



AGENDA
MAY 28, 2019
BUDGET SESSION #4



**AGENDA
BUDGET SESSION #4
LAURENS COUNTY COUNCIL
MAY 28, 2019 – AFTER REGULAR SESSION OF COUNCIL
HISTORIC COURTHOUSE**

BUDGETS TO BE REVIEWED:

1. Overview of Current Status
2. Fund #128 EMS
3. Fund #128 Capital
4. Fund #110- General Fund Revenues
5. Fund #123 Fire Contract(s) - If not covered in Regular Council Meeting
6. Fund #156 - FILOT Special Projects
7. Fund #600 - Capital Fund
8. Roads Pavement Management / Preservation Plan



Overview of Current Status



FY20 BUDGET-UPDATE

Jon Caime,
County Administrator
May 22, 2019

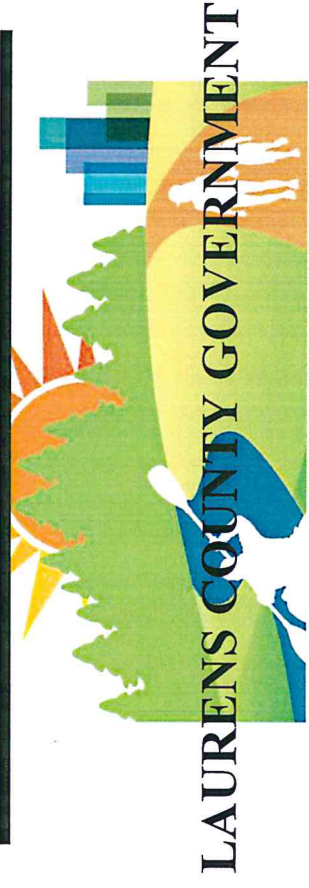
Council added an estimated \$493,077 (2% increase) to the General Fund budget expenditures during the past 2 budget meetings over what was presented in the Admin column. Based on the current revenues projection that may equate to a \$266,000 GF deficit.

We will NOT meet the deadline for a Public Hearing and Final reading that we originally had planned for June 11, 2019.



Fund #128 EMS

FY20 Fund 128



LAURENS COUNTY

South Carolina

FY20 FIRST DRAFT BUDGET

For the Period 7/1/19-6/30/20

Supplement for Special Revenue Fund 128 EMS

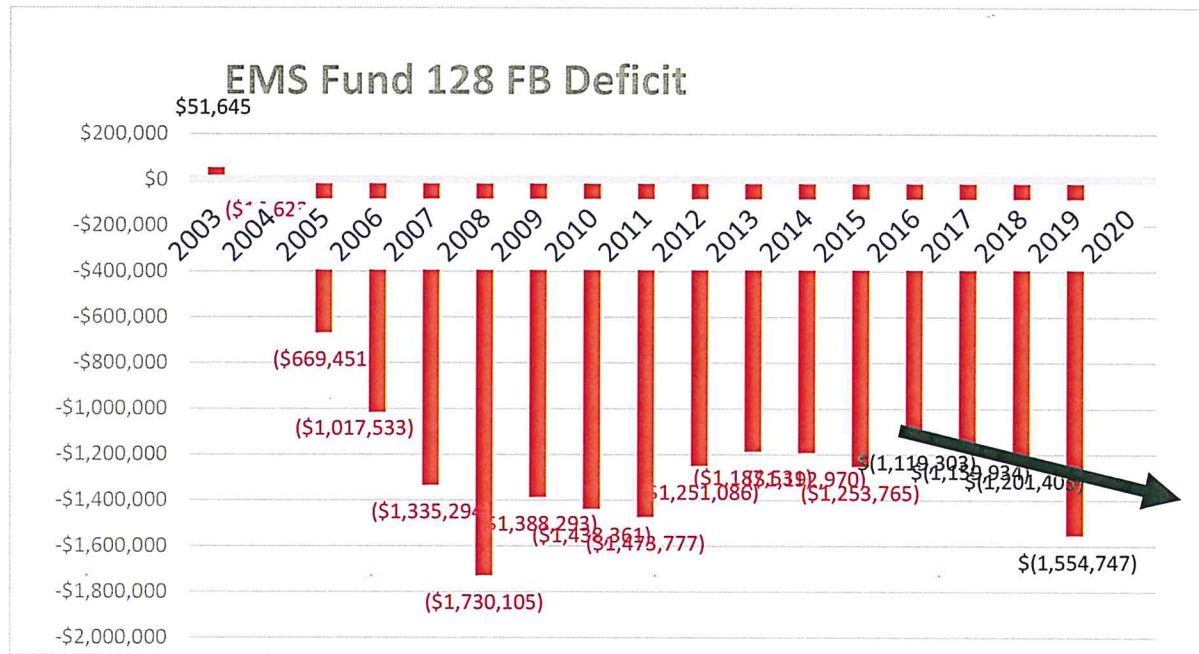
Jon Caime

County Administrator

Fund 128 EMS Restructuring Overview:

Fund 128 is now a dedicated special revenue fund (SRF) for EMS created in FY19 through Council resolution 2018-33. The intent of County Council has been to clearly show that the millage and revenues associated with this fund are directly related to the cost of this service. A separate millage has been dedicated for this service for many years. Prior to FY19, fund 128 EMS had been treated as a special revenue fund (SRF) but was not (it was a component of the GF). In FY19 Council segregated out fund 128 as an SRF. Fund 128 millage is set annually by the appropriation ordinance (budget) and is subject to Act 388 caps.

Prior to FY19 fund 128 had been deficit spending for O&M accumulating a net deficit fund balance of \$1,159,934 (see table below) (audited FY17). The fact that this fund has a negative fund balance is an indication that this fund has not had sufficient revenues to cover the costs of the services we provide. With resolution 2018-33 the negative fund balance was reportedly wiped out by reducing the GF FB UD by \$1,159,934 and thereby starting FY19 with a \$0 FB (although the current figures from finance for FY18 post audit show a positive FB?).



In addition to the negative fund balance for O&M there is also a huge backlog of underfunded and unfunded capital (both fixed and rolling). On top of that there is an understaffing problem in EMS as well as a problem with below market compensation.

The poor structural financials of fund 128 were draining resources from fund 110 GF. This may have not been apparent prior to the FY18 financial restructuring. Post FY18 phase 1 financial restructuring the financial deficiencies of fund 128 are now more transparent.

Council is now faced with very difficult decisions on how to fix the financial structural deficiencies of fund 128. This report is intended to start that process for FY20 and beyond.

EXISTING CONDITIONS (Overview of Financials):

TOTAL TAX INCREASE NEEDED: 12 mills (160% tax increase):

- Total O&M deficit for FY20 \$575,907 will require 3.3 mills tax increase (46% increase)
- Rolling Stock Capital needs in excess of \$6,000,000 will require 3.5 mill tax increase
- EMS HQ GO bond estimated tax increase 3 mills (15 years)
- EMS Substations tax increase 1 mill (15 years)
- EMS O&M Reserve tax increase 0.5 mills

We have ignored these funding needs so long that we must now be faced with a substantial increase in order to pay for this service.

FUND 128 Operations and Maintenance Budget (O&M):

EMS services are in need of additional resources (personnel and equipment). Half of a full 6 person crew was budgeted for in FY18. For FY18 the Council also approved utilizing the synergies of EMS and Fire service through a pilot program creating a new Firefighter/EMT positions in the new Fountain Inn Thompson Road Fire Station. Combined fire/EMS service is common for urban areas and the northern section of Laurens County is rapidly progressing to a more urban environment. Additionally, if we want to promote more economic activity in Northern Laurens County to take advantage of the growth of the GSP metro growth, we will have to provide more services required for the urban environment.

In FY19 a new non-emergent pilot program was created with the intent to create non property tax revenues with a goal of funding a new EMD 911 service. An additional 911 EMD service was budgeted in fund 128 at \$71,345. This EMD service was intended to help EMS be more efficient with an EMD triage reducing the calls requiring the more expensive ALS vs BLS. If an ALS EMS service is not needed a lower cost BLS service can be dispatched via EMD. In addition this service increases customer service by allowing 911 dispatchers to help dispatch basic life support while the caller is waiting on an ambulance.

For the 6 month finances of FY19 this non-emergent pilot program is estimated to have created a 92% profit margin or a \$16,489 surplus (although not all expenses captured yet). However the newly added EMD service was budgeted to cost \$71,345. Therefore at this point the original intent of this pilot program was not producing sufficient funds to cover the cost of this new EMD service so the EMD service ramp up is now on hold pending funding for FY20.

The first draft fund 128 O&M budget for FY20 has a net deficit of \$575,907 which would indicate a need to increase millage 3.34 mills or a 50% tax increase for EMS O&M alone (not including tax increase needed for capital).

Before I recommend a tax increase (assuming one is possible with restrictions of Act 388) I want to ensure we have looked at any efficiencies we can gain. There are two key efficiencies that are possible.

EFFECIENCY #1 Patient Choice (net savings \$183,000 (1.06 mills tax reduction):

We are currently subsidizing the costs for funding customer choice where a patient can chose which hospital to go to when the most operationally efficient method is to take the patient to the nearest qualified hospital.

In the first draft budget there are two expense line items that highlight the financial impacts of this policy. The first is the O&M cost of this service. The EMS Director has tracked the actual costs of providing this service for the past year. The net is the approximate equivalent of 3 FTE (full time employees) or approximately \$100,000 per year. In addition the mileage put on our ambulances equates to a new ambulance needed every 3 years (\$250,000 replacement cost @ \$83,333 per year).

These expenses were not transparent as they were buried within our financials but I did bring these to Council's attention last year during the FY19 budget discussions. This work was being done by the existing staff but we have burned out our existing staff through understaffing such that if we intend to keep this program we need fund an additional \$100,000 for O&M to cover this service. For the FY20 budget this is shown as "patient choice O&M cost" at \$100,000 annually.

In addition this inefficiency is adding 65,000 miles on our ambulance fleet annually. With a 200,000 mile replacement schedule this additional mileage equates to a new ambulance every 3 years at a cost of \$250,000. For the FY20 budget this is shown as "patient choice cap cost" at \$83,333 annually.

This \$183,333 inefficiency is costly us an estimated 1.06 mills. We can eliminate this need for a millage increase by eliminating the inefficiency. The net FY20 Fund 128 deficit of \$575,907 could be reduced to \$392,574 (2.28 mills) if we move forward with efficiency #1.

EFFECIENCY #2 Private Pay Cost Recovery(net revenue potential unknown:

We are potentially currently subsidizing the lack of industry standard cost recovery for patient pay. Attached is a summary report entitled "Account Analysis by Month and Payor Type (Date of Service Based)". The circled net charges for "Bill Patient" are the costs we bill the people who use this service after we have collected insurance, Medicaid, and any contractual writeoffs for insurance.

For the period September 2017 to August 2018 we billed \$1,221,904. This is the amount the patients who use this service should be paying us. We only collected \$29,384 (2.4%). From what I have been told by several sources this should be in the range of 30-50% collection. If that is true we should expect to collect \$366,571-\$610,952 instead of \$29,384.

Again if this is true we could totally eliminate our deficit for Fund 128 as well as a need for a 2.28 mill tax increase to cover this deficit (assuming we implement efficiency #1 also).

FUND 128 Rolling Stock Budget (Capital):

EMS has been underfunded in both the O&M and capital needs. Similar to other departmental capital needs, a long term strategic plan for EMS highlights the need to catch up on our capital needs. The first ever long range capital plan identified significant capital needs in EMS.

A significant investment was made by County Council in FY19 to fund over \$550,000 in EMS capital. However in FY19 there was a need for an additional \$352,327 in capital that was not funded. That need has carried forward to FY20 and is now added to the \$814,188 in new capital needed for FY20 creating a capital need of \$1,166,515.

Our existing GF six mills of capital only produces \$1,035,000 and for FY20 must fund an existing L/P of \$360,000 as well as the capital needs of the GF departments (Public Works, Roads, Buildings, Sheriff, Library, PRTM etc...). Obviously we can not afford to cover the entire cost of the EMS capital needs with some or all of the existing 6 mills of capital.

THE NEED FOR FUNDING CAPITAL IN EMS DOES NOT GO AWAY WITH NO FUNDING BUT COMPOUNDS THE DEBT FOR THE FUTURE.

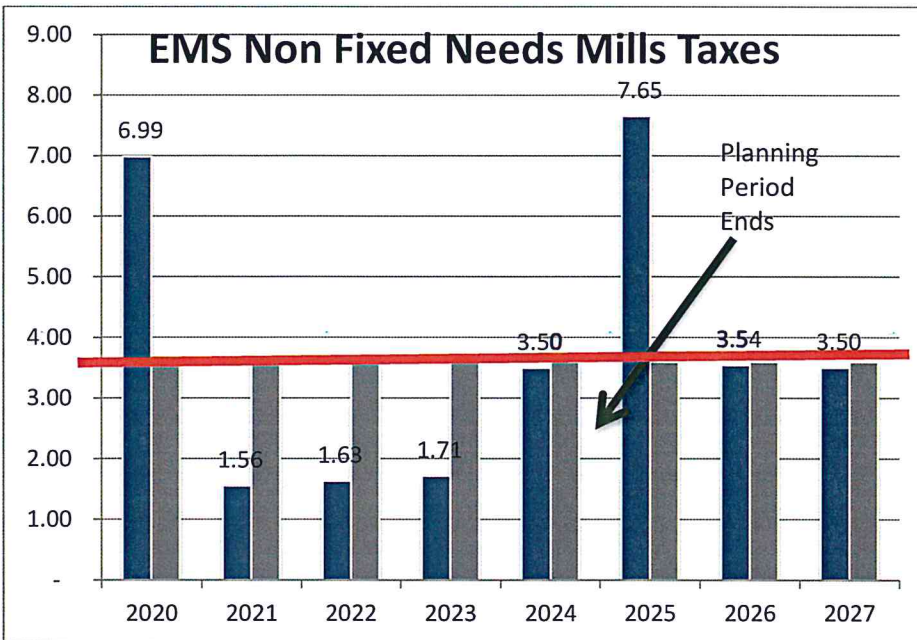
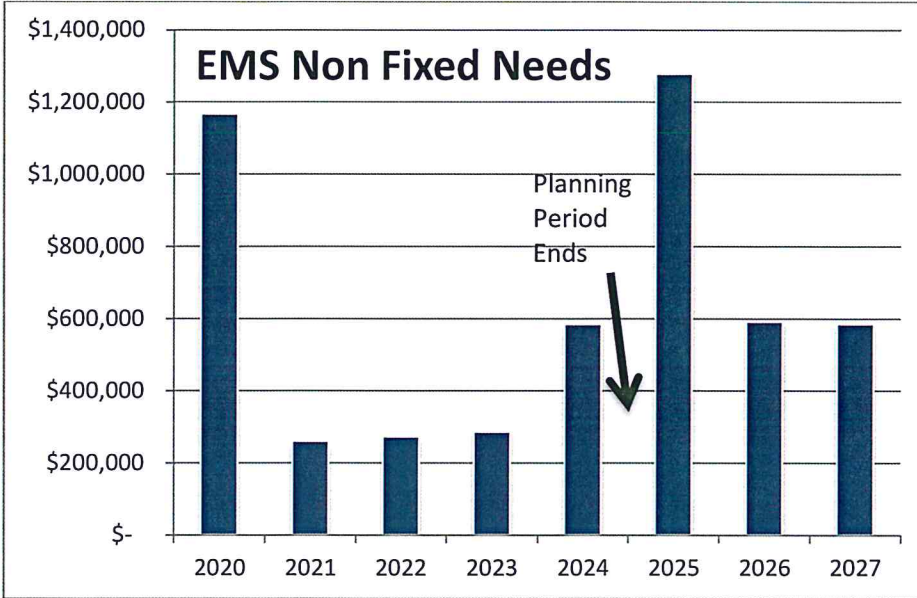
Over the next 10 years this long range capital plan has identified \$6,245,317 in non-fixed capital needs (between now and 2029) for ambulances, cardiac monitors, etc. That is 36.31 mills of taxes over the next ten tax years or an average 3.63 mills per year. This will continue after this planning period.

The fact that we have \$6,245,317 in rolling capital needs is a result of not identify and/or purchasing these needs in prior years and highlights the importance of long range planning. This also highlights the need to not postpone needed capital replacement as this puts a higher burden on the future and creates a worsening cost scenario that is harder to correct in the future. Long term planning is beneficial to smooth out the funding for regular capital replacement needs. Purchasing large amounts of capital needs at once drives up the expense today requiring an increase in funding now (tax increase) and the requires us to repeat the cycle in the future when the next wave of replacement capital is required to replace the current wave.

The ideal plan is to smooth out the capital purchases so we are consistently and regularly replacing capital equipment. The failure to identify and/or replace EMS equipment and vehicles has resulted in the large wave of capital replacement needs that need to be funded now.

Now that EMS is an SRF capital should be funded from the SRF not the general capital millage. With a steady 3.5 mills would equate to approximately \$600,000 per year. Any excess from one year would be placed in a capital reserve to be utilized in subsequent years so that the tax for capital could remain stable over the 10 year period. For now this millage is being averaged up until 2027 but can be modified up or down as needed in the future.

Creating this millage will allow us to establish a lease purchase program to catch up on needed capital. A capital reserve could also be established to fund the next wave of capital in 2025. See the charts below.



Year 1 (FY20): \$1,166,517

- 3 Stretchers from FY19 (unfunded): \$58,058 (cost increases & carries forward)

- 1 QRV from FY19 (unfunded): \$38,225 (cost increases & carries forward)
- 1 Ambulance from FY19 (unfunded): \$247,344 (cost increases & carries forward)
- 4 Stretchers : \$77,411
- 3 Chairs from FY19 (not funded): \$8,700 (cost increases & carries forward)
- 2 Chairs: \$5,800
- EMS S-3 \$38,225
- Ambulances (2)- \$494,688
- Cardiac Monitors (6)- \$198,064

Year 2 (FY21): \$259,711

Year 3 (FY22): \$272,696

Year 4 (FY23): \$286,311

Year 5 (FY24): \$584,202

Note Year 6: \$1,278,253

Note Year 7: \$591,690

Note Year 8: \$585,019

Recommended funding source: Annual capital millage specifically for EMS, set stable millage and fund all over the next decade (potential lease purchase options also).

FUND 128 Fixed Assets Budget (Capital):

Council has identified a new EMS HQ as one of their top priorities apparently for 6 or more years now. Several alternatives and properties have been brought to Council but have been denied funding. It is assumed a GO bond will be issued to fund the EMS HQ. The other priorities may be added to that GO bond or the 3.5 mills in rolling capital needs may need to be increased to cover the additional needs of the other fixed assets priorities highlighted below. EMS HQ estimated 3 mills GO bond over 15 years.

Further our substations need to be replaced. This is estimated to be \$1,577,000. Assuming an interest rate and that this is financed over 15 years a total of 0.94 mills annually (13% tax increase over our current 7.32 mills) would be needed (total of 14.13 mills over 15 years).

Priority #1. New Headquarters Complex for EMS administration and Medic #1

(Total Estimated Cost - \$UK). This project has been identified as a top priority of Council however with the current cost estimates this project is currently on hold while we evaluate our options. This project will be funded through a future GO bond.

Priority #2. New Medic #2 Complex and relocate Squad #2 to same location

(Total Estimated Cost - \$600,000)

- Building - \$450,000
- Land Acquisition - \$0
- Site Prep/Grading - \$100,000
- Furnishings/Misc - \$50,000

Priority #3. Relocate Medic #3 to Gray Court Fire Department (Est. Cost - \$150,000)

Priority #4. Renovate Medic #4 in Cross Hill (Total Estimated Cost - \$67,000)

Long term (5 plus years)

These projects have been identified for long term planning purposes (outside of the 5 year short/medium term cycle).

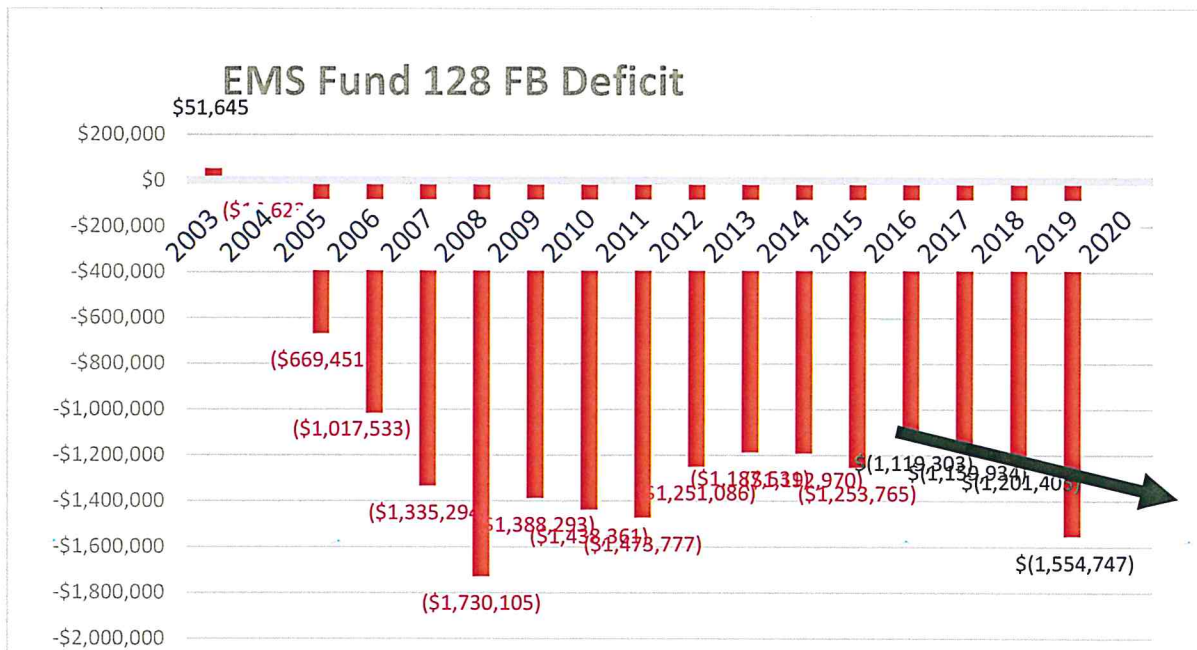
Priority #5. Relocate Medic #5 to Trinity Ridge Fire Department (\$10,000)

Priority #6. Construct new Medic #6 complex/ relocate Squad #1 to same location (\$600,000)

Priority #7. Relocate Squad #3 to Thompson Road (Total Estimated Cost - \$150,000)

FUND 128 O&M Fund Balance:

Prior to FY19 fund 128 (due to the lack of sufficient funding) had been deficit spending for O&M accumulating a net deficit fund balance of \$1,159,934 (see table below) (audited FY17). The fact that this fund has a negative fund balance is an indication that this fund has not had sufficient revenues to cover the costs of the services we provide. With resolution 2018-33 the negative fund balance was reportedly wiped out by reducing the GF FB UD by \$1,159,934 and thereby starting FY19 with a \$0 FB (although the current figures from finance for FY18 post audit show a positive FB?).



An O&M reserve should be established to cover future O&M deficits and emergency purchases. The recommended goal would be a 25% FB which would require \$907,291. If we started funding a reserve to get this 25% goal in a decade we would need approximately 0.5 mills over the next ten years.

Account Analysis by Month and Payor Type (Date of Service Based)

Laurens County EMS

Trip Date IS BETWEEN 09/01/2017 AND 08/31/2018

Month	# of Trips	Gross Charges	Contractual Allowances	Net Charges	Rev Adj	Payments	Writeoffs	Refunds	Balance	Gross Chg / Trip	Net Chg / Trip	Cash Coll / Trip	Net Coll %
Insurance													
2017-09	230	155,850.00	63,592.86	92,257.14	-0.03	66,320.53	24,892.84	0.00	1,043.80	677.61	401.12	288.35	71.9%
2017-10	245	163,721.60	68,142.87	95,578.73	-0.16	75,848.76	19,652.46	456.08	533.75	668.25	390.12	307.73	78.9%
2017-11	274	180,399.60	72,250.46	108,149.14	-0.15	79,347.87	24,126.27	0.00	4,675.15	668.39	394.70	289.59	73.4%
2017-12	239	163,719.60	70,994.68	92,724.92	4.53	74,521.47	15,414.35	0.00	2,784.57	685.02	387.97	311.81	80.4%
2018-01	257	171,587.60	73,101.36	98,486.24	5.42	70,312.88	21,203.36	0.00	6,984.58	667.66	383.21	273.59	71.4%
2018-02	275	184,948.40	78,047.77	106,900.63	0.19	74,692.34	22,438.96	672.90	10,442.04	672.54	388.73	289.16	69.2%
2018-03	246	166,314.40	71,601.95	94,712.45	-2.14	70,164.90	16,909.41	20.00	7,660.28	676.07	385.01	285.14	74.1%
2018-04	240	166,714.40	67,223.37	99,491.03	-0.41	62,173.82	17,599.15	0.00	19,718.47	694.64	414.55	259.06	62.5%
2018-05	284	196,526.00	70,163.58	126,362.42	-0.18	77,103.23	7,307.19	0.00	41,952.18	691.99	444.94	271.49	61.0%
2018-06	257	170,722.80	62,744.83	107,977.97	0.00	55,181.21	1,195.54	0.00	51,601.22	664.29	420.15	214.71	51.1%
2018-07	267	178,958.00	52,556.14	126,401.86	1.20	56,469.12	0.00	0.00	69,931.54	670.25	473.42	211.49	44.7%
2018-08	247	162,985.20	13,361.97	149,623.23	0.00	14,244.77	0.00	0.00	135,378.46	659.86	605.76	57.67	9.5%
Tot Insurance	3,061	2,062,447.60	763,781.84	1,298,665.76	8.27	776,380.90	170,739.53	1,148.98	352,686.04	673.78	424.26	283.26	59.7%

Bill Patient

2017-09	126	83,902.80	0.00	83,902.80	0.00	4,726.40	77,963.80	0.00	1,212.60	665.90	665.90	37.51	5.6%
2017-10	145	93,681.20	32.60	93,648.60	0.00	4,489.40	87,668.80	0.00	1,490.40	646.08	645.85	30.96	4.8%
2017-11	167	112,509.60	353.50	112,156.10	0.00	4,373.58	105,267.74	0.00	2,514.78	673.71	671.59	26.19	3.9%
2017-12	141	97,084.00	337.90	96,746.10	0.00	3,021.97	90,581.13	0.00	3,143.00	688.54	686.14	21.43	3.1%
2018-01	138	90,034.00	404.16	89,629.84	-1.38	2,397.12	85,328.30	0.00	1,905.80	652.42	649.49	17.37	2.7%
2018-02	129	89,304.40	0.00	89,304.40	0.00	562.40	84,340.80	0.00	4,401.20	692.28	692.28	4.36	0.6%
2018-03	141	96,610.80	824.43	95,786.37	0.00	3,447.97	85,104.00	0.00	7,234.40	685.18	679.34	24.45	3.6%
2018-04	129	87,770.40	0.00	87,770.40	0.00	4,787.60	71,224.00	0.00	11,758.80	680.39	680.39	37.11	5.5%
2018-05	156	105,671.60	0.00	105,671.60	0.00	0.00	33,781.20	0.00	71,890.40	677.38	677.38	0.00	0.0%
2018-06	165	109,556.40	460.75	109,095.65	0.00	1,346.20	4,857.20	0.00	102,892.25	663.98	661.19	8.16	1.2%
2018-07	193	127,827.60	0.00	127,827.60	0.00	0.00	761.20	0.00	127,066.40	662.32	662.32	0.00	0.0%
2018-08	201	130,688.80	324.75	130,364.05	0.00	231.25	0.00	0.00	130,132.80	650.19	648.58	1.15	0.2%
Tot Bill Patient	1,831	1,224,641.60	2,738.09	1,221,903.51	-1.38	29,383.89	726,878.17	0.00	465,642.83	668.84	667.34	16.05	2.4%

Fund: 128 EMS Fund THIS IS A NOT A PART OF THE GF

Department 525 Emergency Medic

REVENUES EMS

9

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
GENERAL PROPERTY TAXES - 128										
31110	Current Real Property	784,571	762,974	814,271	800,000	732,435	800,000	800,000	800,000	
	Property Tax Increase							623,151	51,491	
31111	LOST Credit-Real	145,592	177,599	184,042	190,000	158,847	190,000	190,000	190,000	
31120	Delinquent Real Property	58,010	57,002	44,610	50,000	32,764	50,000	50,000	50,000	
31121	LOST Credit-Delinquent	12,180	13,036	12,006	13,000	7,145	9,527	13,000	13,000	
31130	Vehicle	150,639	158,337	155,386	160,000	123,080	164,107	160,000	160,000	
31131	LOST Credit-Vehicle	29,010	30,648	33,179	32,000	23,300	31,067	32,000	32,000	
31140	FILOT	190,065	228,685	294,827	300,000	332,708	300,000	332,000	332,000	
31141	LOST Credit-FILOT	1,251				51	68			
31151	Prior Year Refunds	(5,964)	(26,273)	(12,142)	(20,000)	(15,224)	(20,000)	(20,000)	(20,000)	
Subtotals:		1,365,354	1,402,009	1,526,179	1,525,000	1,395,106	1,524,768	2,180,151	1,608,491	0

INTERGOVERNMENTAL REVENUE - 128-330

33516	EMS Grant	136,961	21,033	9,688	21,000			87,700	87,700	87,000
33814	Coop Capital Credit	333	503	392	500	526	701	500	500	
Subtotals:		137,294	21,535	10,080	21,500	526	701	88,200	88,200	87,000

CHARGES FOR SERVICES - 128-340

33540	EMS Off-Duty Revenue	6,055	8,040	4,658	2,000	8,358	11,144	2,000	2,000	
33541	EMS - Training Revenue	353	170	1,018		513	684			
	EMS Fees NEW Policy								300,000	
34511	EMS Fees	1,995,219	1,823,468	1,982,092	2,002,615	1,641,238	2,188,317	2,100,000	2,100,000	
		2,001,627	1,831,678	1,987,768	2,004,615	1,650,109	2,200,145	2,102,000	2,402,000	0

MISCELLANEOUS REVENUE - 128-364

37000	Misc Revenue	100			0	2,028	2,703	-	-	
36415	Donations	0	0		0	25		-	-	
Subtotals:		100	0		0	2,053	2,703	-	-	0

TOTAL EMERGENT REVENUES		3,504,375	3,255,222	3,524,027	3,551,115	3,047,794	3,728,318	4,370,351	4,098,691	87,000
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TOTAL NON-EMERGENT REVENUES				0		34,402	40,000	100,000	100,000	
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FY 2019 Budget Worksheets

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
TOTAL REVENUES		3,504,375	3,255,222	3,524,027	3,551,115	3,082,196	3,768,318	4,470,351	4,198,691	87,000

EXPENSES- EMERGENT EMS

9

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
11000	Salaries	1,047,733	1,029,236	1,012,011	1,195,434	811,898	1,082,531	1,224,124	1,224,124	
	Exist Employee Salary Comp Adjust total							150,000	150,000	
	Prof. Degree Incentive							10,000	10,000	
11010	Part Time Salaries	168,976	121,199	111,567	190,000	92,280	123,040	190,000	120,000	
	new PT service total							70,000	70,000	
	Employee Wellness Program				10,000	0		10,000	10,000	
13000	Overtime	510,370	556,175	595,126	575,000	409,715	546,287	600,000	600,000	
14010	Holiday Work Pay	4,585	4,009	6,912	5,572	7,078	9,437	5,572	5,572	
21000	Health Insurance	239,177	218,942	247,965	296,312	189,696	252,928	300,000	300,000	
21020	Health Insurance Subsidy			17,420	17,703	10,507	14,009	14,000	14,000	
21050	Education Pay	5,706	3,360	1,933	5,800	3,649	4,865	5,800	4,000	
22000	FICA	124,223	123,704	124,515	154,634	90,001	120,001	155,578	150,223	
	Prof. Degree Incentive							765	765	
23000	Retirement	190,977	197,399	229,984	265,189	179,876	239,835	317,346	306,174	
	Prof. Degree Incentive							1,556	1,556	
26000	Workers Comp	287,800	293,963	150,377	179,610	108,956	145,275	180,000	180,000	
27000	Advanced Drug Testing	2,683	3,101	3,715	1,600	1,330	1,773	1,600	1,600	
	Medical Director							7,500	7,500	
32010	Professional Develop	0	0	10			0			
33051	Prof Services-Billing	93,451	92,941	84,100	95,000	51,210	90,000	95,000	95,000	
43025	Copier Maintenance	3,509	3,466	4,103	3,700	2,556	3,408	3,700	3,700	
43030	Equipment Maintenance	11,326	11,436	13,268	11,500	8,090	10,787	11,500	11,500	
43090	Vehicle Maintenance	213,702	131,053	144,115	130,000	81,452	108,603	130,000	130,000	
52060	Technology/ Licenses	4,325	19,856	19,673	18,000	9,642	18,000	18,000	18,000	
53010	Cellular Phones	10,923	11,206	6,595	11,300	4,684	6,245	11,300	11,300	
53090	Telephone	16,699	17,137	16,669	15,500	12,018	16,024	15,500	15,500	
56050	Membership and Dues	0	435	1,150	2,000	126	168	2,000	2,000	
57080	Training	7,454	11,552	14,019	14,000	6,693	8,924	11,000	11,000	
57092	Travel/Meetings	1,425	1,659	1,288	2,000	4,642	6,189	5,000	5,000	

FY 2019 Budget Worksheets

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
61025	Building Maintenance	3,633	6,387	5,709	8,000	6,175	8,233	10,000	10,000	
61035	N800 Palmetto Radio	8,756	9,040	15,879	15,000	8,000	10,667	15,000	15,000	
61530	Laundry & Linen	261	12	17	200	0	0	200	200	
61600	Medical Supplies	180,625	183,259	190,837	170,000	147,376	196,501	200,000	200,000	

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
61700	Office Supplies	2,657	3,023	2,759	4,000	1,334	1,779	4,000	4,000	
61800	Postage	861	1,178	795	600	300	400	600	600	
61850	Uniforms	18,853	19,362	19,908	20,000	14,188	18,917	20,000	20,000	
61900	Vehicle Supplies	59,717	68,456	52,487	60,000	53,591	71,455	60,000	60,000	
61910	Vehicle Fuel	89,376	94,941	110,871	100,000	83,090	110,787	100,000	100,000	
62000	Utilities	29,054	28,967	30,280	25,000	22,338	29,784	25,000	25,000	
80022	EMS Grant	9,333	23,032	2,078	0		0	-	-	
74100	Equipment			238,145			3,662			
	GIA Grant			9,700	9,700	14,626	19,501	9,700	9,700	
	Trauma Grant			11,311			0			
33516	EMS Grant							87,700	87,700	87,000
	Patient Choice Policy O&M cost							100,000		
	Patient Choice Policy cap cost							83,333		
	EMS Fund Balance Reserve							10,000	10,000	
80035	Infection Control	7,818	6,354	6,276	5,500	3,125	4,167	6,000	6,000	
61005	Event Expenses		13							
	Subtotal Salaries	1,731,664	1,710,620	1,725,616	1,976,006	1,320,971	1,761,295	2,259,696	2,189,696	-
	Subtotal Benefits	847,883	837,368	772,194	919,248	582,685	776,913	975,044	956,717	-
	Subtotal Operating	776,441	747,865	984,746	733,911	540,248	745,974	1,043,633	860,300	87,000
	SUBTOTAL EMERG EXP	3,355,988	3,295,853	3,482,556	3,629,165	2,443,904	3,284,182	4,278,374	4,006,714	87,000
OTHER FINANCING SOURCES										
39990	Transfers In (out)				119,910	0	0			
	Subtotals:	100	0		119,910	0	0	-	-	0
EMD NEW DEPARTMENTS:										
11000	Salaries				47,590	0				
21000	Health Insurance				12,000	0				
22000	FICA				3,641	0				
23000	Retirement				7,614	0				
26000	Workers Compensation				500					
	SUBTOTAL NONEMERG EXP				71,345			100,000	100,000	-

EMS NON EMERGENT EXPENSES

11000 Salaries

FY 2019 Budget \$47,050.00

23,225

30,967

47,050

47,050

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc	F20 Final
21000	Health Insurance				12,000	0	0	12,000	12,000	
22000	FICA				3,599	1,461	1,948	3,599	3,599	
23000	Retirement				7,528	2,732	3,643	7,528	7,528	
26000	Workers Compensation				1,000	1,889	2,519	1,000	1,000	
	Fuel				20,800	0	0	20,800	20,800	
SUBTOTAL NON EMERG EXP					91,977	29,307	39,076	91,977	91,977	-
TOTAL EXPENSES		3,355,988	3,295,853	3,482,556	3,792,486	2,473,211	3,323,258	4,470,351	4,198,691	87,000
NET (TO OR FROM FB)			(40,630.80)	41,471	(241,371)			\$0	\$0	-
Fund Balance		(1,119,303)	(1,159,934)	335,941	94,569					-
		-33%	-35%	10%	2%		0%	0%	0%	

Fund: 128C EMS CAPITAL Fund
 Department 525 Emergency Medical Services
 see long range CIP

Rolling Stock Plan

	2020	2021	2022	2023	2024
Fund 128 transfer millage	226,515	519,711	532,969	546,311	844,202
rolling capital	(1,166,515)	(259,711)	(272,969)	(286,311)	(584,202)
4 year L/P pmt	1,200,000				
5 year L/P pmt	(260,000)	(260,000)	(260,000)	(260,000)	(260,000)
reserve	0	0	0	0	0
cap millage	0.0	3.0	3.1	3.2	4.9
		3 plus mills capital needed			

EXPENSES- CIP

FY19 Unfunded Carry forward

3 Stretchers	\$ 58,058
3 Chairs	\$ 8,700
1 QRV	\$ 38,225
Ambulance	\$ 247,344
FY20	\$ 352,327
4 Stretchers	\$ 77,411
2 Chairs	\$ 5,800
EMS S-3	\$ 38,225
Ambulances (2)	\$ 494,688
Cardiac Monitors (6)	\$ 198,064
FY20	\$ 814,188

TOTAL NOW

	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
	\$318,638	\$1,152,814	\$321,711	\$292,696	\$286,331	\$584,202	\$1,379,502	\$899,870	\$585,019	\$341,995	\$237,257
19-20		\$1,471,452									
19-24		\$2,956,392									

Laurens County EMS Capital Plan, 5 Year Summary
Annual Cap Millage fund 128

	2020	2021	2022	2023	2024	2025	2026	2027	27-28
Ambulance Remounts									
qrv not funded in fy	\$ 38,225								
Qrv or other Replac	\$ 38,225	\$ 259,711	\$ 272,969	\$ 286,311	\$ 584,202	\$ 1,278,253	\$ 591,690	\$ 585,019	\$ 2,454,962
ambulance from FY1	\$ 247,344								
New Ambulance	\$ 494,688								
Cardiac Monitors	\$ 198,064								



Laurens County

Emergency Medical Services

Matt Pennington

Director

Office: 864-984-1574

Fax: 864-984-9466

mpennington@co.laurens.sc.us

Date: January 14, 2019

To: Jon Caime, County Administrator & Lisa Kirk, Finance Director

From: Matt Pennington, Director

Re: FY 20 Budget Justifications

Below you will find our department's justifications for the FY 20 budgetary process for specific line items for both revenue and expenditure items. You will find listed in order below areas of priorities that are of importance for progressive forward motion and the effective operations of EMS. They are as follows:

1. The increase the current (2) two Medic 5 EMT's from 14-hour shifts to 24/48-hour shifts.
2. The need for an aggressive and progressive replacement plan for our fleet, this will afford LCEMS the ability to provide dependable and safe transportation for the employees and the citizens and visitors of Laurens County.

Revenue Generation

Account# 128-340-34500-34511

- | | |
|-------------------------------|---|
| 1. -34511 EMS Fees Revenue: | FY 19 amount projected with DSO 2,002,615
FY 20 amount projected with DSO 2,140,001 |
| 2. -31110 Real Property Mills | FY 19 amount budgeted @ 7.2 mills X 170,000.00 = 1,224,000
FY 20 amount projected @ 7.2 mills X 170,000.00 = 1,224,000 |

Deputy Director 864-984-0577, Training Office 864-984-1574, Shift Captain 864-984-0619

PO Box 391 Laurens, S.C. 29360

SERVING LAURENS COUNTY SINCE 1976

Expenditures

Account# 128-525-42000

INCREASE

Attachment A

1. **11000 Salaries:** FY 19 amount \$1,195,434.00; amount requested **\$1,222,564.22 (+ \$27,130.22)**
Addition of one (1) full-time EMT and transition of the two (2) current Medic 5 EMT's from 14 hour shifts to 24/48-hour shifts. This also includes the 2% increase for
2. **13000 Overtime:** FY 19 amount \$575,000; amount requested **\$600,381.48 (+25,381.48)** this increase will cover the additional full-time personnel requested to transition Medic 5 from a 14-hour truck to a 24-hour truck.
3. **11010 Part-Time:** FY 19 amount \$190,000.00; amount requested **\$197,500.00 (+ \$7,500.00)** this increase is due to the added expense of a Medical Director which is cost shared with Laurens County Fire Service.
4. **61025 Building Maint Supplies:** FY 19 budgeted amount \$8,000.00, I am asking for an increase to \$10,000.00. This increase is related to the need for upgrades to our stations to include occupancy sensors, LED lighting, and other building repairs as our buildings are aging and are in need of may repairs. HQ is in need of either re-wiring or an additional electrical service to accommodate our ambulances for climate control.

DECREASE

Attachment A

1. NONE

Salary Request:

Attachment C

1. (1) One new EMT position. Total amount requested: \$ 49,719.16. This includes regular hours of 2080 and built in over time at 848 hours, this also includes FCIA, Retirement, Health insurance and workers comp.
2. The transition of the (2) two current Medic 5 EMT's from their current 14-hour shift schedule to 24/48-hour shift schedule. The difference to bring these two positions into the 24/48-hour shift schedule is \$27,529.12
3. 2% increase per degree for 5 employees that have a degree related to EMS or Emergency Management. This will be an estimated cost of \$10,000.00.
4. \$7,500 added back to part time salaries for the shared expense of our new Medical Director. This was brought to council in October and was a shared cost with the Laurens County Fire Service. The shared cost for EMS came from our part time account as an unfunded request.

Attachment C

EMS positions including over-time	\$ 49,719.16
Benefits	\$19,989.16
Medical Director	\$ 7,500.00
2% increase for Degree	<u>\$10,000.00</u>
Total	\$87,208.32
 Grand total	 \$87,208.32

Deputy Director 864-984-0577, Training Office 864-984-1574, Shift Captain 864-984-0619

PO Box 391 Laurens, S.C. 29360

SERVING LAURENS COUNTY SINCE 1976

In reference to new EMS positions, these positions will help to reduce work load on our current staff, reduce response times, and potentially increase revenue by reducing the number of times outside assistance is needed from other agencies. As you are aware for FY 17/18 budget I was approved for 3 paramedic positions, with the addition of these staff members we will transition our Medic 5 14-hour ambulance to a 24-hour ambulance. This will add one additional ambulance to our fleet, allowing our Northern area Quick Response Vehicle (QRV) to remain open for the full 24-hour shift; by doing this we add additional resources to the Northern area of our county and reduce response times to this area. We then have the possibility to maintain a Medic 6 with part-time staff for peak hours and days. With the addition of EMD, this would allow EMS to provide a tiered response. What that means is, if a caller requests assistance based on their complaint, we could respond non-emergency (no lights or siren) (reduced liability), or send Medic 6 a Basic truck for low acuity calls, which will keep our ALS units free for higher acuity calls. We added a non-emergent ambulance in FY 18, we have had success with this addition. We are currently utilizing part time staff to operate this unit, as a part of this we should be able to fund the salaries for 2 EMD dispatchers for EMD. We have for the first six (6) months collected around \$35,000.00. While this does not seem like a lot this unit was not fully operational until about in October of 2018.

If the council chooses not to add the requested additional staff, I would like to take three (3) acquired paramedic positions from FY 18 budget and convert them to 12-hour paramedic positions. I would need to hire one (1) EMT and increase the salaries of all Medic 5 EMT's to meet that of the current salary of 24/48 hour EMT's.

CAPTIAL REQUEST:

Fleet/Equipment Replacement Attachment D

(3) F-450 Ambulance New	\$645,000.00	\$743,032.00
(2) QRV's	\$ 77,450.00	\$ 77,450.00
(7) Power Cot's	\$144,952.62	\$144,952.62
(5) Stairchairs	\$ 16,552.15	\$ 16,552.15
(6) New Cardiac Monitors	<u>\$196,231.51</u>	<u>\$196,231.51</u>
Total	\$1,080,186.28	\$1,178,218.28
Without 3 Power cot's	\$1,018,063.72	\$1,116,095.72

I have a projection based on estimated amounts for all items above that are related to ambulances. I have estimated a price range to reflect the lower end and the higher end. We should not sacrifice a quality truck for a lower price. The cost of the ambulances is an estimate and is a turn key truck. That means it has the radio, a new power cot, the required cot fastening system, camera's, WiFi, and controlled substance's lock box. If the power cots are included with the ambulance's you can take \$62,122.56 off of the total amount.

I am requesting (6) six new cardiac monitors, this will finish out my request from FY 19 budget. This will replace all monitors in our front-line fleet, allow for (1) one to be placed in training as required by the DHEC. This will also allow for a fully stocked ALS spare ambulance to be ready for additional responses as needed. I am requesting (3) new ambulances. We would replace the following: Three (3) ambulance (one [1] from FY 19) that have over 240,000 miles with extensive cosmetic issues in the patient compartment that must be repaired. We need to plan for an aggressive replacement plan to ensure that we have a dependable fleet to respond to emergencies. I am willing to work with both Mr. Wilson and Council to secure any normal or alternative purchasing plans needed to accomplish this task. A lease purchase program would be of the most benefit for LCEMS and the county, as this would allow for new/replacement purchases of ambulance's every 3-5 years to help reduce the overall maintenance costs associated with an aging fleet that is already riddled with mechanical and electrical issues from the previous builder and again. I am requesting the replacement of (2) QRV's (one [1] from FY 19), with over 200K miles. The new QRV's will replace two front line QRV's. The replaced vehicles will replace two administrative vehicles that have high mileage and will soon begin to have mechanical issues.

Budgetary Increases and Decreases
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020

EMS

525

DEPARTMENT NAME

DEPARTMENT NUMBER

INCREASE

ACCOUNT NUMBER (if applicable)	AMOUNT FROM	AMOUNT TO	DESCRIPTIONS (detailed)
128-525-42000-61025	\$8,000.00	\$10,000.00	Projections show overage due to Conditions of our buildings. Also, I would like to transition to occupancy sensors in our stations to help reduce the cost related to utilities.

DECREASE

ACCOUNT NUMBER (if applicable)	AMOUNT FROM	AMOUNT TO	DESCRIPTIONS (detailed)

**ADDITIONAL POSITION REQUEST
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020**

DEPARTMENT EMS DEPARTMENT NUMBER 525

EMPLOYEE	POSITION	REQUESTED SALARY ANNUAL	Please explain why additional staff is requested
	Full-Time	\$10,000.00	A 2% increase per professional degree related to EMS or Emergency management.
EMT	Full-Time	\$69,708.32	Add on EMT and increase the salary of current Medic 5 EMT's to that of the current EMT's
	Medical Director	\$7,500.00	This was not budgeted for, however, due to a forced change in Medical Director we had to begin paying a salary that we split with the Fire Service
	FULL-TIME SALARY	\$87,208.32	
	PART TIME SALARY		
TOTALS		\$ 87,208.32	



Fund #128 Capital

NEW CAPITAL LINE ITEMS
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020

EMS

525

DEPARTMENT NAME

DEPARTMENT NUMBER

FUNDING REQUEST			
AMOUNT	DESCRIPTIONS (detailed)	Replaces existing equipment	Maintenance costs after first year
\$77,450.00	Replacement of 2 QRV's, one from FY 19 that was not funded	Yes	
\$645,000.00	3- new ambulances turn key. Including new power cot's, radio's	Yes	
\$738,000.00	Pro-Vision camera's, and Med-Vault. 2-for FY 20 and 1-from FY 19		
\$144,952.62	Replacement of 7 power cot's, these cot's are between 8-10 years old and are suggestive of a 7 year life span. 3 from FY 19	Yes	
\$196,230.51	Replacement of 6 cardiac monitor's. The old units were refurbished when purchased an have exceeded their life span of 7 years.	Yes	



Fund #110- General Fund Revenues

110 General Fund Revenue Summary

10

Dept/Agency Number & Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
GENERAL PROPERTY TAXES - 110-311								
31110-31110 Current Real Property	6,960,190	6,702,883	7,245,387	7,399,700	6,516,795	7,399,700	7,399,700	7,399,700
31110-31111 LOST Credit-Real	1,292,076	1,556,481	1,637,451	1,700,000	1,413,335	1,700,000	1,700,000	1,700,000
31120-31120 Delinquent Real Property	535,941	498,761	397,018	400,000	416,152	499,382	350,000	350,000
31120-31121 LOST Credit-Delinquent	108,432	114,086	106,835	120,000	85,817	102,980	100,000	100,000
31130-31130 Vehicle	1,344,466	1,408,569	1,415,047	1,400,000	1,221,014	1,465,217	1,420,000	1,420,000
31130-31131 LOST Credit-Vehicle	258,237	247,629	272,564	300,000	206,719	248,063	280,000	280,000
31140-31140 FILOT	1,683,510	2,011,457	3,106,658	2,900,000	2,976,060	3,300,000	3,300,000	3,300,000
31140-31141 LOST Credit-FILOT	11,062	0	0	0	12,094	14,513	934	934
31150-31151 Prior Year Refunds	(53,205)	(231,979)	(108,025)	(100,000)	(150,540)	(180,648)	(200,000)	(200,000)
Subtotals:	12,140,710	12,307,887	14,072,935	14,119,700	12,697,446	14,549,207	14,350,634	14,350,634
Designated Tax Revenues								
31300-31301 Local Option - 29% Operations	841,891	866,635	813,952	840,000	647,297	840,000	840,000	840,000
Subtotals:	841,891	866,635	813,952	840,000	647,297	840,000	840,000	840,000
Total Tax Revenues								
	12,982,601	13,174,522	14,886,887	14,959,700	13,344,743	15,389,207	15,190,634	15,190,634
LICENSES & PERMITS - 110-320								
32100-32110 Utility Franchise Fee	194,991	193,820	155,131	210,000	104,947	125,936	175,000	175,000
32200-32210 Building Permits	260,191	231,636	284,689	300,000	255,497	306,596	300,000	300,000
32200-32211 Mobile Home Licenses (Sticker)	5,290	3,060	1,310	2,000	570	684	280	280
32200-32212 Mobile Home Permits (Inspect)	44,650	58,582	65,935	60,000	61,079	73,295	70,000	70,000
32200-32213 Septic Tank Fee	200	0	0	0	0	0	0	0
32200-32215 Demolition Payments	50	50	0	0	1,980	2,000	0	0
Subtotals:	505,322	487,148	507,065	572,000	424,073	508,512	545,280	545,280
INTERGOVERNMENTAL REVENUE - 110-330								
33200-34115 Federal Funds - Vehicle	16,484	11,047	15,905	12,000	14,129	14,129	0	0
33300-33310 National Forest Fund	8,263	7,748	8,002	0	20	24	0	0
33500-33511 Accommodations Tax	90,747	100,012	100,352	90,000	30,878	90,000	90,000	90,000
33500-33515 DSS Reimburs.	42,604	26,486	75,249	60,000	52,153	52,153	46,000	46,000
33500-33517 Environmental Control Penalty	17,850	4,204	0	20,000	1,000	1,200	2,000	2,000
33500-33519 Local Government Fund	2,467,147	2,581,246	2,536,824	2,633,655	1,922,587	2,563,587	2,633,655	2,633,655
33500-33521 Merchants' Inventory	40,841	40,841	49,176	41,000	49,076	58,891	49,176	49,176
33500-33523 Registration Board	79,363	46,856	64,778	60,000	44,920	60,000	60,000	60,000
33500-33524 Library Salary Supplements	45,000	45,000	45,000	45,000	44,996	45,000	45,000	45,000
33500-33525 Veterans Svc Officer	38,552	46,303	46,760	46,500	25,128	46,500	46,500	46,500
33502-33512 Child Support-Clerk of Court	103,614	129,266	125,660	150,000	173,447	250,000	250,000	250,000
Subtotals:	4,206,660	4,296,660	4,256,660	4,256,660	3,656,660	4,256,660	4,256,660	4,256,660

110 General Fund Revenue Summary

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Dept/Agency Number & Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
33502-33514 Clerk of Court-Incentive Fund	34,077	12,105	12,939	12,000	37,544	45,000	35,000	35,000
33505-33531 E911 State Reimbursement	98,484	115,329	119,729	145,000	50,843	120,000	120,000	120,000
33600-33605 State EMA Funding	43,311	0				0		
33800-33810 1% Received		44,346	48,958	40,000	46,876	56,251	40,000	40,000
33800-33811 Laurens/Clinton Communication	71,406	71,406	71,406	71,400	41,654	49,985	71,400	71,400
33800-33813 Lrns/Clinton/Cr Hill Magistrate	2,500	2,500	1,667	2,500	0	0	0	0
33800-33814 Coop Capital Credit Distr.	5,967	4,730	5,236	5,300	5,358	5,358	5,358	5,358
33800-33815 Newberry Inmate Housing	0	0	0	0	184,575	184,575		
33800-33817 Municipal Inmate Housing	13,900	9,200	4,620	1,500	4,865	5,838	5,880	5,880
33800-88010 Municipal Government Elections		12,451			10,223	12,268	0	0
33800-80011 Special Elections	0	0	17,347		0	0	0	0
34202-34221 CMRS Reimbursement	6,617	84,311	96,263				101,686	101,686
EMD Software and training					0	0	2,400	
Smart RAVE 911 Software					0	0	47,200	
Extra 911 Workstation					0	0	22,800	
UPS Replacement							28,000	
Cable trays/consoles grant					0	0		
42020-33110 BJA Grant	20,655	21,440	10,058		0	0	36,000	36,000
42021-33112 SCAAP Grant Funds	1,224				0	0		
42022-33113 DOJ - Bullet Proof Vest Grant	3,279	10,765			2,105	2,526	4,000	4,000
42023-80059 FEMA Grant	38,429		34,506		0	0	35,000	35,000
42112-33114 State Reimb - Body Worn Cam		29,400	11,250		0	0		
43204-33539 PRT - LWCF Grant	3,103				0	0		
33600-33603 LEMPG Grant		59,362	66,995	60,512	15,166	18,199	26,000	26,000
45001-33701 PARD Grant Reimbursements	96,339	15,500			0	0		
33350-33817 Detention Ctr - SS Inmate Reimb	11,800				0	0		
42010-33529 State Drug Revenue	116,521				0	0		
42014-33513 Child Support-Sheriff	7,277				0	0		
Subtotals:	3,525,354	3,531,854	3,695,680	3,496,367	2,757,543	3,681,484	3,803,055	3,702,655

CHARGES FOR SERVICES - 110-340

33501-33536 Recorder of Deeds Revenue	8,983	9,951	8,738	10,000	5,727	6,872	8,700	8,700
34100-34110 Collection of City Taxes	35,047	34,846	35,105	35,000	34,443	35,000	35,000	35,000
34100-34111 Probate Fees	105,048	119,590	106,335	108,000	78,698	94,438	105,000	105,000
34100-34113 Treasurer's Costs	334,836							
34100-34114 Treasurer Other Income	973	1,279	1,065	1,000	106	127		
34100-34118 Treasurer - Convenience Fees	1,217	2,518	2,971	2,500	2,805	3,366	2,800	2,800
34100-34116 E-Check Verification						0	0	0

FY 2019 Budget Worksheets

110 General Fund Revenue Summary

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Dept/Agency Number & Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
34100-34215 FOIA Request Fees		232	380	250	1,167	1,400	500	500
34101-34221 Copier Fees - Assessor	541	708	426	500	206	247	400	400
34102-34222 Temp Tags - Auditor	2,165	2,195	2,570	2,300	1,590	1,908	2,000	2,000
34100-34115 Vehicle Road Fee (\$15.00)	907,311	927,276	932,400	925,000	780,021	932,400	930,000	930,000
911 Fee (\$1.00)-NEW PROPOSED FEE								
34100-34117 Decal Fee	52,134					0	0	0
34202-34211 E-911 - Wireless	120,753	132,067	137,994	124,000	121,182	124,000	130,000	130,000
34202-34212 E-911 - Wired	148,065	213,963	144,415	145,000	72,506	145,000	146,000	146,000
34202-34213 E-911 - CLEC	65,533	59,878	62,848	65,000	82,550	76,000	65,000	65,000
34202-34220 E-911 - FOIA Fees	57	70	156	100	314	377	200	200
34202-34220 E-911 CMRS 911 Funding	63,986					0	0	0
34202-34230 E-911 Map Sale Revenue	2,454	2,600	1,550	2,400	1,400	1,680	2,800	2,800
34202-34231 E-911 Road Sign Revenue	300	511	100		100	120	50	50
34204-34217 Coroner Fees	0	0	934			0	0	0
34203-34233 Building Insp - Code Book	115	3				0	0	0
34206-34216 Detention Ctr Commissary	51,746					0	0	0
34206-34218 Detention Ctr Phone Commission	37,326					0	0	0
34300-34310 Road & Bridge Fees and Sales						0	0	0
34800-34811 Mag. Fines & Fees	493,014	561,319	566,633	550,000	517,070	570,000	570,000	570,000
34800-34850 Worthless Check Program			4,018			0	0	0
34800-34855 Traffic Safety Program Fee	536	141	(37)		153	184	100	100
34801-34810 Clerk of Court Fines & Fees	237,276	490,556	540,483	535,000	415,179	540,483	540,000	540,000
42000-11500 Gray Court Supp/Sheriff	61,106	51,925	36,326	65,000	23,838	28,606	20,000	20,000
42000-11510 Hospital Deputies						0	0	0
42000-11511 Reimburse Sheriff Salaries	12,322	13,918	12,778	13,000	15,067	18,080	4,800	4,800
42000-34112 School District 55 SRO Match	225,080	288,833	330,969	295,000	185,786	330,969	331,000	331,000
School District 56 SRO Match				50,000	17,655	50,000	50,000	50,000
42000-34214 Sheriff Fees	5,788	7,652	8,473	6,000	4,248	5,098	4,300	4,300
42000-34223 Detention Center Resitution	216	104	271		724	869	1,200	1,200
42000-80047 Stolen Property Reimbursement	0	192				0	0	0
42025-34816 Sex Offender Reg. Fees	19,550					0	0	0
42000-34215 Scrap Metal Fees	2,450					0	0	0
42115-34825 Project Lifesaver						0	0	0
Subtotals:	2,995,928	2,922,332	2,937,901	2,935,050	2,362,535	2,967,224	2,949,850	2,949,850

INVESTMENT EARNINGS - 110-361

36110-36110 Interest Earned	45,331	70,850	115,445	105,000	165,459	198,551	175,000	175,000
Subtotals:	45,331	70,850	115,445	105,000	165,459	198,551	175,000	175,000

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
RENTAL OF COUNTY PROPERTY - 110-363								
36300-36300 Building Rental	6,000	6,300	2,198	6,000	50	60		
36300-36320 County Park Rental Fee					0	0		
36310-36300 Library Rental - Workforce	9,000	9,000	3,000		0			
Subtotals:	15,000	15,300	5,198	6,000	50	60	0	0
CONTRIBUTIONS/DONATIONS FROM PRIVATE SOURCES - 110-364								
42000-36414 Unrestricted Private Donation	(325)	8,818	251	1,000	0	0		
42000-36415 Restricted Donation - Sheriff	572				10,000	10,000	10,000	10,000
42000-36416 Restricted Donation - Det Ctr	200				0	0		
42015-36400 Dare/Explorer Revenue		1,276			0	0		
Subtotals:	447	10,094	251	1,000	10,000	10,000	10,000	10,000
MISCELLANEOUS REVENUE								
37000-37000 Miscellaneous Revenue	123,061	16,047	51,822	50,000	11,258	13,510	20,000	20,000
37000-37003 Misc Revenue - LCDC Reimb	30,000					0		
Misc Rev Branding		10,000				0		
37000-37002 Insurance Proceeds	34,147	0				0		
Subtotals:	187,208	26,047	51,822	50,000	11,258	13,510	20,000	20,000
OTHER FINANCING SOURCES - 110-390								
39000-39110 Fire Fund OH Reimbursement	30,000	30,000	35,000	35,000	35,000	35,000	35,000	35,000
80000-85000 Transfers Out - Det Ctr	(51,467)					0		
43000-49110 Transfers Out - C Fund	0					0		
Subtotals:	(21,467)	30,000	35,000	35,000	35,000	35,000	35,000	35,000
PROCEEDS OF GEN FIXED ASSET DISPOSITIONS - 392								
39210-39210 Sale of General Fixed Assets	63,706		38,476	30,000		38,500	30,000	30,000
39210-39211 Sale Land Proceeds	5,292	12,310	350			12,500		
Subtotals:	68,998	12,310	38,826	30,000	0	51,000	30,000	30,000
TOTAL REVENUES:								
	20,304,722	20,280,456	22,274,075	22,190,117	19,110,661	22,854,547	22,758,819	22,658,419

110 General Fund Revenue Summary

Dept/Agency Number & Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
10								
TOTAL EXPENSES:	21,075,803	21,826,414	21,778,071	22,824,544	16,983,445	21,985,967	25,400,170	23,519,241
BUDGETED/ACTUAL DEFICIT:	(757,525)	(1,545,958)	496,004	(634,427)	2,127,216	868,580	(2,641,351)	(860,822)
Deficit Reduction (for prior year deficit) NOTE: NOT PROPERLY ALLOCATED PRIOR TO FY17 (USED AS CURRENT YEAR REVS)								
31160-31160 Deficit Reduction (6 mills)	1,140,831	1,168,265	1,011,759	1,035,000	1,170,359	1,170,359	1,035,000	1,035,000
L 110 FUND DEFICIT AFTER DEFICIT REDUCTION								
39900 Ord 625 Transfer-One Time		332,000		400,573	3,297,575	2,038,939	(1,606,351)	174,178
37000-37005 COC special proj Xfer-One time		93,762		0		0		
33600-33115 SCDOT- Contingency Funds		100,000		0		0		
One Time Revenues	0	525,762	0	0	0	0	0	0
Other "Funds" Deficit/Surplus (will impact General Fund)								
Deficit to Fund 128 EMS								
49000-49110 Treasurer Cost			358,404	53,642		1,344		
Deficit to Fund 129 Vict Assist			(37,398)					
Deficit to Fund 210 Solid Waste				(222,027)				
NET "OTHER FUNDS"	0	321,006	(168,385)	0	0	1,344	0	0
NET GF REV-EXP (FB TRANSFER)								
	148,070	1,828,769	232,188	3,297,575	2,040,283	(1,606,351)		174,178



Fund #123 Fire Contract(s)
If not covered in Regular Council Meeting



CLINTON

South Carolina

Danny Cook - Ward 1, City Council
 Shirley Jenkins - Ward 2, City Council
 Robbie Neal - Ward 3, City Council
 Gary Kuykendall - Ward 4, City Council
 Ronnie Roth - Ward 5, Mayor Pro Tem, City Council
 Megan Walsh - Ward 6, City Council

Bill Ed Cannon, City Manager

Date: May 16, 2019

Mr. Jon Caime, County Administrator Laurens County
 100 Hillcrest Square
 Laurens, SC 29360

Subject: Fire Contract for the City of Clinton SC

Dear Mr. Caime,

In review of previous years of activity within the unincorporated area of the Clinton Fire District, the City of Clinton is requesting Laurens County Council to consider a 12.5% increase in the Fire Service contract fee for the 2019-20 fiscal year. If approved, the contract fee would increase from \$293,068.07 to \$329,701.57. This increase will assist Clinton Fire in continuing to serve the County area and meet the demands of the increased call volume.

Calendar Year total Alarm Responses for 2018

Clinton Fire Call Volume	Inside City	Percentage in	Outside City	Percentage out	Total calls
1 - Structure Fires	10	45.45%	12	54.55%	22
2 - Fire Alarms	65	57.02%	49	42.98%	114
3 - MVAs	28	35.90%	50	64.10%	78
4 - Brush/Wildland Fires	13	37.14%	22	62.86%	35
5 - Vehicle Fires	7	38.89%	11	61.11%	18
6 - Medical Calls	352	61.65%	219	38.35%	571
7 - Service Calls	34	54.84%	28	45.16%	62
8 - Other	95	46.57%	109	53.43%	204
Total:	604	54.71%	500	45.29%	1104

Out of City Responses from 2014-2018:

Outside City - Call Volume	2014	2015	2016	2017	2018
Other	42	18	59	69	109
Service Calls	24	38	24	29	28
Medical calls	78	108	122	179	219
vehicle fires	11	20	10	15	11
Brush/ Wildland	34	37	52	29	22

Office of the City Manager
 City of Clinton, South Carolina
 Post Office Drawer 748 • 211 North Broad Street, Suite A
 Clinton, South Carolina 29325-0748
 (864) 833-7500 • www.cityofclintonsc.com



CLINTON
South Carolina

Danny Cook - Ward 1, City Council
Shirley Jenkins- Ward 2, City Council
Robbie Neal - Ward 3, City Council
Gary Kuykendall - Ward 4, City Council
Ronnie Roth - Ward 5, Mayor Pro Tem, City Council
Megan Walsh - Ward 6, City Council

Bill Ed Cannon, City Manager

Motor Vehicle Accidents	107	124	83	49	50
Fire Alarms	60	86	65	65	49
Structure Fires	26	10	14	19	12
Total Calendar year out of City calls:	382	441	429	454	500

Compared to a total call volume of 352 in Calendar Year 2008
(155 calls were outside the City)

Fire Contract annual payment amount comparison:

- 2006/2007 Fiscal Year \$261,150.00
- 2012-2015 Fiscal Years \$283,940.00
- 2016-2019 Fiscal Years \$293,068.07
- The Fire Contract amount has increased only 11% in 12 years.
 - This rate does not keep up with State compiled C.P.I. increase.
 - CPI has increased 8.9% over the last 6 years.

The City of Clinton does want to continue maintaining coverage of the 63.4 square miles of unincorporated area known as the Clinton Fire District, however, the City of Clinton would ask the County of Laurens to consider increasing the contract amount of \$293,068.00, so that Clinton can better assist Laurens County and the citizens within the Southern end of our County.

Previous letters of request submitted for the budget have provided the cost of service to the out of City area. This cost was determined by multiplying the Fire Department's Operational Budget to the percentage of out of City calls. In the letter dated April 24, 2018, the cost to provide services in Calendar year 2017 was \$372,733.88. Applying the same factor to Calendar year 2018, the operations cost of the department was \$864,586.75 multiplied by the out of County call percentage of 45.3% equals; \$391,657.80.

Goals for the City of Clinton Fire Department are:

- Increase staffing
 - Increase staff to meet call volume, and respond with enough staff to perform efficiently
 - Increasing manpower would also provide additional response from Clinton for responses out of district mutual aid calls.
- Upgrade the rural equipment necessary for out of City calls.
- Place a second firefighter at the Clinton Fire Sub-Station for safety and response.

Bob McLean, Mayor



CLINTON
South Carolina

Danny Cook - Ward 1, City Council
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Robbie Neal - Ward 3, City Council
Gary Kuykendall - Ward 4, City Council
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Megan Walsh - Ward 6, City Council

Bill Ed Cannon, City Manager

-
- Over the next 3-5 years, have all members trained as a National Registry Certified Emergency Medical Technician.

Our goal is NOT a selfish goal. The City of Clinton seeks to improve ourselves for the benefit of our partners, neighbors, and citizens. Thank you for your time and consideration.



Bill Ed Cannon, City Manager



Fund #156 - FILOT Special Projects

156 FILOT Special Projects Self Funding Fund

7

Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
Revenue									
31140	FILOT			164,251	160,000	165,044	200,000	200,000	200,000
31151	Prior Year Refunds					(11,461)	(11,500)	(11,500)	(11,500)
	Subtotals:			164,251	160,000	153,583	188,500	188,500	188,500

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Acct #	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Budget	FY19 YTD Actual	FY19 Project	FY 2020 Request	FY 2020 Recc
	Project			6,848					
	Future Scholars				20,000	20,000	20,000	25,000	
	Greenwood Connect				10,000	1,250	10,000		
	I-385 Corridor Study				34,750		34,750		
	CPST Legal							25,000	25,000
	Project					0			
	Project					0			
	Project								
	TOTAL EXPENDITURES	0	0	6,848	44,750	1,250	44,750	50,000	25,000

REV-EXP	157,403	115,250	152,333	143,750	138,500	163,500
FUND BALANCE	0	0	157,403	272,653	301,153	439,653
see resolution 2017-09						464,653



Fund #600 - Capital Fund

FY20 Fund 600



LAURENS COUNTY GOVERNMENT

LAURENS COUNTY

South Carolina

Fund 600 Capital Millage

REVENUES

existing 6 mills capital 1,035,000

EXPENSES

Mandatory FY19- Capital Millage

2019 L/P Payment #2/3

\$ 360,000

Requests

	Hillcrest	Hillcrest Renovations Plan		Fund Source
512 Assess/County Admin	Orthos		\$	16,000
513 Airport	Engineering		\$	90,000
516 Buildings	storage bldgs		\$	30,000
516 Buildings	Laurens Library HVAC		\$	5,000
516 Buildings	DSS Flooring		\$	100,000
516 Buildings	Led replacements		\$	176,000
516 Buildings	LEC HVAC		\$	6,000
516 Buildings	Church St HVAC		\$	695,000
516 Buildings	LEC Elevator		\$	32,000
533 library	Laurens Carpet Phase 2		\$	85,000
535 PRTM	Trailer		\$	40,000
538 Probate	Courtroom Sound System		\$	10,000
541 Roads	Mini Excavator		\$	120,000
541 Roads	durapatcher		\$	100,000
541 Roads	5 yard dump		\$	90,000
541 Roads	Equipment Bldg		\$	200,000
523 Jail	Camera System		\$	60,000
542 Sheriff	Evidence Room		\$	200,000
542 Sheriff	Vehicles		\$	380,000
542 Sheriff	Computers		\$	38,000
542 Sheriff	Shooting Range		\$	60,000
542 Sheriff	Records Mgt System		\$	350,000
542 Sheriff	LEC Security System		\$	60,000
542 Sheriff	Evidence Cabinets		\$	40,000
542 Sheriff	Cell Phone Soft/hardware		\$	15,000
			\$	
		total w/LP	\$	2,867,000
		millage needed	\$	3,227,000
			\$	18.71

see CIP

Fund 600 Hillcrest



LAURENS COUNTY

South Carolina



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #:

DEPARTMENT / AGENCY: Public Works/Building and Grounds Maintenance

COUNCIL ACTION REQUESTED: Approval for funding of Laurens County Hillcrest Complex Renovation

More Detailed Description: Please see Laurens County Hillcrest Complex Renovation Report attached.

FINANCIAL AMOUNT REQUESTED: \$109,400

SOURCE OF FUNDING: _____ \$93,762 from COC Special Projects Fund
\$16,000 from fund 600 Capital Millage

(PLEASE – attach subject matter document pages as necessary)

Laurens County Hillcrest Complex Renovation

Project Phase Plan 2019-20

Project Purpose:

The Management Team for Laurens County has determined that it is imperative to operate and maintain facilities that our residents can be proud of when coming and doing business. The Team desires to proceed with a renovation project for the Hillcrest Complex which will present a professional and clean facility which our citizens deserve.

We propose the project to be completed in three (3) phases with phase I already in progress. The phases are as noted:

Phase I: The remodel of the Ladies Restroom facilities to include granite counter tops and new tile on the wall containing fixtures and floor. New appliances; hand dryers, soap dispensers and baby changing table, are included as well. Project work had begun.

Phase II: This phase of work will be broken down into two parts:

Phase II (a) involves remodeling the Men's Restroom. As with the Women's Restroom, it will include granite top with 2 sinks, new bathroom fixtures, Partitions and wall and floor tile.

Phase II (b) will include new floor tile from the main entrance at the double doors toward the east wing ending at Probation, Pardon and Parole. It also includes painting of all walls and trim. Initial thought is to replace tile from inside the Ladies Restroom out into the Main Hallway to a stopping Point. Estimated cost for this option is \$4,500. The risk with this option is that when we complete the Main Hallway flooring, a considerable risk exists that a variance in color due to production lot will occur. The flooring cost shown on the last page represents completing the East Wing flooring in one complete project. Tile selection is 18.5 X 18.5 Luxury Vinyl Tile (Adore Naturelle). This is the closest match to the Administration Building. Funding for the East Wing Flooring is designated to come from the Treasurer's Office.

Phase III: Work to be completed in Phase III will consist of 3 parts:

Phase III (a) will include new tile flooring and repainting of walls and trim beginning at the main entrance at the double doors and proceeding west ending at the Building and Codes department. Funding for the West Wing Flooring is being provided by balances from the Ladies Restroom and Magistrates Office projects.

Phase III (b) consist of pressure washing and painting the exterior of Hillcrest Complex to revitalize the exterior appeal.

Phase III (c) will provide for a landscape design and installation to be completed in-house by teaming Building/Grounds Maintenance with Park, Recreation and Tourism. Landscape work will be scheduled to begin upon completion of exterior painting. Design will include HVAC screening, Bermuda sod and accent up-lighting on building.

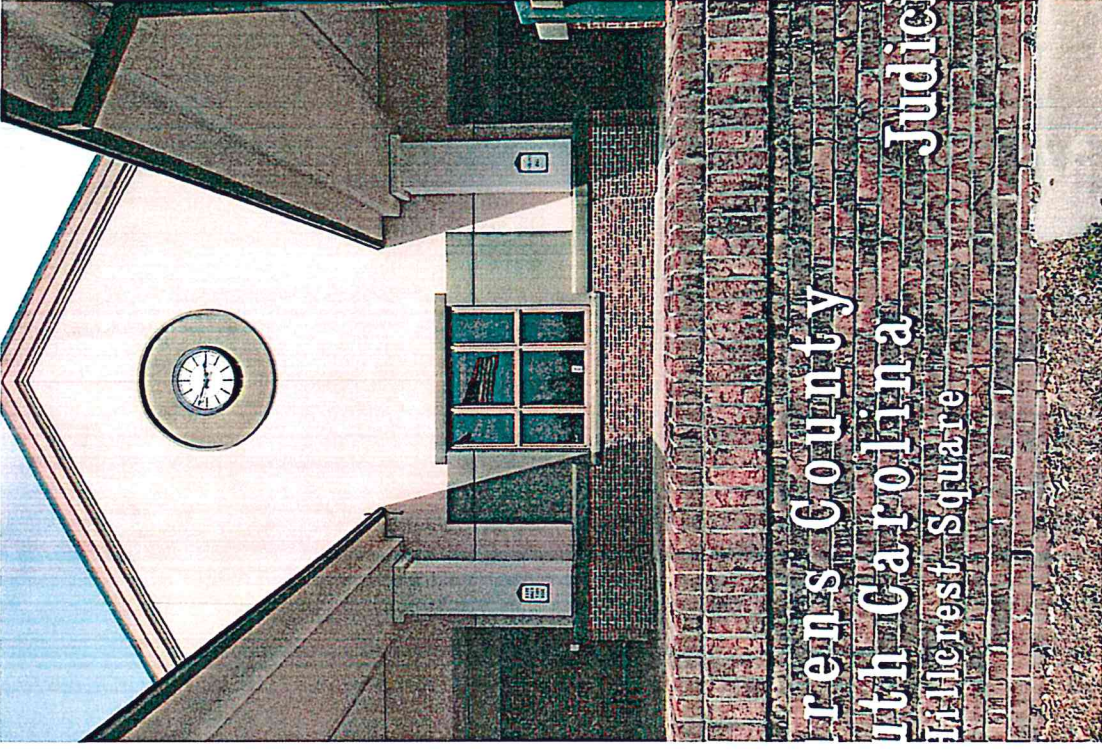
The following page outlines in sequence the work to be completed, time frame for work completion, and estimated cost for each phase of work. The parking area in front of the complex needs sealing and striping to extend its serviceable life. I would suggest adding the parking area to the project as we are beginning to lose the base in the heavily traveled areas.

Hillcrest Complex Renovations 2019

Phase of Work	Description	Estimated Cost	Time Frame
<u>Phase I</u>	Ladies Restroom Remodel	** \$24,878	In-Progress
<u>Phase II</u>			
(a)	Men's Restroom Remodel	\$32,000 \$32,000	June-July 2019
(b)	Flooring East Wing Interior Painting Walls/Trim East Wing Total Phase II	* \$19,487 \$1,700 \$21,187	June 2019 August 2019
<u>Phase III</u>			
(a)	Flooring West Wing Interior Painting Walls/Trim North Wing Total Phase III (a)	* \$13,791 \$1,700 \$15,491	June 2019 October 2019
(b)	Pressure Wash/Paint Exterior Total Phase III (b)	* \$54,000 \$54,000	Sept-October 2019
(c)	Landscape Design and Installation Total Phase III (c)	\$20,000 \$20,000	October 2019
	Total All Phases	\$167,556	
Funding Secured	Ladies Restroom Remodel Flooring West Wing Flooring East Wing Amount Left to Be Funded	\$24,878 \$13,791 \$19,487 \$109,400	Budget Projection \$27,000 Funded by Office of Treasurer Funded by Balance of Women's Restroom and Magistrates Proj.

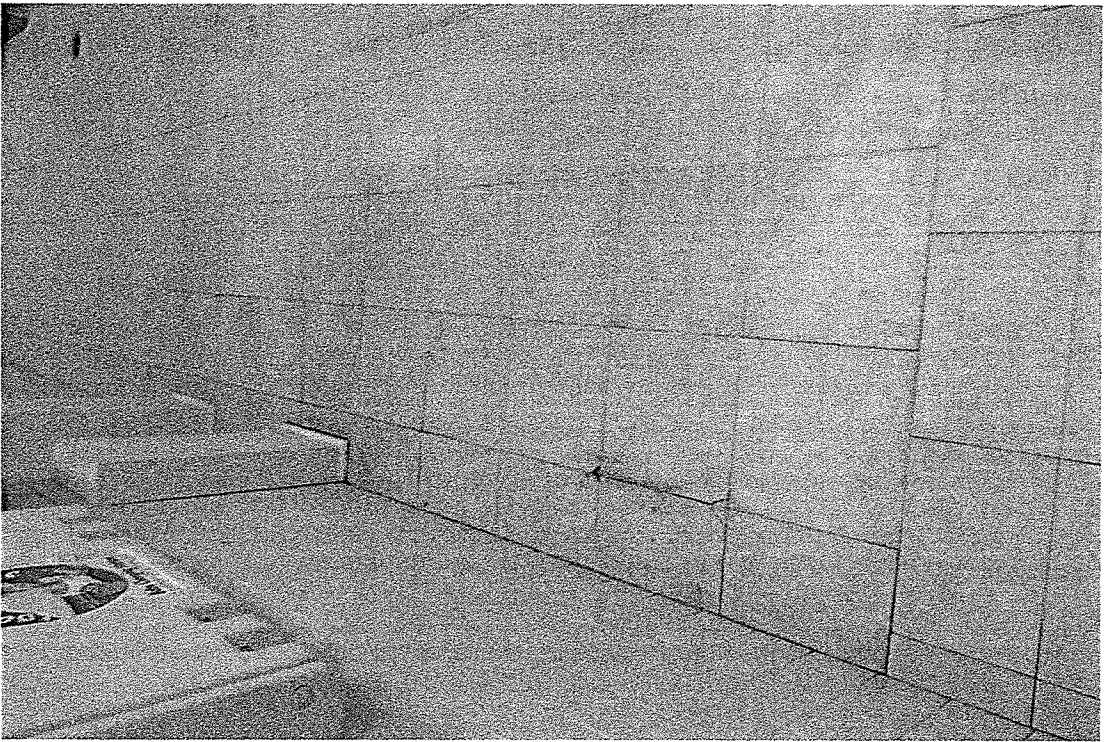
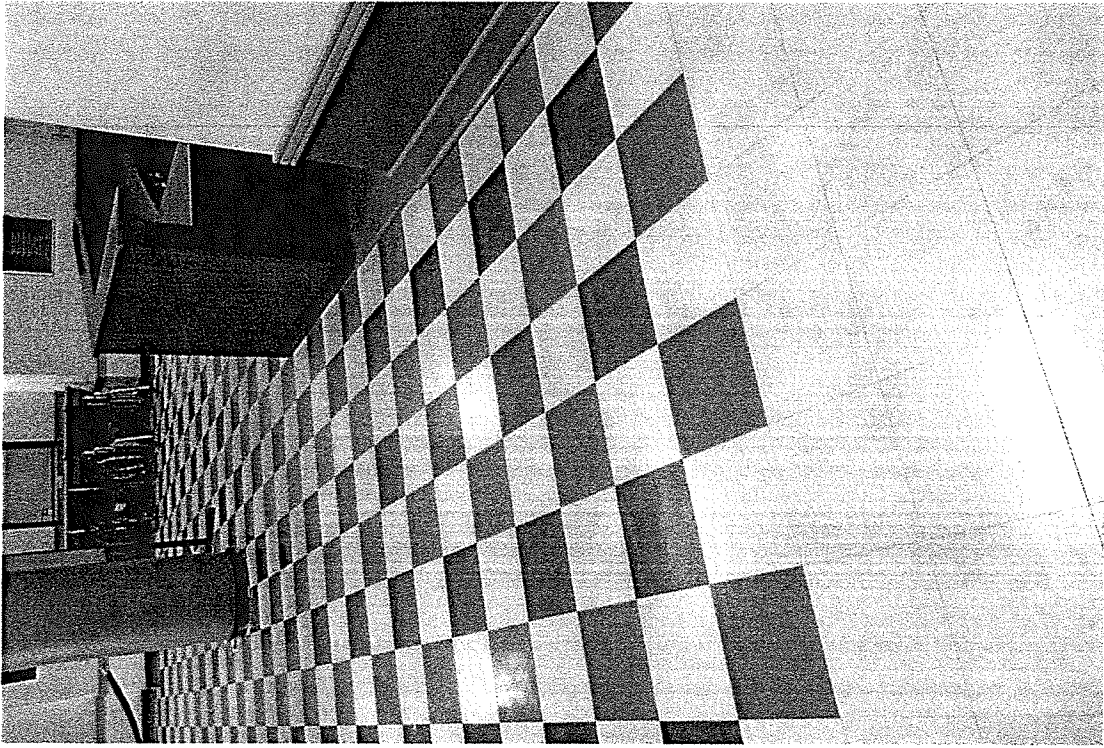
** Bid Price Awarded

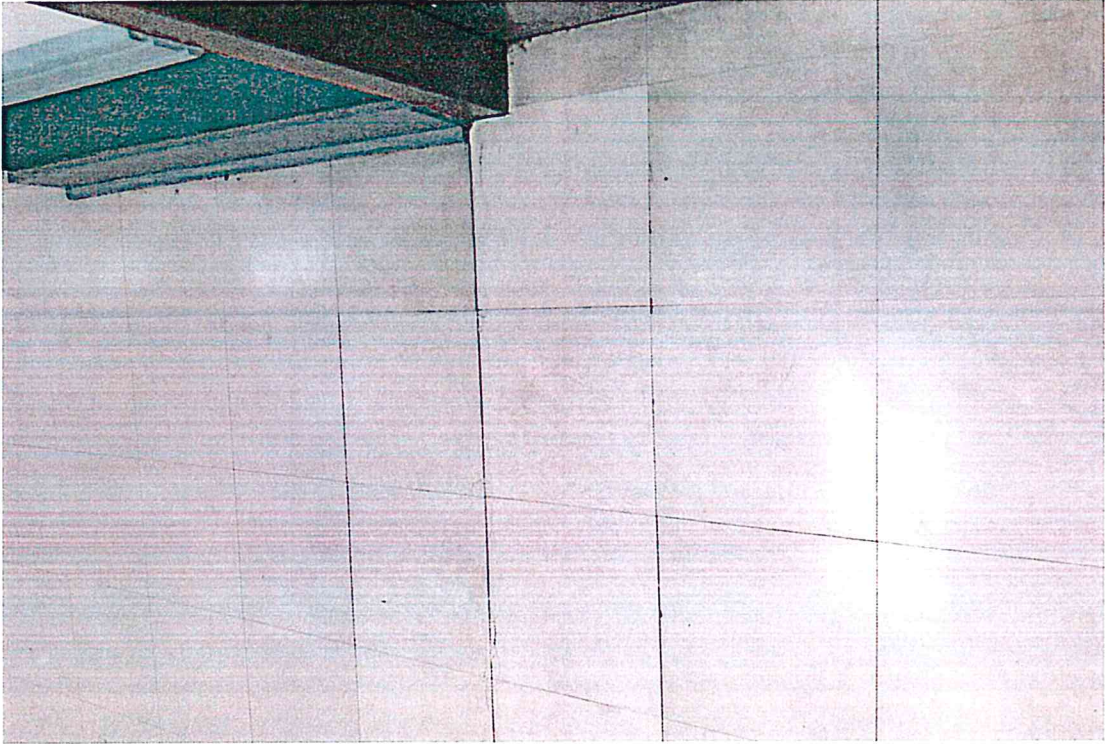
* Quote for work received



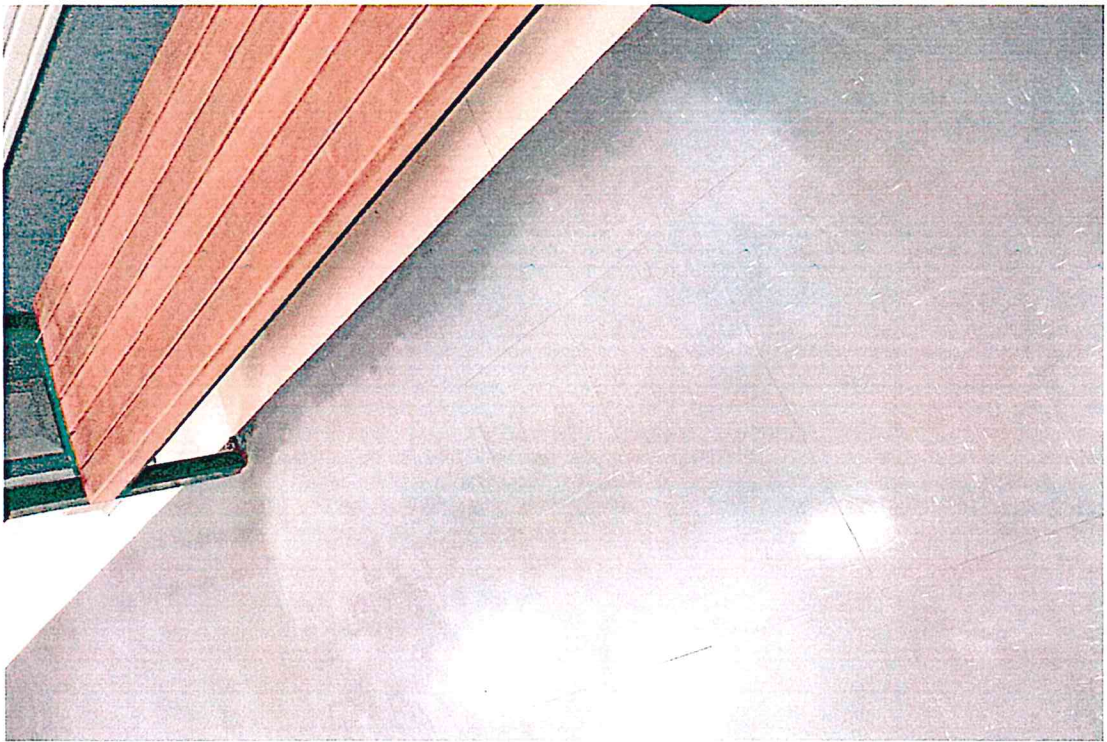
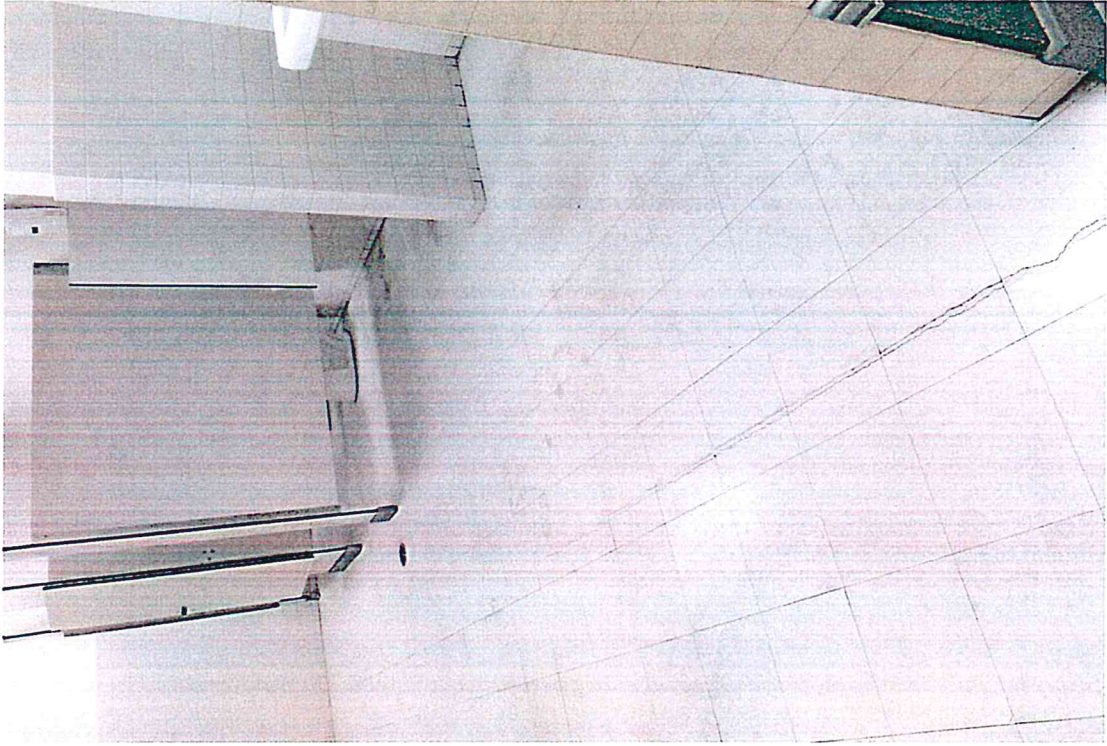


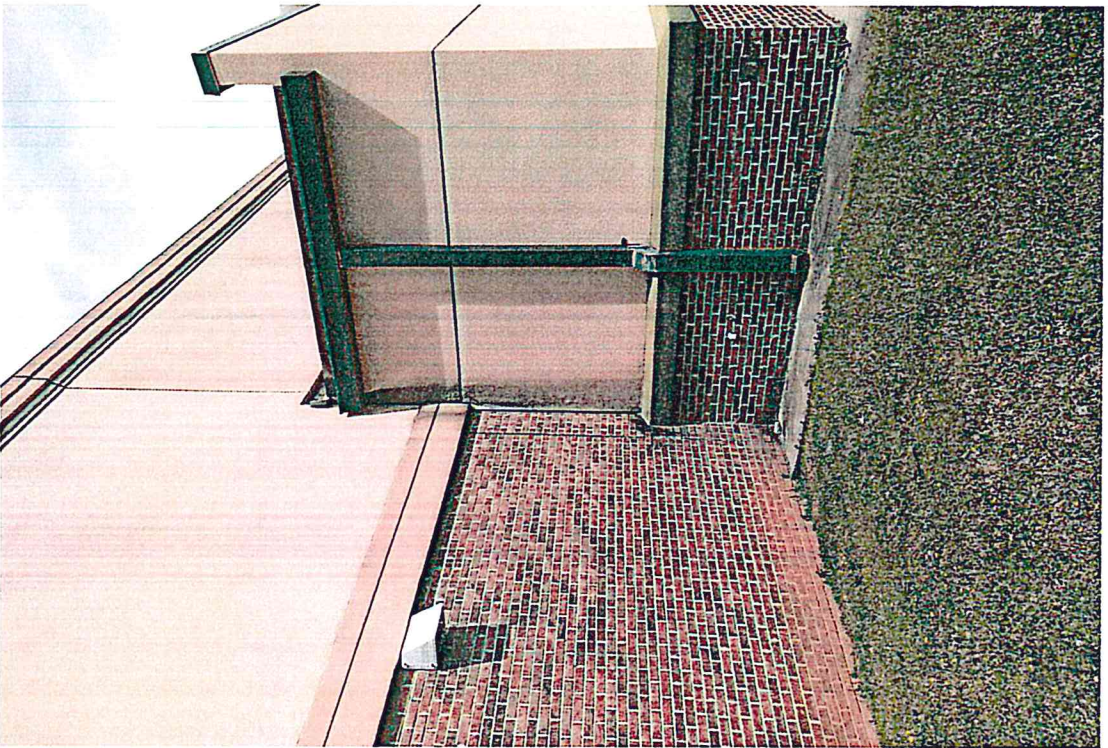


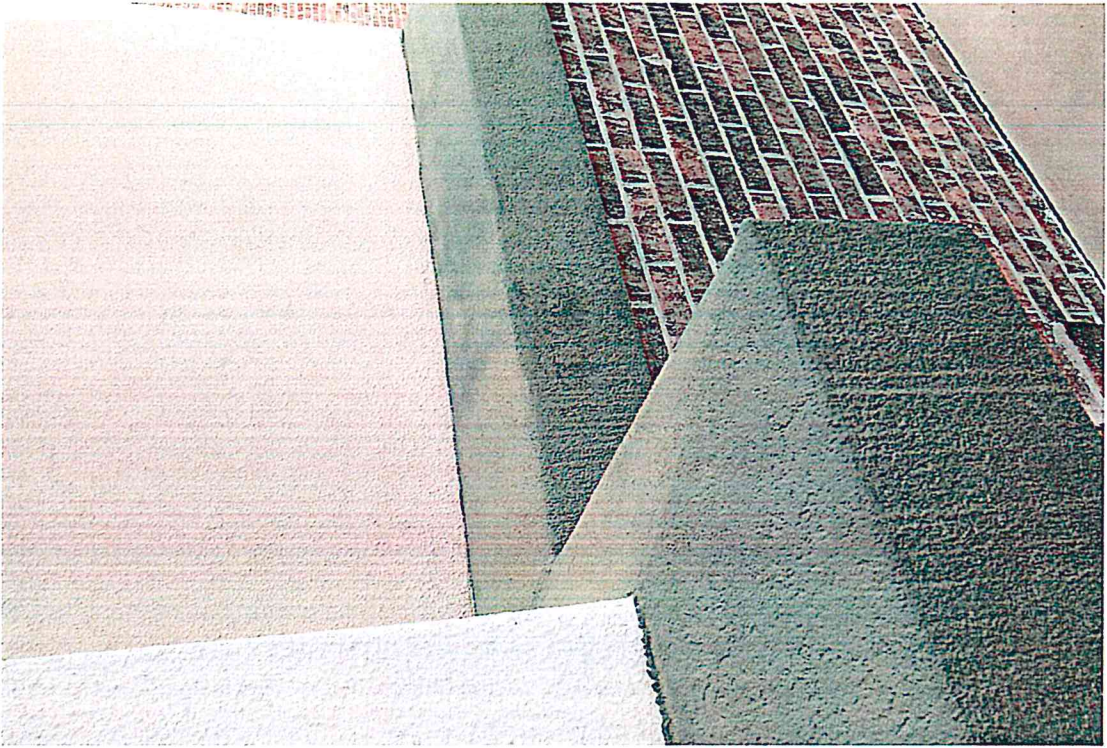


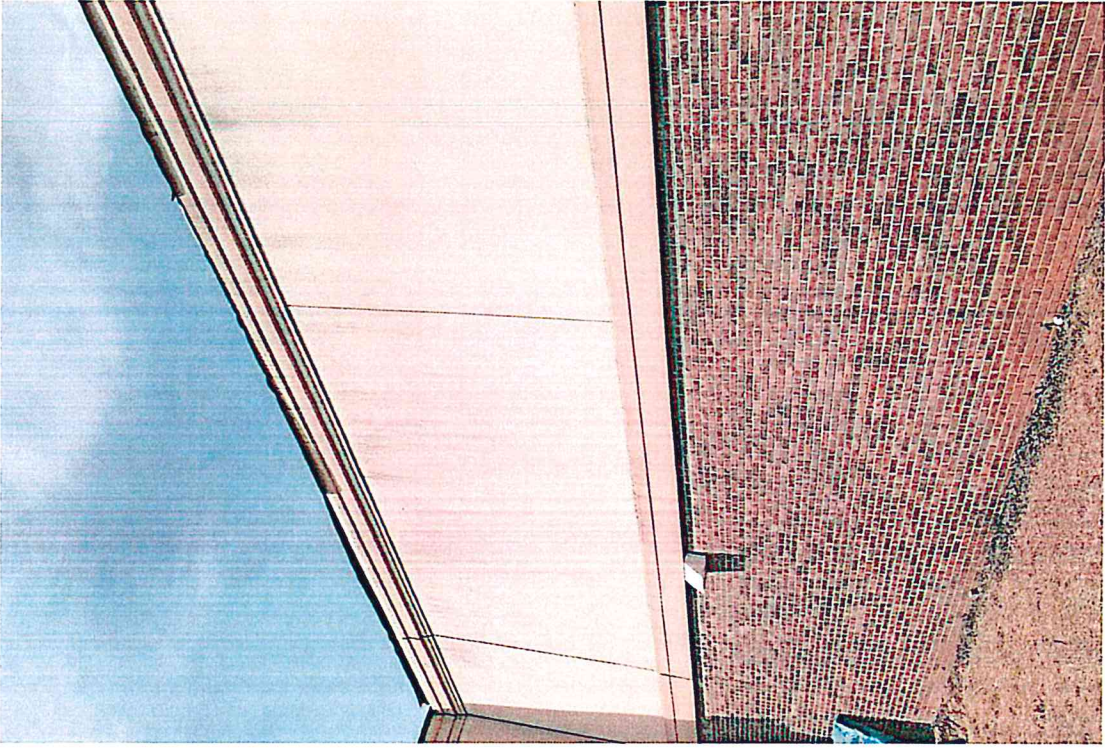












Fund 600 512



LAURENS COUNTY
South Carolina



Laurens County Assessor's Office

David E. Satterfield, Assessor

License #LM4293

100 Hillcrest Square Suite D | PO Box 727

Laurens, South Carolina 29360-0445

Office: (864) 984-6546

<http://laurenscounty.us/assessor>

MEMO

To: Jon Caime, County Administrator

From: David Satterfield, Assessor

Date: May 22, 2019

Re: Justification for 2020 Fly-over

The biggest need for updated orthos for the Assessor's Office is that it gives us the ability to compare the new photos to the old ones. In doing so we can identify new buildings that are not on the tax roll because the property owner did not go through the proper channels to obtain a building permit. This creates a loss of tax revenue for the County.

Also, the taxpayers we serve have become dependent upon our GIS website. They, as well as us, need and deserve the most up-to-date and accurate information.



Laurens County Assessor's Office

David E. Satterfield, Assessor

License #LM4293

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Laurens, South Carolina 29360-0445

Office: (864) 984-6546

<http://laurenscounty.us/assessor>

MEMO

To: Jon Caime, County Administrator

From: GW Dailey, Deputy Assessor

Date: May 22, 2019

Re: Justification for 2020 Fly-over

The most current aerial view was made in February of 2014. That Flyover of the county was made in conjunction with that reassessment as was the one previous to 2014 (2010). Most counties get a new aerial view to work with reassessment. Greenwood opted to avoid an entire county fly over and just got a lake area fly over for their most recent re-assessment, but this was mostly possible because they have very little rural construction and the main city is built out, their main focus of new construction is on the lake area. In our case, we are having significant rural construction in the north west portion of the county along with the Fountain Inn area having 2 large subdivisions and 2 other smaller ones. The fly over view is critical to the reassessment process. Not only will it provide an actual view of the county that is up to date, it will create a more efficient process in identifying new construction that slips through the permit process. The aerial view also allows more accurate identification of agricultural properties for permitting and will help when a property owner wants to split or combine properties.

Most importantly, it's a must have for reassessment. A current flyover allows for a quicker and more accurate identification of all structures, which is critical for an accurate reassessment.

As a number cruncher.....\$90K over 5 years is about \$18K per year. This equates to finding 36 structures per year with an average of \$500 of tax. Just yesterday alone we located 8 new properties that were built in 2017 un permitted. We will back tax. The \$90K isn't the cost of a pretty new picture for our county. It's the cost of a new tool to provide long term income while lowering the man power time and expense to get the same result.

Fund 600 513



LAURENS COUNTY

South Carolina

Airport

DEPARTMENT NAME

DEPARTMENT NUMBER

[illegible]

Fund 600 516



LAURENS COUNTY
South Carolina

**NEW CAPITAL LINE ITEMS
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020**

Building and Grounds

516

DEPARTMENT NAME**DEPARTMENT NUMBER**

FUNDING REQUEST				
A M O U N T	D E S C R I P T I O N S (detailed)	Replaces existing equipment	Maintenance costs after first year	
\$ 5,000.00	Purchase 20x12 storage building for surplus county furniture storage.			
????	To begin renovation of Historic Court House			
\$ 176,000.00	To replace floor and correct water issues at Human Services Building 30yo floor worn out and water damaged			
\$100,000.00	Replace HVAC equipment at Laurens County Library replace 1989 equipment with energy efficient equipment w/ humidity control	x		
\$ 6,000.00	LED parking lot lights at Laurens County Library and Human Health Services Building	x		0
\$ 30,000.00	Renovate and upgrade mens visitors restrooms at Hillcrest Sq.	x		
\$695,000.00	Replace HVAC equipment at Annex replace 1970's equipment with energy efficient equipment	x		

Fund 600 516



LAURENS COUNTY
South Carolina

**NEW CAPITAL LINE ITEMS
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020**

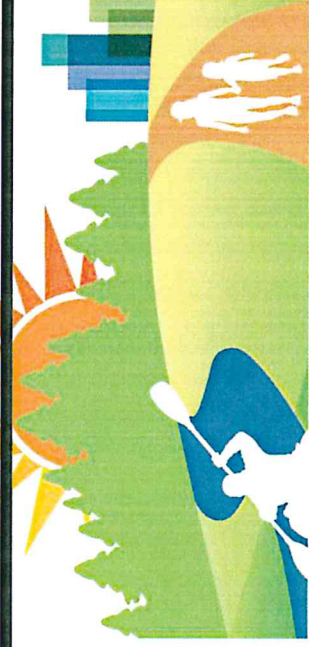
Building and Grounds

516

DEPARTMENT NAME**DEPARTMENT NUMBER**

FUNDING REQUEST			
A M O U N T	D E S C R I P T I O N S (detailed)	Replaces existing equipment	Maintenance costs after first year
\$ 5,000.00	Purchase 20x12 storage building for surplus county furniture storage.		
????	To begin renovation of Historic Court House		
\$ 176,000.00	To replace floor and correct water issues at Human Services Building 30yo floor worn out and water damaged		
\$100,000.00	Replace HVAC equipment at Laurens County Library	x	
	replace 1989 equipment with energy efficient equipment w/ humidity control		
\$ 6,000.00	LED parking lot lights at Laurens County Library and Human Health Services Building	x	0
\$ 30,000.00	Renovate and upgrade mens visitors restrooms at Hillcrest Sq.	x	
\$695,000.00	Replace HVAC equipment at Annex replace 1970's equipment with energy efficient equipment	x	

Fund 600 533



LAURENS COUNTY

South Carolina

DEPARTMENT NUMBER

[illegible]

Fund 600 535



LAURENS COUNTY
South Carolina

Fund 600 538



LAURENS COUNTY
South Carolina

DEPARTMENT NAME

FUNDING REQUEST

A M O U N T	D E S C R I P T I O N S (detailed)	Replaces existing equipment	Maintenance costs after first year
\$10,000	Previously, Council approved an upgrade to our Courtroom sound system which has proven to be a much needed improvement over our former system. At the same time, we also purchased a digital recording system which would allow for the recordings to be uploaded into our current probate software system. This system has worked well for the storing, retrieval, and sharing of our court proceedings. We have discovered, however, that the stationary microphones do not work well with the recording equipment unless the attorneys/parties are stationed directly in front of the microphones. Of course, this is not conducive for a normal court proceeding.	Upgrades	
	Therefore, we would request that Council allow for the upgrade of the audio processor and loudspeaker management system as well as for the purchase and installation of additional microphones (some are wireless) to allow the attorneys the freedom to move around the courtroom as may be necessary to present their cases while still capturing the complete audio of the proceeding. Sharp will allow for a trade in of our current system toward the new one. We are currently using a small digital recorder as a backup until we have this problem corrected. Attached is the proposal from Sharp.		



September 4, 2018

Laurens Probate Court
Laurens, SC

To Whom it May Concern,

First of all, thank you so much for the opportunity to provide an audio upgrade solution for your courtroom. With over twenty years in the professional audio-visual industry, I certainly understand the technology demands of today's clients. Intuitive, dependable solutions can be a tremendous asset to team collaboration, training, and productivity. At Sharp, we not only provide solutions, but we also utilize the technology we market in our daily operations. In short, we REALLY do understand your needs!

Outlined below, you will find the wireless mic and audio processing changes we discussed at our meeting. With these items, you will be able to provide the voice lift and the audio recording you are looking to achieve. I am available for any questions you may have, and I look forward to working with you!

Wireless Audio & Processing Upgrade

- Provide and install (5) wireless lavalier mic systems; rechargeable
- Provide and install (1) wireless handheld mic system; rechargeable
- Provide and install a wireless mic frequency management system to ensure clean frequency operation
- Provide and install a 10 x 6 digital audio processor and loudspeaker management system; *reduced cost for trade in*
- Provide and install an appropriate sized equipment rack
- Provide and install appropriate power distribution and cabling for a fully functional system
- System includes all programming, setup, training

QTY	MANUF	MODEL #	DESCRIPTION
1	MAP	BRK10	10RU EQUIPMENT RACK
1	BIAMP	NEXIA-CS	10X6 DIGITAL SIGNAL PROCESSOR
5	SHURE	GLXD14R/85	WIRELESS LAV SYSTEM
1	SHURE	GLXD24R/B58	WIRELESS HANDHELD SYSTEM
6	SHURE	UA8-2.4GHZ	1/2 WAVE ANTENNAS
6	SHURE	SB902	RECHARGEABLE BATTERY

1	SHURE	UA846Z2/LC	FREQUENCY MANAGER
6	SHURE	SBC10-902	BATTERY CHARGER
1	SHURE	LOT	CABLES/WIRING
1	JG	AS REQ	POWER DISTRIBUTION
Parts Total			\$ 7,306.00
Estimated SC Sales Tax (7%)			\$ 511.42
Installation, Programming, Setup, Training			\$ 1,875.00
Grand Total			\$ 9,692.42

Warranty Information

- Sharp Professional Displays come with a 3 yr limited Parts/Labor warranty; call 1-877-ADV-PRO1 for assistance
- SBS Enhanced "White Glove" Warranty has been included on all professional displays for the FIRST YEAR ONLY; Enhanced Warranty includes: Aquos Board loaner in the event of Owner's unit in need of repair, additional training session on Aquos Board near the end of the year, SBS branch Help Desk support, SBS Branch repair/replacement support in case of service need, software updates provided by SBS Branch support (subsequent years' Enhanced Warranty billed at \$400 for each Aquos Board and \$200 for each Professional Monitor)
- AV integration/installation carries 1 yr limited Parts/Labor warranty; however, most manufacturers carry longer product warranties

Terms & Conditions

This quote is for the products and labor as specified herein. Any additional items or labor outside of the scope provided will be subject to additional costs. AC power, network communications, Owner furnished software and other equipment is not the responsibility of Sharp Business Systems, Greenville, or their Contractors. Failure to provide the required power, data, wire pathways, conduit, network information, Owner furnished equipment, and/or all other items required for completion of the installation that lie outside of SBS's scope of work and equipment list may impact the ability to complete the project in a timely manner and may be subject to additional fees or change orders. AV equipment should have dedicated power circuits, when possible, and power cannot share the same conduit with audio signal cable. Category X data and video paths cannot exceed 300'. The workspace must be available for the duration of the installation; interruptions may delay completion and be subject to additional charges or change orders. Installation/programming will not be scheduled until all equipment is in stock; product availability may cause delays. Some equipment is custom ordered and may not be cancelled. All work will be coordinated through a single Owner Representative. 40% deposit required before processing orders and work begins. 50% progress billing once installation is completed, and final 10% payment due following punch list completion/project sign-off. Cancellation within 3 business days of scheduled install will be subject to a cancellation/postponement fee of up to 65% of the total bill. Owner is responsible for providing a trash and cardboard receptacle. Owner is responsible for providing a restroom facility for Sharp Business Systems' employees and their Contractors. Installation includes 1 training session for all parties expected to utilize the product(s). Training will be scheduled during Sharp's normal business hours: M-F 8am-5pm, less holidays. Additional training requests may be subject to additional costs. Applicable state and local sales tax will be added to final bill. Photos may not be an exact representation of the products purchased.

Fund 600 541



LAURENS COUNTY

South Carolina

NEW CAPITAL LINE ITEMS
LAURENS COUNTY, SOUTH CAROLINA
Budget for Fiscal Year 2020

Laurens County Roads & Bridges

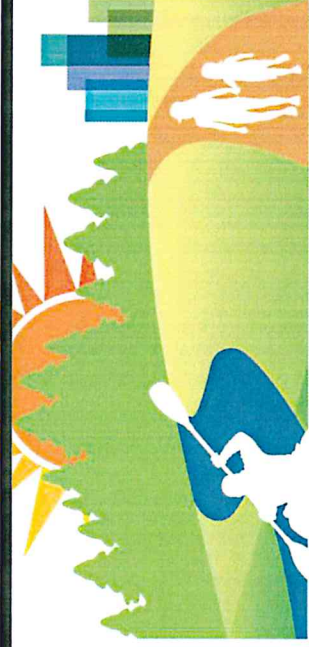
541

DEPARTMENT NAME

DEPARTMENT NUMBER

FUNDING REQUEST			
AMOUNT	DESCRIPTIONS (detailed)	Replaces existing equipment	Maintenance costs after first year
120000	12000 lb mini excavator with mulching head	yes	1000
100000	Durapatcher	yes	500
90000	5 yrd dump truck	yes	500

Fund 600 523 and 542

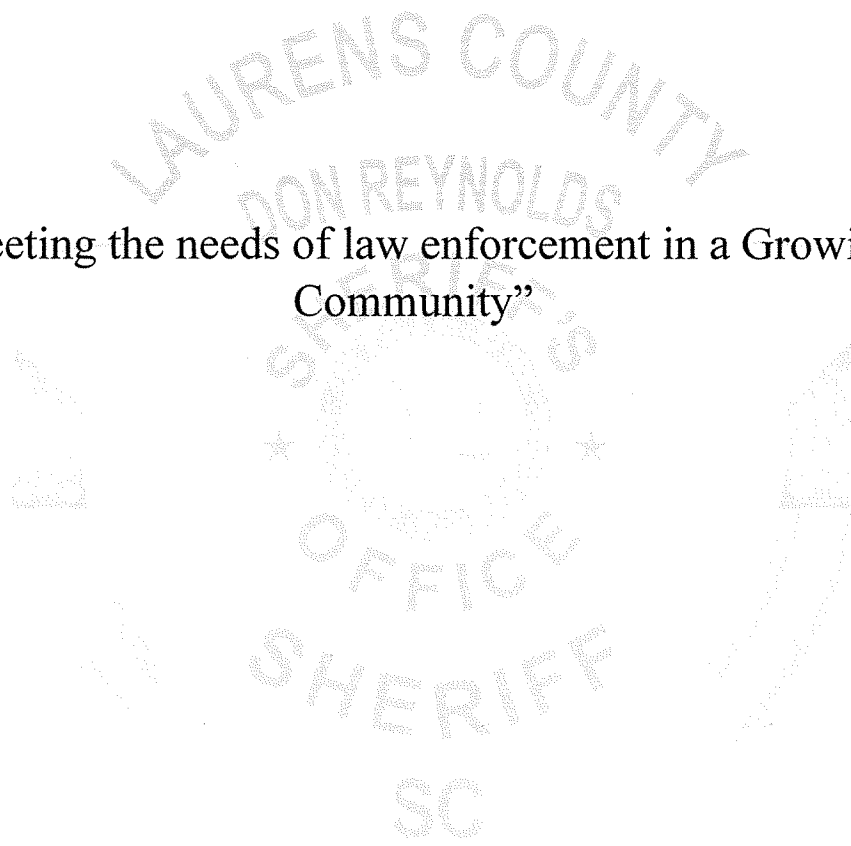


LAURENS COUNTY

South Carolina

The Laurens County Sheriff's Office

2017-2018 Strategic Plan



“Meeting the needs of law enforcement in a Growing
Community”

Sheriff Don Reynolds

December 2018

Vision to Success

Purpose: The purpose of this plan is to create a vision for the future of Law Enforcement in a diverse and growing community.

The Laurens County Sheriff's Office should be a vital part of economic growth and development in this county. A strong and visible Law Enforcement presence in our Community will provide the best protection and public service possible. The visual presence of Law Enforcement will encourage industry and impact the confidence of developers to consider utilizing one of our Industrial Parks to become one of their future development sites.

Our vision is to strengthen the Laurens County Sheriff's Office by creating a strategic plan that will not only allow our Deputies to contribute to our vision of growth but will also allow our community and business leaders to monitor and see our progress as well.

1. Where are we now December 2018 (since January 2017)?

- A traffic enforcement team was created (April 2017) to help combat the high number of traffic fatalities in Laurens County and to assist other divisions in answering calls for service. By doing this, the office was able to generate additional funds to be added to the general fund by way of the Magistrates Office from citations issued by three enforcement officers and to supplement the Uniform Patrol Division to promote officer safety and reducing response times.
- Increased the number of uniform patrol vehicles on designated shifts to help decrease response time as well as to increase visible presence of deputies patrolling the roads and streets of Laurens County.
- Created a Chaplaincy Program and acquired the Victims Advocacy Program from the County Government to aid victims in their time of sorrow or need. It is the desire of the Sheriff's Office to apply for victim's funds and grants that will aid in supplementing this division financially.
- Added a second SRO at Laurens Highschool, giving it two fulltime deputies. Dist. 55 providing funding for the additional deputy
- Created a fulltime SRO at Laurens District 56 (Joanna Woodson Elementary). Laurens School District 56 provided the funding for the deputy.
- We have utilized the Government Issued 10-33 Program to acquire military surplus to be used by Deputies as well as Laurens County. Recently acquired was a bulldozer that the plan is to use to create the firearms range for training. Since March of 2017 the Laurens County Sheriff's Office has received over **\$1,000,000** in military surplus used to enforce laws in this county. Some of the items included patrol rifles for deputies, duty gear, High Water response vehicle for emergency situations, bulldozer, atv's, emergency equipment for fire and rescue, etc.)
- Restructured the civil process division to create efficiency in paper service, evictions, family court orders and family court warrants.
- Implemented a K-9 unit comprised of 4 narcotic detection dogs. Revamped the Bloodhound tracking team and currently have 3 tracking dogs.
- Continued to promote Project Lifesaver- partnership between families with loved ones suffering brain degenerative diseases.
- Gained approval from County Council to construct a firearm training range on property located on Mt. Vernon Church Rd.
- All deputies have smartphones issued with hotspot capabilities.
- Replaced the laptop in uniform patrol division and majority of criminal investigation division.

2. Where do we want to be in 1 year? (Short Term)

- Renovate and repair the Sheriff Office's current Evidence Storage/ Crime Scene processing building (old jail). This building houses all the Sheriff Office's evidence and property as well as serves as the crime lab for the agency. Three full time employees also have their offices in this building. The roof leaks when rains. Evidence personnel are constantly moving items around to keep it from being destroyed by the water and damp environment that is the result of the leaks. There is no running water in the building or restrooms in this facility.

Estimated Capital- \$200,000

- Continue to realign the Vehicle Fleet Program

Plan of Action- Integrate 6 new and 4 used vehicles into the existing fleet yearly. We would also investigate leasing vehicles or purchasing late model lower mileage used vehicles to replace day personnel. This past year we have utilized SC State Surplus for used police vehicles for day personnel. We are not adding to the fleet but removing vehicles as newer ones are issued.

Estimated Capital- \$380,000

- Update employee's computer

Plan of Action- Work to replace all laptops in phases. 2017-18 was used to update the Uniform Patrol Division and majority of Criminal Investigations. This phase will be used to replace approximately 25 laptop computers for Warrant Division, Civil Process/ Child Support, Court Security, School Resource Officers, and the remaining Criminal Investigations. These systems cannot be sold, transferred, or donated to the public due to the sensitive information they may contain, and our only option is to destroy the computers without any financial gain or reimbursement to Laurens County.

Estimated Capital- \$38,000

- Have a semi-functional training facility/ shooting range

Plan of Action- To have an operational firing/ weapons range, our plan is to use resources such as the Government 10-33 program, US Corp of Engineers, and Inmate Labor. The funds from phase one will be used to establish the infrastructure of the county-wide training facility. This will include the berm for the shooting area, gravel for roadway, fuel for the equipment, and prepping the site for the building (water, sewer, and power). County Council approved the use of property off Mt. Vernon Church Rd.

Estimated Capital- \$60,000

- Update LCSO's Records Management System

Plan of Action- The Laurens County Sheriff's Office currently uses LawTraks records management system which was purchased in 2003. This software is outdated and is no longer compatible with newer programs. In order to keep up with the rapid changes in technology and the unfunded mandates imposed by FBI and SLED, the Sheriff's Office is forced to pay software companies to create programs to satisfy these requirements. Being on the same system would eliminate the extra cost of creating an interface to share necessary information between the two agencies. With the recent purchase of a new Computer Aided Dispatch (CAD) system, by Laurens County 911, the Sheriff's Office will be forced to make a change in our records management system to ensure an effective and efficient flow of vital information. This change in CAD system (from Interact to Zurcher) by Laurens County 911 has crippled our ability to perform our necessary law enforcement duties for the citizens of Laurens County.

Estimated Capital- \$350,000 (a monthly or annual installment plan is available)

- Install Security/ Access Control system at current Sheriff's Office and Evidence/ Storage facility.

Plan of Action: SLED/ FBI security policy requires the Sheriff's Office to be a secure facility. The Sheriff's Office stores and maintains information that is considered sensitive and must control the access to certain areas. Installing an access control system, the Sheriff's Office would be able to assign and restrict access to certain areas within the Office. Also, when an employee leaves or terminated that access card can be deleted through computer technology. The same system will be integrated in the evidence/records/ storage building to limit access to those employees who need to be there.

Estimated Capital- \$60,000

- Install Evidence Lockers/ and Forensic Drying Cabinet

Plan of Action: Having evidence in a safe and secure environment is paramount in the prosecuting of criminal cases, processing items of evidence, and identifying possible suspect through trace evidence and latent fingerprints etc. These evidence lockers will be installed in our current facility and in the future be moved to the new facility. Adding a Forensic Drying Cabinet would enable the Sheriff's Office to properly dry and store evidence while protecting it from airborne pathogens and cross-contamination while eliminating personnel exposure to putrid odors of decomposition and harmful bacteria or viruses.

Estimated capital- \$40,000

- Replace Camera and Camera Server at Detention Center

Plan of Action: Having up-to-date cameras in the detention center is extremely important. It serves as a tool for safety, accountability, and security. The current system is reaching five years old and is in need up updating. Currently we have three servers and 142 running the system. The current servers are tied together and if one goes down all three will have to be replaced. The cameras are upgradeable and can look to replace approximately 60 cameras on an annual basis.

Estimated Capital- \$150,000 (\$60,000 on cameras)

- Purchase Software/ Hardware to collect information from cellphones and other mobile devices

Plan of Action: Since 2017 the Sheriff's Office has obtained Search Warrants to extract data from approximately 100 cell phones. This total does not include any which were data extractions done under consent of the owner. These "cell phone dumps" quickly provide our Investigators with invaluable evidence in criminal investigations and often lead to arrests. We have used evidence from Cell Phone Data Extraction to aid in homicide investigations, narcotic investigations, burglary investigations, and many others. We currently send the phones to SLED or another agency such as Spartanburg County Sheriff's Office. While we're appreciative of their assistance, we often have extended turnaround times due to these agencies case load.

Estimated Capital- \$15,000

Estimated Total Capital \$1,293,000

3. Where do we want to be in 3-5 years? (Medium Term)

- Operating this office from a new location located on Templeton Road in front of the Detention Center.
Plan of Action-Have the land surveyed and have architect design of a new law enforcement center built for the future.
Estimated Capital- \$6,000,000
- New Evidence and Records Storage
Plan of Action-Our current evidence and records are stored in the old detention center, which is dilapidated. Our plan would be to create a modern evidence and record storage facility that is secure, temperature / climate controlled, and easily accessible. Our vision is to have a Law Enforcement complex on the Templeton Rd. property and with the condition of the current evidence/ record storage area phase 1 of the plan would be to temporality setup a portable building at the detention center. The cost of this phase would include a site plan, grading of the selected area, installation of the power and utilities.
Estimated Capital- \$100,000
- Expanding the Johnson Detention by creating a separate housing “block” for state Trustees.
Plan of Action- The Laurens County Sheriff’s Office currently have (12) South Carolina Department of Correction Inmates housed at the detention center. We are authorized to house (25). Inmate Labor not only saves the Sheriff’s Office money, but the county also benefits by using inmate labor. A separate unit would separate the “trustees” from general population.
Estimated Capital- \$750,000
- Renovate the kitchen at Detention Center Phase I, is to renovate the Detention Center Kitchen. The current kitchen was built in 1996 and it appliances are in need of updating.
Plan of Action- Phase I would be to renovate the kitchen. This would include replacing all appliances and upgrading the prep area of the kitchen.
Estimated Capital- \$50,000

Estimated Total Capital \$6,900,000



Roads Pavement Management / Preservation Plan



AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #:

DEPARTMENT / AGENCY: Department of Public Works/Roads and Bridges

COUNCIL ACTION REQUESTED: Consideration of Approval for Road Resurfacing Division

More Detailed Description:

In April 2019 the Roads and Bridges Division completed an inventory of all county road assets along with condition assessments. It was determined that the County has 221 miles of road infrastructure evaluated in Class 3 condition. This condition is based on extensive cracking both lateral and longitudinal. This condition leads to a quick deterioration of the road surface to include loss of the sub-grade. At this point, cost to resurface increases exponentially. It was determined that our current level of funding for maintaining our road infrastructure was unsustainable and that we are quickly losing our county roads.

Estimated contractor pricing for all of our Class 3 roads is estimated at \$38,421,359 base on the 2019 CTC bidding held on May 20, 2019. Estimated cost for in-house resurfacing is estimated at \$15,385,869 achieving a savings of \$23,035,490. To achieve our goal of maintaining a safe and adequate road asset that our citizens deserve and enjoy, it is the recommendation of the Department of Public Works that Council invest \$562,000 for equipment, and \$103,643 for personnel to begin the process of saving our county road infrastructure. **The Return on Investment is a very attractive 6 months.** It is our goal to resurface 35 miles per year. To delay action to resurface our Class 3 roads will result in exponential costs as they will quickly deteriorate to class 4. Mr. Wilson, Assistant Public Works Director, will present more detailed information on the recommendation at the meeting and answer any questions Council may have.

Please find attached a spreadsheet showing calculated costs.

FINANCIAL AMOUNT REQUESTED: \$665,643

SOURCE OF FUNDING: ??????

(PLEASE – attach subject matter document pages as necessary)

COUNTY ROADS PAVEMENT NEEDS NOW: \$40,916,480

CTC INCOME FOR COUNTY ROADS 2018: \$650,000

GAP IN FUNDING NOW: \$40,266,480

THE COST FOR THIS PROBLEM INCREASES EVERY YEAR DUE TO UNDERFUNDING OF COUNTY ROAD PAVEMENT PRESERVATION. IN 10 YEARS THIS PROBLEM GROWS TO:

$$\begin{aligned} & \underline{\$100,821,148 - (10)\$650,000 =} \\ & \quad \underline{\$94,321,148} \end{aligned}$$

We can not afford to do nothing

COST FOR SHORT TERM SOLUTION:

O&M	\$104,000
Materials	\$212,000
Equipment L/P:	\$100,000 (6 year L/P)
Annual:	\$416,000

\$1 Increase in Road Fee: \$62,000

ROAD FEE INCREASE RECC: \$7

NOTE: THIS DOES NOT INCLUDE BRIDGE AND PIPE LIABILITY

**PROJECTED SAVINGS 2019 vs. 2029
CURRENT MILES PER CLASS 3 & 4**

<u>Rating 2019</u>	<u>Miles</u>	<u>Sq.Yd.</u>	<u>Contr. \$</u>	<u>In-House \$</u>	<u>Savings</u>
3	221	2,046,165	\$14,323,157	\$3,069,248	\$11,253,909
4	57	535,040	\$24,098,202	\$12,316,621	\$11,781,581
	278	2,581,205	\$38,421,359	\$15,385,869	\$23,035,490

<u>Rating 2029 (10 years)</u>	<u>Miles</u>	<u>Sq.Yd.</u>	<u>Contr. \$</u>	<u>In-House \$</u>	<u>Savings</u>
3	68	629,589	\$4,407,125	\$944,384	\$3,462,741
4	325	3,009,067	\$135,528,363	\$69,268,715	\$66,259,648
	393	3,638,656	\$139,935,488	\$70,213,099	\$69,722,389

<u>Pricing/Sq Yd</u>	<u>Class 3</u>	<u>Class 4</u>	<u>Class 3 (2%-10yr)</u>	<u>Class 4 (2%-10yr)</u>	
Contractor	\$7.00	\$45.04	\$3.05	\$54.90	Per Sq Yd
In-House	\$1.50	\$23.02	\$1.83	\$28.06	Per Sq Yd

Investment:

<u>Equipment</u>	
Steel Wheel Packer	\$35,000
Rubber Tire Roller	\$35,000
Chip Spreader	\$68,000
Tack Truck	\$70,000
Water Truck	\$70,000
Belt Loader	\$50,000
Broom Tractor	\$61,000
Low-Boy Trailer	\$30,000
Asphalt Spreader	\$38,000
Dura-Patcher	\$105,000
	<u>\$562,000</u>

<u>Labor</u>	<u>Hourly Pay</u>	<u>Benefits</u>	
Crew Chief/HEO	\$14.70	\$5.15	
Light Equip. Operator	\$11.49	\$4.02	
Laborer	\$10.72	\$3.75	
		<u>\$49.83</u>	<u>\$103,643</u> Annual w/ benefits

<u>Annual Materials</u>	
Stone	\$71,000
Emulsion	<u>\$141,000</u>
	Total Materials

Total Annual Investment.:	\$665,643	Based on 25 miles/year:
		<u>Savings</u>
	\$1,290,667	<u>ROI</u>
		0.52

Note: Contractor/In-House price based on full depth patching and leveling before Chip Seal.
Benefits are calculated at 35% of salary.

MEMORANDUM



TO: Laurens County Council

FROM: Robert Russian, Laurens County Director of Public Works

DATE: May 28, 2018

SUBJECT: Road Fee Budget Information

Road Fee Data:

- Fee charged to vehicle owners on a per vehicle basis
- Current rate per vehicle is \$15.00
- **History of Fee:**
 - Established in 1994 at \$5.00
 - 1994 - \$5.00
 - 2000 - \$8.00
 - 2007 - \$15.00
- **Revenue generated from fee:**
 - FY14-15 - \$899,487 (Each dollar of fee generated \$59,966)
 - FY15-16 - \$907,311 (Each dollar of fee generated \$60,487)
 - FY16-17 - \$927,276 (Each dollar of fee generated \$61,818)
 - Expected revenue for FY18-19 - \$925,000 (Each dollar of fee expected to generate \$61,667)
 - Based on expected revenue for FY18-19, a \$1.00 increase in the road fee would generate an additional \$61,667
- **Expenses for Roads and Bridges Department (Dept. 541)**
 - Expected expenses (excluding capital) for the Roads and Bridges Department for FY18-19 are \$1,022,738
 - Requested capital for R&B Dept. for FY18-19 is \$202,000
 - Total requested expenses for R&B Department is \$1,224,738
 - This results in a budget deficit of -\$299,738.
 - The fee would need to increase \$4.86 to a total of \$19.86 to cover the expected cost of this department for FY18-19