

**LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
AUGUST 13, 2018**

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room at the Administration Building on August 13, 2018.

MEMBERS PRESENT

Peter Littlefield, Janis Tribble, Sam Stoddard, Betty Beasley, Brenda Ligon and Joyce Rambo

MEMBERS ABSENT

Maureen Tiller

STAFF PRESENT

Beth Wilson, Michelle Stone, Sharon Ziegler, Monica Taylor, Keely Simmons and Jason Tavenner

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:33 pm.

INVOCATION

Sam Stoddard gave the invocation.

WELCOME AND INTRODUCTIONS

Peter Littlefield welcomed everyone to the August Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the August 13, 2018 agenda. Janis Tribble made a motion to approve the agenda as presented with the addition of an Executive Session to discuss a Personnel Matter. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

5th Annual Cruisin' for a Cause – August 18th on Lake Greenwood
Board Meeting – September 10th

APPROVAL OF JUNE 11, 2018 BOARD MINUTES

The Board of Directors reviewed the June 11, 2018 board minutes. Betty Beasley made a motion to approve the minutes as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

EXECUTIVE SESSION

Janis Tribble moved that the Board of Directors move into an Executive Session to discuss a Personnel Matter. Sam Stoddard seconded the motion. The motion passed by a vote of 6-0.

RETURN TO REGULAR SESSION

Janis Tribble moved that the Board of Directors return to Regular Session. Sam Stoddard seconded the motion. The motion passed by a vote of 6-0.

During Executive Session a Personnel Matter was discussed. No action or vote was taken during or after Executive Session.

MAY/JUNE FINANCIAL STATEMENTS

The Finance Director reviewed the May and June Financial Statements with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed his monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

Janis Tribble announced that she will be resigning from the Board of Directors effective December 31, 2018 or when a replacement can be found. Janis has served on the board since 2006.

ITEMS FOR BOARD DECISION

Decision Memorandum 1-19 Policy 1.7 Record Retention

The Executive Director reviewed the proposed changes to Policy 1.7 Record Retention.

Brenda Ligon moved to approve Policy 1.7 Record Retention as presented. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 2-19 Policy 8.21 Order of Medical Section of 20 Tab Folder

The Executive Director reviewed the proposed changes to Policy 8.21 Order of Medical Section of 20 Tab Folder.

Janis Tribble moved that the Board of Directors approve Policy 8.21 Order of Medical Section of 20 Tab Folder as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 3-19 Policy 5.7 Individual Appeal and Reconsideration

The Community and Day Program Director reviewed the proposed changes to Policy 5.7 Individual Appeal and Reconsideration.

Brenda Ligon moved the Board of Directors approve Policy 5.7 Individual Appeal and Reconsideration as presented. Betty Beasley seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 4-19 Policy 5.7.1 Reporting and Responding to Related Concerns and Complaints for the People We Support.

The Community and Day Program Director reviewed the proposed changes to Policy 5.7.1 Reporting and Responding to Related Concerns and Complaints for the People We Support.

Janis Tribble moved that the Board of Directors approve Policy 5.7.1 Reporting and Responding to Related Concerns and Complaints for the People We Support as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

ADJOURNMENT

As there was no further business, Sam Stoddard made a motion to adjourn the August 13, 2018 Board Meeting of the Laurens County Disabilities and Special Needs Board. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

