

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**January 27, 2017**

**Members Present:** Terry Grubbs, Jessica Holman, Jimmy Garrett, Keri Hanselman, Scott Cook

**Members Absent:** Ken Porter (approved) **Staff Present:** Charlie Stinson

- 1) Meeting called to order at 4:05 pm. Quorum met with 5 of 6 members present. Stinson welcomed everyone to the Board Seminar.
- 2) Agenda accepted with no additions.
- 3) Minutes from 12/16/16 were reviewed and approved.
- 4) Financial Report
  - FY 16 Audit: Stinson reported that the last fiscal year audit was completed. The audit was a good one, with no major deficiencies or errors notes. GCC added a total of \$172K to the fund balance last year. This brings the fund balance to \$626K. This represents 94% of general operating expenditures for the year. This significant cushion will allow GCC to weather any uncertainty for the next few years as changes to ACA and Medicaid occur. Audit is available for review by the public at GCC.
  - Mid-year FY 17 report: Stinson shared progress on fiscal goals for FY 17 as of December 31<sup>st</sup>. GCC reports revenue over expenses of 64K at the mid-year report. Expenses are being kept within limits and revenue is exceeding targets.
- 5) Directors Report:
  - Outcome Evaluation Mid-year report: Stinson shared progress on agency goals for the year. He highlighted successful completion rates of clients as exceeding goals, revenue as exceeding goals, admissions on target, and client satisfaction as exceeding goals. Full reports were presented and are attached.
  - Policies and Procedures: Stinson shared that many policies and procedures are under review at this time. CARF will be coming in early 2018 and in the initial process for that review policies and procedures are all getting updated and revised. To smooth the process of Board review of all policies each board member will receive a "thumb" drive with all proposed policy changes loaded on it. The board member will then be able to review at their convenience the policies. The Board will then discuss any issues or concerns at a board meeting and vote on the policies.
  - Technology update: Stinson will be meeting with SHARP business solutions to discuss adding interactive screens at the agency. The screens are cutting edge technology and allow the use of internet, video conferencing, power points, email, and other technologies to present a comprehensive and immersive experience for the clients. Stinson will receive a presentation of the system next week in Laurens.
  - GCC, along with all the other 301 commissions, is the recipient of a rural video conferencing network grant. We will receive a TV and cart and have the capability of tele-health services for your clients. It is early in the process, expect more details as the services roll out.
  - Stinson shared that a local Doctor, Dr. Patel, is going through the process of seeking approval to start an Opiate Treatment Program (OTP) in Laurens County. GCC will look to partner with this entity to provide needed services for the residents of Laurens County.

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6) Old Business

- We are still seeking contractor to remodel the kitchen. Scott Cook mentioned he may have a person that could meet our needs and will set up a meeting next week.

7) New Business

- GCC is finishing the interview process for the full time adolescent counselor. References are being checked and once those are satisfactorily completed we will make an offer.
- RPTIF grant update" we are about halfway through the grant cycle. Admissions are increasing; employee is progressing on her training and addiction competency. Funding will end June 30<sup>th</sup> of 2017 if there are no extensions granted. Discussions around the sustainability of the grant are under way.
- The entire 301 system are part of a cost study by MTM services to help accurately gauge the actual cost of providing the services we offer. We will use this information to make business decisions and seek adequate compensation from funders for the services we provide.
- Stinson updated the current legislative picture at the state level. McMasters is the new governor and that changes the dynamic, as he interacts with the legislators far differently than his predecessor. The following are identified major issues for the 301 system:

- Medical Marijuana
- Alcohol Exclusion Law
- Moped laws
- Server Education Law
- Retirement system changes
- Bond bill

Stinson summarized and presented the BHSA view on these bills. Board members were reminded that GCC cannot lobby for a particular bill, but we can educate the community about harms and risks of ATOD. Board members were also reminded of the Policy about Media Relations and that all communication should be through the ED or approved by the Board as a whole. Board members can respond to media at any time as a citizen, but representing GCC takes approval.

With no further business, meeting was adjourned at 5:02 Next meeting is set for February 14th at 6 pm at GCC.

Respectfully submitted, Charles Stinson, Executive Director

Approved by \_\_\_\_\_



Board Chair or designee

Date \_\_\_\_\_

3-14-17

**FINANCIAL ADJUSTMENTS TO PROFIT/LOSS STATEMENT**  
(July 1, 2016- December 31, 2016)  
1<sup>st</sup> half of FY 17

**Accruals/Accounts Payable – through**

COLA	-1189
State BG	0
State	-1912
Fed BG	4081
HOP funds	-15037
Minibottle	-13880
Other Treatment	32506

**Total**                      **4569**

**Profit/Loss-through**

Profit and Loss Statement	59,937
Accruals/Accounts Payable	4569
Accounts Receivable	<u>0</u>
<b>Total</b>	<b>64,506</b>

**Note: Board Seminar costs not posted (\$7,000)**

**Revenue detail:**

	<b>Budgeted</b>	<b>Actual</b>
Self-Pay	35,000	45,950
MCAID FFS	20,000	26,303
MCAID MCO	15,000	14,425
BG Assess	14,400	17,200
<b>Total</b>	<b>84,400</b>	<b>103,878</b>

(Over expected revenue by 19,478)