

Minutes

Laurens County Library Board of Trustees

October 24, 2018

4:30 pm, Board Room of the Laurens County Library

Attendance: Dr. John W. Womack, Ms. Shirley Jefferson, Ms. Sandra Power, Ms. Annette Senn Crawford, Ms. Rose Blackstone, Ms. Velma Austin, Ms. Carol Gaines, Ms. Ann Szypulski

The meeting was called to order at 4:30 pm.

The press was notified on October 9, 2018.

Minutes: The minutes of the July meeting were reviewed. Ms. Power made a motion to accept the minutes and Ms. Blackstone seconded. A vote was taken and the motion was approved.

Financial Report: Ms. Szypulski presented the financial report as prepared by Accountant Mike Fortune. She said the summary looked different because it was prepared including total liabilities and equity as recommended by the auditors. The report was accepted as information.

Genealogy Research Charges: Ms. Szypulski said she has been evaluating how remote requests for genealogy information are handled. After doing research on what other libraries are doing, she recommends that the library charge \$10.00 flat fee for requests such as looking up obituaries or other specific information. She also requested that charges for scanning be changed to \$.15 per page. Ms. Power made a motion that the library fee schedule be changed to include a \$10.00 research fee and that scanning be changed to \$.15 per page. Ms. Jefferson seconded the motion. A vote was taken and the change was approved.

Long Term Capital Plan: Ms. Szypulski presented the Long Term Capital Plan that she submitted to county administration. She asked that the Board look at the Plan next July to update at that time.

Closing Schedule 2019: Ms. Szypulski presented the closing schedule for 2019. She said it followed previous year patterns. Ms. Austin moved that the schedule be approved; Ms. Crawford seconded. A vote was taken and the schedule was approved.

Directors Report: Ms. Szypulski discussed items in the Director's Report, including possibility of a penny sales tax referendum that would include the Clinton Library.

Friends Report: Carol Gaines discussed how the Friends of the Library are funding items for the library, including a new refrigerator for Clinton and also reported on attending the statewide FOL meeting at the Five Forks Branch of the Greenville Library.

The meeting was adjourned at 5:15 pm.

Submitted by Ann R. Szypulski 10/25/18