

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
APRIL 8, 2019

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on April 8, 2019.

MEMBERS PRESENT

Joyce Rambo, Janis Tribble, Peter Littlefield, Brenda Ligon and Betty Beasley

MEMBERS NOT PRESENT

Sam Stoddard

STAFF PRESENT

Beth Wilson, Michelle Stone, Monica Taylor, Jason Tavenner, Jean Ramage and Keely Simmons

OTHERS PRESENT

Nicole Firmin (Board Member waiting confirmation from the Governor)
Bryan Neill, UCBI

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:38pm

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the April Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the April 8, 2019 agenda. Janis Tribble made a motion to approve the agenda as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 4-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

Building Dreams Easter Egg Hunt

Monday, April 15 at 4pm

Lucas Avenue Baptist Church

Tenure Dinner

Tuesday, April 30 at 6pm

Laurens County Higher Education Center

4th Annual Bunco Fundraiser

Thursday, May 9 at 5:30pm

Lakeside Country Club

Next Board Meeting

Monday, May 13 at 5:30pm

Location TBA

APPROVAL OF MARCH 18, 2019 BOARD MINUTES

The Board of Directors reviewed the March 18, 2019 board minutes. Peter Littlefield made a motion to approve the minutes as presented. Janis Tribble seconded the motion. The motion passed by a vote of 4-0.

FEBRUARY FINANCIAL REPORT

Bryan Neill with UCBI shared information about the performance of the Agency's investments. The Finance Director reviewed the February financials with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

No Board Member Comments.

ITEMS FOR BOARD DECISION

Decision Memorandum 30-19 United Way Grant Request

The Grants and Community Relations Director reviewed the grant request for United Way.

Janis Tribble moved to approve the grant request as written. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 31-19 SC Department of Transportation Grant Request

The Grants and Community Relations Director reviewed the grant request for SCDOT.

Brenda Ligon moved to approve the grant request as written with the 15% match approval of \$8,250 as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 32-19 Policy 8.31 Staff Application of External Treatments

The Residential Director reviewed the proposed changes to Policy 8.31 Staff Application of External Treatments. .

Janis Tribble moved to approve the changes to Policy 8.31 Staff Application of External Treatments with addition of a sentence in reference to staff training on procedures. Betty Beasley seconded this motion. The motion passed by a vote of 5-0.

Decision Memorandum 33-19 Policy 2.2 Admission, Transfer and Discharge

The Residential Director reviewed the proposed changes to Policy 2.2 Admission, Transfer and Discharge.

Brenda Ligon moved to approve the changes to Policy 2.2 Admission, Transfer and Discharge as presented. Joyce Rambo seconded this motion. The motion passed by a vote of 5-0.

Decision Memorandum 34-19 Management Recruitment Incentive and Management Academy

The Executive Director reviewed the Management Recruitment Incentive and Management Academy with the Board of Directors.

Janis Tribble moved to approve the bonus structure for the Management Recruitment Incentive and Management Academy as presented and requested a follow-up report in six months. Brenda Ligon seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 35-19 Evergreen Security Project

The Executive Director reviewed the Evergreen Security Project with the Board of Directors and gave an update on the changes orders to date.

Brenda Ligon moved to approve an additional \$10,000 to complete the project as presented. Betty Beasley seconded the motion. The motion pass by a vote of 5-0.

ITEMS FOR BOARD INFORMATION

Informational Memorandum 6-19 Case Management and Early Intervention Plan for Billing Change

The Executive Director presented information about billing changes for Case Management and Early Intervention beginning July 2019.

ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the April 8, 2019 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Brenda J. Ligon
Janis Tribble
Joyce & Rambo

Paul Steen
Philip Smith
Betty Beasley