

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**September 14, 2015**

**Members Present:** Terry Grubbs, Keri Hanselman, Scott Cook, Jimmy Garrett, Ken Porter

**Members Absent:** Jessica Holman (excused) **Staff Present:** Charlie Stinson

- 1) Meeting called to order at 7:03 pm.
- 2) Agenda accepted with no additions. (Cook/Porter)
- 3) Minutes from 7/13/15 were reviewed and approved. (Cook/Porter)
- 4) Financial Report was given. Summary of revenue and expenses was presented. Overall agency is exceeding revenue and minimizing expenses. Stinson gave brief summary of Alcohol Excise Tax adjustment from last year. GCC received about \$11,000 more than expected as SC adjusts its actual taxation numbers. There is encouraging discussion about raising the "ceiling" of the county allocations for this tax, which would increase our share. Cook made point that has we look at next year's audit, the fact that we have used the current Auditor for so long it may be a good idea to get another set of eyes for another opinion, Stinson agreed and will research options for the Audit of FY 16.
- 5) Director's report: Stinson stated that all is going well at the agency and many of the basic functioning parts of GCC continue to run very well. Stinson mentioned the focus for the upcoming year at GCC will be on customer service and internal communication. The only ongoing issue that is personnel based are occasionally staff conflicts among themselves. Communication will be the focus, as well as learning each other's unique personality types and how to best interact with each other. Stinson requested an approval for a retreat, and the Board agreed it would be useful. Stinson will present a proposal to the Board.
- 6) New Business
  - a) Painting Bid: Despite high level of effort from Stinson and Board members, we have received only one bid, not received three bids needed as per Policies and Procedures. Due to the lack of desire of local contractors, the fact that the bid included cost of supplies as labor was likely under the maximum expenditure allowed without a bidding process, that the quote was deemed very reasonable, and the strong references for the contractor the Board voted unanimously to choose Custom Renovations as the painting contractor (Grubbs/Hanselman). Stinson will finalize details.
  - b) Board Seminar: Stinson confirmed that the BHSA Board Retreat will be January 15-17<sup>th</sup> in Myrtle Beach. Stinson also stated that mileage and per diem would be granted in a universal way to follow internal Policies and Procedures. Members were offered Friday and Saturday night lodging at either the hotel or the villas. Details will follow.

With no further business, meeting was adjourned at 7:45

Next meeting is set for October 12 at 7 pm but Stinson will be gone. Date TBA

Respectfully submitted, Charles Stinson, Executive Director