



BUDGET SESSION MINUTES
APRIL 24, 2018 - 6:00 P.M.
LAURENS COUNTY COUNCIL
HISTORIC COURTHOUSE – PUBLIC SQUARE
COUNTY COUNCIL CHAMBERS

ATTENDANCE: **COUNCIL MEMBERS PRESENT-** County Council Chairman Joe Wood; County Council Members: Diane B. Anderson, Stewart Jones, Garrett McDaniel, Ted Nash and David Pitts.

COUNCIL MEMBERS ABSENT – Councilman Keith Tollison, Vice Chairman.

COUNTY STAFF: Laurens County Administrator, Jon Caime; Laurens County Clerk to Council Betty Walsh; Laurens County Attorney, Sandy Cruickshanks and Laurens County Finance Director, Lisa Kirk.

DEPARTMENT HEADS PRESENT: Laurens County Magistrate Judge, Leesa Inabinette; Laurens County Fire Service Director, Greg Lindley; Laurens County; and Laurens County Human Resources Manager, Debi Parker.

PRESS: None.

SCHEDULED MEETING AGENDA ITEMS – 1.) Call to Order – Chairman Wood; 2.) Invocation – Councilman Pitts; 3.) Pledge of Allegiance; 4.) Approval of Agenda – April 10, 2018; 5.) Approval of Minutes March 27, 2018; 6.) Reports To Council - None; 7.) Old Business – None; 8.) New Business: a.) Project Yorkshire Resolution #2018-14; b.) Project Yorkshire Ordinance #842; c.) Resolution #2018-19, Declaring April as Foster Grandparents Month; 9.) Public Comment- Fifteen (15) Minute Period; 10.) County Council Comments; 11.) Executive Session – None; 12.) Adjournment.

MEETING NOTIFICATION – The requesting general public and Press were informed of the meeting in a timely manner. Postings of the agenda were posted in County facilities on bulletin boards and also posted on the County Web Site.

CALL TO ORDER – Chairman Wood called the budget meeting to order.

Administrator Caime passed out another budget book for Council to follow the Department Heads dialogue.

A.) GENERAL GOVERNMENT:

Chairman Wood began by asking how many new employees are included within this budget presented? Administrator Caime replied that the only new position I have in the budget is the Planning Director position. Human Resources has requested a part time employee.

Chairman Wood asked for confirmation that the Planning position was already figured into the budget presented. Administrator Caime replied that it was.

Referring to Act #388, Chairman Wood asked how the budget was formatted to include the restrictions. Administrator Caime replied, “I actually made a guess but I do now have the documentation that the population increase was more than last year. So in the general fund we have two (2) new millages; one Act #388, the inflation factor that includes the consumer price index (2.1%) plus the population numbers. Two, the unfunded mandate for retirement. We had a one percent (1%) increase in the pension program. We did not have an unfunded mandate to fund it. We have an additional one percent (1%) there resulting in a two percent (2%) increase in the general fund to cover one hundred ninety four thousand dollars (\$194,000) pension. The pension will continue and if we don’t act on it now, there is a potential to add another one hundred thousand dollars (\$100,000) next year and so on for up to an additional two more years due to the unfunded pension mandate. This Council needs to look at least to an additional million dollars (\$1,000,000,000) to the budget over time because of this”.

Continuing Administrator Caime said, “The Fire funds are healthy. EMS is not self-sufficient being a part of the general fund. We do have a 7.1 mill on this service to help cover operations but Council needs to consider moving this a special revenue fund. There is also an increase in millage for the educational fund.”

Chairman Wood questioned the one (1) mill increase for the education funds and noted that there is an ordinance referring to a ninety - ten (90-10) split from a one (1) mill tax. Administrator Caime replied that there is a one (1) mill tax from last year where Council did not increase it. The requests from the educational agencies is much larger this year. Seven hundred sixty six thousand dollars (\$766,000) of requests with only two hundred thousand dollars (\$200,000) of revenue associated with this.

Chairman Wood questioned the two hundred thousand dollars (\$200,000) was not correct due to it only being a one (1) mill tax. Administrator Caime referred to Act #388 inflation factor of about one hundred seventy eight thousand dollars (\$178,000) based on the seven hundred thousand dollars (\$700,000) of real property allowing for a 2.4% allowable increase. The pension cost increase is one hundred ninety four thousand dollars (\$194,000).

Chairman Wood turned the meeting over to Administrator Caime for his comments.

Administrator Caime said, “I intend to follow the uniform chart of accounts groupings. This first meeting is general government. The rest of the uniform chart of accounts will be discussed in subsequent meetings”.

In brief, Administrator Caime cited the following points before departmental discussions:

- a.) Telephone audit is expected to reduce our telephone line items by about twenty percent (20%) annually at around seventy seven thousand dollars (\$77,000). Any savings are already built into the budget.
- b.) Workman’s compensation costs for Fiscal Year 2018-2019 have not been determined at this time.
- c.) Unfunded State mandated pension increase is about three hundred thousand dollars (\$300,000).
- d.) Retiree Health Insurance reduced spending about one hundred thousand dollars (\$100,000) annually; with a proposed long term liability reduction being two million five hundred thousand dollars (\$2,500,000).
- e.) Free cash, one million one hundred ninety one thousand dollars (\$1,191,000), has been released to the general fund; plus seven hundred twenty eight thousand dollars (\$728,000) from Solid Waste; plus one million two hundred thirty dollars (\$1,230,000) indigent care, EMS offset, plus 113 Special Revenue Fund.
- f.) Health Insurance subsidy will eventually eliminate two hundred thirty thousand dollars (\$230,000) in annual costs.
- g.) Health insurance modifier has decreased from 1.219 to 1.086 with an estimated savings of three hundred forty thousand seven hundred nineteen dollars (\$340,719) to the taxpayers and sixty two thousand nine hundred two dollars (\$62,902) in savings to the employees and not including the projected 7.4% pool increase. The 7.4% cost increase would have added one hundred eighty nine thousand five hundred seventy three dollars (\$189,573) increase cost to the taxpayers and thirty four thousand nine hundred ninety eight dollar (\$34,998) increase to the employees. With the reduced modifier the net impact is a savings of one hundred fifty one thousand one hundred forty six dollars (\$151,146) to the taxpayers and, twenty seven thousand none hundred four dollars (\$27,904) to the employees.

- h.) Fund 129, Victims Assistance fund is balanced for the first time in ten (10) years. This reduces a fifty thousand dollar (\$50,000) annual deficit to the general fund.
- i.) EMS has a net deficit of one hundred eighty one thousand eight hundred twenty nine dollars (\$181,829).
- j.) Solid Waste Enterprise fund has a net deficit of three hundred thirty five thousand seven hundred sixty six dollars (\$335,766).

COUNCIL QUESTIONS AND DIALOGUE:

Councilman Pitts asked the Assessor when the next reassessment year would be. Assessor Satterfield replied it would be in year 2021.

Councilman Jones stated that it was great as to the cost savings of the telephone audit and asked if that twenty percent (20%) was factored in to the proposed budget. Administrator Caime confirmed. Councilwoman Anderson asked if the necessary changers were factored in to each Departments budget. Administrator Caime confirmed.

Councilman Jones questioned the one hundred eighty thousand dollars (\$180,000) and the phone audit as to what the standings were with that process. Administrator Caime stated that Mr. Wilson will have to address this. Councilman Jones asked Administrator Caime to follow-up on the status of this.

Councilman Jones asked if any increases were built into the budget outside of the cost of living adjustment. Administrator Caime replied, “The cost of living adjustment does not factor in to population but is only thru the consumer price index. There are not additional increases in the proposed departmental budgets but was factored in as an overall compensation. When we get to the revenue side of the budget process, you will see that Act #388 does allow Council to increase the millage as per the consumer price index and it also allows to increase by population. We will bring to Council on a department by department basis. We have got to get the wages up to par. There is three hundred fifty thousand dollars (\$350,000) included in this budget to fix the overall compensation. This action will be brought to Council on a department by department basis”.

Councilman Jones asked for comments and costs on the worker compensation estimates. Mrs. Kirk replied that the amounts determined were based on the 2017 audit.

Administrator Caime said, “Hopefully we will see a decrease in this. The health insurance modifier decreased from 1.219% to 1.086%. That is an estimated savings of three hundred forty one thousand dollars (\$341,000). And an additional savings of sixty thousand dollars (\$60,000) to the employees”.

Addressing the deficit, Councilman Jones asked if there were any reasons as to why the EMS and Solid Waste were running in a deficit. Administrator Caime replied, “The Solid Waste deficit of three hundred thirty five thousand dollar (\$335,000) is largely due to the one mill not covering the expenses for operations. The staff is looking at possible increases of fees”.

Councilman Jones stated that he liked the EMS and Fire ideas of combining, even if it was only in a name change as this would allow for grants to be pursued for EMS.

Councilwoman Anderson stated that she wanted a clearer understanding of the part time salaries and the number of positions. Administrator Caime replied that what we have now is one, the permanent part time people don't work a regular forty (40) hour work week but they are scheduled on a year round basis. The part time salaries are those that are considered seasonally due to taxes and roadway cleaning.

Councilman Pitts said, “An organization embarks on a budget through planning. I personally would like to address the revenue side before jumping into the expenditure side. It, the revenue, is being constantly referred to as a two and half percent (2.5%) in taxes. Is this actually 2.5 % or 2.5 mills? Should this budget pass the

actual millage won't be 2.5% but will be more than the 2.5 mills". Administrator Caime replied that was correct.

Councilman Pitts said, "I would like to see an exact projection on millage. The reassessment is not factored in yet and what one has to do is to look back historically and see where the budget years end. This Council agreed to not send any monies to Greenville County School District which is approximately one million dollars (\$1,000,000) for this County; ZF bond is paid off in full which is additional money coming in. We do not know where we will end this year. We do have May and June of this year with the books closing by July. We were budgeted in fiscal year 2017 at seven million dollars (\$7,000,000), an increase of possibly three hundred sixty thousand dollars (\$360,000). And if I am not mistaken, the Fiscal Year 2019 is projected at the same seven million dollars (\$7,000,000)". Administrator Caime acknowledged that was correct.

Continuing Councilman Pitts stated, "I want to talk millages and not percentages. Act #388 also allows to bank a millage.....and I believe the end would be in surplus. I do support the COLA but not across the board. The employees are getting less because of insurance. We need to look at the revenue before expenses".

Councilwoman Anderson agreed and said, "Revenue is very important when the State is keeping us at bay. This Council needs to plan for the next five (5) years".

Chairman Wood stated that he agreed with Councilman Pitts; "We need to look back at where we were at the end of 2017 and take into consideration that the ZF bond is paid off and the funds not being sent to Greenville County".

Councilman Nash stated that he was still upset over the removal of tax funds to Greenville County for schools and noted that there are many students that live in Laurens County, paying Laurens County taxes that go to Greenville schools. Councilman Pitts noted that the land ZF is physically located on is in Laurens County and that the money removed from going to Greenville County was FILOT money and not individual tax money.

Councilman Jones stated that he agreed with Councilman Pitts as to the need of talking millage and not percentages.

Administrator Caime said, "Seventy five percent (75%) of the budget is wages. This Council can not continue and keep blaming it on bad financial times. It may well come to the point that we will have to let people go".

Councilman Jones said, "Decisions do need to be made here. We need to tread lightly in hiring new employees because we can't fairly pay those that we do have now. I still think that outsourcing is the way to go in several areas and would prove to be beneficial".

FUND 110-512 – ADMINISTRATION: -_Chairman Wood asked what department would the Planning Director fall under? Administrator Caime replied that it would be a department on its own and is noted under #537.

Councilman Pitts stated, "This assumes that Council has approved the cost of living adjustment increase for all Department's. What you said earlier is that the cost of living adjustment could not be implemented without a tax increase. I contend that we probably could but". Administrator Caime replied that it could be implemented but this is a two part process. The first question is, does the budget presented include the cost of living adjustments and it does. On the revenue side, I would like to hold off to determine if expenses will be cut.

Councilman Pitts said, "This is not directed to anyone specifically but when certain salaries are being well paid to department heads that is much more of an increase than for all other twenty thousand dollar (\$20,000) regular salaried employees". Administrator Caime replied that that was correct and referred to

his memo presented with the budget that gives details of a fifty cents (.50) across the board increase versus a percentage increase. What you are artificially doing when giving the same amount is inflating those at the bottom end of the scale and deflating the upper end of the scale. At some point the County Council will have to make up these differences in pay.”

Councilman Pitts said, “With all due respect when we hired the new Administrator, we knew then we were in for sticker shock, and we were. With this significantly increased salary, it was far beyond what the others were being paid, especially as a dollar figure”.

Councilwoman Anderson noted that the State has used an equalized equation with a median range where those at the top got a one percent and those on the bottom end got two percent.

Administrator Caime stated that the three hundred fifty thousand dollars (\$350,000) already in the budget actually goes to address the lower end wages.

Councilman Pitts stated that he would like to know more about the phone and copier contracts and how they are implemented. Not individually, department by department but as a countywide contract. Mrs. Kirk replied that she felt like Mr. Wilson worked from the standpoint of state contracts.

As a point of clarification, Councilman Pitts said, “This Council voted last year to you give you a vehicle reimbursement instead of a county owned vehicle”. Administrator Caime replied that that was correct and that he makes no additional requests for travel reimbursement.

Department: 512 Administration

Acct#	Description	FY 2015	FY 2016	FY 2017	FY 2018	FY18 YTD	FY18	FY 2019	FY 2019	F19	Incr 18-
		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	19
11000	Salaries	162,440	170,244	185,965	145,805	88,954	133,430	148,867	148,867		-100% note 1
21000	Health Ins Employer Share				5,770	3,818	5,728	5,630	5,630		-100%
22000	FICA				11,521	7,555	11,332	11,756	11,756		-100%
23000	Retirement				18,911	15,233	22,849	22,454	22,454		-100%
26000	Workers Compensation				4,500	2,826	4,239	4,735	4,735		-100%
21040	Travel Allotment	1,203	1,206	603	4,800	2,400	3,600	4,800	4,800		-100%
21050	Cell Phone Reimbursement	421	422	389		0	0	0	0		
27000	Advanced Drug Testing	25	25				0				
30000	Professional Services	3,358					0				
33052	Audit Services	39,900	39,900	45,725			0				Moved to 527
43020	Computer Maintenance	70,351	76,166	75,401			0				Moved to 578
43090	Vehicle Maintenance	376	1,442	491			0				
44030	Copier Lease	1,654	2,675	5,041	5,000	3,369	5,053	5,000	5,000		-100%
53010	Cell Phone	924	1,120	1,018	1,100	474	711	750	750		-100%
53090	Telephone	9,659	11,029	10,940	10,000	5,964	8,946	8,800	8,800		-100%
54000	Advertising Notices	3,581	1,989	2,292	1,000	971	1,457	1,000	1,000		-100%
56050	Memberships/Dues	25	25	1,425	500	225	338	500	500		-100%
57092	Travel/Meetings	3,642	2,673	7,051	5,000	1,040	1,560	3,000	3,000		-100%
61040	Computer Supplies	64	1,812	189	500	5	7	200	200		-100%
61700	Office Supplies	1,819	4,991	2,562	1,000	604	906	1,000	1,000		-100%
61800	Postage	944	699	985	500	415	622	500	500		-100%
61900	Vehicle Supplies	87	464			0	0				
61910	Fuel	1,222	1,041	1,798		105	105				
64001	Codification of Ordinances	800									Moved to 556
	Subtotal Salaries	162,440	170,244	185,965	145,805	88,954	133,430	148,867	148,867	0	-100%
	Subtotal Benefits	1,624	1,629	992	45,502	31,832	47,748	49,375	49,375	0	-100%
	Subtotal Operating	138,431	146,051	154,918	24,600	13,171	19,705	20,750	20,750	0	-100%
	TOTALS	302,495	317,924	341,875	215,907	133,957	200,883	218,992	218,992	0	-100%

note 1; COLA applied to wages

FUND 110-514 - ASSESSOR – Assessor Satterfield approached Council and asked for his training request of three thousand five hundred dollars (\$3,500) to be reinstated as he requested due to training that the staff is mandated to do.

Councilwoman Anderson expressed her still having concerns with the workers compensation being applied to all of the departments and not addressed in one area.

Chairman Wood stated that the premiums are based on the number of accidents and claims made during a year. Mrs. Parker said, “Workers Compensation is based on the annual projected salary for the coming physical year that is usually based on a twenty nine percent (29%) increase. The way it works is that we have good years and we have bad years. We will not have the actual premium until about mid May. It is incorrect to say that the premium is based on the accidents had in a current physical year and what was spent on claims”.

Department: 514 Assessor

Acct #	Description	FY 2015	FY 2016	FY 2017	FY 2018	FY18 YTD	FY18	FY 2019	FY 2019	F19	Incr 18-
		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	19
11000	Salaries	309,831	321,223	335,280	346,864	209,844	314,766	349,281	349,281		-100% note 1
11010	Part Time Salaries	13,871				0					
21000	Health Ins				82,016	53,662	80,493	71,448	71,448		-100%
22000	FICA				26,535	15,329	22,994	26,720	26,720		-100%
23000	Retirement				44,009	32,831	49,246	50,855	50,855		-100%
26000	Workers Compensation				5,295	5,256	7,884	8,839	8,839		-100%
27000	Drug Testing	0	25		25	0	0				-100%
43030	Equipment Maintenance	2,390	435	686	2,400	184	276	2,400	1,000		-100%
43070	Softwar Support - QS/1	0	0	0	26,000	0	26,000	26,500	26,500		-100% Note 2
43090	Vehicle Maintenance	695	2,351	3,424	5,000	893	1,339	5,000	3,500		-100%
44030	Copy Machine Lease	2,580	2,478	2,219	2,600	1,825	2,738	2,600	2,600		-100%
44032	Map Copier Lease	4,434	5,163	5,298	5,400	3,669	5,503	5,400	5,400		-100%
44060	Postage Meter Lease	1,526	1,645	2,082	1,800	1,041	1,561	1,800	1,800		-100%
53090	Telephone	3,076	2,751	2,861	3,000	2,161	3,241	3,000	2,000		-100%
56050	Memberships and Dues	350	120	280	400	40	60	400	300		-100%
57080	Training	1,210	635	1,544	3,500	1,000	1,500	3,500	2,000		-100%
61700	Office Supplies	7,686	9,171	6,164	6,000	1,839	2,759	6,000	6,000		-100%
61800	Postage	3,653	2,401	1,519	3,000	1,110	1,665	3,000	3,000		-100%
61850	Uniforms	1,480	864	981	1,500	776	1,500	1,500	1,500		-100%
61910	Vehicle Fuel	4,524	2,659	2,619	4,500	2,100	3,150	4,500	4,000		-100%
74170	Machines/Equip	41	1,929		0	0	0		0		Note 3
69000	Misc. Expenses					1,643	1,643				
	Subtotal Salaries	323,702	321,223	335,280	346,864	209,844	314,766	349,281	349,281	0	-100%
	Subtotal Benefits	0	0	0	157,855	107,077	160,616	157,862	157,862	0	-100%
	Subtotal Operating	33,645	32,628	29,679	65,125	18,281	52,936	65,600	59,600	0	-100%
	TOTALS	357,347	353,852	364,959	569,844	335,202	528,318	572,743	566,743	0	-100%
	Associated Revenues										
34101-34221	Copier Fees - Assessor	1,554	541	708	800	708	1,061	800	800		

note 1: COLA applied to wages
 Note 2: Was lumped into Auditors Office in FY17
 note 3: computer contingency moved to IT dept

FUND 110-515 - AUDITOR –Auditor was not in attendance and department budget was not discussed.

MINUTES – APRIL 24, 2018
 FISCAL YEAR 2018-2019 BUDGET DELIBERATIONS
 LAURENS COUNTY COUNCIL

Department: 515 Auditor

Acct #	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	F19 Final	Incr 18-19
11000	Salaries	158,630	137,665	168,667	172,226	105,735	158,602	179,826	175,861		-100% note 1
	Increase in salaries							22,400			
11010	Part Time Salaries	28,605	31,920	29,509	37,500	16,133	24,200	37,500	37,500		-100% note PT
21000	Health Ins				29,429	24,026	36,039	33,678	33,678		-100%
21040	Travel Allotment	1,203	1,206	1,203	1,200	738	1,108	1,200	1,200		-100%
21050	Cell Phone Reimb			404	420	258	388	540	420		-100%
22000	FICA				16,378	9,583	14,375	16,625	16,446		-100%
	Increase salaries FICA							1,714			
23000	Retirement				24,782	18,754	28,131	31,301	31,301		-100%
	Increase salary retire							3,360			
26000	Workers Comp				3,618	2,305	3,458	3,858	3,858		-100%
27000	Drug Testing	75	50		50	25	38	60			-100%
30000	Prof Services	1,500	-		0	0	0				
43030	Equipment Maint	-	1,722	623	950	477	716	950	850		-100%
43070	Smith Data	204,056	204,560	195,654	100,300	70,361	105,541	90,000	90,000		-100% note 2
44030	Copier Lease	2,408	2,335	1,883	2,500	1,204	1,805	2,500	2,000		-100%
53010	Cell Phone	1,490	979	709	1,200	443	665	1,200	1,200		-100%
53090	Telephone	2,661	2,316	2,504	2,600	1,745	2,617	2,600	1,500		-100%
57092	Travel/Meetings	1,405	1,148	5,735	5,000	3,201	4,802	5,000	5,000		-100%
61700	Office Supplies	5,360	6,287	6,439	5,500	1,696	2,544	5,500	5,500		-100%
	Computers							2,000			JIM
61800	Postage	1,000	860	1,178	1,000	490	735	1,000	1,000		-100%
74155	Copier/Treasurer	385	0		0		0				
	Subtotal Salaries	187,235	169,585	198,175	209,726	121,868	182,802	239,726	213,361	0	-100%
	Subtotal Benefits	1,203	1,206	1,607	75,827	55,665	83,497	92,276	86,903	0	-100%
	Subtotal Operating	220,340	220,258	214,725	119,100	79,642	119,464	110,810	107,050	0	-100%
	TOTALS	408,778	391,050	414,507	404,653	257,175	385,762	442,812	407,314	0	-100%
	Associated Revenues										
34102-34222	Temp Tags - Auditor	2,215	2,165	2,195	2,300	1,545	2,318	2,400	2,400		

note 1: COLA applied to wages
 Note PT: Set schedule year round-PPT
 Note 2: All was lumped into here now broken out (forms and supplies lumped here)

FUND 110-522 - COUNTY COUNCIL – Chairman Wood stated that he sees where the COLA was added and noted that this can not be done. Administrator Caimie stated that it did not look like an increase was made in the numbers but it did appear to have a note in the sidelines that needed to be removed.

Councilwoman Anderson said that she thought Greenville County has provided a COLA for their Council by ordinance.

Councilman Jones questioned the reduction of the special events line item. It was determined that that would be brought back up to the twenty thousand dollars (\$20,000).

Attorney Cruickshanks noted the deletion of the advertising notices. It too was determined to be reinstated.

MINUTES – APRIL 24, 2018
 FISCAL YEAR 2018-2019 BUDGET DELIBERATIONS
 LAURENS COUNTY COUNCIL

Department: 522 County Council

Dept/Agency Number & Name	FY 2015	FY 2016	FY 2017	FY 2018	FY18 YTD	FY18	FY 2019	FY 2019	FY19	Incr 18-
	Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	19
11000 Council Salaries	67,602	69,514	69,780	69,589	49,435	74,152	69,589	69,589		-100% note 1
11010 Part-Time Salaries				25,000	2,161	3,242	25,410	8,000		-100%
21000 Health Ins	0	0		25,468	17,218	25,826	30,298	30,298		-100%
21040 Travel Allotments	16,313	16,781	16,847	16,800	10,339	15,508	16,800	16,800		-100%
21050 Cell Phone Reimbursements	2,433	2,514	2,526	2,520	1,873	2,810	2,520	2,520		-100%
22000 FICA Employer Share				8,959	4,431	6,646	8,745	7,414		-100%
23000 Retirement				15,138	10,740	16,110	16,645	16,645		-100%
26000 Workers Compensation				4,216	2,091	3,137	2,554	2,554		-100%
53010 Cell Phone	624	561	751	600	374	561	600	600		-100%
53090 Telephone				1,000	0	0				-100%
54000 Advertising Notices				2,000	516	774				-100%
57092 Travel/Meetings	14,711	10,794	9,944	12,000	10,634	12,000	12,000	12,000		-100%
61040 Computer Supplies			264		2,114	1,680				#DIV/0!
61700 Office Supplies				300	184	276		300		-100%
Special Event Donations				20,000	570	855	20,000	10,000		-100%
Subtotal Salaries	67,602	69,514	69,780	94,589	51,596	77,394	94,999	77,589	0	-100%
Subtotal Benefits	18,746	19,294	19,373	73,101	46,691	70,037	77,562	76,231	0	-100%
Subtotal Operating	15,335	11,355	10,959	35,900	14,392	16,145	32,600	22,900	0	-100%
TOTALS	101,683	100,163	100,112	203,590	112,680	163,576	205,161	176,720	0	-100%

note 1; COLA applied to wages
 ovearll note: several expenses moved from dept 512 FY18

FUND 110-527 - FINANCE DEPARTMENT – Mrs. Kirk stated that she would like to make to request of changes. One, audit services due to the 2018 audit being paid for in 2019 at a contract price of forty two thousand five hundred dollars (\$42,500). Two, copier lease was reduced to three thousand six hundred dollars (\$3,600) from five thousand dollars (\$5,000).

Referring to the copier lease, Councilman Pitts asked if they charged per copy black and white versus color. Mrs. Kirk replied that charges are made for each black and white copy and so much for each color copy. There is also a max on the per copy cost where additional fees are applied.

Councilman Jones asked if the copier was placed out to bid every so many years? Mrs. Kirk stated that she could not speak for Mr. Wilson but felt like he should be buying off of state contract.

Councilman Pitts asked if property tax was paid on all the leased copiers. Mrs. Kirk replied that it is somewhat a process where we pay it up front and it's reimbursed to us. Councilman Pitts said that he

would like to see the County go out for an rfp for copiers.

Department: 527 Finance Departm

		8									
Dept/Agency Number & Name		FY 2015	FY 2016	FY 2017	FY 2018	FY18 YTD	FY18	FY 2019	FY 2019	FY19	Incr
		Actual	Actual	Actual	Budget	Actual	Project	Request	Recc	Final	18-19
11000	Salaries	118,881	120,005	135,584	161,376	95,816	143,724	159,328	159,328		-100% note 1
	increases							11,931			
21000	Health Ins				36,236	24,244	36,367	35,801	35,801		-100%
21040	Travel Allotment	1,203	1,206	1,203	1,200	738	1,108	1,200	1,200		-100%
21050	Cell Phone Reimbursement	421	422	421	420	258	388	420	420		-100%
22000	FICA				12,345	6,975	10,462	13,225	12,313		-100%
	increases FICA							913			
23000	Retirement Employer Share				20,490	17,842	26,763	25,171	23,434		-100%
	increases retirement							1,909			
26000	Workers Compensation				1,839	1,977	2,966	3,396	3,396		-100%
30000	Professional Services	0	0	5	0	291	437	1,000	1000		
31010	Scanning Services				0	0	0	3,000			
33052	Audit Services				60,000	46,769	40,000	42,500	40,000		
43020	Computer Maintenance	33,904	38,026	65,726	45,000	37,369	45,000	47,000	45,000		-100%
44030	Copier Lease	0	2,875	3,967	3,600	3,258	3,600	5,000	3,600		-100%
53090	Telephone	2,223	2,141	1,842	2,700	1,040	1,560	1,800	1,800		-100%
56050	Memberships/Dues	485	40	150	500	150	225	500	200		-100%
57080	Training					199		1,500	1,000		
57092	Travel-Meetings	920	778	1,579	2,000	803	1,204	2,500	2,000		-100%
61700	Office Supplies	3,965	4,112	4,985	6,000	2,810	4,214	6,000	5,000		-100%
61800	Postage	2,821	4,111	3,837	4,500	1,245	4,000	4,000	4,000		-100%
	Minor Equipment	0	0	2,250	2,500	0	0	1,000	1,000		-100%
	Subtotal Salaries	118,881	120,005	135,584	161,376	95,816	143,724	171,259	159,328	0	-100%
	Subtotal Benefits	1,624	1,629	1,624	72,530	52,035	78,053	82,035	76,564	0	-100%
	Subtotal Operating	44,318	52,083	84,341	126,800	93,934	100,240	115,800	104,600	0	-100%
	TOTALS	164,823	173,717	221,549	360,706	241,785	322,017	369,094	340,492	0	-100%

note 1: COLA applied to wages

FUND 110-536 - HUMAN RESOURCES – Councilman Pitts questioned the salary line item and asked for an update on the position transfer from Human Resources to Finance. Administrator Caime said that payroll was moved to the finance department last year. Mrs. Kirk stated that what is budgeted for this year is based on two (2) employees.

Mrs. Parker approached Council asking to consider the request for a part time employee, classified as a part time Clerk 1 position to help with filing.

Councilman Pitts asked who was now doing Risk Management. Mrs. Parker replied that she was responsible. Administrator Caime stated that the position was separated last year.

Chairman Wood asked if he correctly understood that the Risk Management salary was requested to be used to support a Planner.

Councilman Jones asked for confirmation concerning the advertising notices. Mrs. Parker replied that all notices in the local papers for positions are now forwarded on the departments for payment.

Councilwoman Anderson asked what type part time position she was asking for. Mrs. Parker replied a permanent part time position.

Continuing Mrs. Parker addressed the perimeters for part time employees, Mrs. Parker said, “Since the changes made in December of 2016, there are two (2) forms of part time employees implemented. And, these are not ACA or the PEBA purposes. One is the lump sum part time employees that do not run a year round schedule, the other is the scheduled part time employees. Prior to December 2016 Laurens County had five (5) types of part time employment classifications.

They were as follows:

- 1.) **Permanent / Full-Time** - A full-time employee who has satisfactorily passed the required probationary period and whose normal working schedule exceeds thirty (30) hours per week.

- 2.) Permanent / Probationary - An employee hired to fill a full-time, permanent position, but who has not completed the required probationary period of six months from the date of hire. An employee in this classification receives all the benefits of a permanent employee.
- 3.) Permanent / Part-Time - An employee hired for an unlimited period of part-time employment. An employee in this position accrues annual and sick leave on a pro-rata basis. A permanent, part-time employee’s work schedule generally does not exceed thirty (30) hours per week.(changed to 29 hours due to aca)
- 4.) Temporary / Full-Time - An employee hired for a limited period of time for full-time employment during the year. Positions in this category may develop due to special project funding or due to additional workload for a limited period (often seasonal) that does not require permanent staff additions. Normally the workweek for employees in this classification conforms to the hours established for the department to which assigned. An employee in this position is granted legal holidays, but he/she does not acquire rights to other leave with pay.
- 5.) Temporary / Part-Time - An employee hired under the same conditions of the temporary employee, but whose services are needed on a part-time basis. The worksheet for this classification of employee would normally be less than thirty (30) hours per week. A temporary, part-time employee is not eligible for benefits provided by the county.

Previously known permanent part time employees were employees hired for an unlimited period of part time and accrued leave on a pro rata basis. Now considered Scheduled part time - those hired after December 13, 2016 do not accrue leave. And, temporary PT (part time) is now considered “lump sum PT” with no set hours for any one individual.

Department: 536 Human Resources

Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19
11000 Salaries	104,155	101,290	97,165	88,546	52,154	78,231	85,106	86,894		-100% note
Increase							2,553			
New Position							12,050			
21000 Health Ins				19,996	13,996	20,995	19,310	19,310		-100%
21040 Travel Allotment	1,203	1,206	1,203	1,200	738	1,108	1,200	1,200		-100%
21050 Cell Phone Reimb	421	422	421	420	258	388	420	420		-100%
22000 FICA				6,774	3,893	5,839	6,635	6,771		-100%
Increase FICA							195			
New Position FICA							922			
23000 Retirement				11,205	9,495	14,242	12,627	12,888		-100%
Increase Retire							383			
New Position Retire							1,808			
New Position WC							400			
26000 Workers Comp				3,188	1,818	2,726	3,055	3,055		-100%
33053 Legal Expenses			1,233		0		2,000			
44020 Equipment Maint	0	0	900	0	0	0				
44030 Copier Lease	0	2,795	4,809	4,500	2,113	3,169	4,500	3,500		-100%
53090 Telephone	1,266	2,332	2,171	2,500	940	1,410	2,500	1,500		-100%
54000 Advertising Notices	8,852	11,529	7,878	8,000	0	0	3,000			-100%
56050 Memberships/Dues	219	25	249	360	428	642	420	420		-100%
57080 Training	1,043	0	600	1,000	0	0	1,000	600		-100%
57092 Travel/Meetings	1,245	1,957	2,337	1,500	1,443	2,165	1,500	1,500		-100%
61040 Computer Supplies	192	192	163	500	0	0	500	200		-100%
61700 Office Supplies	2,882	2,923	3,465	2,000	596	893	2,000	2,000		-100%
61800 Postage	1,813	1,308	1,561	500	312	468	700	700		-100%
Subtotal Salaries	104,155	101,290	97,165	88,546	52,154	78,231	99,709	86,894	0	-100%
Subtotal Benefits	1,624	1,629	1,624	42,783	30,198	45,297	46,954	43,644	0	-100%
Subtotal Operating	17,512	23,061	25,366	20,860	5,831	8,747	18,120	10,420	0	-100%
TOTALS	123,291	125,980	124,155	152,189	88,183	132,274	164,784	140,958	0	-100%

note 1: COLA applied to wages

FUND 110-544 - TREASURER – Treasurer was not in attendance and department budget was not discussed.

Department: 544 Treasurer GF

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Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19
11000 Salaries	271,577	281,707	290,820	289,378	179,150	268,725	297,247	297,247		-100% note 1
11010 Part Time Salaries	11,360	14,115	13,996	79,599	8,853	13,279	15,000	15,000		-100% note PT
21000 Health Ins				64,121	49,506	74,259	68,918	68,918		-100%
21040 Travel Allotment	1,203	1,206	1,203	3,600	738	1,108	1,200	1,200		-100%
22000 FICA				28,964	13,673	20,510	23,979	23,979		-100%
23000 Retirement				39,490	30,285	45,428	43,454	43,454		-100%
26000 Workers Compensation				5,669	2,886	4,329	4,833	4,833		-100%
27000 Advanced Drug Testing	75	50	75	50	0	0	50			-100%
43030 Equipment Maintenance	240	0	311	0	0	0				
QS1 Treasurer				130,800	38,488	57,732	133,000	133,000		-100%
QS1 Tax Collector				18,200	0	0	18,500	18,500		-100%
QS1 Forms and Supplies							20,000	20,000		
53090 Telephone	3,186	3,171	2,397	2,500	1,359	2,038	2,500	1,500		-100%
56050 Dues and Memberships	555	370	525	500	285	428	500	500		-100%
57080 Training	1,230	1,175	1,875	1,300	930	1,395	1,300	1,300		-100%
57092 Travel Expenditures	2,334	1,658	1,800	2,500	1,121	1,681	2,500	2,000		-100%
61700 Office Supplies	24,507	9,041	15,691	10,000	10,183	15,274	10,000	10,000		-100%
61800 Postage	100,065	113,421	78,195	50,000	56,609	84,914	80,000	78,000		-100%
61910 Vehicle Fuel	264	256	237	400	68	103	300	400		-100%
Audit							6,000	6,000		see 551
80040 Treasurer Carve outs	(54,762)	(59,991)		(360,000)	0	\$0	(340,000)	(340,000)		-100% note 2
Subtotal Salaries	282,937	295,822	304,817	368,977	188,003	282,005	312,247	312,247	0	-100%
Subtotal Benefits	1,203	1,206	1,203	141,844	97,089	145,634	142,384	142,384	0	-100%
Subtotal Operating	77,694	69,151	101,107	(143,750)	109,044	163,565	(65,350)	(68,800)	0	-100%
TOTALS	361,834	366,179	407,127	367,071	394,136	591,204	389,281	385,831	0	-100%

note 1; COLA applied to wages

note PT: this dept has PPT and lump sum PT

note 2: this line is related to SRF113, expenses should be shifted from 110 (here) to SRF 113 but until that is done this does the same thing

9. **FUND 113-544 - TREASURER SPECIAL REVENUE FUND** – Treasurer was not in attendance and department budget was not discussed.

Fund: 113 SRF
 See fund 110 544

THIS FUND CARRIES ITS OWN FUND BALANCE, NOT A PART OF GF

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Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19
REVENUES										
34113 Treasurer's Costs	152,807	334,836	323,442	350,000	165,810	350,000	350,000	350,000		
34117 Decal Fee	32,295	52,134	52,095	40,000	32,722	49,083	50,000	50,000		
TOTAL REVENUES:	185,102	386,970	375,537	390,000	198,532	399,083	400,000	400,000	0	
39900 Transfer in (out)					500,000					
	185,102	386,970	375,537	390,000	198,532	399,083	400,000	400,000	0	0
EXPENSES										
11000 Salaries										
11010 Part Time Salaries										
21000 Health Ins										
21040 Travel Allotment										
22000 FICA										
23000 Retirement										
26000 Workers Compensation										
81002 Treasurer Cost Exp		196,451	221,282	340,000	91,199	136,798	300,000	300,000		
81003 Treasurer Decal Exp		9,906	12,630	20,000	24,276	24,276	40,000	40,000		
Subtotal Salaries	0	0	0	0	0	0	0	0	0	0
Subtotal Benefits	0	0	0	0	0	0	0	0	0	0
Subtotal Operating	0	206,357	233,912	360,000	115,474	161,074	340,000	340,000	0	0
TOTAL EXPENSES:	0	206,357	233,912	360,000	115,474	161,074	340,000	340,000	0	
NET (REV-EXP):	180,613	180,613	141,624	30,000	83,057	238,009	60,000	60,000	0	
FUND BALANCE:		977,514	1,119,138			500,000	500,000	500,000		
FUND BALANCE XFER TO FUND 110:						238,009	60,000	60,000	(500,000)	

FUND 110-540 – REGISTRATION / ELECTIONS – Director West asked to be reassigned a different date due to another scheduled meeting.

Dept: 540 Registration/Elections

		8									
Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19	
11000 Salaries	72,445	76,757	77,893	79,466	48,828	73,242	82,639	82,639		-100% note 1	
11010 Part Time Salaries	12,456	5,385	10,190	5,665	6,188	9,282	9,716	9,716		-100%	
11020 Board Salaries	11,688	14,042	13,959	13,920	7,606	11,410	12,360	12,360		-100% note 2	
21000 Health Ins				17,170	12,050	18,075	16,440	16,440		-100%	
21040 Travel Allotment	1,805	1,810	1,805	1,800	1,015	1,523	1,200	1,200		-100% note 2	
22000 FICA				7,960	4,818	7,227	8,102	8,102		-100%	
23000 Retirement				12,487	11,243	16,865	14,007	14,007		-100%	
26000 Workers Comp				2,100	1,833	2,750	3,080	3,080		-100%	
27000 Advanced Drug Testing	25	0	25	0		0					
31010 Scanning Services		20,784	363			0					
43030 Equipment Maintenance	25,539	38,094	3,363	27,400	25,036	27,400	27,400	27,400		-100%	
44030 Copier Lease	3,307	3,465		3,400	2,050	3,074	3,400	3,400		-100%	
53010 Cell Phone	960	1,170	601	1,300	1,500	2,249	1,300	1,300		-100%	
53090 Telephone	4,296	4,365	4,452	4,000	2,868	4,302	4,000	4,000		-100%	
56050 Memberships/Dues	0	1,745		500	440	660	500	500		-100%	
57092 Travel/Meetings	9,354	11,594	10,301	12,000	10,841	12,000	12,000	12,000		-100%	
61510 Election Supplies	5,167	9,463	16,327	20,000	1,594	2,392	20,000	20,000		-100%	
61700 Office Supplies	5,388	4,318	6,385	4,500	2,406	3,608	4,500	4,500		-100%	
61800 Postage	5,876	4,151	7,317	6,500	1,020	1,530	7,400	7,400		-100%	
62000 Utilities	215	215		0	0	0					
80010 Ballots, Poll Wkrs, Legal Ads	67,965	83,301	61,731	0	0	0				Note 2	
80010 Gen Elections				43,000	7,786	11,679	43,000	43,000		-100% Note 3	
80011 Special Elections				45,000	9,667	14,501	45,000	40,000		-100%	
Subtotal Salaries	96,589	96,185	102,042	99,051	62,622	93,933	104,715	104,715	0	-100%	
Subtotal Benefits	1,805	1,810	1,805	41,517	30,960	46,439	42,829	42,829	0	-100%	
Subtotal Operating	128,067	161,881	110,477	167,600	65,207	83,394	168,500	163,500	0	-100%	
TOTALS	226,461	259,876	214,323	308,168	158,788	223,767	316,044	311,044	0	-100%	
Note 2: 100% reimbursed by State	13,493	15,852	15,764	15,720	8,622	12,933					
33523 Registration Board	67,781	79,363	46,856	65,000	8,778	50,000	60,000	60,000			
38010 Municipal Gov Elections	0	0	0	0	0	0	0	0			
80011 Special Elections	0	0	0	0	17,347	20,000					

note 3: 50% reimbursed by State for Nov GE

FUND 110-546 – PURCHASING / VEHICLE MAINTENANCE – Director was not in attendance and budget was not discussed.

Department: 546 Purchasing/

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Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19	
11000 Salaries	49,552	49,725	50,595	53,885	32,720	49,080	61,385	54,018		-100% note 1, 2	
21000 Health Ins				13,937	10,296	15,444	13,848	13,848		-100% note 2	
22000 FICA				4,122	2,353	3,530	4,696	4,132		-100% note 2	
23000 Retirement				6,836	5,200	7,799	8,938	7,865		-100% note 2	
26000 Workers Compensation				1,940	1,097	1,646	1,847	1,847		-100% note 2	
43090 Vehicle Maintenance	(778)	248	1,249	1,200	737	1,106	1,200	1,200		-100%	
44030 Copying Machine Lease	14,434	12,923	12,218	13,000	4,120	6,180	13,000	13,000		-100%	
53010 Cell Phone	1,278	1,671	1,184	1,300	1,220	1,829	1,300	1,300		-100%	
53090 Telephone	1,106	1,308	1,497	1,000	663	994	1,000	1,000		-100%	
54000 Advertising Notices	774	361	237	400	294	441	400	400		-100%	
57092 Travel/Meetings	128	20		650	0	0	650	500		-100%	
61040 Computer Supplies	0	1,742		200	0	0	200			-100%	
61700 Office Supplies	159	159	198	300	72	107	300	300		-100%	
61800 Postage	59	229	82	75	108	162	75	75		-100%	
61900 Vehicle Supplies	845	634		600	59	89	600	600		-100%	
61910 Vehicle Fuel	1,795	1,209	1,156	2,000	936	1,404	2,000	1,300		-100%	
Subtotal Salaries	49,552	49,725	50,595	53,885	32,720	49,080	61,385	54,018	0	-100%	
Subtotal Benefits	0	0	0	26,835	18,946	28,419	29,329	27,692	0	-100%	
Subtotal Operating	19,800	20,504	17,820	20,725	8,209	12,313	20,725	19,675	0	-100%	
TOTALS	69,352	70,229	68,415	101,445	59,875	89,812	111,439	101,385	0	-100%	

note 1: COLA applied to wages

note 2: see request

FUND 110-556 - COUNTY ATTORNEY – Councilman Pitts noted again that the salary is too high and creates a tremendous gap as to cost of living increases. Attorney Cruickshanks stated that if Council felt it too high, feel free to reduce.

Department: 556 County Attorney

Acct #	Description	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	8	FY18 Project	FY 2019 Request	FY 2019 Recc	F19 Final	Incr 18- 19
						FY18 YTD Actual					
11050	Salaries	95,061	95,773	96,635	98,740	59,936	89,904	101,303	101,303		-100% note 1
11010	Part-Time Salaries	10,741	17,010	16,249	16,390	10,062	15,092	16,736	16,736		-100%
21000	Health Ins				11,000	8,255	12,383	11,105	11,105		
22000	FICA				8,800	5,470	8,205	9,030	9,030		
23000	Retirement				12,522	11,335	17,002	14,750	14,750		
21040	Travel Allotment				1,200	415	623	1,200	1,200		
21050	Cell Phone Reimbursement				420	145	218	420	420		
26000	Workers Compensation				4,145	2,151	3,226	3,618	3,618		
33053	Legal Services	7,133	1,325	5,426	7,500	65	98	7,500	7,500		-100%
44030	Copier Lease	973	669			(473)					
52010	Professional Insurance	2,648	2,664	2,700	2,900	0	0	2,900	2,700		-100%
53090	Telephone	3,042	1,851	64	420	0					
54000	Advertising & Publications	0	0	0	0	166	249				
56050	Memberships/Dues	0	176	475	600	0	600	600	600		-100%
57092	Travel/Meetings	2,079	2,845	2,298	3,500	2,250	3,375	3,000	3,000		-100%
61700	Office Supplies	551	695	1,100	1,000	569	854	1,200	1,200		-100%
61800	Postage	196	142		200	0	0	100	100		-100%
64001	Codification of Ordinances	0	0		3,000	475	713	3,000	3,000		
74444	Computer Equipment	809	0		0	0	0				
	Subtotal Salaries	105,802	112,782	112,884	115,130	69,998	104,997	118,039	118,039	0	-100%
	Subtotal Benefits	0	0	0	38,087	27,771	41,657	40,123	40,123	0	
	Subtotal Operating	17,431	10,367	12,063	19,120	3,052	5,888	18,300	18,100	0	-100%
	TOTALS	123,233	123,149	124,948	172,337	100,821	152,541	176,462	176,262	0	-100%

overall note: expenses moved from dept 512 FY18
 note 1; COLA applied to wages

FUND 110-578 - IT – Administrator Caime reviewed with Council that this was approved by Council last year with much detailed conversation. The Department was not actually created with the County still working through a contract. Council needs to note that the Sheriff's Department has pulled all of his it work from our contracted source and now has his own it person.

Councilman Pitts asked for confirmation that with all of the vehicles within the Sheriff's Department as well as the computers in-house, the contracted IT Agency does not have anything to do with the Sheriff's Department any more. Mr. Jim Anderson stated that it was true and that the IT staff does not touch any electronic devices now within the Sheriff's Department.

Councilman Pitts asked about the purchasing of all of the equipment. Mr. Avery stated that there has been some discussion towards them purchasing in bulk through the County and that they decided to do their own purchasing.

Mr. Avery said, "Jim and I have come up with a proposed budget for IT simply by developing a new office. We have been somewhat conservative but have reasons as to why some things were requested".

Administrator Caime noted that job descriptions have not been approved thus no defined salaries for the staff.

Chairman Wood asked if staffing the department with two (2) be enough to run the office? Mr. Anderson replied, “It would not be, long term. Long term there are several areas already within the County that will need to be moved to the IT department. Right now two (2) technicians are sufficient”.

Chairman Wood said, “I don’t know that much about computers but it seems to me that Tammy could step into the position with no hesitancy”. Mr. Anderson replied, “They have both been here a long time and they know the equipment and know the internal workings of the ordering and maintenance. They know of the outside vendor sources. If you brought someone new in here now, it would take a long time for them to become acquainted with everything”.

Councilman Jones asked if the department had a disaster plan? Mr. Anderson replied, “We do not have a disaster plan. The systems critical involving the servers are being backed up to an outside server and in some cases servers”.

Councilman Jones said, “Here again I would like to see more outsourcing and securing bids”. Mr. Anderson said, that he understood but there is no doubt in his mind that by securing bids and outsourcing, this Council will not find any one that would even consider doing it as we are and have been doing.

Department: 578 Information Technology

Dept/Agency Number & Name	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY18 YTD Actual	FY18 Project	FY 2019 Request	FY 2019 Recc	FY19 Final	Incr 18-19
11000 Salaries				110,000		0	120,000	120,000		
21000 Health Ins				11,400		0	11,400	11,400		
21050 Cell Phone Reimb				840		0	840	840		
22000 FICA				8,415		0	9,180	9,180		
23000 Retirement				16,462		0	1,920	1,920		
26000 Workers Compensation				3,542		0	3,840	3,840		
30000 Professional Services				36,000	62,738	94,108	36,000	36,000		
43020 Computer Maint dept 512	70,351	76,166								note 1
Computer Maint dept 542	50,315	71,077								note 2
53090 Telephone							500	300		
56050 Memberships/Dues							1,500	1,000		
57080 Training				1,500			750	750		note 1,7
43090 Vehicle Maintenance				750			500	500		note 1,7
61900 Vehicle Supplies				500			500	500		note 1,7
Uniforms							1,500	1,000		note 1,7
61910 Fuel				1,500			1,500	1,000		
57092 Travel/Meetings				1,500			1,500	1,000		
61040 Computer Supplies				5,000						
61700 Office Supplies				500			1,500	500		
61800 Postage										
Computers				2,500						note 8
Subtotal Salaries				110,000	-	-	120,000	120,000	-	
Subtotal Benefits				40,659	-	-	27,180	27,180	-	
Subtotal Operating				49,750	62,738	94,108	44,250	41,050	-	
TOTALS				200,409	62,738	94,108	191,430	188,230	-	

Note :

Computer Contingency in case of computer failures (pull from each dept)										
538-61040 Computer Accessories	0	177		2,000			2,500	2,500		
Antivirus							3,500	3,500		
532-61040 Computer Supplies	8,807	126		3,000			5,000	5,000		
Network Hardware Maint							5,000	5,000		
Computers							44,000	44,000		
Servers							5,800	5,800		
534-74100 Equipment	0	1,594		2,000						
514-74170 Machines/Equip	41	1,929		4,700						
TOTAL:							65,800	65,800	-	

need to look at printer leases and purchases (new contract) also purchase vs leasing desktops (\$44/mo for a single desktop lease?)

note 1: was 512 computer line item prior to FY18

note 2: see 542 SO Office will bill out to that dept

note 4: computer for registration and elections

FY 2019 Budget Variance

NEXT MEETING: Following the next meeting of Council on April 24, 2018.

ADJOURNMENT – With no further action required by Council, Chairman Wood adjourned the meeting at 8:30 P.M.

Respectfully Submitted, 
 Betty C. Walsh, Laurens County Clerk to Council