

GateWay Counseling Center
Board of Commissioner's Meeting
May 8, 2018

Members Present: Terry Grubbs, Keri Hanselman, Ken Porter, Leland Nelson

Members Absent: Jessica Holman, Jimmy Garrett (approved) **Staff Present:** Charlie Stinson

- 1) Call to order: in accordance with the Freedom of Information Act, notice of this meeting date, time, location, and agenda was posted in the lobby of GCC and on the website.
- 2) Approval/additions to agenda: Motion Ken, Second Leland, motion passed unanimously.
- 3) Review/Approval of minutes: Motion Ken, Second Leland, motion passed unanimously.

4) Financial Report

Stinson gave report from July 2017 through April 2018. Two months remain in the fiscal year. Overall finances are still strong. Even with high revenue targets the budget goals appear to be realistic to achieve. Overall clients have increased which has helped. MCO money is steady but Medicaid Fee for Service had dropped as compared to FY 17. The reduction in adolescent services has affected this. Stinson praised his team and all the consistent hard work to provide compassionate and quality services in an effective and efficient manner.

5) Old Business

a) CARF survey

Stinson shared the official report from CARF granting GCC a three year accreditation. Stinson detailed the long list of the strengths of the agency and the very short list of corrective actions needed. Stinson will complete the Corrective Action Plan for CARF in the next month addressing how the areas identified will be resolved and come into compliance with the CARF standards. Leland praised the agency and noted that GCC was considered and "elite" agency in receiving such a good review.

6) New Business

a) Budget FY 19

Stinson presented a draft of the FY 19 budget and outlined any major changes. Little change in overall budget amount, the Peer Support Specialist will continue, the MAT clinician will continue, and the clinical team will add the former MAT clinician to their team. Quia Cromer will take over for the retiring Amanda Prince as of July 1st. Stinson has requested an additional .5 FTE for Adolescent services expansion and additional resources to assist the MAT program in hiring a Case Manager. No capital expenditures are planned, the fund balance is strong, and we have sufficient operating capital for the upcoming year. Stinson will present a final budget for approval later in the year.

b) End of year bonus

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As mentioned in last meeting Stinson requested end of year bonus checks for the employees for an exceptionally busy and successful year. The Board approved (Grubbs motion, Porter second, all in favor) the request and Stinson will grant \$100 to \$1000 per employee per his discretion.

c) Staffing changes in MAT

GCC has hired a full time clinician for the MAT program. She will start May 21st. Updates will occur as she progresses.

d) Executive Director Compensation for FY 19

Nelson motioned to go into executive session to discuss the Executive Directors compensation for FY19. Grubbs seconded. All in favor. Stinson left the meeting. Board Chair Terry Grubbs motioned to end executive session, Nelson seconded, all in favor.

Grubbs made motion for a \$2000 bonus for Stinson and his salary will be \$81,000 beginning in FY 19. Hanselman seconded. All in favor. The amount is needed for budgetary requirements even though it goes into effect July 1, 2018.

7) Adjournment: Motion Leland, Second Terry, motion passed unanimously.

Next meeting is scheduled for June 12th, 2018 at 6 pm at GCC.

Respectfully submitted by Charles Stinson, Executive Director

Approved by _____

Board Chair or designee

Date _____

6-12-18