

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD  
BOARD OF DIRECTORS MEETING  
SEPTEMBER 9, 2019

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on Monday, September 9, 2019.

**MEMBERS PRESENT**

Peter Littlefield, Joyce Rambo, Sam Stoddard, Brenda Ligon, Janis Tribble and Nicole Firmin

**MEMBERS NOT PRESENT**

Betty Beasley

**STAFF PRESENT**

Jason Tavenner, Beth Wilson, Lindsey Dangerfield, Keely Simmons, Michelle Stone, Susan Ellison, Cortni Motes, Lee Anders and Monica Taylor

**OTHERS PRESENT**

Scott Donovan and Rachel Donovan

**CALL TO ORDER**

Peter Littlefield called the meeting of the Board of Directors to order at 5:32pm.

**INVOCATION**

Jason Tavenner gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the September Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

**APPROVAL OF AGENDA**

The Board of Directors reviewed the September 9, 2019 agenda. Peter Littlefield made a motion to move the retirement recognition to after the approval of the agenda. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

**RETIREMENT RECOGNITION**

The Executive Director recognized Scott Donovan for twenty-three years of service with the agency.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

## PUBLIC COMMENT

No Public Comments

## UPCOMING EVENTS

Direct Support Professional Appreciation Week

September 8 - 14

Disability Employment Awareness Luncheon

October 8 at 11:30 am

The Ridge

Next Board Meeting

October 14 at 5:30 pm

## APPROVAL OF AUGUST 12, 2019 BOARD MINUTES

The Board of Directors reviewed the August 12, 2019 board minutes. Nicole Firmin made a motion to approve the minutes as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

## DIRECT SUPPORT PROFESSIONAL OF THE YEAR

Susan Ellison was recognized as our Direct Support Professional of the Year for 2019.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## BOARD MEMBER COMMENTS

No Board Member Comments.

## ITEMS FOR BOARD DECISION

Decision Memorandum 3-20 Policy 3.43 Telecommuting Guidelines, Memorandum of Understanding & Application

The Executive Director reviewed the proposed changes to Policy 3.43 Telecommuting Guidelines, Memorandum of Understanding & Application with the Board of Directors.

Nicole Firmin moved to approve Policy 3.43 Telecommuting Guidelines, Memorandum of Understanding & Application as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 4-20 Policy Manual Approval

The Executive Director reviewed the Policy Manual Approval and the agency's procedures for reviewing policies.

Janis Tribble moved that the Board of Directors sign the Policy Manual Approval as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

ADJOURNMENT

As there was no further business, Peter Littlefield made a motion to adjourn the September 9, 2019 Board Meeting of the Laurens County Disabilities and Special Needs Board. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Joyce Rambo  
Betty Beasley  
Brenda J. Ligo  
~~Peter Littlefield~~  
Nicole Finner