

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
OCTOBER 14, 2019

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on Monday, October 14th, 2019

MEMBERS PRESENT

Peter Littlefield, Brenda Ligon, Janis Tribble, Betty Beasley and Nicole Firmin

MEMBERS NOT PRESENT

Sam Stoddard and Janis Tribble

STAFF PRESENT

Jason Tavenner, Beth Wilson, Keely Simmons, Michelle Stone, Monica Taylor, Belinda Davis, and Julie Steele,

OTHERS PRESENT

Gary Bailey, Viola Williams, Emma Garrett, Karen Jones, Helen Jones, Jean Ramage,

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:37pm.

INVOCATION

Joyce Rambo gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the October Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the October 14, 2019 agenda. Betty Beasley made a motion to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

RETIREMENT RECOGNITION

The Executive Director recognized Jean Ramage and Nancy Foggie for their years of service with the agency.

PUBLIC COMMENT
No Public Comments

UPCOMING EVENTS
LDHS Football Game

October 18, 2019
7:30pm

Fall Festival

October 23, 2019
9am-noon

Next Board Meeting

November 11, 2019
5:30pm

APPROVAL OF SEPTEMBER 9, 2019 BOARD MINUTES

The Board of Directors reviewed the September 9, 2019 board minutes. Joyce Rambo made a motion to approve the minutes as presented. Nicole Firmin seconded the motion. The motion passed by a vote of 5-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

FORMATION OF EXECUTIVE DIRECTOR'S REVIEW COMMITTEE

Peter Littlefield, Nicole Firmin and Brenda Ligon agreed to serve on this committee.

BOARD MEMBER COMMENTS

No Board Member Comments.

ITEMS FOR BOARD DECISION

Decision Memorandum 5-20 Management Discussion and Analysis (MD&A)

The Executive Director reviewed the Management Discussion and Analysis (MD&A) with the Board of Directors.

Peter Littlefield moved to approve the Management Discussion and Analysis (MD&A) as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 6-20 Fiscal Year 2019 Audited Financial Statements

Gary Bailey, CPA, reviewed the Fiscal Year 2019 Audited Financial Statements with the Board of Directors.

Nicole Firmin moved to approve the Fiscal Year 2019 Audited Financial Statements as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 7-20 Policy 14.2 Storage of Hazardous Substances

The Day Program and Community Services Director reviewed the proposed changes to Policy 14.2 Storage of Hazardous Substances.

Joyce Rambo moved to approve Policy 14.2 Storage of Hazardous Substances as presented. Betty Beasley seconded the motion. The motion was passed by a vote of 5-0.

Decision Memorandum 8-20 Policy 13.8 Safety Committee

The Day Program and Community Services Director reviewed the proposed deletion of Policy 13.8 Safety Committee.

Brenda Ligon moved to approve the deletion of Policy 13.8 Safety Committee as presented. Nicole Firmin seconded the motion. The motion was passed by a vote of 5-0.

Decision Memorandum 9-20 Policy 7.6 Daily Menu Planning

This vote was tabled until the November 11, 2019 meeting.

Decision Memorandum 10-20 Policy 7.7 Substitutions

This vote was tabled until the November 11, 2019 meeting.

Decision Memorandum 11-20 Policy 7.8 Temperature of Food

This vote was tabled until the November 11, 2019 meeting.

ADJOURNMENT

As there was no further business, Brenda Ligon made a motion to adjourn the October 14, 2019 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

Joyce Rambo

Betty Beasley

Nicole Firmin

