated increased cost of \$1,600,000. Programs to address this significant financial impact may provide a great opportunity to reduce tax payer expenses, enhance the lives of our employees and their families, and increase efficiency.

The load factor is one important component of our health insurance liability which we may have some control over. The overall cost increases of providing health insurance we do not have control over. The chart below entitled “Employee Health Insurance” illustrates that our cost for this service remained relatively stable for the 9 year period from 2005 to 2013 at average of \$1,800,000 annually. The past three years illustrate an alarming trend with the cost of insurance growing 42% or an additional \$775,000 annually.



**WORKMANS COMP** – Administrator Caime informed Council that Laurens County has the worse rates in the whole pool. But, that he was pleased to announce that the employees have done better this year and have significantly reduced workman’s compensation this year. We have a markup of what the pool costs and if the employees can reduce the claims we could get it down.

Councilman Pitts noted that there was approximately one hundred seventy five thousand dollars without a Risk Manager. Administrator Caime stated that it could be reduced more if we had someone to push the Risk Management principles.

Councilman Pitts asked where did the most of our claims come from? Mrs. Kirk replied that she thought it to be EMS.

**5A) Workmans Compensation Insurance**

The County had funded a Risk Manager position to begin the middle of FY17 under the management of the HR Director. This position or task is greatly needed however it is recommended that this position be expanded to a multi disciplinary Special Projects Manager managed by the County Administrator. A consolidation of several positions has been proposed above to initiate a risk management program and other needed programs in FY18 under the direct supervision of the County Administrator.

Laurens County has one of the worst experience mod factors. We are the 40<sup>th</sup> worst experience mod of the 42 Counties participating in the SCAC WC pool. Our experience mod increases our WC insurance by 40% over the pool average. This increase costs us \$210,400 (2016). If we were to be in the #1 position at 0.61 mod factor we could reduce our insurance cost by an additional \$205,000 annually (2016). With a net potential savings in excess of \$400,000 annually, a focus on risk management and reduction in losses makes sound financial sense.

The cost of insurance is only one cost area. Lost productivity, lawsuits, and the increased cost of health coverage are additional factors that cause our workplace safety losses to be a much larger financial impact than just the cost of the WC insurance. In addition, we want to protect our employees and their families. Our employees deserve a safe work environment.

GENERAL FUND FUND BALANCE – Councilman Pitts asked for an explanation and more detail on this part of the budget summary. Administrator Caime explained, “Example, there are carve outs in Sheriff’s Office. My understanding is that they have funds that we have put in our general fund that County Council has no control over. There are seven that I have listed overall. These are designated funds in our general fund balance. There is approximately six hundred thousand dollars in these departmental carve outs that is included in the 5.1 million dollar general fund. The Sheriff has already requested for the funds involving the Sheriff’s Office and the Detention Center to be carved out of the general fund and to create their own funds. These funds will still be audited. There actually are three key areas – Treasurers Office, Sheriff and Detention Center and the Clerk of Court. The Clerk of Court has already requested our help with managing her finances”.

Councilman Pitts said that he could not speak for the rest of Council but, in his opinion, he did not want to just hand over six hundred thousand dollars to allow them to do whatever they want to with it. Administrator Caime said that he had asked both the Sheriff and Detention Center to provide a plan on how they expect to use these funds because I anticipated exactly what you are saying. Chairman Wood said, “This money is for inmate welfare use only. There are laws in place that state how this money is set up and spent. I am not for taking this money and this money has always come before Council requesting expenditure. And this money is going to stay where it’s at”. Councilman Pitts requested to hear from these department heads because he needed a better understanding.

Sheriff Don Reynolds said, “We don’t want this money to just spend it. But it should be in a dedicated account like the drug fund. It was the choice of this County to place it with Council. It’s not about a control thing but more of putting things where they belong”.

Councilman Pitts said that what he is hearing is that the County Administrator does not want this showing up in the general fund. Administrator Caime replied that the Sheriff has indicated his desire to create his own fund and that legally he is allowed to do this. The only tool that this Council current year. Lisa Kirk stated that no matter what Council decides to do, the Auditors will put it right back into the general fund. Attorney Cruickshanks added that there are four statutes that deal with these particular funds and they all say that how these funds are determined to be spent is made by the Sheriff.

Councilwoman Anderson said, “I don’t think there is a right or a wrong here. It should not be at the level it is at now. Someone needs to be held accountable as to how it is spent. The money is there to help the Sheriff’s Department and there should be a way to help the county also. These accounts have always been a hassle and I feel like these funds can be used for the betterment of the County”.

Mrs. Kirk said that the funds will be in a dedicated account but will be included in the County fund balance, by the Auditors. Administrator Caime said, “The way we account for most of these special funds, they disappear. I was shocked when I saw in the 2013 audit where it appeared that the Treasurer’s Office overran their budget by three hundred thousand dollars. It needs to be carved out so it won’t be so misleading”.

Mrs. Cindy Burke, County Treasurer said, “In the past, our money has come from delinquent tax sales. The mailings, postings of property, advertising and the auctioneer come from these funds.

Statutorily these monies are to be specifically spent. I don't want a separate account but we do need to get this money pulled out to expose a revenue and expense account. I need these monies to conduct the tax sales each year. We need to do this by creating a 112 account and not a 110 account. And I want it to be audited like it always has been".

Councilman Pitts requested for Council to pursue and opinion from the Attorney General.

Administrator Caimo said, "I think we all agree that these monies should have not been allowed to grow as it has. These are designated monies to be used for these specific funds and not to always use the taxpayer's monies. I don't want anyone to think that per my recommendations that the departments should be cut. By law this County Council determines how much is required to run these offices. And, there are designated purposes for this money. This money can be used to help pay for some things within these offices and not the general fund. Council has these tools that they have not been using all of these years. All I am asking is for Council to use these tools".

**8A) GF Fund Balance (FB):**

The GF FB is the most critical FB to quantify and establish as this fund pays for most of our O&M. The target GF FB should be maintained at 25-50% of expenses with a cash reserve of minimum 25%. This section will be developed for FY19. The verbiage below are notes for follow up after this first release first draft FY18 budget has been released.

FY16 review and reverse the \$205,071 due to the GF be written off for Victims Assistance fund (essentially "money never to be collected and repaid to GF"). This write off would account for 27% of the decrease in the GF FB (UD) for FY16. Did not affect the \$422,000 operating deficit for FY16. This decision for a write off of this debt is recommended to be reversed (restated) for the FY17 audit.

Fund 110-250-25010-25010: We unbundled C Funds in FY15 which in GF before that? Fund balance moved to 410 in FY 2015. Amount? D or UD?

FY16: The \$129,000 FILOT writeoff does affect the \$422,000 GF O&M deficit and does affect the GF FB UD. However this writeoff may have been in error and need to be restated.

The \$262,000 writeoff for COC is a component of the GF \$422,000 O&M deficit, and does affect the affect GF FB (UD or D?).

Utilizing the FB to run deficits is a sound financial practice in the short term especially during short term economic conditions such as the downturn of the recent recession but it may have been more practical to plan ahead for the eventual depletion of FBs.

110-250-25010-25055: Detention Center – carve out FY17.

110-250-25010-25060: Building Codes nuisance control "carryovers" established as GF FB D by external auditors but not accounted for in FY17 expenses. This is a structural budget problem we will fix in FY 18. "Carryover" of unused budget funds from one FY to the next can occur but it should only occur through a budget increase in the next fiscal year expenses. May need to be accomplished by a budget adjustment because we won't know the reserve amount until after the budget is approved.

110-250-25010-25010: Sheriff Office carve outs will affect the GF FB D. State Drug Fund, Child Support, Scrap Metal, Sex Offender, Project Lifesaver and Federal Drug Funds. All are controlled by State or Federal laws except Project Lifesaver (funds are restricted donations).

110-250-25010-25067: Library workforce development (grant?) set aside as GF FB UD? If grant should be designated or we risk having to repay these funds and jeopardize future grant eligibility. Structural problem-need to segregate out all grants and establish all grants as designated that have restrictions?


110-250-25010-25062: Treasurer carve outs as designated through State law. This will affect the GF FB UD. Should have been set aside as GF FB D. Impacts of this carve out yet to be quantified.

Council made no further motions or decisions but only reviewed what had been discussed to this point of the meeting.

**SCHEDULING OF NEXT BUDGET MEETING** – There was a COUNCIL CONSENSUS to discuss the Public Works and Public Safety departments at the next meeting.

**ADJOURN** – The meeting was adjourned BY CONSENSUS at 8:06 P.M.

Respectfully Submitted,

  
Betty C. Walsh  
Laurens County Clerk to Council





## MINUTES

### LAURENS COUNTY COUNCIL

MAY 30, 2017

### FISCAL YEAR 2017 / 2018 BUDGET DISCUSSION HISTORIC COURTHOUSE – COUNCIL CHAMBERS

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**ATTENDANCE: COUNCIL MEMBERS PRESENT**- County Council Chairman Joe Wood; and County Council Members: Diane Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

**COUNCIL MEMBERS ABSENT**: Vice Chairman Tollison (work out of state).

**COUNTY STAFF**: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council, Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Lisa Kirk, Finance Director.

**STAFF ABSENT**: None.

**DEPARTMENT HEADS PRESENT**: Rob Russian, Director of Public Works; Matt Pennington, EMS Director; Greg Lindley, Director of Fire Service; Joel Turner, Victims Advocate; Debi Parker, Human Resources Manager; Cathy Tucker, Administrator, Detention Center; Don Reynolds, Sheriff; Billy Wilson, Vehicle Maintenance/Procurement Officer and Nick Nichols, Coroner.

**PRESS**: Vic MacDonald, *The Clinton Chronicle*; Billy Dunlap, GoLaurens.com; Iva Cadmus, WLBG Radio and John Clayton, *The Laurens County Advertiser*.

**SCHEDULED BUDGET AGENDA ITEMS – MAY 30, 2017** – 1.) Call to Order; 2.) Approval of Agenda; 3.) Health Insurance Subsidy Sunset for New Hires; 4.) 129-Victims Assistance; 5.) 110-542 Sheriff; 6.) 113-542 Sheriff SRF; 7.) 523 Detention Center; 8.) 113-523 Detention Center SRF; 9.) 521 Coroner; 10.) 519 Communications; 11.) 524 E911; 12.) 526 Emergency Management; 13.) 128 EMS; 14.) EMS Capital Bond; 15.) 123-Fire General Fund; 16.) 135-Fire Capital Fund; 17.) Overview of Budget Schedule and next meeting; 17.) Instructions to staff as to information necessary for follow-up meeting; 18.) Scheduling of next budget meeting; 19.) Adjournment.

**MEETING NOTIFICATION** – The requesting general public, department heads and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

**CALL TO ORDER** – Chairman Wood called the meeting to order at 5:00 P.M.

**APPROVAL OF AGENDA** – There was a COUNCIL CONSENSUS – 6-0 towards approval of the proposed May 30, 2017 budget agenda.

**HEALTH INSURANCE SUBSIDY SUNSET FOR NEW HIRES** – Administrator Caime said, “At the request of County Council I am bringing this issue to the Council for official action. In 2004 the Council had to vote to increase the employee health insurance premiums. On January 25, 2005 the County Council reaffirmed to pay for the increase that employees were having to pay. This may have been on top of prior actions in prior years. Apparently since that time Council has budgeted for and paid for a subsidy for those that have County health insurance. For employees it is twenty one dollars and fourteen cents (\$21.14) per pay period, Employee/Spouse forty two dollars and ninety eight cents (\$42.98), Employee/Children twenty seven dollars and thirty five cents (\$27.35) and full family forty nine dollars and thirty cents (\$49.30) – with twenty six (26) pay periods. The request from County Council was to eliminate this program. This is compensation to existing employees who have this coverage so eliminating this program for existing employees would be a reduction in compensation. The recommendation is that we sunset this program by not offering this benefit for any future

hires. Any existing employee would continue to receive this benefit until they are no longer employed here. If they quit and later get rehired they would not get this benefit. The total impact to the budget is approximately two hundred thirty thousand dollars (\$230,000). This impact would gradually decrease over time eliminating this expense. There are probably a lot of employees that are not aware of this and, I too was not aware of this when I came on board”.

Councilman Pitts said, “Help me understand this Mr. Caime, I thought that this Council had already passed this. If someone comes to work with the County on or after July first”. Administrator Caime began by saying, “This is a whole new thing and we have never talked about this particular thing. It is actually a subsidy that is currently enjoyed by the employees that have health insurance by the County. You will get a portion of health insurance reimbursed as a direct pay in their paychecks”. Council Pitts asked to him understand, “As an employee I pay the employee portion and the County pays the employer portion. A certain amount of percentage I pay, I get reimbursed back in my paycheck”. Administrator Caime replied, “Yes”.

Chairman Wood said, “Several years ago this Council elected to substitute some funds when the insurance increased so the employee would not have to pay for it. If you took this away from the employees, we will be giving them a pay cut”. Councilman Pitts stated that this has nothing to do with retired employee health insurance.

Councilman Jones said, “I believe that this is what we have to do. Would we need to start this July first or the end of the year?” Administrator Caime replied that this could be implemented immediately.

Councilman Pitts stated, “I am going back to the retiree health insurance which begin July first. If so, I would rather these be concurrent”. Administrator Caime said that anyone currently receiving the supplement will continue to receive it. But with any new hires, they will not.

COUNCILWOMAN ANDERSON made the MOTION for the sun setting of the employee health insurance program for new hires to begin immediately. COUNCILMAN JONES SECONDING; VOTE 5-1 (Councilman Pitts opposed).

**129 – VICTIMS ASSISTANCE** – Administrator Caime explained, “This fund should be self-supporting and it is not. I met with the Sheriff and the Advocate Officer yesterday to discuss a solution to the underfunded Victims Assistance Fund. My recommendation is that we move this operation under the management of the Sheriff’s Office. Both the Sheriff and Victims Advocate agree to this concept. This should immediately reduce costs due to duplication of services. The efficiencies of having these operations in the Sheriff’s Office will eliminate the inefficiencies that have to result with the operations being separated. We are reportedly one of the few Counties in the State that have the Victims Advocate Fund operations not under the Sheriff’s Office. These two agencies work together on a routine basis and this shifting of the service makes operational, financial, and logistically more sense than the current arrangement. We anticipate being able to revisit this budget in FY19 with a goal of having this fund fully self-funding by then. As to the “debt” owed to general fund as of the FY16 audit of two hundred five thousand seventy one dollars (\$205,071). This debt was cleared by the auditors during that audit and was set at zero dollars (\$0). I am in agreement with this action due to several factors. One is that the legal opinion of our County Attorney is that the deficit of fund was funded by the County Council through general fund appropriations each year. This does appear to be the action this Council took in the past few budgets. If we were intending to borrow from General Fund a more appropriate appropriation would have been to borrow the funds from General Fund reserves, place those funds in the #129 Victims Advocate Fund as a revenue. This action would have documented the intent to have this fund pay back the General Fund if this was the Council’s intention. In addition there were reported accounting errors in the General Fund and the Victims Advocate Fund that will be corrected by the elimination of this debt up to FY16. Council will need to decide if they wish to eliminate any debt for FY17. FY18 is currently budgeted so

that the Victims Advocate Fund will be borrowing money from General Fund which will be owed back to the General Fund.

COUNCILWOMAN ANDERSON made the MOTION for Council to approve the moving of the Victims Advocate Office from Administration to the Sheriff's Department. COUNCILMAN MCDANIEL SECONDING for discussion.

Coroner Nickels inserted that the three (3) cities are part of this Victims Advocate program. When this was set up, it was set up differently allowing the three (3) cities to contribute to the program sponsored by the County. Administrator Caime replied, "We do take care of this program for the cities and they do pay us. There are contracts in place and if the cities wish to discontinue this service they can but, they would have to provide this service themselves".

Councilman Jones asked for Mr. Caime to elaborate on the relationship with this and the general fund. Mrs. Kirk replied by saying, "The external Auditors have always considered the 129 account until the past couple of years to be part of the general fund. They was the funds were coming in to the County, the Laurens, Gray Court and Clinton money was coming into a 110 account which is a general revenue account. The other monies collected by the Magistrate's Office and Clerk of Court was coming in on the 129 account which is the Victims Assistance account. We had two (2) revenue accounts and one expense account. The current Auditors have moved it all in to the 129 account. Part of the revenues were captured in the general fund which made the deficit look bigger than it actually was".

Councilman Jones asked if while moving forward with this, will there be other funds coming from other sources? Sheriff Reynolds replied that they intend to apply for grants and that it can be self-supporting, it just needs to be managed. Administrator Caime stated that for them to make this self-supporting is to lay off an employee.

Councilman Pitts stated, "We currently have plenty of openings and asked if the one employee could be transferred to another department with the same pay". Councilman Pitts asked Mr. Turner if his office could be run with just two people. Mr. Turner replied that it could in the worst case scenario. Councilman Pitts stated that he felt this conversation should have been held with the other cities involved and it is my understanding that they are not in support of this move to under the Sheriff's Office. And, while coming under the Sheriff's Department, he can hire and fire at will. Mr. Turner said, "As it works now, we need one person to man the office at all times due to myself and one other advocate spend most of our time in courts. We have had the same staff for sixteen (16) years".

Chairman Wood asked what exactly would be accomplished by doing this? Administrator Caime replied, "If Council decides to do this, the goal is to be self-funding with the one (1) position eliminated. It can be done because the Sheriff has the staff he can utilize to take care of what that extra person does in the office".

Chairman Wood asked if any conversations had been held with the cities involved about this move. Mr. Turner replied that there had not been to date and that they only meeting held was with Mr. Caime, the Sheriff and myself.

Chairman Wood asked Mr. Turner what his opinion was regarding this move. Mr. Turner said, "Truthfully, we are law enforcement. We don't get a call until law enforcement had intervened. We work hand in hand every day together".

COUNCIL VOTED 5-1 (Councilman Pitts was in opposition).

MINUTES – MAY 30, 2017  
 COUNTY COUNCIL  
 BUDGET SESSION

Fund: 129 Victims' Assistance SRF Fund  
 Dept: 550 Victims' Assistance

REVENUE		8									
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
<b>INTERGOVERNMENTAL REVENUE - 110-330</b>											
33812	Laurens/Clinton Victims' Assist	28,462	30,545	46,431	31,000	20,602	30,903	50,000	35,000	45,781	11% note 2
	General Fund Reserves										
33814	Coop Credit	46	45	49	50	61	92	50	50	50	0%
	<b>Subtotals:</b>	<b>28,508</b>	<b>30,590</b>	<b>46,480</b>	<b>31,050</b>	<b>20,663</b>	<b>30,995</b>	<b>50,050</b>	<b>80,831</b>	<b>-</b>	<b>62%</b>
<b>CHARGES FOR SERVICES - 129-340</b>											
34813	Clerk Victim's Assistance	80,254	31,109	24,778	32,000	13,355	20,033	59,000	25,000		
34815	Magistrate Victims' Assist	-	56,467	(442)	57,000	40,069	60,104	55,000	55,000		
	<b>Subtotals:</b>	<b>80,254</b>	<b>87,576</b>	<b>24,336</b>	<b>89,000</b>	<b>53,424</b>	<b>80,136</b>	<b>114,000</b>	<b>80,000</b>	<b>-</b>	
<b>TOTAL REVENUE AVAILABLE</b>		<b>108,762</b>	<b>118,166</b>	<b>70,816</b>	<b>120,050</b>	<b>74,087</b>	<b>111,131</b>	<b>164,050</b>	<b>160,831</b>	<b>-</b>	<b>25%</b>

EXPENDITURES		8									
Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	101,946	101,492	102,395	103,418	66,437	99,656	105,054	105,054	0	2%
21000	Health Insurance	12,597	14,500	15,492	15,748	10,710	16,065	17,016	17,016	0	7%
21020	Health Insurance Subsidy							1,650	1,650	0	100%
22000	FICA	8,193	7,712	7,304	7,911	5,049	7,574	8,163	8,163	0	3%
23000	Retirement	9,944	11,033	11,286	14,727	8,115	12,173	14,629	14,629	0	-1%
26000	Workers Compensation	6,059	5,020	5,394	5,180	4,677	7,016	4,069	4,069	0	-27%
27000	Drug Screens	25	25	-	50	-	0	50	0	0	
43020	Computer System Maint	-	-	-	-	-	-	-	0	0	
43090	Vehicle Maintenance	653	1,089	400	500	892	1,338	500	500	0	0%
53010	Cell Phone	2,790	2,312	3,213	2,500	2,306	3,459	2,500	2,500	0	0%
53090	Telephone	2,668	2,383	2,342	2,000	1,599	2,399	2,000	2,000	0	0%
55000	Printing & Binding	1,614	1,556	1,455	1,500	1,296	1,944	1,500	1,500	0	0%
56050	Memberships/Dues	225	25	-	50	-	0	50	50	0	0%
57092	Travel/Meetings	748	902	729	1,000	275	413	500	500	0	###
57093	Travel/Training		728	116	500	728	1,092	750	750	0	33%
61400	Copier Supplies	759	629	720	500	160	240	300	300	0	-67%
61700	Office Supplies	282	651	643	500	285	428	500	500	0	0%
61800	Postage	91	209	213	200	-	0	150	150	0	-33%
61900	Vehicle Supplies	795	590	25	500	274	411	500	500	0	0%
61910	Vehicle Fuel	2,559	1,954	1,385	1,000	828	1,242	1,000	1,000	0	0%
64000	Law Tracks	17,340	20,246	18,691	19,000	11,411	17,117	19,000			note 1
80040	Contingency	1,410									
	<b>Subtotal Salaries</b>	<b>101,946</b>	<b>101,492</b>	<b>102,395</b>	<b>103,418</b>	<b>66,437</b>	<b>99,656</b>	<b>105,054</b>	<b>105,054</b>	<b>0</b>	<b>2%</b>
	<b>Subtotal Benefits</b>	<b>36,793</b>	<b>38,265</b>	<b>39,476</b>	<b>43,566</b>	<b>28,561</b>	<b>42,827</b>	<b>45,527</b>	<b>45,527</b>	<b>0</b>	<b>4%</b>
	<b>Subtotal Operating</b>	<b>31,939</b>	<b>33,299</b>	<b>29,632</b>	<b>29,800</b>	<b>20,054</b>	<b>30,081</b>	<b>29,300</b>	<b>10,250</b>	<b>0</b>	<b>###</b>
<b>TOTALS EXPENDITURES</b>		<b>170,678</b>	<b>173,056</b>	<b>172,469</b>	<b>176,784</b>	<b>115,042</b>	<b>172,563</b>	<b>179,881</b>	<b>160,831</b>	<b>0</b>	<b>-10%</b>
Fund Balance (Negative is Owed to GF)		(48,392)	(103,956)	(205,071)	(56,734)		(118,167)	(133,998)	(118,167)	(118,167)	52% note 3
<b>REVENUE-EXPENDITURE</b>		<b>(61,916)</b>	<b>(54,890)</b>	<b>(101,653)</b>	<b>(56,734)</b>	<b>(40,955)</b>	<b>(61,433)</b>	<b>(15,831)</b>	<b>(0)</b>	<b>0</b>	

statutory not millage, 388 cap not applied (205,612)  
 This is an SRF  
 Note 1: Assumes SO Office Law Tracks will be utilized  
 Note 2: Actual amount will depend on revenues and expenses but this will be a due to GF  
 Note 3: Assumes FY16 Debt to GF is written off and FY17 is an owed to GF

**542 - SHERIFF** – Administrator Caime said, “I met with the Sheriff and his staff to discuss solutions to the Sheriff’s Office carve outs, as well as the Detention Center. My recommendation is to create a special revenue fund, remove these carve outs from General Fund, and budget for expenditures within these special revenue fund. We will continue to manage the finances of these special revenue fund. County Council will fund the special revenue fund through the annual budgeting process. The Administrators Office will work closely with the Sheriff’s Office to ensure the access to the budgeted funds are done in an expedited and efficient manner. These funds were commingled into the General Fund however they are designated funds and should not be commingled within the General Fund. This solution will solve that problem as well. Also, the Annex building has on the front of it Courthouse Annex. The Sheriff wants to talk with Council too about changing the name at a cost of up to seven thousand dollars (\$7,000)”.

Addressing Council, Sheriff Reynolds said, “There is so much confusion with the general public as to what County offices are in this building. We get on a daily basis, juvenile transports as well as Magistrate tickets being paid”.

Chairman Wood asked if this was not considered a capital line item request. Administrator Caime replied that it would be for forty five hundred dollars (\$4,500).

COUNCILMAN NASH made the MOTION to allow for the change of name to the Law Enforcement Center and Coroner costing up to forty five hundred dollars (\$4,500). COUNCILWOMAN ANDERSON SECONDING; VOTE 5-1 (Councilman Pitts was in opposition).

Sheriff Reynolds noted with Council that the pay scale for the officers is not where it should be; “Council has talked insurance and other things but, retirement is a tool of recruiting. Council has already cut the ground work out from under us with that. That is going to make things hard for everyone now. It’s hard to say that we are the lowest paid. If you make money with benefits is one thing but if you have low pay and no benefits that is another. Our part time line item has been cut back. These Judges always get what they ask for as to more security in the courtrooms. The part time line item is what is used for things of this nature. Court security is going to be there”.

Chairman Wood said that he is seeing a recommendation of an additional thousand dollars (\$1,000) than what was allocated last year.

Sheriff Reynolds noted the rotation of the vehicles... “We still have a lot of miles on these vehicles. We need to have in this rotation, at least six or seven a year (6-7). Rotation would also help with the maintenance costs by offsetting the costs with each other. We have cars in the shops every week”.

Sheriff Reynolds noted the training and uniforms... “I know everybody in this County want’s professional officers. All of these training sessions were not being held before I came along. We have a bigger need for law enforcement now than we ever have. These guys are being trained and are going to a lot more classes of lately. These guys have to be trained and well equipped to be in public and protect the public. They can’t represent me or the County if they aren’t”.

Councilman Pitts asked what the four (4) new deputies were for. Sheriff Reynolds replied that they were just to have more coverage for the County. Councilman Pitts clarified that he had misread the line item and it is saying that your department requested these positons and the Administrator does not recommend them. Administrator Caime replied that with the new compensation study, they will be included.

COUNCILMAN PITTS made the MOTION to increase the training line item to twenty five thousand dollars (\$25,000). COUNCILMAN MCDANIEL SECONDED for further discussion.

Chairman Wood asked where the training was being conducted. Sheriff Reynolds replied that they utilize the shooting range in Clinton and the training center.

Councilwoman Anderson said, “It sounds like to me that you will not be adding any new employees but will be maintaining what you have. So why increase the training line item when you just barely spent nine thousand dollars (\$9,000) this year”. Chairman Wood stated that if training at the firing range, the ammo needs to be purchased and used. Sheriff Reynolds agreed.

Councilwoman Anderson said, “I have been talking with a lot of other County Administrators and staff. They all are having the same problems with pay and retaining the employees. It is a battle that we all have to fight all the time. I really don’t think that they money is always the incentive for employees. Law Enforcement Officers can retire earlier than the other County employees. All I’m hearing is the negative, I want to hear some of the positive”. Sheriff Reynolds replied that the kudos I get from everywhere and that I have some great guys on board. All I want is a fair shake with these guys. Perception usually becomes reality”.

Councilman Jones said, “The trick here is how to become competitive. I agree about perception and the ability to draw more in to Laurens County as to population. Increasing the tax liability on the current population does not work out well”.

Councilman Jones posed the following questions:

- 1.) Building signage – how is that going to be paid for? Administrator Caime replied, “Contingency”. Councilman Jones requested that it to come from the special revenue fund.
- 2.) Councilman Jones asked what the backup pay was referring to. Administrator Caime replied that it refers to appendix b of the initial budget.
- 3.) Councilman Jones said, “I keep hearing that Spartanburg is increasing pay to thirty eight thousand dollars (\$38,000) as starting pay. I called Spartanburg and talked with some Council Members asking them how they were implementing this. I was basically told that a starting deputy was at twenty nine thousand dollars (\$29,000). I was pleased to hear this because we are paying a little more than that. Their plans to fund this is to take funds from a capital improvement fund, which is a limited fund. I really don’t see how that could be legal”.

Sheriff Reynolds replied, “I just don’t believe that Spartanburg is bringing these guys on at twenty nine thousand dollars (\$29,000). If they bring in a gut with five (5) years more experience, they have got to bump up the salary with that. I’m starting guys off at twenty nine thousand dollars (\$29,000)”. Councilman Jones stated that he did not ask about hiring officers with experience.... “We have got to find a better way to do with what we have, ultimately. I commend you for moving things around within your department to work for the best”.

Councilman Nash asked about the young lady at the front desk of the Sheriff’s Office, will she get a raise? She has to multi-task and is a Deputy also. Sheriff Reynolds noted that she was not a certified officer.

COUNCIL VOTED 5-1 (Councilwoman Anderson was in opposition).

Sheriff Reynolds asked again about the status on the part time pay. Chairman Wood stated that the Council has been having to deal with this for the last fifteen (15) years.

Councilman Pitts questioned the age of the present body cameras being possible 2009 issued. Finance Director Lisa Kirk noted that money was just received for body cameras and that recalls depositing monies for over one hundred thousand dollars (\$100,000) just this year. Administrator Caime said that in the capital line items, Council heard of the request at the last meeting but took no action.

Chairman Wood asked for the Sheriff’s Department to review the capital line items with Council now. Administrator Caime noted the following:

In-car printers	\$50,000
Carpet and Installation	\$ 8,000
Five (5) in-car 800 MHz radios	\$25,000
Six (6) in-car camera systems	\$25,000
Ten (10) tazers	\$15,000

Councilwoman Anderson questioned the 800 Radios. Administrator Caime said that the money was borrowed with two (2) more payments due and referred Council to the Existing Mandatory Funding at eighty thousand dollars (\$80,000). Council had approved this at an earlier meeting. Councilman Pitts asked for confirmation that Mr. Avery will be taking care of various departments as it relates to the radios. Mr. Avery agreed.

Capital items discussion went as follows:

- 1.) In-car printers - \$50,000 – Necessary in keeping up with technology and can be used for anything.

Councilwoman Anderson stated that she was not favor of approving.

Chairman Wood asked how much a printer would cost? Sheriff Reynolds replied seven hundred sixty four dollars and ninety four cents (\$764.94) and would purchase about sixty five or seventy (65-70) printers installed.

Councilman McDaniel asked if both the radios and printers were mandatory. Sheriff Reynolds replied that if the officers were expected to talk with anyone, it was mandatory. The printers are necessary for working in the field.

Councilman Pitts noted that this brings up a valid point of what would happen if a County could not afford to purchase these items. Sheriff Reynolds noted that the radios were detrimental to the officers responding and the printers were to document the tickets instead of writing out in longhand. Councilman Pitts said, “If an officer writes a hand ticket, he then has to come back to the office and write another and print. This in my opinion is duplication and inefficiency of service”.

- 2.) Carpet and Installation - \$8,000 – Carpet has been in the building since they built it and is a tripping hazard.
- 3.) Five (5) in-car 800 MHz radios - \$25,000 – Chairman Wood asked if these were five (5) additional radios. Sheriff Reynolds replied that the constantly ripping out of the radios from the cars is wearing them out.
- 4.) Six (6) in-car camera systems - \$25,000 – No questions asked.
- 5.) Ten (10) tazers - \$15,000 –

Chairman Wood stated that further discussions would be held during the review of the capital items.

**Fund: 110 General Fund**  
**Department: 542 Sheriff**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recd	FY18 Final	Incr 17-18
11000	Salaries	2,408,797	2,499,189	2,476,257	2,541,293	1,618,565	2,427,847	2,579,212	2,579,212		1% note d
	Increase pay request salary							307,471			note d, 1
	4 new deputy positions							127,838			note d
11010	Part-time Salaries	32,470	29,737	28,107	33,458	9,719	14,578	65,405	34,505		3% note d, 2, PT
11500	Salaries - Gray Court	39,704	39,499	39,422	38,671	24,333	36,499	37,000	37,000		-5% note d, 3
11510	Salaries - Hospital Contract	58,103									note d
13000	Overtime	248,195	214,672	212,222	220,178	135,022	202,533	227,000	210,000		-5% note d
14010	Holiday Work Pay	22,932	22,618	18,906	25,375	14,652	21,978	26,182	26,162		3% note d
	Holiday Increased Salary							3,075			note d, 1
	Holiday 4 new deputies							1,278			note d
21000	Health Ins						0	571,790	571,790		100% note d
	Health Ins 4 new deputies							24,000			note d
21040	Travel Allotments	1,203	1,203	1,206	1,200	742	1,113	1,200	1,200		100% note d
22000	FICA Employer Share						0	221,680	222,694		100% note d
	FICA Increase salary							23,522			note d, 1
	4 new deputy FICA							9,780			note d
23000	Retirement Employer Share						0	478,003	478,003		100% note d
	Retirement Salary Increase							49,933			note d, 1
	4 new deputy retirement							20,761			note d
26000	Workers Compensation			27		0	0	206,155	206,155		100% note d
	WC increase salaries							23,214			note d, 1
	WC 4 new deputies							9,652			note d
21060	Uniform Allowance	11,500	12,000	11,250	14,000	5,750	8,625	14,000	14,000		0% note d
27000	Advanced Drug Testing	1,035	630	914	1,200	625	938	1,200	1,000		-20%
30000	Professional Services	1,400	1,225	1,778	1,800	1,100	1,650	1,800	1,800		0%
33090	Transport/Mental Exams	1,237	473	603	2,000	82	123	2,000	1,000		-100%
34095	Tow/Store Seized Vehicles	12,364	6,710	8,677	10,000	3,909	5,864	10,000	10,000		0%
36415	Video Productions	0	1,350	0	0	0	0	-			
43020	Computer Maintenance	53,432	50,315	71,077	48,000	37,497	56,246	53,000	53,000		9% note IT
43030	Copier Lease/ Rental	15,577	16,279	20,702	15,500	12,355	18,533	15,500	15,500		0%
43090	Vehicle Maintenance	296,865	262,625	303,821	230,000	148,573	222,860	245,000	230,000		0%
44040	Telephone System Lease	8,710	4,751	0	9,500	0	0	9,500			note TA
52081	Fidelity Bonds	0	0	0	700	100	150	700			
53010	Cell Phones	11,085	12,370	42,388	40,000	30,020	45,000	40,000	40,000		0% note TA
53090	Telephone	36,759	37,472	13,757	14,500	9,481	14,222	14,500	14,500		0% note TA
56050	Memberships and Dues	1,556	1,885	1,975	1,500	250	375	1,500	1,500		0%
57080	Training	13,286	13,996	10,528	25,000	8,640	12,960	25,000	15,000		-67%
57092	Travel/Meetings	2,186	2,218	2,011	2,500	2,556	3,833	2,500	2,500		0%

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61000	DARE Explorer	643	1,248	53	500	(413)	(619)	500	500	0%
61003	DARE Community	0	500	0	500	0	0	500		
61530	SORT Supplies	0	6,229	4,813	5,000	974	1,461	5,000	5,000	0%
61035	N800 Palmetto Radio	50,419	52,354	57,716	55,000	38,502	57,753	69,500	66,000	17%
61036	Charter Wan Service	6,066	4,787	5,194	6,300	4,671	7,006	6,300		IT to review anc
61500	Department Supplies	28,643	23,058	23,147	28,000	20,036	30,053	28,000	28,000	0%
61545	K-9 Maint Supplies	3,017	2,314	3,004	2,500	1,100	1,651	2,500	2,500	0%
61700	Office Supplies	12,593	13,094	10,643	15,000	12,249	16,373	15,000	15,000	0%
61800	Postage	1,016	1,374	1,531	4,000	896	1,345	4,000	1,500	-167%
61808	Reserve Deputy Supplies	1,156	731	1,218	2,500	0	0	2,500	1,500	-67%
61850	Uniforms	31,503	24,891	31,290	45,000	17,664	26,496	45,000	32,000	-41%
61900	Vehicle Supplies	184,783	166,922	179,569	150,000	122,043	183,065	165,000	150,000	0%
61910	Vehicle Fuel	398,820	326,558	238,488	335,000	144,546	216,818	335,000	250,000	-34%
80045	Crime Prevention Program	3,734	2,038	1,487	2,000	0	0	2,000		note f
80020	BJA Grant Expense	19,635	26,541	21,399	23,000	8,737	13,105	23,000	23000	0% Note f, X
80022	DOJ Vest Grant Expense	20,410	16,861	3,279	18,000	3,884	5,826	18,000	18000	0% Note f, y
80021	Grant Match	1,500	16,861	3,279	18,000	1,059	1,589	18,000	18000	note f
Subtotal Salaries		2,810,201	2,805,715	2,774,914	2,858,975	1,802,291	2,703,436	3,374,442	2,886,879	0 1% note d
Subtotal Benefits		12,703	13,203	12,483	15,200	6,492	9,738	1,653,689	1,538,073	0 99% note d
Subtotal Operating		1,174,151	1,036,459	1,032,996	1,051,500	617,456	926,183	1,103,000	937,800	0 -12% note e
Subtotal Capital		45,279	63,461	29,664	76,000	13,680	20,520	59,000	59,000	0 -29% note f
<b>TOTALS</b>		<b>4,031,924</b>	<b>3,897,116</b>	<b>3,854,749</b>	<b>3,979,675</b>	<b>2,439,918</b>	<b>3,659,877</b>	<b>6,190,131</b>	<b>5,421,752</b>	<b>0 27%</b>

Note 1: Requests 12% increase in pay for employees (see backup)  
 Note 2: Move to Lump Sum for this line item (dept requests \$30,000 more)  
 note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition  
 note IT: IT support services and moved to IT dept but will be billed back to dept  
 note TA: tele audit  
 Note d: Number of Positions and Individual Line Items Can not be exceeded without CC approval  
 Note e: Total net for operating can not be exceeded, Individual Line Items at SO discretion  
 Note F: Individual Line Items Can not be exceeded without CC approval  
 Note X: 100% reimbursed  
 Note y: 50% match  
 Note H: See 113 SO SRF

**113-542 SHERIFF SRF -**

Fund: 113 SRF  
 Department: 542 Sheriff SRF

8

Note H: These funds will be set up in an SRF

Expenses										
80046	Federal Drug Forfeitures	759	0	2,370	1,000	0	0	1,000	1,000	
80047	Drug Fund/Stolen Property	896	1,151	365	2,500	25	38	2,500	2,500	
80028	Child Supp Enforcement	0	1,160	220	15,000	5,021		15,000	15,000	
80048	DARE Program	3,213	2,500	2,421	2,500	532	798	2,500	2,500	
80049	State Drug Forfeitures	55,441	9,305	12,359	40,000	8,676	13,014	40,000	40,000	
		60,309	14,116	17,735	61,000	14,254	13,849	61,000		
Revenues and Fund Balances (will be removed from GF FY18)										
42010-33529	State Drug Revenue	50,413	6,911	116,521	10,000	8,500	10,000	10,000		FB as of FY16
42011-33210	Federal Drug Revenue	0	6,371	0	6,500	0	0	6,500		\$ 2,656
42014-33513	Child Support-Sheriff	6,567	29,863	7,277	15,000	0	52,338	15,000		\$ 48,031
42000-34215	Scrap Metal Fees	1,117	1,890	2,450	2,500	520	780	2,500		\$ 8,238
42025-34816	Sex Offender Reg. Fees	19,800	23,810	19,550	13,000	6,750	10,125	13,000		\$ 15,421
42115-34825	Project Lifesaver	0	4,640	0	0	50	75	0		\$ 4,640
		77,897	73,485	145,798	47,000	15,820	73,318	47,000		\$ 182,233
Annual Net		17,588	59,369	128,063	(14,000)					
Growth in Fund Balance(s):		17,588	76,957	205,020	191,020	191,020				\$ 182,233
Net Fund Balance:				#####						
(Requested plan of action from SO on spending of FB)										



**113-523 DETENTION CENTER SRF -**

Fund: 113 SRF

Department: 523 Detention Center SRF

Note g: SRF

Acct #	Description	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	FY17	FY18	FY18	FY18	Incr 17-
		Actual	Actual	Actual	Budget	Actual	Project	Request	FY18 Recc	Final	18
	Uniforms Allowance							6,000	6,000		100% note g
43072	Buildings Grounds Maintenance							30,000	30,000		100% note g
	Professional							3,500	3,500		100% note g
	Law Library/GED/Workkeys							12,000	12,000		100% note g
	Misc (linens)							3,500	3,500		100% note g
	Training							6,000	6,000		100% note g
61540	Janitorial Supplies							2,000	2,000		100% note g
61545	K-9 Program Supplies							1,000	1,000		100% note g
63000	Food/Provisions							26,000	26,000		100% note g
	Subtotal Salaries										0 ####
	Subtotal Benefits							6,000	6,000		0 100%
	Subtotal Operating							84,000	84,000		0 100%
	Subtotal Capital and Grants							0	0		0 ####
	<b>TOTALS</b>							172,200	90,000	90,000	0 100%
	Expenses										
	Revenues										
34206-34216	Detention Ctr Commissary	19,798	45,505	51,746	47,000	43,244	64,866	48,000	48,000		
34206-34218	Detention Ctr Phone Commission	45,533	56,709	37,326	57,000	52,338	78,507	60,000	60,000		
		65,331	102,214	89,072	104,000	95,582	143,373	108,000	108,000		
	Annual Net							18,000	18,000		0
	Growth in Fund Balance(s):										
	Fund Balance (designated)			381,484			352,667	370,657	370,657		
	SO suggests contingency (minimum FB) remain above \$250,000										

Administrator Caime told Council that he had met with the Sheriff and his staff to discuss carve outs. My recommendation is to create a special revenue fund, remove the carve outs from the general fund and budget for expenditures within these special revenue funds. Staff will continue to manage these finances and Council will fund these funds through the annual budget process. These funds are designated funds and were comingled with the general fund

**523 DETENTION CENTER** – Administrator Tucker told Council, “I like to be proactive and not reactive to situations. The part time salaries I ask for Council to increase it to thirty four thousand dollars due to not being able to use inmate labor now and having to assign to detention officers”.

COUNCILMAN PITTS made the MOTION to allow the increase to thirty four thousand dollars (\$34,000) with COUNCILMAN MCDANIEL SECONDING for further discussion.

Councilwoman Anderson said, “All need to jump on board and help with the budget process. We need new ideas and to be more creative”.

COUNCIL VOTED 5-1 (Councilwoman Anderson was in opposition)

**DETENTION CENTER BUDGET FOLLOWS:**

MINUTES – MAY 30, 2017  
 COUNTY COUNCIL  
 BUDGET SESSION

Fund: 110 General Fund  
 Department: 523 Detention Center

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17- 18
11000	Salaries	1,617,673	1,764,505	1,753,485	1,836,304	1,128,134	1,692,201	1,855,205	1,855,205		1% note d
11010	Part-Time Salaries	21,032	34,327	35,743	36,526	21,109	31,664	30,000	30,000		-22% note d, PT
13000	Overtime	108,657	87,427	90,985	103,003	73,645	110,468	103,003	100,000		-3% note d
21000	Health Ins							438,532	438,532		100% note d
21020	Health Insurance Subsidy							36,117	36,117		100% note d
22000	FICA							143,248	143,248		100% note d
23000	Retirement Employer Share							310,000	310,000		100% note d
21050	Cell Phone Reimbursement	0	174	422	420	260	420	420	420		0% note d
26000	Workers Compensation							92,394	92,394		100% note d
21060	Uniform Allowance	2,000	2,000	1,500	2,500	1,000	2,500	2,500	0		##### note d,g
27000	Advanced Drug Testing	935	580	665	1,000	275	413	1,000	750		-33%
30000	Professional Services	0	9,025	412	412	150	225	412	400		-3%
30200	State Trustee Program	0	0	2,130	3,000	1,100	1,650	3,000	3,000		0%
33065	Physician & Medical Supplies	237,992	254,514	259,496	251,784	149,346	224,018	256,820	256,820		2%
33090	Prisoner Transport	2,610	2,003	1,853	2,500	478	717	1,500	1,500		-67%
43072	Buildings Grounds Maintenance	116,999	78,201	94,094	100,000	51,165	76,747	125,000	95,000		-5% note g
44030	Copier Lease	11,238	11,480	10,293	11,500	6,261	9,392	11,500	11,500		0%
44040	Telephone System Lease	3,353	3,353	3,074	3,500	2,236	3,353	3,500	3,500		0% note 2
44060	Postage Meter Lease	0	186	62	800	372	559	800	800		0% note d
53090	Telephone	44,681	45,836	49,191	50,000	29,044	43,565	50,000	50,000		0% note 2
56016	Juvenile Incarceration	19,925	14,850	30,725	17,500	8,800	13,200	17,500	17,500		0%
57080	Training	25,045	22,259	23,205	25,000	21,897	32,846	25,000	25,000		0%
61500	Dept. Supplies	52,794	46,396	41,943	42,000	21,715	32,572	42,000	42,000		0%
61530	Laundry & Linen	11,941	10,877	16,087	22,000	11,071	16,607	22,000	22,000		0%
61540	Janitorial Supplies	27,980	13,455	17,102	20,000	11,282	16,923	20,000	18,000		-11% note g
61545	K-9 Program Supplies	0	1,601	2,673	1,000	597	896	1,000	0		##### note g
61700	Office Supplies	12,862	12,915	12,357	12,000	7,590	11,385	12,000	12,000		0%
61800	Postage	1,233	1,166	3,468	1,200	412	618	1,200	1,200		0%
61850	Uniforms	18,300	15,351	11,495	15,000	8,995	13,492	15,000	15,000		0%
61910	Vehicle Fuel	345	489	277							
62000	Utilities	227,081	245,806	247,373	240,000	135,731	203,596	240,000	240,000		0%
63000	Food/Provisions	384,627	328,716	319,349	320,000	187,428	281,142	326,000	300,000		-7% note g
80022	SCAAP Grant Expenditures	488	60,363	2,458	1,500	75	113	1,500	1,500		0% note f
	Subtotal Salaries	1,747,362	1,886,259	1,880,213	1,975,833	1,222,888	1,834,332	1,988,208	1,985,205	0	0% note d
	Subtotal Benefits	2,000	2,174	1,922	2,920	1,260	2,920	1,023,211	1,020,711	0	100% note d
	Subtotal Operating	1,199,941	1,119,059	1,147,323	1,140,198	655,945	983,917	1,175,232	1,115,970	0	-2% note e
	Subtotal Capital and Grants	488	60,363	2,458	1,500	75	113	1,500	1,500	0	0% note f

TOTALS 2,949,791 3,059,396 3,032,132 3,120,449 1,880,167 2,927,292 4,189,151 4,333,368 0 0%

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition  
 Note A: Expenses offset by Grant Revenues  
 Note B: Inmate GS Pay Removed from GF by Sheriff  
 Note C: Number of Positions and Individual Line Items Can not be exceeded without CC approval  
 Note E: Total net for operating can not be exceeded, Individual Line items at SO discretion  
 Note F: Individual Line Items Can not be exceeded without CC approval  
 Note G: see 523 SRF

**521 CORONER** – Coroner Nickels briefed Council by saying, “I would like for Council to reconsider the per call pay. Other than myself and Mrs. Vickie, we have five (5) others on call that do work other full time jobs. They are not going to leave those jobs for sixty five dollars (\$65.00). This year so far we have attended to between two hundred sixty to two hundred eighty (260-280) deaths; twenty (20) traffic fatalities. No other office in the County works with only two staff on a twenty four seven routine. I only made seven hundred seventy dollars (\$770.00) for two weeks of daily duties and on-call work. Greenwood County pays fifty eight thousand (\$58,000); Newberry pays forty five thousand (\$45,000) and Saluda even pays forty two thousand (\$42,000). I do good to get a vacation. I’m asking Council to approve fifty eight thousand (\$58,000) for the Coroner position and forty two thousand (\$42,000) for the Deputy Coroner. All I ask is for Council to help bring the Office of the Coroner up to standards for the next Coroner”.

Chairman Wood asked Coroner Nickels to elaborate on the per call pay. Coroner Nickles said, “Mrs. Cheek only gets thirty five dollars (\$35.00) per call now. If Council does not feel this raise is not warranted, please raise her per call pay to sixty five dollars (\$65.00). Be fair to the Coroner’s Office. I would like to secure an Administrative Assistant for the office and a new car too”.

Councilwoman Anderson asked if the Coroner’s Office is included with the salary study. Administrator Caime replied that they were not. Councilman Pitts agreed that the County pay is not in line with others.

Coroner Nichols told Council that if Mrs. Cheek has to be out sick, there is no way one person can run this office. Mrs. Cheek added that she spent six hours at wreck of recently knowing that work was waiting on her at the office at the nine to five job with permits and death certificates.... “What you have here in the Coroner’s office is two full time jobs working and classified as part time. There are times when we work a straight forty eight hours with no sleep and no extra help”.

Councilman Jones asked what he preferred more help or compensation. Coroner Nichols replied, “It’s got to be help. I have been treated terrible over the years because I tell it like it is. I’ve been asking for over thirty five years and it never gets any better”.

Councilman Pitts said, “We have got to treat all constitutional officers from the same page”.

COUNCILMAN PITTS made the MOTION for Council to approve the hiring of an Administrative Assistant for the nine to five office detail five days a week at a maximum of twenty thousand dollars. COUNCILMAN NASH SECONDDING for discussion.

Councilwoman Anderson noted that this Council needs to look at all of the requests and that Council can not afford to honor all requests.

Chairman Wood stated that he would like to see the salary situation ironed out.

Councilman Jones said, “Mrs. Cheek and Coroner Nichols always go above and beyond and need to be compensated”.

COUNCIL VOTED 3-3. The motion failed.

COUNCILMAN PITTS made the MOTION to increase the Coroners salary to a base of fifty thousand dollars (\$50,000). There was not a second to the motion. The motion died.

Coroner Nickels said, “Why me when others in the County get anything they want. Come walk in my shoes for a while”.

Councilwoman Anderson suggested for Council to take this as information at this time and discuss more later. Chairman Wood agreed and asked all of Council to consider these options.

COUNCILMAN MCDANIEL made the MOTION to approve the sixty five dollars (\$65.00) per call for Mrs. Cheek. COUNCILMAN PITTS SECONDDING; VOTE 5-1 (Councilwoman Anderson in opposition).

**CORONER BUDGET FOLLOWS:**

MINUTES – MAY 30, 2017  
 COUNTY COUNCIL  
 BUDGET SESSION

**Fund: 110 General Fund**  
**Department: 521 Coroner**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Recc	FY18 Final	Incr 17-18
						FY17 YTD Actual	FY17 Project			
11000	Salaries	55,736	54,732	55,508	57,993	35,698	57,751	102,569	58,319	1% note 1
11015	Per Call Pay	13,606	13,599	13,296	18,100	9,652	14,000	14,000	14,000	-29%
21000	Health Ins							17,000	11,233	100% note 1
21020	Health Insurance Subsidy							1,117	1,117	100% note 1
22000	FICA							8,918	5,632	100% note 1
23000	Retirement							16,529	10,544	100% note 1
26000	Workers Compensation				0			6,267	2,926	100% note 1
21060	Uniform Allowance	0	1,000	1,000	1,500	1,000	1,500	2,500	1,500	0%
27000	Advanced Drug Testing	25	90	25	75	25	50	75	75	0%
30000	Professional Services	0	0	0	0	0	0	12,500	12,500	100% note 2
33030	Autopsies	51,949	57,538	48,031	60,000	49,157	73,736	65,000	60,000	0%
43090	Vehicle Maintenance	3,947	3,395	2,481	3,500	777	1,165	3,500	3,500	0%
44030	Copier Lease/Rental	1,240	1,136	924	1,400	541	812	1,400	1,200	-17%
53010	Cell Phone	1,494	1,378	1,541	1,500	1,076	1,614	1,500	1,500	0% note 3
53040	Internet	70	70	66	150					
53070	Pagers	220								
53090	Telephone	2,650	2,630	2,248	2,500	1,414	2,120	2,500	2,500	0% note 3
56050	Memberships/Dues	100	575	200	700	75	113	700	700	0%
57080	Training	2,112	2,362	1,711	3,600	1,432	2,148	3,600	3,000	-20%
61500	Department Supplies	8	342	223	500	0	0	500	500	0%
61700	Office Supplies	1,551	2,115	1,784	3,000	1,386	2,079	3,000	2,200	-36%
61900	Vehicle Supplies	1,884	1,270	1,035	750	0	0	750	750	0%
61910	Vehicle Fuel	5,983	3,948	2,895	4,500	1,920	2,879	4,500	4,000	-13%
74100	Equipment	0	0	961	1,500	0	0	1,500		note 4
	<b>Subtotal Salaries</b>	<b>69,342</b>	<b>68,331</b>	<b>68,804</b>	<b>76,093</b>	<b>45,349</b>	<b>71,751</b>	<b>116,569</b>	<b>72,319</b>	<b>0 -5%</b>
	<b>Subtotal Benefits</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>1,500</b>	<b>1,000</b>	<b>1,500</b>	<b>52,331</b>	<b>32,952</b>	<b>0 95%</b>
	<b>Subtotal Operating</b>	<b>73,233</b>	<b>76,849</b>	<b>84,124</b>	<b>83,675</b>	<b>57,802</b>	<b>86,716</b>	<b>101,025</b>	<b>92,425</b>	<b>0 9%</b>
	<b>TOTALS</b>	<b>142,575</b>	<b>146,180</b>	<b>133,929</b>	<b>161,268</b>	<b>104,151</b>	<b>159,967</b>	<b>269,925</b>	<b>197,696</b>	<b>0 18%</b>

note 1: requests pay increases see backup  
 note 2: cleanup of vault area biohazard etc.  
 note 3: tele audit  
 note 4: need more info

**BREAK – 7:25 P.M. - 7:35 P.M.**

**519 COMMUNICATIONS** – Joey Avery, E911/Communications Director approached Council saying, “This is the fourth year in requesting the EMD upgrades and staff. We need to be proactive and professional for the citizens of Laurens County. The staffing of the EMD will provide medical advice to the callers. The software is eighty percent reimbursable through the State”.

Councilman Jones said that he had visited several sites and could clearly see how the efficiency of this program was until medical help arrived.

Chairman Wood stated that he believed Greenwood County is charging a fee to implement this.

Councilman Pitts said, “The overall budget is a plan with a goal. We know that we are getting three hundred fifty thousand dollars more in revenue. The ZF Bond is reducing; we voted to not send FILOT monies to Greenville County School District. Positions have been taken and we should get a minimum of one million in revenues”.

Councilwoman Anderson told Council to keep in mind that expenditures grow each year.

Chairman Wood stated that Council could talk all night about salaries and Council has a lot of things to work through. Administrator Caime asked Council to just listen to the department capital and employee requests. The personnel requests are not included in the budget at this time.

Chairman Wood noted, “The local newspaper low rated me about the technical funds. Seventy five percent of the taxes goes to education on a tax bill. We do all we can do to keep services going in the County with the only source really helping us being the FILOT monies”.

**Fund: 110 General Fund**  
**Dept: 519 Communications (E-911 Operations)**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17- 18
						FY17 YTD Actual	FY17 Project				
11000	Salaries	459,635	480,162	488,642	480,774	332,684	432,489	525,391	525,391		8%
	EMD Salary Request							96,000			note 1
	Shift Differential							11,440			note 2
11010	Part Time Salaries	7,336	1,750	817	15,000	8,024	12,036	15,450	15,000		0% note PT
13000	Overtime	124,410	102,253	115,853	122,167	91,918	137,877	123,600	123,600		1% note 3
21000	Health Ins				0			112,891	112,691		100%
	EMD Health Insure							28,800			note 1
21020	Health Insurance Subsidy							10,795	10,795		100%
	EMD HI subsidy							2,400			note 1
22000	FICA				0			51,480	51,480		100%
	EMD FICA							7,344			note 1
	Shift Differential FICA							875			note 2
23000	Retirement				0			73,511	73,511		100%
	EMD Retirement							11,722			note 1
	Shift Differential Retirement							1,397			note 2
26000	Workers Compensation							2,974	2,974		100%
	Workers Compensation EMD							867			note 1
	Workers Compensation shift diff							79			note 2
27000	Advanced Drug Testing	0	25	350	250	150	225	250	200		-25%
33035	COG Mapping Agreement	0	0	0	500	0	0	500			note 4
33040	Charter Fiber Network	7,246	6,966	8,293	8,000	5,097	7,646	8,000	8000		0%
33095	DTN Weather Service	0	0	0	0	0	0				
43068	Serv Cont-Mobile Radio	33,079	31,188	31,775	39,500	16,990	25,485	39,500	35,000		-13%
43075	Telephone Maintenance	6,856	42	0	6,900	1,875	2,813	6,900	4,000		-73%
43090	Vehicle Maintenance	1,105	2,014	1,313	2,200	1,518	2,277	2,200	1,500		-47%
44030	Copier Lease/Rental	3,690	3,754	3,580	4,000	2,093	3,139	4,000	3,500		-14%
53080	SLED NCIC Terminal	7,607	9,425	6,575	7,500	3,937	5,906	7,500	7,500		0%
53090	Telephone	36,202	40,526	32,959	39,000	17,681	26,522	39,000	39,000		0% note 5
53092	1-800 Emergency Line	10,541	4,567	6,470	10,000	1,637	2,456	6,000	6,000		-67%
56050	Memberships/Dues	411	685	685	750	548	822	750	750		0%
57080	Training	3,087	2,626	2,676	3,500	2,250	3,375	3,500	3,200		-9%
57092	Travel	2,498	1,009	2,486	2,000	1,664	2,496	2,000	2,000		0%
61040	Computer Supplies	890	1,086	728	1,000	873	1,310	2,000	2,000		50%
61400	Copier Supplies	452	966	988	1,000	393	590	1,000	1,000		0%
61700	Office Supplies	5,572	4,290	4,041	4,250	2,687	4,031	4,250	4,200		-1%
61800	Postage	742	624	551	700	130	195	700	600		-17%
61810	Road Signs	10,269	9,371	7,924	11,000	5,282	7,923	11,000	10,000		-10%
61850	Uniforms	474	448	452	500	386	579	500	500		0%
61900	Vehicle Supplies	1,467	1,201	1,085	1,000	1,103	1,654	1,000	1,000		0%
61910	Vehicle Fuel	8,411	7,139	4,302	7,500	2,261	3,382	7,500	5,000		-50%

**Fund: 110 General Fund**  
**Dept: 519 Communications (E-911 Operations)**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	8		FY18 Request	FY18 Recc	FY18 Final	Incr 17- 18
						FY17 YTD Actual	FY17 Project				
74300	Office Furniture	455	641	960	1,000	555	833	1,000	1,000		0%
89001	GIS Software Maintenance	16,984	17,483	16,983	17,500	21,841	32,762	17,500	17,500		0% note 4
89002	Plotter 800 Maintenance	229	0	0	1,000	0	0	1,000			note 4
89003	GIS Server Supplies	1,040	645	250	2,500	22	33	2,500	1,000		-150% note 4
89004	800 MHZ WT User Fee	1,048	709	415	1,500	0	0	1,500	1,500		0%
89005	GIS Contractual Service	84,829	93,668	88,964	100,000	27,841	41,761	100,000	100,000		0% note 4
	Subtotal Salaries	591,381	584,165	605,313	617,941	432,627	582,403	771,881	663,991	0	7%
	Subtotal Benefits	0	0	0	0	0	0	304,735	251,451	0	100%
	Subtotal Operating	245,185	241,098	224,807	274,550	118,815	178,222	271,550	255,950	0	-7%
	TOTALS	836,566	825,263	830,120	892,491	551,441	760,625	1,348,166	1,171,392	0	24%

note 1: need cost evaluation report from emerg svcs depts- how will this impact other em svc depts  
 note 2: other depts offer shift diff?  
 note 3: request dept show this is calculated?  
 note 4: need more details  
 note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition  
 note 5: telephone audit

**524 E911** – Mr. Avery asked Council to consider the shift differential in this budget request and reminded Council that this was a good retention tool in retaining employees for the PM shifts.

Mr. Avery asked for the service contract for the 800 radios to be reinstated at thirty nine thousand five hundred dollars. Mr. Lindley, Fire Service Director, approached Council backing up the request from Mr. Avery.

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Councilman Pitts asked who all this service contract included. Mr. Avery replied the following: Sheriff's Office 178; EMS 26; 911 Center 24; Clinton Public Safety 55; Laurens 54. Chairman Wood asked Mr. Avery to research the fee structure and to discuss with a County Council Committee.

Mr. Avery asked for Council to reinstate the 911 Office internet / wifi at one thousand dollars. Chairman Wood said that it was in last year and did not understand why it was not recommended this year. Mr. Avery agreed and said that it has been in the budget for the last fourteen years.

Administrator Caime said that he had moved the Cad lease of one hundred nineteen thousand dollars to the capital request side. Wood said that it was in last year and did not understand why it was not recommended this year. Mr. Avery agreed and said that it has been in the budget for the last fourteen years.

Councilman Pitts asked how the Auditors would classify it. Mrs. Kirk replied that anything over five thousand dollars is considered a fixed asset. Councilwoman Anderson stated that she saw it as a capital item and that it should stay in the capital section with repairs made as needed.

Finance Director Lisa Kirk said, "In a general budget, its either an expenditure or as an offset of capital expense...with a millage you can't move back". Chairman Wood stated that only four mills could be use for capital. Administrator Caime replied that Act 388 is not restricted on capital millage and there are ways to balance this item.

COUNCILMAN PITTS made the MOTION to put it back in and to clarify with COUNCILMAN JONES SECONDING; VOTE 4-2 (Council Members McDaniel and Anderson in opposition).

Councilman Pitts questioned line item 61875 – Unclaimed power supply. Mr. Avery replied that that was for two generators.

**Fund: 110 General Fund**  
**Department: 524 E 9-1-1 (Subscriber)**

Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recv	FY18 Final	Incr 17-18
11000	Salaries	174,827	154,505	158,520	178,303	101,741	152,611	186,394	186,394		4%
21000	Health Ins						0	41,606	41,606		100%
21020	Health Insurance Subsidy							4,062	4,062		100%
22000	FICA Employer Share						0	14,259	14,259		100%
23000	Retirement						0	25,555	25,555		100%
26000	Workers Compensation						0	4,091	4,091		100%
27000	Advanced Drug Testing	250	200	125	150	0	0	150	150		0%
43015	Call Check Maintenance	2,981	3,258	437	3,400	2,836	4,254	0	0		note C
43045	Headset Repair/Replacement	0	1,423	1,396	1,600	1,047	1,571	1,600	1,500		-7%
43065	911 Office Internet/ WIFI	628	311	311	1,000	237	356	1,000			note 1
43067	Recorder Maintenance	12,192	12,412	13,033	13,000	13,000	19,500	16,400	16,400		21% note C
43090	Vehicle Maintenance	1,076	609	1,017	500	0	0	500	500		0%
43095	Work Station Maintenance	25,071	24,383	24,584	24,000	17,103	25,655	34,000	34,000		29%
53090	Telephone	167,824	179,774	164,047	165,000	90,261	135,392	155,000	155,000		-5% note 2
53093	911 Dir. Telephone	982	984	957	1,200	80	120	1,200	1,000		-20% note 2
54050	E-911 Public Awareness	2,218	2,815	2,885	3,000	778	1,167	3,000	2,900		-3%
57080	Training	541	3,067	2,708	3,000	0	0	3,000	2,800		-7%
61040	Computer Supplies	399	921	1,257	1,000	774	1,160	1,000	1,000		0%
61400	Copier Supplies	1,098	214	990	1,000	829	1,243	1,000	1,000		0%
61700	Office Supplies	1,598	903	1,748	1,200	909	1,364	1,200	1,200		0%
61775	Plotter Paper Supplies	323	249	400	500	500	750	500	500		0%
61800	Postage	336	384	387	500	298	447	500	500		0%
61875	Uninterrupted Power Supply	1,850	0	1,850	1,500	1,500	2,250	1,850	1,800		17%
61900	Vehicle Supplies	231	1,398	632	1,500	350	525	1,500	1,400		-7%
61910	Vehicle Fuel			0		0	0				
61910	Vehicle Fuel	2,056	1,818	1,792	1,500	828	1,243	1,500	1,500		0%
74100	Wireless Telephone Lines	4,518	6,734	4,665	6,000	96	144	6,000	6,000		0%
	911 Telephone Upgrade Project						500,000				note 3
	911 CAD Upgrade Project						500,000				note 3
	EMD Software maint							4,800			note 4
	EMD Software and training							78,000			note 4, 5
74320	CAD Annual Maintenance	18,093	24,181	20,000	20,000	3,468	5,202	20,000	20,000		0%
	<b>Subtotal Salaries</b>	174,827	154,505	158,520	178,303	101,741	152,611	186,394	186,394	0	4%
	<b>Subtotal Benefits</b>	0	0	0	0	0	0	89,573	89,573	0	100%
	<b>Subtotal Operating</b>	229,247	223,159	227,340	230,550	131,427	197,140	230,900	229,150	0	-1%
	<b>Subtotal Grants/Capital</b>	18,093	24,181	20,000	20,000	3,468	1,005,202	102,800	20,000	0	0%

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422,167 450,555 522,740 428,653 236,636 1,354,953 609,667 525,117 0 16%

Note 1: need more information  
 Note 2: Part of Tele Audit?  
 Note 3: Capital Needs to be in budget, expenses in here, revs in revs not as offset  
 note 4: need cost evaluation report from emerg svcs depts. See 519 also  
 note 5: 80% grant reimbursed  
 Note C: combined these line items FY18

Associated Revenues										
34202-34211 E-911 - Wireless	84,308	121,304	120,753	122,000	105,158	126,190	126,500	126,500	0	0
34202-34212 E-911 - Wired	209,036	196,250	148,065	141,000	122,738	147,286	155,000	155,000	0	0
34202-34220 E-911 CMRS 911 Funding	111,601	0	63,986	118,000	36,182	0	0	0	0	0
911 Telephone Upgrade Project Grant						500,000	500,000	500,000	500,000	0
911 CAD Upgrade Project Grant						500,000	500,000	500,000	500,000	0
34202-34213 E-911 - CLEC	83,952	61,936	65,533	48,000	44,214	53,057	65,000	65,000	0	0
34202-34221 E 911 State Reimbursement	0	106,655	6,617	483,660	30,725	465,031	20,800			
34202-34230 E-911 Map Sale Revenue	25	2,975	2,454	25	1,600	1,920	2,400	2,400	0	0
34202-34231 E-911 Road Sign Revenue	0		300	0	461	553	225	225	0	0
	493,932	489,130	407,708	435,025	341,078	1,794,035	1,369,925	1,349,125		
NET	71,765	38,575	(522,740)	{112,828}	104,442	439,082	760,258	824,008		

net does not include all OH prior to FY18

**526 EMERGENCY MANAGEMENT –**

**Fund: 110 General Fund**  
**Dept: 526 Emergency Management**

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Acct #	Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18
11000	Salaries	28,723	28,762	17,337	29,455	2,286	3,430	30,664	30,664	0	4% note 1
21000	Health Ins						0	5,672	5,672	0	100%
21020	Health Insurance Subsidy							550	550	0	100%
22000	FICA Employer Share						0	2,346	2,346	0	100%
23000	Retirement						0	4,204	4,204	0	100%
26000	Workers Compensation						0	136	136	0	100%
30000	Professional Services	0	0	3,082	3,000	186	279	0			
43085	Tornado Siren Maint/Repair	3,204	1,402	0	14,500	0	0	14,500	14,500	0	0%
44010	Satellite Phone	3,143	3,344	4,549	2,000	2,073	3,110	4,000	4,000	0	50%
44040	Telephone System Lease	1,358	1,900	389	3,800	0	0	3,800	3,800	0	0% note 2
53090	Telephone	1,861	3,271	1,318	5,000	1,511	2,266	3,000	3,000	0	-67% note 1, 2
56050	Memberships/Dues	0	484	0	500	0	0	500	500	0	0%
57080	Training	1,326	1,111	1,623	2,500	685	1,027	2,500	2,500	0	0%
57091	Travel	964	1,408	1,537	1,500	841	1,262	1,500	1,500	0	0%
61502	Incident Supplies	2,593	6,457	1,270	3,000	684	1,026	3,000	3,000	0	0%
61700	Office Supplies	3,502	3,140	6,650	3,500	2,832	4,247	3,500	3,500	0	0%
61800	Postage	164	0	31	200	0	0	200	200	0	0%
61850	Uniforms	280	256	198	300	0	0	300	300	0	0%
61910	Vehicle Fuel	12	25	0	1,000	0	0	1,000	400	0	-150%
74100	Machines/Equipment	500	231	0	500	0	0	500	500	0	0%
80027	Grant Expenditures	13,237	0	1,037	35,680	0	0	35,000			
	LEMPG grant equip							35,000	35,000	0	100% note 3
80027	LEMPG Grant Expenditure	14,000	0	0	14,000	23,865	35,797	0			
80059	FEMA Grant Expenditures	0	30,078	36,607	30,000	0	0	37,500	37,500	0	note 5
80053	Hazmat Expenditures	45,684	0	0	9,500	0	0	9,500			note 4
	<b>Subtotal Salaries</b>	<b>28,723</b>	<b>28,762</b>	<b>17,337</b>	<b>29,455</b>	<b>2,286</b>	<b>3,430</b>	<b>30,664</b>	<b>30,664</b>	<b>0</b>	<b>4%</b>
	<b>Subtotal Benefits</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,908</b>	<b>12,908</b>	<b>0</b>	<b>100%</b>
	<b>Subtotal Operating</b>	<b>91,828</b>	<b>53,107</b>	<b>58,291</b>	<b>130,480</b>	<b>32,676</b>	<b>49,014</b>	<b>155,300</b>	<b>110,200</b>	<b>0</b>	<b>-18%</b>
	<b>TOTALS</b>	<b>120,551</b>	<b>81,869</b>	<b>75,628</b>	<b>159,935</b>	<b>34,963</b>	<b>52,444</b>	<b>198,872</b>	<b>153,772</b>	<b>0</b>	<b>-4%</b>

Note 1: 50% of salary and cell phone charges to be reimbursed by LEMPG grant.  
 note 2: tele audit  
 note 3: grant 100% reimbursed reimbursed?  
 note 4: need more information  
 note 5: see rev line item..?

**128 EMS –** Administrator Caime informed Council that this is considered a special revenue fund because it has its own millage and revenue sources. It is an understaffed department with a constant turnover rate. There has been recent dialogue to consider public private partnerships. And, that he has provided Council with a balanced budget for EMS.

Matt Pennington, EMS Director asked Council to reconsider the training amount request of sixteen thousand two hundred fifty dollars.

COUNCILMAN PITTS made the MOTION to reinstate the requested amounts for training with COUNCILMAN MCDANIEL SECONDING; VOTE 6-0

Administrator Caime asked if Council wished to discuss headquarters options. Councilman McDaniel asked that that be assigned to a County Council Committee.

**Fund: 128 EMS Fund**  
 Department 525 Emergency Medical Services

REVENUES		8									
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18	
<b>GENERAL PROPERTY TAXES - 128-311</b>											
31110 Current Real Property	694,016	765,249	784,571	803,886	636,453	804,000	816,864	816,864		2%	
31111 LOST Credit-Real	203,245	165,361	145,592	175,000	174,499	175,000	177,800	177,800		2%	
31112 Homestead				0	0	0	-	-			
31120 Delinquent Real Property	57,117	45,888	58,010	44,757	27,378	50,000	50,800	50,800		12%	
31121 LOST Credit-Delinquent	17,622	13,849	12,180	13,508	5,682	13,000	13,208	13,208		-2%	
31130 Vehicle	123,573	135,132	150,639	143,123	105,925	158,887	161,429	161,429		11%	
31131 LOST Credit-Vehicle	34,511	32,949	29,010	29,923	18,886	28,328	28,782	28,782		-4%	
31132 Vehicle Credit				0	0	0	-	-			
31140 FILOT	187,617	146,172	190,065	202,571	217,156	225,000	228,600	228,600		11%	
31141 LOST Credit-FILOT	3,197	1,643	1,251	1,650	0	1,500	1,524	1,524		-8%	
31151 Prior Year Refunds	(56,693)	(9,289)	(5,964)	(6,417)	(6,744)	(10,116)	(10,278)	(10,278)		38%	
<b>Subtotals:</b>	<b>1,264,205</b>	<b>1,296,954</b>	<b>1,365,354</b>	<b>1,408,001</b>	<b>1,179,234</b>	<b>1,445,600</b>	<b>1,468,729</b>	<b>1,468,729</b>	<b>0</b>	<b>4%</b>	
<b>INTERGOVERNMENTAL REVENUE - 128-330</b>											
33516 EMS Grant	9,688	21,033	136,961	21,000	21,033	21,000	21,000	21,000		0%	
33814 Coop Capital Credit	350	357	333	360	503	500	500	500		28%	
<b>Subtotals:</b>	<b>10,038</b>	<b>21,390</b>	<b>137,294</b>	<b>21,360</b>	<b>21,536</b>	<b>21,500</b>	<b>21,500</b>	<b>21,500</b>	<b>0</b>	<b>1%</b>	
<b>CHARGES FOR SERVICES - 128-340</b>											
33540 EMS Off-Duty Revenue	7,526	6,025	6,055	7,000	1,900	1,900	2,000	2,000		-250%	
33541 EMS - Training Revenue	0	1,013	353	1,000	92	100	500	500		-100%	
33542 EMS - Events Revenue Do	0	174	0	0	0	-	-	-			
34511 EMS Fees	1,923,655	1,976,738	1,995,219	2,020,000	1,315,284	1,972,925	2,025,000	2,025,000		0%	
<b>Subtotals:</b>	<b>1,931,181</b>	<b>1,983,950</b>	<b>2,001,627</b>	<b>2,028,000</b>	<b>1,317,276</b>	<b>1,974,925</b>	<b>2,027,500</b>	<b>2,027,500</b>	<b>0</b>	<b>0%</b>	
<b>MISCELLANEOUS REVENUE - 128-364</b>											
36417 Special Event Coverage				0	0	-	-	-			
36415 Donations	0	0	100	0	0	0	-	-			
<b>Subtotals:</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>		
<b>TOTAL REVENUES</b>	<b>3,205,424</b>	<b>3,302,294</b>	<b>3,504,375</b>	<b>3,457,361</b>	<b>2,518,046</b>	<b>3,442,025</b>	<b>3,517,729</b>	<b>3,517,729</b>	<b>0</b>	<b>2%</b>	

EXPENSES		8									
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final	Incr 17-18	
11000 Salaries	956,832	977,254	1,047,733	1,056,066	671,389	1,007,084	1,052,241	1,052,241		0%	
Admin Assist							8,000	8,000		100% note 1	
3 Para, 3 EMTs							153,504	76,752		100% note 7	
11010 Part Time Salaries	220,556	222,414	168,976	194,043	71,362	107,043	261,009	200,000		3% Note 1, 2, PT	
13000 Overtime	572,916	536,436	510,370	562,257	346,083	519,125	520,000	520,000		-8%	
3 Para, 3 EMTs OT							94,000	47,000		100% note 7	
14010 Holiday Work Pay	6,100	4,830	4,585	9,643	3,418	5,127	5,600	5,572		-73%	
21000 Health Insurance	194,287	227,660	239,177	249,036	146,183	219,275	210,381	255,429		3% note 1	
3 Para, 3 EMTs							36,000	18,000		100%	
21020 Health Insurance Subsidy							23,406	23,406		100%	
21050 Education Pay	574	610	5,706	1,200	3,717	5,575	5,800	5,800		79%	
21051 Cell Phone Reimb	1,810	5,898	(220)								
22000 FICA	140,647	125,025	124,223	139,475	83,751	125,626	142,279	142,279		2%	
3 Para, 3 EMTs							18,934	9,467		100% note 7	
23000 Retirement	167,057	189,183	190,977	206,813	133,626	200,439	248,841	248,841		17%	
3 Para, 3 EMTs							33,562	16,781		100% note 7	
26000 Workers Comp	318,229	276,502	287,800	286,380	212,060	318,090	385,733	250,727		-14%	
3 Para, 3 EMTs							51,332	20,533		100% note 7	
27000 Advanced Drug Testing	1,905	2,170	2,683	2,463	1,179	1,768	2,463	2,400		-3%	
33051 Professional Services	91,441	84,885	93,451	116,151	51,499	77,248	116,151	95,000		-22% note 3	
43025 Copier Maintenance	4,246	4,374	3,509	3,700	2,361	3,541	3,700	3,500		-6%	
43030 Equipment Maintenance	12,264	9,866	11,326	12,528	6,499	9,748	12,500	12,500		0% Note 4	
43090 Vehicle Maintenance	86,960	131,487	213,702	142,900	79,097	118,645	142,000	142,000		-1%	
52060 Technology/ Licenses	8,148	12,070	4,325	20,000	12,084	18,126	25,000	20,000		0%	
53010 Cellular Phones	8,839	10,603	10,923	11,266	6,465	9,697	11,300	11,300		0% note 5	
53090 Telephone	16,056	14,183	16,699	19,000	11,112	16,668	19,000	19,000		0% note 5	
56050 Membership and Dues	0	1,300	0	1,375	435	653	1,375	1,300		-6%	
57080 Training	3,781	10,293	7,454	13,000	9,484	14,225	16,250	13,000		0%	
57092 Travel/Meetings	1,671	468	1,425	1,600	1,467	2,201	2,400	2,000		20%	
61025 Building Maintenance	4,807	5,562	3,633	5,000	5,130	7,694	7,500	5,000		0%	



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61035	N800 Palmetto Radio	8,029	7,462	8,756	14,000	6,247	9,370	18,900	18,900	26%
61530	Laundry & Linen	385	724	261	888	12	18	400	400	-122%
61600	Medical Supplies	149,653	167,740	180,625	163,690	119,878	179,817	164,000	164,000	0%
61700	Office Supplies	2,484	3,892	2,657	5,000	2,248	3,371	5,000	4,000	-25%
61800	Postage	790	971	861	615	705	1,058	600	600	-3%
61850	Uniforms	12,562	22,511	18,853	21,259	4,815	7,222	21,259	21,000	-1%
61900	Vehicle Supplies	66,197	63,733	59,717	72,600	25,410	38,115	72,600	64,000	-13%
61910	Vehicle Fuel	164,000	129,566	89,376	138,670	56,107	84,161	138,670	100,000	-39%
62000	Utilities	30,560	31,393	29,054	25,410	18,661	27,991	25,410	25,000	-2%
74200	Capital Expenditures	0	0	0	33,900	0	0	-	-	
	Fund 122 Ind Care							(127,867)	(127,867)	100% note 6
80022	EMS Grant	6,379	25,630	9,333	21,000	8,266	12,399			grant
80035	Infection Control	4,886	9,726	7,818	5,504	3,810	5,715	5,504	5,500	0% grant
61005	Event Expenses	283								
<b>Subtotal Salaries</b>		1,756,978	1,741,544	1,737,370	1,823,208	1,095,969	1,643,953	2,094,354	1,909,564	- 5%
<b>Subtotal Benefits</b>		822,030	824,268	841,957	881,704	575,620	863,430	1,156,268	991,263	- 11%
<b>Subtotal Operating</b>		686,043	750,629	776,441	851,519	432,967	649,451	684,115	602,533	- 41%
<b>TOTAL EXPENSES</b>		3,265,051	3,316,441	3,355,768	3,556,431	2,104,556	3,156,834	3,934,737	3,503,360	- 2%
<b>To/From Reserves</b>		(59,627)	(14,147)	148,607	(99,070)	413,490	285,191	(417,007)	14,369	0

NO FUND BALANCE NET IS POSTED TO GF

set by annual ordinance dollar amount only subject to act 388 cap

128 fund 2016 "surplus" was a grant then a purchase grant in 128 purchase in 110-555?

note 1: Admin Assistant requested to go from PT to FT. Position included in Administrator Recc Column

Note 2: \$15k from PT secretary in here need to move to full time salaries if approved by CC

note PT: recommend we go to a lump sum NTE per dept for PT and start to limit OH costs through attrition

note 3: billing services

Note 4: Equipment Maint 43030 is for stretcher repairs, monitor repairs, radio repairs (in truck) not portable

note 5: tele audit

note 6: see former fund 122 indigent care

Note 7: 50% new crew recc for FY18

**EMS CAPITAL BOND** – Administrator Caime provided the following information in the agenda package but was not discussed at this time.

In an effort to look at long range capital planning for the EMS department, the following projects are proposed in order of priority. Projects and priority listing are a result of a collaboration of the EMS, Fire Services, Administration and Public Works Departments. Cost estimates are approximates based on data from recent bid lettings, repair projects, and other data gathered mostly from current Fire Bond Projects. If Council chooses to proceed, an architectural firm would be retained at an approximate cost of \$20,000 to provide detailed costs and drawings for bonding purposes.

1. Construct Headquarters Complex for EMS administration and Medic #1
  - a. Building - \$1,500,000 (Based on \$120/ft<sup>2</sup> – Thompson Road)
  - b. Land Acquisition - \$0
  - c. Furnishings - \$60,000
  - d. IT Equipment & Electronic Entry - \$90,000
  - e. Total Estimated Cost - \$1,650,000
  
2. Construct new Medic #2 Complex and relocate Squad #2 to same location
  - a. Building - \$450,000
  - b. Land Acquisition - \$0
  - c. Site Prep/Grading - \$100,000
  - d. Furnishings/Misc - \$50,000
  - e. Total Estimated Cost - \$600,000

3. Relocate Medic #5 to Trinity Ridge Fire Department
  - a. Miscellaneous Cost - \$10,000
4. Relocate Medic #3 to Gray Court Fire Department
  - a. Renovations to GC Fire Department - \$150,000
5. Renovate Medic #4 in Cross Hill (See attached cost breakdown)
  - a. Total Renovation Cost - \$67,000
6. Construct new Medic #6 complex and relocate Squad #1 to same location
  - a. Total Estimated Cost - \$600,000
7. Relocate Squad #3 to Thompson Road
  - a. Addition to Thompson Road Fire Station - \$150,000
8. Total Estimated Cost for all seven projects - \$3,227,000

**123-FIRE GENERAL FUND** – Administrator Caime informed Council that this is three departments combined into one and another two accounts into one. The Rural Fire Departments total one hundred thirty two thousand seven hundred forty five dollars.

**Fund: 123 and 124 Combined**

Fire Department

REVENUES

Description	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	8	FY18	FY18	FY18	Incr
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	17-18
18.1 mills (SPTD) subject to act388										
<b>GENERAL PROPERTY TAXES</b>										
31110 Current Real Property	1,827,347	1,896,834	1,810,466	1,618,291	1,591,719	1,600,000	1,717,007	1,717,007		6%
31120 Delinquent Real Property	150,272	119,287	144,101	128,546	67,773	101,659	136,387	136,387		6%
31130 Vehicle	323,644	343,488	360,474	307,233	247,571	371,356	325,974	325,974		6%
31140 FILOT	416,610	331,846	419,821	373,441	455,963	420,000	396,221	396,221		6%
31151 Prior Year Refunds	(105,057)	(23,880)	(24,511)	(2,450)	(24,054)	(36,097)	(2,599)	(2,599)		6%
	2,612,815	2,660,574	2,710,351	2,425,061	2,378,961	2,456,919	2,572,990	2,572,990	0	
<b>INTERGOVERNMENTAL REVENUE</b>										
33151	6,415	62	0	0	0	0				
33814 Coop Capital Credit	1,120	1,294	1,420	0	1,222	1,833	1,000	1,000		100%
	7,535	1,356	1,420	0	1,222	1,833	1,000	1,000	0	100%
<b>TRANSFER IN (OUT)</b>										
39900				246,759	0	0	0			
	0	0	0	246,759	0	0	0	0	0	0
<b>MISCELLANEOUS REVENUE</b>										
37000		25	0	0	0	0	0			
37002	264,120	0	3,470	0	0	0	0			
37800 Prior Year Fund Balance???	0	0	0	140,000	0	0	0			
	264,120	25	3,470	140,000	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>2,884,476</b>	<b>2,661,955</b>	<b>2,715,241</b>	<b>2,811,820</b>	<b>2,389,183</b>	<b>2,458,752</b>	<b>2,573,990</b>	<b>2,573,990</b>	<b>0</b>	<b>-9%</b>

EXPENSES

Description	FY 2014	FY 2015	FY 2016	FY 2017	FY17 YTD	8	FY18	FY18	FY18	Incr
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	17-18
11000 Salaries	423,381	449,684	460,732	468,133	303,840	455,760	457,749	467,749		0% note 1
11010 Part-time Salaries	74,679	52,321	49,277	51,776	27,355	41,033	71,137	51,000		-2% note PT
13000 Overtime	26,385	25,841	28,644	21,000	18,259	27,389	21,000	21,000		0%
14040 Holiday Pay	9,036	9,419	9,419	9,500	27,025	40,538	9,624	9,624		1%
21000 Health Insurance	66,426	82,047	101,550	65,011	62,048	93,071	106,528	106,528		39%
21020 Health Insurance Subsidy							10,029	10,029		100%
21050 Cell Phone Reimbursement	421	421	422	0	82	123	420	420		100%
21051 Education Credit	18,891	20,336	24,152	27,650	14,505	21,757	27,000	27,000		0%

MINUTES – MAY 30, 2017  
 COUNTY COUNCIL  
 BUDGET SESSION

22000	FICA	39,743	39,122	39,775	38,396	27,456	41,184	44,219	44,219	13%	
23000	Retirement	65,059	71,179	72,287	68,961	50,146	75,220	90,853	90,853	24%	
26000	Worker's Comp	98,336	66,025	71,721	71,693	48,856	73,284	70,000	70,000	-2%	
27000	Advanced Drug Testing	391	468	475	2,000	500	750	3,000	1,000	-100%	
	Administrative Charge			30,000	30,000		30,000	35,000	35,000	14%	
30000	Prof Services	0	0	263	21,468	18,598	27,897	19,000	19,000	-13%	
33065	Physician and Med Services	11,364	125	7,459	32,000	3,075	4,612	32,000	32,000	0%	
43012	Building Maintenance	0	0	9,544	30,000	17,694	26,541	30,000	30,000	0%	
43030	Equipment Maintenance	20,026	66,756	19,046	29,400	13,252	19,878	29,800	29,000	-1%	
43030	Copier Lease	0	3,512	6,037	4,400	3,003	4,505	5,000	4,400	0%	
43031	Eq Maint Reimb by Ins	9,054	2,767	0	0	2,989	4,484	0			
43050	Maintenance Contracts	1,921	394	695	1,300	389	584	1,300	1,300	0%	
43090	Vehicle Maintenance	8,034	5,638	9,385	6,300	5,556	8,334	6,300	6,300	0%	
44010	Rentals/Leases	5,083	4,967	4,060	4,500	4,086	6,129	4,500	4,500	0%	
53010	Cell Phone	0	0	0	0	0	0	7,300	7,300	100% note 2	
53090	Telephone	16,860	16,360	19,610	18,800	11,120	16,680	11,500	11,500	-63% note 2	
56050	Memberships/Dues	339	349	299	600	124	186	600	600	0%	
57080	Training	9,807	10,151	5,944	8,500	2,535	3,802	8,500	8,500	0%	
57092	Travel	6,098	5,431	7,944	5,200	1,921	2,882	5,200	5,200	0%	
52050	Insurance - VFIS	106,418	122,222	124,217	130,000	126,530	189,795	130,000	130,000	0%	
56010	Clinton Fire Contract	283,940	283,940	283,940	289,278	144,639	216,959	290,703	289,278	0%	
56012	Fountain Inn Fire Contract	205,494	205,494	233,125	215,768	107,884	161,826	215,768	215,768	0%	
56014	Rural Fire Dist	190,237	144,495	113,768	132,670	66,335	99,503	132,745	132,745	0%	
61025	Building Maintenance	4,694	5,354	858	5,300	455	683	3,000	3,000	-77%	
61040	Computer Supplies			1,437							
61522	Fire Prevention Supply	3,284	3,193	1,178	3,000	56	84	3,000	3,000	0%	
61523	First Responders	66	415	0	200	0	0	200	200	0%	
61540	Janitorial	847	445	955	1,300	167	251	1,200	1,200	-8%	
61700	Office Supplies	3,068	2,914	2,424	3,050	1,711	2,566	3,050	3,000	-2%	
61800	Postage	33	534	195	450	490	735	450	450	0%	
61850	Uniforms	7,336	7,813	6,132	7,700	4,419	6,628	7,700	7,700	0%	
61900	Vehicle Supplies	68,359	89,651	64,618	78,000	56,953	85,430	60,000	60,000	-30%	
61910	Vehicle Fuel	120,566	101,761	63,025	95,000	40,716	61,074	83,000	83,000	-14%	
64000	Books and Publications	2,137	2,166	316	1,600	87	130	1,600	1,600	0%	
6200	Utilities	19,764	20,323	17,429	21,000	9,341	14,012	21,000	21,000	0%	
62025	Rural Utilities	136,497	131,743	119,150	120,000	77,270	115,905	115,000	115,000	-4%	
74170	Machines/Equipment	585,036	25,832	23,878	11,950	2,979	4,468	13,000	13,000	8%	
74200	Vehicles/Apparatus			106,461	40,000	9,228	13,841				
74300	Office Furniture	149	133					100	100	100%	
74315	BB&T Lease		153,000	224,070	363,437			153,000	153,000	-138% note 3	
74555	Firefighting Equipment	190,845	351,786	0	244,294	104,355	156,532	244,760	245,000	0%	
	Thompson Road Startup							120,000	120,000	100%	
80015	Audit & Bank Charges	4,200	4,200	4,200	4,200	0	0	4,200	4,200	0%	
80040	Contingency	18,158	31,070	10,082	28,926	2,801	4,201	25,000	25,000	-16%	
80051	Grant Expenditure	41,061						0			
80029	Interest Expense	0	0	0	36,322	0	0	0	0		
80083	Tax Rebates to Volunteers debt service	8,596	6,725	7,068	8,000	3,962	5,944	8,000	8,000	0%	
		153,000									
<b>Subtotal Salaries</b>		533,461	537,265	548,072	550,409	376,480	564,720	569,509	549,372	0	0%
<b>Subtotal Benefits</b>		288,875	279,130	309,608	271,111	203,093	304,640	349,049	349,049	0	22%
<b>Subtotal Operating</b>		2,242,762	1,812,125	1,529,286	2,035,913	845,219	1,297,829	1,835,476	1,830,841	0	-11%
<b>TOTAL EXPENSES</b>		<b>3,065,118</b>	<b>2,620,520</b>	<b>2,387,266</b>	<b>2,857,433</b>	<b>1,424,792</b>	<b>2,167,189</b>	<b>2,754,034</b>	<b>2,729,282</b>	<b>0</b>	<b>-5%</b>

<b>Reserves - Fund Balance</b>	(180,646)	33,435	327,975	(45,613)	955,391	291,564	(180,044)	(155,272)	0	71%
<b>FUND BALANCE</b>	<b>746,192</b>	<b>779,629</b>	<b>954,604</b>	<b>908,991</b>	<b>1,246,168</b>	<b>1,066,123</b>	<b>1,090,895</b>	<b>1,090,895</b>	<b>1,090,895</b>	<b>17%</b>
<b>FUND BALANCE %</b>	<b>24%</b>	<b>30%</b>	<b>40%</b>	<b>32%</b>	<b>0%</b>	<b>58%</b>	<b>39%</b>	<b>40%</b>	<b>#DIV/0!</b>	<b>20%</b>

Enabling legislation: annual appropriation (millage) subject to 388 cap millage cap applied  
 note 1: dept requests pay increase for one position  
 note 2: tele audit  
 note 3: this is a portion of the annual lease payment until FY20 see fund 134 also

**135-FIRE CAPITAL FUND –**

**Fund 134: - Fire Capital "Reserve" (Rolling Capital Fund)**  
 Department: 529 Fire Department

1.9 mills (SPTD) MILLAGE IS SET VIA ORDINANCE NOT SUBJECT TO 388 CAP

REVENUES	1.9 mills		8						
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
<b>GENERAL PROPERTY TAXES - 134-311</b>									
31110 Current Real Property	191,823	198,409	190,141	0	167,103	197,103	169,874		
31120 Delinquent Real Property	15,356	12,516	15,060	0	7,113	16,613	13,455		
31130 Vehicle	33,957	36,008	37,768	0	25,958	39,058	33,742		
31140 FILOT	38,983	35,247	44,582	0	52,848	54,048	39,830		
31151 Prior Year Refunds	(19,013)	(2,507)	(2,575)	0	(2,526)	(2,976)	(2,301)		
<b>Subtotals:</b>	<b>270,106</b>	<b>279,673</b>	<b>284,976</b>	<b>0</b>	<b>250,296</b>	<b>303,846</b>	<b>254,600</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE</b>	<b>270,106</b>	<b>279,673</b>	<b>284,976</b>	<b>0</b>	<b>250,296</b>	<b>303,846</b>	<b>254,600</b>	<b>0</b>	<b>0</b>

EXPENSES	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
<b>GENERAL PROPERTY TAXES - 134-311</b>									
80029 Capital Outlay	41,334			0					
800 Debt Principle	185,378	193,533	219,059	0	15,230	224,000	247,000		note 3
800 Debt Interest	61,381	53,226	27,700	0	15,230	15,230			
<b>TOTAL EXPENDITURES</b>	<b>288,093</b>	<b>246,759</b>	<b>246,759</b>	<b>0</b>	<b>15,230</b>	<b>239,230</b>	<b>247,000</b>	<b>0</b>	<b>0</b>
<b>Revenues Minus Expenses</b>	<b>(17,987)</b>	<b>32,914</b>	<b>38,217</b>	<b>0</b>	<b>64,616</b>	<b>7,600</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>134 Fund Balance</b>	<b>527,000</b>	<b>559,914</b>	<b>598,131</b>	<b>0</b>	<b>662,747</b>				

note 3: this is a portion of the annual lease payment until FY20

Enabling legislation annual appropriation (millage) not subject to act388

**Fund 135: - Fire Capital Bond (Sinking Fund) see capital projects sheet also**  
 Department: 529 Fire Department

REVENUES	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
<b>GENERAL PROPERTY TAXES - 135-XXX</b>									
31110 Current Real Property				0					
31120 Delinquent Real Property				0					
31130 Vehicle				0					
31140 FILOT				0					
31151 Prior Year Refunds				0					
<b>Subtotals:</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Sources</b>									
39900 Interest Earned		0	0	12,374					
Bond Proceeds				2,450,000	0	0	0	0	0
<b>Subtotals:</b>		<b>0</b>	<b>0</b>	<b>2,462,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE</b>				<b>2,462,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

EXPENSES	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY17 YTD Actual	FY17 Project	FY18 Request	FY18 Recc	FY18 Final
<b>GENERAL PROPERTY TAXES - 135-XXX</b>									
Capital Outlay			381,189	0					
Bond Issuance Cost			46,528						
800 Mz Radio Reprogramming							1,500	1,500	
800 Debt Principle									
800 Debt Interest				0					
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>427,717</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>
<b>Revenues Minus Expenses</b>	<b>0</b>	<b>0</b>	<b>2,034,657</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,500)</b>	<b>(1,500)</b>	<b>0</b>
<b>Fund Balance</b>			<b>2,034,657</b>						
<b>Fund Balance to match back to audit</b>			<b>2,632,788</b>						

Note 1: External auditor commingled of rolling and sinking capital funds.

**OVERVIEW OF BUDGET SCHEDULE AND NEXT MEETING** – Council will conduct another budget session on June 13, 2017 following the regular session of Council.

**INSTRUCTIONS TO STAFF AS TO INFORMATION NECESSARY FOR FOLLOW-UP MEETING** – Chairman Wood asked for the Coroner's Office to be included in the next agenda.

**ADJOURNMENT** – By CONSENSUS the meeting was adjourned at 9:15 P.M.

Respectfully Submitted,



Betty C. Walsh  
 Laurens County Clerk to Council



**MINUTES**  
**SEPTEMBER 12, 2017 - 5:30 P.M.**  
**LAURENS COUNTY COUNCIL**  
**HISTORIC COURTHOUSE – PUBLIC SQUARE**  
**COUNTY COUNCIL CHAMBERS**

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**ATTENDANCE:**     **COUNCIL MEMBERS PRESENT-** County Council Chairman Joe Wood and Vice Chairman Tollison; County Council Members: Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

**COUNCIL MEMBERS ABSENT** – Councilwoman Anderson.

**COUNTY STAFF:** Laurens County Administrator, Jon Caime; Laurens County Clerk to Council Betty Walsh and Laurens County Attorney, Sandy Cruickshanks.

**DEPARTMENT HEADS PRESENT:** Laurens County Public Works Director Rob Russian; Laurens County Fire Director, Gregg Lindley; Laurens County Emergency Medical Services, Matt Pennington, Director; Laurens County Codes Officer, Chuck Bobo; Laurens County Vehicle Maintenance / Procurement Supervisor, Billy Wilson; Laurens County Communications Director, Joey Avery; Laurens County Registration / Elections Director, Lynn West; Laurens County Finance Director, Lisa Kirk; Laurens County Sheriff, Don Reynolds and Laurens County Human Resources Manager, Debi Parker.

**PRESS:** Vic MacDonald, *Clinton Chronicle*; Ida Cadmus, WLBG Radio; John Clayton, *Laurens County Advertiser* and Billy Dunlap, GoLaurens.com

**SCHEDULED MEETING AGENDA ITEMS** - 1.) Call to Order – Chairman Wood; 2.) Invocation, Councilman Nash; 3.) Pledge of Allegiance; 4.) Approval of Agenda, September 12, 2017; 5.) Approval of Minutes – May 23, 2017 - Budget Meeting; June 13, 2017 - Budget Meeting; July 18, 2017 - Budget Meeting; July 25, 2017 - Budget Meeting; August 22, 2017 - Regular Meeting; 6.) Old Business: a.) Approval – Resolution #2017 - 17 FY18 Capital Lease Purchase; b.) Request EMS Employee, Matt Pennington, Director; 7.) New Business: a.) First Reading, Ordinance #839 - Solid Waste Enterprise Fund Intergovernmental Government Agreement with Waterloo for Codes Enforcement; b.) Approval JAG Grant – Sheriff's Office – Lisa Kirk, Finance Director; c.) Request for Deputy Director compensation adjustment – Gregg Lindley, Director; d.) Request for consideration of amending County Council Policy and Procedures to include attendance requirements and adjustments to compensation – Brenda Stewart; 8.) 6:00 P.M. Public Comments; 9.) Comments from Council Members; 10.) Adjournment.

**MEETING NOTIFICATION** – The requesting general public and Press were informed of the meeting in a timely manner. Postings of the Agenda were posted in County facilities on their bulletin boards and also posted on the County Web Site.

**CALL TO ORDER** – Chairman Wood called the meeting to order and invited all to stand for the invocation and the Pledge of Allegiance. Councilman Nash provided the invocation.

**PUBLIC COMMENT SIGN-UPS** – Ms. Sandra Johnson of Clinton.

**APPROVAL OF AGENDA** – Chairman Wood called for approval of the agenda with any additions or deletions.

COUNCILMAN PITTS made the MOTION to approve the agenda as presented with any additions and / or deletions; COUNCILMAN MCDANIEL SECONDING for further action.

- 1.) Vice Chairman Tollison asked for a report to Council be added;
- 2.) Chairman Wood asked for a report period on the recent storms passing through Laurens;
- 3.) Chairman Wood stated that the EMS line item on the agenda would be deleted;
- 4.) Chairman Wood asked for an executive session be added for:
  - a.) a contractual matter for the Detention Center
  - b.) employee matters concerning the Fire Department and EMS.

COUNCIL VOTED 5-1 (Councilman Jones opposed). Councilman Jones noted that his opposition was due to 5b and that during the budget discussions he was under the impression that the numbers were to be approved and that the discussion for adding the additional employees at a later time. Councilman Jones said, “As I see this now, we are going to go ahead with the approval of the additional employees without discussing”.

**APPROVAL OF MINUTES** – COUNCILMAN JONES made the MOTION to approve the minutes from the May 23, 2017 - Budget Meeting; June 13, 2017 - Budget Meeting; July 18, 2017 - Budget Meeting; July 25, 2017 - Budget Meeting; August 22, 2017 - Regular Meeting. COUNCILMAN NASH SECONDING; VOTE 6-0-1 (Vice Chairman Tollison abstained).

**ADDED AGENDA ITEM – REPORTS TO COUNCIL** – At the request of Chairman Wood and Vice Chairman Tollison, these were added agenda items.

a.) **STORM REPORTING** – Mr. Joey Avery, Director of Communications informed Council that the events were phenomenal on all parts of emergency services, utilities, red cross and others on standby... “It took a lot of coordinating and effort before the storm actually arrived here and it resulted in all being very prepared. Through the conditions of wind and rain, they all did not let up. I understand that all power has been restored to the schools. The call volume was approximately twelve to thirteen hundred calls averaging fifty four calls per hour. Our dispatchers are unsung heroes that get the wheels moving for the rest of the emergency services staff”.

Mr. Greg Lindley, Director of Fire Service said, “I just want to commend all of the paid firefighters and volunteers coming together and spending long hours in working the hardest hit areas. The winds were hazardous and did result in one fire truck being struck with a falling tree”.

Mr. Matt Pennington, Director of Emergency Medical Services said, “We did have additional staff on standby. Fortunately our call volume was not as high as the fire service. We had not accidents or incidents with our staff and vehicles”.

Sheriff Don Reynolds said, “This truly was a team effort and we were truly blessed in a lot of ways. Our officers worked along the sides of these other guys. I believe there were over seventy one fallen trees and sixty one power lines down. I appreciate all of these guys work and it does take a team effort”.

Chairman Wood expressed his appreciation to all of the employed workers and volunteers for a job well done.

Councilman Pitts thanked all and stated that constituent services is what government is all about.

Councilman Jones said, “I echo the same as said before me and wish to thank all of the men and women that worked through the storm an helping people”.

b.) **VICE CHAIRMAN TOLLISON** - Reading from a written document, Vice Chairman Tollison said, “Understandably my absence from meetings for the last few months has some asking questions on my ability to remain a Council Member as well as honoring the ability to effectively represent the members of District 5 and the County at large. As you all know, my absence has been due to scheduling conflicts with my current career position. I had hoped when I took this new position I could work my schedule quickly enough to only miss a couple of meetings, unfortunately this has not happened yet. I want everyone to know that while I am not physically able to be there, I have continued to serve and represent the constituents of District 5 by emails, texts and telephone while out of state. When in town I have visited with all spoken with earlier by means of making personal visits,

as well as office visits with staff and other council members. While being able to communicate in these manners, there has only been one person, who is not a county staff or a council member has inquired with me about my schedule. I will be the first to admit that the Council meetings are an important part of running our local government but I also know most residents of our awesome county understands that an effective council members core service is done before or after the meetings. I have prayed about and struggled with considering resigning. Several factors have led me to the firm decision to continue serving as the District 5 Council Member. Those factors surfacing include, my ability to serve even though I may miss still more meetings; my expectations for my schedule to change and return me to regular attendance; the cost for the county to conduct a special election for this district could be as much as \$14,000 of non-budgeted monies; and any candidate would only have a small amount of time to campaign with district members having to make a quick uninformed decision; and finally, a replacement member would unfairly only fill my original term then have to run again in less than one calendar year. I apologize for the meetings missed to date, and thank you for your understanding. As long as I can continue to service the members of District 5 and Laurens County remotely during a given workweek, I plan to complete my term as your Council Member”.

**OLD BUSINESS:**

- a.) **APPROVAL – RESOLUTION #2017 – FISCAL YEAR 2017/2018 CAPITAL LEASE PURCHASE** – Mr. Wilson, Vehicle Maintenance Supervisor and Procurement Officer said, “The Resolution before you is what was discussed by Council throughout the budget discussions and totals three hundred seventy thousand dollars (\$370,000) with an interest rate of 1.49% for a term of one year. The first payment will be made at the time of closing. Nothing has changed since it was presented earlier”.

Councilman Pitts asked how many years were included in the payback. Mr. Wilson replied that it was actually set up as a one year term with two payments being made.

Councilman Jones asked if the process was bid out to others. Mr. Wilson replied that it was.

Councilman Pitts asked if this included any lease vehicles. Mr. Wilson replied that it did not.

VICE CHAIRMAN TOLLISON made the MOTION to approve the Resolution as presented with COUNCILMAN MCDANIEL SECONDING; VOTE 6-0.

- b.) **REQUEST EMS EMPLOYEES, MATT PENNINGTON, DIRECTOR** – This was omitted from the open session and moved to Executive Session.

**NEW BUSINESS:**

**FIRST READING, ORDINANCE #839 - SOLID WASTE ENTERPRISE FUND** – Public Works Director, Rob Russian addressed the proposed ordinance as being an ordinance that will help to show how the monies are spent and establishing what it is used for within the Solid Waste, Rural Collections and the Litter Humane Department.

Councilman Jones said, “I like the idea of organization but I question what comes after this. I do not support a fee structure”. Mr. Russian replied that there are no fees in the ordinance. Administrator Caime added that the fees were included during the budget process.

VICE CHAIRMAN TOLLISON made the MOTION to approve Ordinance #839 upon first reading with COUNCILMAN NASH SECONDING; VOTE 5-1 (Councilman Jones opposed).

**INTERGOVERNMENTAL AGREEMENT WITH WATERLOO FOR CODES ENFORCEMENT AND FLOOD CONTROL** – Codes Officer, Chuck Bobo approached Council to request approval to enter into two (2) intergovernmental agreements with the Town of Waterloo – Flood Plain Management and Codes Enforcement.

- a.) Codes Enforcement – COUNCILMAN NASH made the MOTION to approve the agreement with the Town of Waterloo as presented for the enforcement of building code regulations. VICE CHAIRMAN TOLLISON SECONDDING; VOTE 5-1 (Councilman Jones was in opposition).
- b.) Flood Plain Management – COUNCILMAN MCDANIEL made the MOTION to approve the agreement with the Town of Waterloo as presented with VICE CHAIRMAN TOLLISON SECONDDING; VOTE 5-1 (Councilman Jones was in opposition).

**APPROVAL JAG GRANT – SHERIFF’S OFFICE** – Mrs. Lisa Kirk, Finance Director approached Council acknowledging submission by the County Sheriff’s Office towards the 2017 Local JAG Grant as follows:

Date of submission: September 5, 2017  
Requested total amount: \$18,325.00  
Project: Computers (Hardware and Software) and Forensic Equipment

- Computers, Hardware and Software - \$15,325.00  
For the purchase of computers, computer hardware, and software for the Sheriff’s Office to complete their assigned duties for entering data, researching data and accessing other vital information stored within the Laurens County Sheriff’s Office records management system and other governmental databases.
- Forensic Equipment \$3,000.00  
Purchase Forensic Equipment for the Sheriff’s Office to document, collect, and preserve items of evidentiary value. This will include but not limited to latent finger print equipment, casting equipment and other equipment deemed necessary for evidence collection and preservation. This equipment will be used to process crime scenes and aid in the collection of evidence at those scenes.

Councilman Jones asked if a match was part of this grant. Mrs. Kirk replied that there was not a match required.

**REQUEST FOR DEPUTY DIRECTOR COMPENSATION ADJUSTMENT – GREG LINDLEY, DIRECTOR** – This was omitted from the open session and moved to Executive Session.

**REQUEST FOR CONSIDERATION OF AMENDING COUNTY COUNCIL POLICY AND PROCEDURES TO INCLUDE ATTENDANCE REQUIREMENTS AND ADJUSTMENTS TO COMPENSATION** – Mrs. Brenda Stewart of Clinton requested time with Council to discuss member attendance. Mrs. Stewart said, “To clarify, this is not a personal issue relating to any one member of Council but of overall concern for the effectiveness of the Council. However, this issue has been brought to the forefront due to many consistent absences of one County Council Member. Guideline’s for acceptable levels of attendance is an expected principle of the community elected individual to be present and active in the elected role”.

Mrs. Stewart recommended the following:

- A limit of three (3) excused absences other than family issues, sickness and business related issues.
- Allow remote participation with the full Council (telephone, skype, facetime).



- Adjustments to compensation for missed meetings beyond the allowable excused absences, and meetings attended remotely.

Chairman Wood thanked Mrs. Stewart and stated that Council would accept this as information at this time.

**PUBLIC COMMENT** – Chairman Wood opened the floor for public comment at 6:3 P.M.

- 1.) Mrs. Sandra Johnson of Clinton approached Council asking for help and expressed her concern over property being taken over by neighbors and that no one is willing to help her. She indicated that she is continually being harassed, followed, house phone being tapped and computer and cell phone being hacked. Mrs. Johnson also noted having written and or talked to many elected officials in the County and State.

Having no one else wishing to address Council, Chairman Wood closed the session at 6:37 P.M.

**COUNTY COUNCIL COMMENTS:**

- Councilman McDaniel expressed his appreciation towards all the emergency services personnel during the recent high winds and rain.
- Councilman Nash stated that he was proud to be from Laurens County.
- Councilman Jones expressed his appreciation towards the dedicated first responders in the County.
- Councilman Tollison responded to a recent editorial with the following statement: “I want to take a page out of another Council Member’s playbook and address an editorial this past week in the *Advertiser*. The editorial addressed my absence from meetings and I apologize to Mr. Clayton for not getting back with him earlier as requested, I was trying to adjust my schedule to attend this meeting and waiting to receive some information concerning the requirements of a special election. As to the article I appreciate the fact that it was well written and factual, Mr. Clayton has always been fair in his reporting of Council concerns and I thank him for that. What I want to address is Mr. Jones providing a statement to the press concerning another council members business. His statement in the editorial included "he wasn't sure how an electronic meeting would work and "he doesn't think video conferences should be a crutch for absent council members". First of all I hadn't requested or suggested using conferencing as a means to attend, but since he suggested it as a tool I am now looking into it. I want to publicly advise Mr. Jones to exercise some professional courtesy and to refrain from making public comments concerning my ability to represent the members of district five. The other six of us have exercised that same courtesy to you and trust me you have provided plenty of opportunity”.
- Chairman Wood noted that he had always lived in Laurens County and would not live anywhere else; “the recent call of our various emergency service personnel during the bad weather is a prime example of how valuable the tax dollars are to Laurens County towards emergency situations”.

**EXECUTIVE SESSION** – COUNCILMAN NASH made a MOTION to move into executive session at 6:40 P.M. for one (1) contractual matter concerning the Detention Center and employee matters with the Fire Department and Emergency Medical Services. COUNCILMAN MCDANIEL SECONDING; VOTE 6-0.

By CONSENSUS, Council reconvened in open session at 7:10 P.M.

- 1.) Contractual matter for the Detention Center – COUNCILMAN PITTS made the MOTION to allow the County Administrator to sign the necessary documents as it relates to inmate food services at the Detention Center. VICE CHAIRMAN TOLLISON SECONDING; VOTE 6-0.

2.) Employment matters:

- a.) Fire Service – COUNCILMAN PITTS made the MOTION to approve the employee salary increase for the recent employee that received a new title within the County Fire Services. VICE CHAIRMAN TOLLISON SECONDDING; VOTE 5-1 (Councilman Jones was in opposition).
- b.) Emergency Medical Services - COUNCILMAN PITTS made the MOTION to approve the three (3) new Paramedics as requested in the 2017-2018 budget. VICE CHAIRMAN TOLLISON SECONDDING; VOTE 5-1 (Councilman Jones was in opposition).

Councilman Tollison stated that that now establishes one (1) ambulance to a full time status.

Councilman Pitts stated that this approved process does not add any additional money factors to the budget as it was already considered with the 2017/2018 budget process.

ADJOURNMENT – With no further action required by Council, Chairman Wood adjourned the meeting at 7:15 P.M.

Respectfully Submitted,



Betty C. Walsh  
Laurens County Clerk to Council

OLD BUSINESS  
LAURENS COUNTY BRANDING STUDY  
PRESENTATION



# BRANDING *Laurens County*

A brand for Laurens County should communicate everything you have and the potential of what you want to become. The Heritage Corridor has worked with the county over the past 8 months visiting unique places, interviewing stakeholders and meeting with individuals to learn what makes Laurens County special. We have taken what we've learned from locals to put together a brand that will unite the county, build "pride of place" and entice visitors to come experience the Laurens County lifestyle.

We look forward to presenting the final product and recommendations for future implementation.

For Laurens County.....the best is yet to come!

Thank you for letting us be a part of your success.

OLD BUSINESS  
SECOND READING  
ORDINANCE #839  
ESTABLISHING SOLID WASTE  
ENTERPRISE FUND



**AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL**

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #: 7b (County Clerk will insert this)

DEPARTMENT / AGENCY: Public Works Date of Request: 9/20/2017

COUNCIL ACTION REQUESTED: Approve second reading of Ordinance #839 to establish the Solid Waste Enterprise Fund

Short Description of Item for Consideration: Ordinance #839 would establish the Solid Waste Enterprise Fund and regulate the revenue and expenses for the fund.

More Detailed Description (if needed): \_\_\_\_\_

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FINANCIAL AMOUNT REQUESTED N/A

SOURCE OF FUNDING: Solid Waste Enterprise Fund

(PLEASE – attach subject matter document pages as necessary)

STATE OF SOUTH CAROLINA )  
 )  
COUNTY OF LAURENS )

**ORDINANCE #839**

**AN ORDINANCE TO ESTABLISH AND CREATE A SPECIAL REVENUE ENTERPRISE FUND, REPEAL ORDINANCE 312 AND ORDINANCE 326 AND OTHER MATTERS APPERTAINING THERETO**

**WHEREAS**, Laurens County Council enacted legislation to operate and maintain a public landfill and matters related to such operations pursuant to Ordinance 312 as amended by Ordinance 326; and

**WHEREAS**, Ordinance 312 established a fund called ‘Solid Waste Division Account’; and

**WHEREAS**, the Laurens County Council has designated the funds in this account to an enterprise fund pursuant to Resolution 2017-TBD enacted at the time of final reading of this ordinance; and

**NOW THEREFORE**, be it Ordained by the County Council of Laurens County, South Carolina, duly assembled:

1. **PURPOSE:** The stated purpose of this Ordinance is to re-affirm the previous establishment of the ‘Solid Waste Division Account’ as set forth in Ordinance 312 and Ordinance 326. Said fund shall have a confirmed balance as set forth in Resolution 2017-TBD. The use of these funds shall be as set forth hereinafter. Upon enactment, this ordinance repeals and replaces Ordinance 312 and Ordinance 326 in toto, all of which will enhance the health, safety and public welfare of the citizens of Laurens County.
2. **ACTION:** Pursuant to enactment of this Ordinance, Council repeals and replaces Ordinance 312 and Ordinance 326, in toto.
3. **AUTHORITY:** This Ordinance is adopted under the authority granted by the General Assembly of the State of South Carolina; the Constitution of this State, and such applicable portions of Title 4 of the South Carolina Code of Laws as are deemed appropriate. Jurisdiction shall be exclusively in Laurens County, South Carolina.
4. **REVENUE:** Laurens County Council shall establish and publish from time to time the following:
  - a. An annual fee schedule for each residence, apartment unit, or any structure used as a residence. The service rendered for this fee shall be set by policy established by the Council;
  - b. A fee schedule for any additional services provided by collection, recycling, litter and/or animal control operations;
  - c. Municipal contracts, when appropriate, with local governing entities for collection, recycling, litter and/or animal control services;
  - d. All revenue generated by the annual fee, additional service fees, and municipal contracts shall be directed to the enterprise fund and expended only for the purposes stated herein.
5. **USE OF FUNDS:** The use of the funds shall be limited to:
  - a. Operation of collection, recycling, litter and/or animal control facilities;
  - b. Grant programs or opportunities related to collection, recycling, litter and/or animal control operations;
  - c. Maintenance of property associated with defunct landfill, collection sites, recycle sites, litter and /or animal control sites;

- d. Disposal of waste generated through the collection, recycling, litter and/or animal control operations;
  - e. Maintenance and replacement of equipment utilized by collection, recycling, litter and/or animal control operations;
  - f. Purchase or sale of property and/or equipment to provide for the present and future needs of collection, recycling, litter and /or animal control operations;
  - g. Costs associated with regulations governing collection, recycling, litter and /or animal control operations.
6. **APPLICABILITY:** The provisions and authorizations granted in this Ordinance shall apply to all matters dealing with the enterprise fund.
7. **LANGUAGE:** The language used in this Ordinance, if used in the present tense, shall include the future tense. Words used in the singular shall include the plural, and the plural the singular, unless, however, the context clearly indicated to the contrary. The use of the word “shall” is mandatory and the word “may” is permissive. All meanings, enforcement, and interpretations shall be pursuant to the laws of the State of South Carolina.
8. **EFFECTIVE DATE:** The effective date of this Ordinance shall be upon three (3) readings and a public hearing as required by law.
9. **SEVERABILITY:** Should any paragraph, clause, phrase, or provision of this Ordinance be judged invalid or held to be unconstitutional by a Court of competent jurisdiction, such declaration shall not affect the validity of any other section of the Ordinance as a whole or in part or a provision thereof, other than the part so decided to be invalid or unconstitutional.
10. **AUTHORIZED SIGNATURES:** The Chairman, or the Vice-Chairman or the Administrator, attested to by the Clerk of Council, shall be authorized to execute any and all documents necessary to complete the aforementioned ordinance.

BE IT SO ORDAINED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

[signature page follows]



NEW BUSINESS  
PROJECT VERTICAL  
HUNTER PARK SPEC BUILDING

STATE OF SOUTH CAROLINA)

COUNTY OF LAURENS )

**A RESOLUTION OF LAURENS COUNTY COUNCIL  
TO APPLY, ALLOCATE, TRANSFER AND USE FUNDS  
ACCUMULATED PURSUANT TO THE HUNTER PARK  
INTERLOCAL AGREEMENT TO SUPPORT PROJECT VERTICAL  
FUNDING FOR CONSTRUCTION OF A SPECULATIVE  
BUILDING AND RELATED COSTS; AND OTHER MATTERS  
RELATED THERETO**

**WHEREAS**, pursuant to the powers designated and delegated to the County in Title 4 of the Code of Laws for the State of South Carolina, 1976, as amended and further pursuant to the terms and conditions set forth in the 1997 Interlocal Agreement in Hunter Park, the Laurens County Council is vested with the authority to take such action as is set forth herein; and,

**WHEREAS**, the Laurens County Council entered into an Interlocal Agreement in 1997 with the City of Laurens and the Laurens Commission on Public Works creating a restricted use account for the purposes of economic development in the corporate limits of the City of Laurens; and

**WHEREAS**, Laurens County Council deems it necessary and proper to allocate funds currently in said Hunter Fund and future monies to be accumulated into said fund, for the support of costs associated with Project Vertical which is a project to construct a speculative building in Hunter Industrial Park on property currently owned by Laurens CPW. The project will be under the supervision and direction of the Laurens County Development Corporation; and

**WHEREAS**, the use of the Hunter Park Funds shall be limited to the support of the financial payments to the lender, if needed, commencing in 2021 and it is understood that the annual revenues currently being generated in the Hunter Fund will equate to or will exceed the annual financial commitment for the project for the duration of the construction loan commitment.

**WHEREAS**, the Laurens County Council further recognizes and acknowledges that these funds are a financial commitment from the Hunter Park Fund and available to the project as contemplated by the original creation of the fund in 1997. Any costs or funds over and above the actual costs associated with the speculative building, upon sale of the building, shall be repaid to the fund.

**NOW, THEREFORE, it is hereby Resolved** by Laurens County Council in meeting duly assembled, that:

1. Pursuant to the purposes, terms and conditions of the Interlocal Agreement (1997) and further pursuant to the Laws of this State, the Laurens County Council directs the Treasurer to apply, assign, allocate, transfer and pay over into a loan fund account such sums as have accumulated and such sums generated by the Interlocal Agreement (Hunter Economic Development Fund), retrospectively, and said funds shall be for the purposes of Project Vertical with Laurens CPW.
2. Laurens County shall not be financially obligated for any costs associated with this project.
3. The City of Laurens has consented to the use of these funds for this purpose.
4. Laurens CPW has consented to the use of these funds for this purpose.
5. LCDC will be responsible for the completion of Project Vertical pursuant to the terms of an Intergovernmental Agreement with Laurens CPW.
6. All orders and resolutions in conflict herewith, to the extent of such conflict only, are repealed and rescinded.
7. Should any court of competent jurisdiction deem any part or portion of this Resolution unconstitutional or otherwise unenforceable, such finding shall not affect the remainder hereof, all of which is hereby deemed separable.
8. This Resolution, upon a majority vote of Council, shall take effect immediately.

RESOLUTION

SUPPORTING THE CONSTRUCTION OF A PROPOSED  
SPECULATIVE BUILDING IN HUNTER INDUSTRIAL PARK  
KNOWN AS "PROJECT VERTICAL."

WHEREAS, The City of Laurens fully supports Laurens County's use of the Hunter Industrial Park Fund to fund "Project Vertical", which is the construction of a speculative building inside Hunter Industrial Park.

Done in meeting duly assembled this 19 day of September 2017.

LAURENS COUNTY, SOUTH CAROLINA

By: \_\_\_\_\_

*John J. Stewart*  
Mayor, City of Laurens

Laurens County, South Carolina

(SEAL)

ATTEST:

By: \_\_\_\_\_

*Muse L. Kinard*  
Clerk to Council

Laurens County, South Carolina