

LAURENS COUNTY AIRPORT COMMISSON
3985 Torrington Road
Laurens, South Carolina 29360

REGULAR MEETING – April 4, 2016

COMMISSIONERS PRESENT

Sam Wham, Chairman
Bob Harrington
Dickie Patterson

OTHERS ATTENDING

Bud Boyter
Andy Howard
Jim Spencer

The regular bi-monthly meeting of the Laurens County Airport Commission was held on April 4, 2016 at 7:00 PM at the airport terminal.

1. APPROVAL OF AGENDA and MINUTES

Chairman Wham called the meeting to order. The agenda for the meeting of April 4, 2016 was presented and approved by consensus. The minutes of the February 1, 2016 meeting were presented for approval. Bob Harrington moved to approve the minutes as presented. Motion was seconded by Dickie Patterson. Motion passed unanimously.

2. OLD BUSINESS

• **Budgets**

2016 BUDGET : The 2016 budget was reviewed without questions.

2017 BUDGET : The 2017 budget request as prepared by Andy Howard was presented by Sammy. He stated that the budget requested was basically the same as FY 2016 with a few changes. He reviewed the changes in the Salaries line item that are related to Bud Boyter assuming the Airport Manager's position. The Airport Commission has been paying the difference in his salary since August 2015 since the County's budget had been set for the year. He also discussed changes in Vehicle Fuel and some changes in the way that the auditors wanted project costs shown.

• **AIRPORT PROJECTS**

2017-2021 ACIP / Pavement Rehab Phase 2 and Other Pavement Project Funding:

Sammy reported on the discussions that the group attending the SCAA Conference had with Anna Lynch (FAA), Paul Werts (SCAC) and Andy Busbee (Baker) regarding the ACIP and Pavement Rehab Phase 2 Project. He stated the FAA had previously inquired about our pulling ahead the Pavement Rehab project into FAA FY16 to take advantage of available state apportionment and that was confirmed at this meeting. Additionally, the FAA agreed to fund the pavement project for the terminal parking lot and pavement connecting it to the airfield ramp. However these funds would have to come from our FY17 ACIP entitlement funds and Laurens County would have to front those funds until they became available in 2017. Given that the FAA and SCAC had agreed to participate in these projects, it was decided at this meeting to expedite the process to make it happen this year. Baker was given the approval to finalize project plans and prepare a bid package. The goal was to receive bids and submit a grant application by 6/1 with projected completion of the project by late this year. More detail information was included in the meeting packet.

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Fuel Tank Maintenance Project: Bud Boyter gave an update on the project to clean the interior of the Av-gas fuel tank. He has found a contractor, Rebel Services, in Mississippi, who can perform the work. This contractor was an exhibitor at the SCAA Conference and is expanding his service area into SC. Their contact information was passed along to Bud from conference materials. Bud has already used them for some minor repairs on the tank. Bud presented his ideas on various options for how the project could be accomplished to minimize downtime and fuel loss. We agreed that we should proceed as soon as possible to minimize the potential impact on our customer base.

- **Airport Operations Report**

Airport: Bud Boyter reported on the activities at the airport. He described an issue that he is having with the SC DOR and our sales tax payments. They said that they had not received one of our payments in the fall of 2015 so he sent in another payment. After determining that the first payment was incorrectly credited to a wrong account by DOR, we are due a refund and he is working to get it. After some discussion we decided to utilize the newly available online reporting in the future to minimize the chance for error and pay with e-checks.

T-Hangars & Rental Home: Rental home repairs are now scheduled for May / June after a delay due to having to find another individual to perform the work which Bud will assist with. Bud reported that all hangars are rented and he is having additional interest.

- **Administrative Update:**

TERPS Approaches: Sammy reported that the FAA had updated our TERPs approaches due to some standard changes. As a result of this review process, several trees were identified in the approaches as obstructions. Andy Howard has removed some trees in the Rwy 08 approach. He and Bud have removed a couple of possible ones in the Rwy 26 approach. Two permanent NOTAMs have been issued related to cell phone antennas mounted on the water tower near the Laurens County Detention Center.

Tower NOTAMs: Sammy prepared some information about 7 NOTAMs related to towers with lights out of service in the surrounding area (approximately 12 miles). This information was passed along to Andy Howard who has requested assistance from Joey Avery in contacting the appropriate sources for resolution.

Service Recognition: On behalf of the Commission, Sammy presented a plaque to Jim Spencer in recognition of his 16 years of dedicated and faithful service as a member of the Commission during which time he served as Secretary/Treasurer and Airport Manager. Jim resigned earlier this year.

John Mitchell will be recognized at a future meeting. He was unable to attend this meeting to receive his service recognition. He submitted his resignation from the Commission in December after almost 15 years of service.

SCAA Annual Conference : Sammy reported that he, Bob Harrington, Rick Snipes, and Andy Howard attended the SCAA conference in Charleston on February 10 -12. They were also joined by Council member Ms. Dianne Anderson. This is the second year that she has attended. Sammy expressed his appreciation for her supporting the airport with her attendance.

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3. **New Business**

None Additional

4. **QUESTIONS -- PRESS**

None present.

5. **ADJOURN**

The meeting was adjourned and the date of the next meeting was scheduled on June 6, 2016.

Respectfully Submitted,

George S. Wham, Chairman