

**LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
DECEMBER 17, 2018**

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room at the Administration Building on December 17, 2018.

MEMBERS PRESENT

Joyce Rambo, Peter Littlefield, Janis Tribble, Sam Stoddard and Brenda Ligon

MEMBERS ABSENT

Maureen Tiller and Betty Beasley

STAFF PRESENT

Beth Wilson, Alex Barrett, Kirk Garrett Jr, Monica Taylor, Keely Simmons and Jason Tavenner

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:35 pm.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the December Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the December 17, 2018 agenda. Sam Stoddard made a motion to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

Due to inclement weather, the meeting originally scheduled for December 10, 2018 was moved to December 17, 2018. An additional posting was sent to managers and members of the press.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

Building Dreams Early Intervention Christmas Party

Thursday, December 13 at 6pm at Cypress

Cypress Christmas Boxes

Ongoing until December 19 from 8am to 4pm

Santa's Visits to Day Program Campuses

Friday, December 21 from 10am to noon

Board Meeting

Monday, January 14 at 5:30pm

APPROVAL OF NOVEMBER 12, 2018 BOARD MINUTES

The Board of Directors reviewed the November 12, 2018 board minutes. Joyce Rambo made a motion to approve the minutes as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

OCTOBER FINANCIAL REPORT

The Finance Director reviewed the October financial report with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

All board members were asked to submit information for the Executive Director's review that will take place at the January board meeting.

ITEMS FOR BOARD DECISION

Decision Memorandum 17-19 Board Officers for 2019

The following board members were nominated in November as officers for the upcoming year.

Peter Littlefield – Chair
Joyce Rambo – Vice Chair
Betty Beasley – Secretary
Sam Stoddard – Treasurer

Brenda Ligon moved to approve the slate of officers as listed for 2019. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 18-19 Room and Board Rates

The Finance Director reviewed Room and Board Rates for 2019. These rates have been reviewed and approved by SCDDSN.

Brenda Ligon moved to approve the Room and Board Rates for 2019 as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 19-19 Strategic Plan 2019-2021

The Executive Director reviewed the Strategic Plan for 2019-2021 that was reviewed as information at the November meeting.

Brenda Ligon moved to approve the Strategic Plan for 2019-2021 as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 20-19 Capital Spending Plan

The Executive Director reviewed the proposed Capital Spending Plan for 2019.

Janis Tribble moved to approve the Capital Spending Plan for 2019 as presented. Sam Stoddard seconded the motion. The motion passed by a vote of 5-0.

INFORMATIONAL MEMORANDUMS

Informational Memorandum 3-19 Employment Transportation

The Executive Director reviewed information regarding our employment transportation costs and grants. This information was requested by the board members at the meeting in November.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the December 17, 2018 board meeting of the Laurens County Disabilities and Special Needs Board. Brenda Ligon seconded the motion. The motion passed by a vote of 5-0.

Janis Tribble
Brenda Ligon
Sam Stoddard
Betty Beasley