

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**March 22, 2016**

**Members Present:** Terry Grubbs, Jimmy Garrett, Ken Porter, Scott Cook

**Members Absent:** Jessica Holman, Keri Hanselman **Staff Present:** Charlie Stinson

- 1) Meeting called to order at 7:03 pm.
- 2) Agenda accepted with no additions.
- 3) Minutes from 2/08/16 were reviewed and approved.
- 4) Director's report: Stinson apologized for this month's confusion about Board Meeting and shared his appreciation for being allowed to attend his two sons at the pinewood derby. Scott Cook requested that we look at 6 pm start time for meetings. Stinson shared that Keri Hanselman may have an issue with 6 pm as she gets off work later in the day. Board decided to have next board meeting Tuesday April 12<sup>th</sup> as Terry Grubbs cannot attend due to baseball umpire duties. Time was decided at 6 pm. Stinson also told the Board that the preparation for County Plan submission and annual budget creation is set to begin.
- 5) Financial Report was given. Summary of revenue and expenses was presented. The agency is about \$38K in the black, and this includes significant expenditures related to furniture and painting. February was an extremely high month in self pay collections. Client activity is again back to expected levels after very slow January. DAODAS reports to expect a 20% cut in HOP money for FY 2017, equaling about a \$8600 for GateWay. COLA of 2% is expected for FY 2017 as well. Stinson shared his plan for staff merit raises. Stinson shared that the audit from DAODAS for our finances went very well, with only one discrepancy that will be fixed by Delesa.
- 6) Old Business:
- 7) New Business

The Board we reminded that we have Marilyn (Quia) Cromer out for Maternity Leave until May 23<sup>rd</sup>. Stinson has researched possible part time staff to help with assessments and group. Stinson presented the request of a family member of a current staff member for employment. After discussion it was decided that Stinson will research other options first and if no other options exist the Board will revisit the request with a clear focus on the agency Nepotism policy.

Stinson made request for agency to cover the entire insurance premium (employee and agency portion) for Quia Cromer while she is out on leave as she will be leave without pay. The Board agreed and Stinson will get with Delesa Dillard to make this happen.

With no further business, meeting was adjourned at 7:45  
Next meeting is set for April 12<sup>th</sup> (Tuesday) at 6 pm.

Respectfully submitted, Charles Stinson, Executive Director

