

GateWay Counseling Center
Board of Commissioner's Meeting
August 9, 2016

Members Present: Terry Grubbs, Jimmy Garrett, Ken Porter, Keri Hanselman

Members Absent: Jessica Holman, Scott Cook **Staff Present:** Charlie Stinson

- 1) Meeting called to order at 6:02 pm. Quorum of 4 of 6 members was present.
- 2) Agenda accepted with no additions. (Porter/Grubbs)
- 3) Minutes from 6/14/16 were reviewed and approved. Meeting was cancelled in July. (Porter/Grubbs)
- 4) **Financial Report:** Summary of revenue and expenses was presented.
Stinson presented two reports. One was a revised full year report from FY 16 and one was the first month of FY 17. For the revised full FY 16 report there was an increase in Alcohol Excise Tax allocated to GCC and GCC received an extra 20K. These new numbers were added to the report. The report is an estimate, the full audit will not be returned until later in 2016. For the first month of FY 17 only the expected versus actual revenue was shown. A good first month as it relates to revenue. Stinson spoke to setting realistic fund balance and to use that fund balance for long term planning. Stinson will be in process of 10 year strategic planning process. Financial reports attached.
- 5) **Director's report:**
We have hired Shakara Smith as part time for RPTIF grant. Difficulty finding licensed clinician in area for the Behavioral Health Therapist. GCC will use existing staff as of now.
GCC has been allocated a portion of a 3 million Capital Infrastructure allocation in the SC State Budget assigned to the DAODAS/301 system. While some counties received large amounts to repair or replace buildings, we do not have that need at this time. Decisions were based on need.
Allocation is planned for 5 years for a total of \$15 Million. GCC received \$25,000 for the replacement of the original 1990 HVAC system in the building. Coincidentally, the AC unit on half of building is currently broken. GCC attempted a sealant fix and new Freon. That failed. Need new unit ASAP. We are making due with fans. Client area for groups has AC. If heat gets too bad we will have to look at cancelling services. Received bids for new unit and will discuss in new business.
Adolescents at AMI have increased and group attendance is 12-16 instead of 4-6. Nancy and Allen have done a good job in this area.
DSS liaison position has verbal agreement to be funded again with a slight increase in salary. Awaiting contract as there may be a UDS portion where we are contracted to do all UDS for DSS. Logistics of that piece will need to be worked out.
- 6) **Old Business:**
Cubicles have been installed. Awaiting desks and computers.

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7) New Business

a) GCC needs new HVAC system and has received funding from State Legislature, through DAODAS, for that system. Per Policy FIS-3 the HVAC system, even though paid for by external resources, needs three bids and a Board vote of their choice. Stinson has acquired three bids.

motion / Porter 2nd Vote 4-0

Grubbs reported that the Board was entering Executive Session to discuss the bids at 6:20. At 6:30 Grubbs reconvened in open session. Grubbs noted that no action was taken in executive session. In open session by a vote of 4-0 Manley Brothers was chosen as the winning bid at \$21,461. Stinson will follow up with Manley Brothers and begin the process to get HVAC system replaced ASAP.

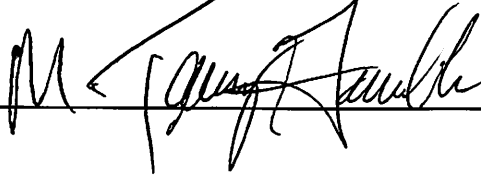
*Manley
2nd
Garrett
Vote 4-0*

b) Stinson summarized the request from County Council for minutes from our meetings to be forwarded to them for filing. Financial reports will be part of these minutes. According to the letter from County Council this appears to have been done in the past, although Stinson has not experienced it in the 6 years he has been employed at GCC and present board members do not remember the practice either. Once minutes are approved at the following Board Meeting Stinson will send them to County Council via PDF. No concerns noted from the Board.

With no further business, meeting was adjourned at 6:45 Next meeting is set for September 13th (Tuesday) at 6 pm.

Respectfully submitted, Charles Stinson, Executive Director

Approved by



Date

9-13-16

Steve Brouillette

From: "Betty Ann Walsh" <bwalsh@co.laurens.sc.us>
To: <bwalsh@co.laurens.sc.us>
Sent: Thursday, August 04, 2016 3:33 PM
Subject: COUNCIL / GOV APPOINTED AGENCIES

Beginning next month (September), Council wishes to again receive the minutes from your Board / Commission / Council meetings. As to the Boards and Commissions, this is for those that are County Council nominated / appointed. The municipalities, this was provided some years ago by all and somehow, I guess with turnover the process slowly dwindled away.

To those that have continued to send them in to us, we thank you. I understand that the minutes provided will be a month in arrears for most. Providing them by pdf email files works for me. The minutes provided by you will be included in the Council agenda packages that is provided to each Council Member and will be archived with your files here in the Council / Administrative Office. Please share this with whomever within your agency that will be responsible for this task.

Thank you for your service to Laurens County.

Betty Ann



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NEW EMAIL

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**FINANCIAL ADJUSTMENTS TO PROFIT/LOSS STATEMENT
FULL END OF YEAR REPORT
FY 2016 (July 1, 2015- June 30, 2016)**

Accruals/Accounts Payable

DAODAS State BG	0
COLA	0
State BG	0
Fed BG	0
HOP funds	0
Minibottle	16806 (37625)
Total	16806 (37625)

Revenue totals over budget

Medicaid MCO	2933
Medicaid FFS	11140
BG Assess	12740
Self-Pay	35255
Insurance	1630
	63698

Profit/Loss-through

Profit and Loss Statement	75003
Accruals/Accounts Payable	16806 (37625)
Accounts Receivable	0

Revenue above expenses 91809 (112628) 14.4% (17.6%)

Onetime expenses paid FY 16

Furniture	12134
Painting	<u>8435</u>
	20569

FINANCIAL ADJUSTMENTS TO PROFIT/LOSS STATEMENT
(July 1, 2016- July 31, 2016)

Accruals/Accounts Payable – through

COLA
State BG
Fed BG
HOP funds
Minibottle

Total ()

Profit/Loss-through

Profit and Loss Statement
Accruals/Accounts Payable
Accounts Receivable 0

Revenue expected:

	Budgeted	Actual
Self Pay	5833	6039
MCAID FFS	3333	6026
MCAID MCO	2500	3016
BG Assess	2400	2960