

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**February 12, 2019**

**Members Present:** Leland Nelson, Keri Hanselman, Ken Porter, Jimmy Garrett, Terry Grubbs

**Members Absent:** Jessica Holman **Staff Present:** Charlie Stinson **Guest:** Oscar Tribble

- 1) Call to order: in accordance with the Freedom of Information Act, notice of this meeting date, time, location, and agenda was posted in the lobby of GCC and on the website. All votes were unanimous unless otherwise noted.
- 2) Approval/additions to agenda: Motion Ken P., Second Keri H, approved. All in favor.
- 3) Review/Approval of minutes: approved as is. Motion Ken P., Second Keri H, approved. All in favor
- 4) Directors Report

Stinson reported that there has been a lot of activity at the State level with BHSA. There has been significant work around the extra Opiate Epidemic funding that is begin funneled through DAODAS. There has also been a large amount of work in getting the Regulations for Addiction Counselors passed. As of now they are being temporarily withdrawn to deal with a few concerns over the Ethics referenced in the regulations. Impending legislation related to Medical Marijuana is also a focus at the State level.

Faith Walker (MAT Counselor) has resigned for health reasons. She will be replaced by existing employee Denise Workman (Adolescent Counselor). We will look to post for an adolescent counselor in the near future.

Stinson reported that the agency is running well. Teamwork is high; collaboration and cooperation are evident each day. Morale is good.
- 5) Financial Report
  - a) July-Jan Report (sheet attached)

Stinson went through the report that detailed financial status 7 months into the fiscal year. Overall the agency is doing well, revenue is on target and expenses are within expected margins. The reimbursement from several funding streams is behind, but there is no reason to expect that GCC will to receive full dispersements. GCC has sufficient cash flow to cover any expenses that may arise.
  - b) Yearly Audit

Stinson shared the FY 18 Audit and the letter to the Board. Stinson noted the highlights of an increase in the reserve fund of \$28,300. Stinson also noted that the overall audit showed no issues. Stinson shared that the audit finding that GCC has previously received of a recommendation to segregate duties as much as possible, but that at small agencies that is very difficult. Stinson noted that changes had been made internally this year to seek to have that

**GateWay Counseling Center  
Board of Commissioner's Meeting  
February 12, 2019**

recommendation removed. The Finance Director no longer manages the deposits, that falls to the Office Manager. No questions noted from the Board.

6) Old Business:

a) Board Seminar

Stinson thanked the Board for their understanding in his absence at the Board Seminar due to the death of his Father-in-law. Overall feedback of the seminar was good and the group looks forward to attending next year.

Leland N made motion to enter executive session to discuss a possible contract issue with Clear Sky Treatment Center. Keri H. seconded.

Leland N made motion to leave executive session to discuss a possible contract issue with Clear Sky Treatment Center. Keri H. seconded.

No action was taken in executive session.

7) New Business:

a) Vehicle Policies:

Stinson noted that policies and procedures were being worked on for the agency vehicle. He noted that the vehicle was awarded County Government license plates after lengthy process. This will allow permanent registration.

7) Adjournment: Motion Ken P, Second Jimmy G. All in favor.

Next meeting is scheduled for March 12,2019.

Respectfully submitted by Charles Stinson, Executive Director

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Board Chair or designee