

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**September 12, 2017**

**Members Present:** Keri Hanselman, Terry Grubbs, Jimmy Garrett

**Members Absent:** Jessica Holman, Ken Porter (excused) **Staff Present:** Charlie Stinson **Guest:** Leland Nelson

1) Call to order: in accordance with the Freedom of Information Act, notice of this meeting date, time, location, and agenda was posted in the lobby of GCC.

Stinson welcome the group to the t meeting.

2) Approval/additions to agenda: Agenda was approved. Motion Grubbs, second Garrett. All in favor.

3) Review/Approval of minutes: Minutes approved from 7/18/17. Motion Grubbs, second Garrett. All in favor.

4) Directors Report

Stinson updated the Board on the progress with the local OTP provider Clear Skye and described the grant award we were given by DAODAS. The grant is for one year, look to renew at least for another year after that. Stinson also described the Peer Support Specialist Position that was awarded by DAODAS. At this time GCC is having difficulties finding qualified staff to interview.

Stinson reported that all end of the year reports have been completed and that they will be shared in October. Board is to expect:

- FY 17 Outcome Evaluation Plan Report and FY 18 Plan
- FY 17 Corporate Compliance Report
- FY 17 Cultural Competency Report
- FY 17 Accessibility Plan Report and FY 18 Plan
- FY 17 Risk Assessment Report and FY 18 Risk Assessment Plan
- FY 17 Health and Safety Report

5) Financial Report

a) Stinson presented the first two months of revenue data to the Board. Stinson noted that the revenue targets had been significantly increased in FY 18 to overcome the loss of the RPTIF and DSS grants. At this time Stinson noted we are meeting targets overall but not my much. This year revenue targets will be a challenge, but the increase in services provided to adolescents and an increased focus on self-pay collections are expected to help GCC achieve its targets.

Stinson noted that GCC received additional Alcohol Excise Tax money above the projected amount. Exact numbers will be generated at the audit but the approximate windfall is \$12,000.

Overall budget numbers look good.

6) New business

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7) Old business

a) September Open House: GCC will be hosting an open house on September 14<sup>th</sup>, 2017 from 2 pm to 4 pm. Board members are all invited to attend and to let us know any people that they would like us to invite.

b) Employee benefit issue: We have transferred over to our own policy as of September 1<sup>st</sup>, 2017. There appears to be some issues with the transition as it relates to a previous employee still being incorrectly listed as a retiree. Delesa will seek to resolve this issue ASAP. The rates for coverage may actually go down for employees here at GCC.

c) Website development: Changes suggested by Board were completed. Stinson noted that content for the pages is being sent over to the developer at this time and the pages are being created. Update will occur at next meeting.

d) CARF: Application to Survey is being completed by Stinson and is due September 30<sup>th</sup>. Look for a January or February site visit.

8) Adjournment at 6:38 pm

Next meeting scheduled for October 10th at 6 pm

Respectfully submitted, Charles Stinson, Executive Director

Approved by

  
Board Chair or designee

Date

