

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**November 9, 2015**

**Members Present:** Terry Grubbs, Jessica Holman, Jimmy Garrett, Keri Hanselman Scott Cook, Ken Porter  
**Members Absent:** none **Staff Present:** Charlie Stinson

- 1) Meeting called to order at 7:05 pm.
- 2) Agenda accepted with no additions.
- 3) Minutes from 9/14/15 were reviewed and approved. (Holman/Porter)
  
- 4) Financial Report was given. Summary of revenue and expenses was presented. Stinson reported that painting and furniture were paid for this month so that affected the overall P/L. Stinson shared the monthly collections for the agency and noted it was 82% above budget at \$19,264 while the budgeted amount was \$10,546. Stinson credited efficiency, walk in assessments getting client in group, and strong clinical engagement of clients leading to good retention rates.
  
- 5) Director's report:
  - Stinson mentioned the murder of Joanna Poole's mother last week. GCC is sending flowers to the funeral. Stinson asked to keep Joanna and her family in our thoughts and prayers.
  - DSS has been forced to discontinue their relationship with Accurate Labs of Laurens County due to reported improprieties. DSS is now using Sheila Price from Accurate Labs in Greenwood. Stinson vetted her with Cornerstone and they are pleased with her services. The initial plan to allow DSS access to hair follicle is to have Sheila here at GCC one day a week. She will be given a list from DSS and will do all the hair follicle herself. She will not do UDS on GCC clients or DSS clients but can provide that service to her other customers while here. If the arrangement suits both GCC and Accurate a possible rental agreement for the office space will be explored.
  - Stinson updated on the continued efforts to establish alcohol and drug counselor licensure at the state level.
  - DAODAS will be conducting a site visit here November 19<sup>th</sup>. No problems are expected and staff is preparing all the required paperwork.
  - Parenting groups were added Wednesday evenings and are run by Quia. They are free for any DSS referred clients.
  - Stinson completed and submitted the RPTIF grant seeking a partnership with the FQHC LC4. Awards will be announced the first week of 2016.
  
- 6) Old Business:
  - a) Board Seminar: Stinson reviewed details of Board Seminar and told all member their rooms are reserved. Board members were reminded not to give their credit cards to the hotel after the issues last year. Stinson will place all the rooms on his card. Terry mentioned we are set for dinner at The Library Saturday night. Stinson reminded board members will receive per diem and mileage as a check prior to the conference in an attempt to standardize expense and follow existing Policies and Procedures.
  - b) Staff bonuses were presented as a topic for discussion. Vote had occurred last week.
  
- 7) New Business

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a) Holiday Party: Stinson noted that the Holiday Party this year will be at Charlie's house in Clinton December 18<sup>th</sup> at 12:30 pm. NO decision on the caterer as of yet. All Board Members are invited.

With no further business, meeting was adjourned at 7:45

Next meeting is set for December 14<sup>th</sup> at 7 pm

Respectfully submitted, Charles Stinson, Executive Director

