

**GateWay Counseling Center**  
**Board of Commissioner's Meeting**  
**April 9, 2019**

**Members Present:** Keri Hanselman, Jimmy Garrett, Terry Grubbs, Oscar Tribble

**Members Absent:** Leland Nelson, Ken Porter, Jessica Holman **Staff Present:** Charlie Stinson

**Guest:**

- 1) Call to order: in accordance with the Freedom of Information Act, notice of this meeting date, time, location, and agenda was posted in the lobby of GCC and on the website. All votes were unanimous unless otherwise noted. Meeting called to order at 6:01 pm.

Announcement by Stinson: Stinson shared that as of February 26<sup>th</sup>, 2019 Oscar Tribble is officially on the Board of GCC. Grubbs, Garrett, and Hanselman were all reappointed. Oscar T. is a voting member and his attendance makes a quorum of 4 out of 7 members present.

- 2) Approval/additions to agenda: Motion Jimmy G., Second Oscar T., approved. All in favor.
- 3) Review/Approval of minutes: Motion Jimmy G., Second Oscar T., approved. All in favor.

4) Directors Report

Stinson reported that he complied with the County Administrators request for the last few years of minutes. They were all converted to PDF and sent to Betty Anne Walsh at the County. They are now on the County website.

County Plan

Stinson noted that he is in the process of completing the FY 2020 County Plan. The major goals will be Medication Assisted Treatment, Adolescent Services, and Methamphetamine use. Stinson will present the plan in its entirety May 14th for approval. It is due to DAODAS by May 17th.

Budget

As part of the County Plan an initial budget is being drafted. Stinson noted that his evaluation and compensation will be due soon. The compensation can be decided voted upon at the May or June Board meeting. Stinson

MAT

We are making excellent progress in improving the effective management of the MAT caseload. The side effect of that is that we are nearing capacity for the MAT counselor's caseload. The entire treatment team has been tasked with assisting MAT to make sure that we are providing the best care possible.

Adolescent Counselor

There has been some interest in the vacant Adolescent Counselor but very limited. Look to continue post for another two weeks.

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5) Financial Report

a) Stinson shared abbreviated financial report of the first 9 months of the fiscal year. Collections are within 3% of budgeted total. Stinson praised the excellent work by the entire team. March was very busy and April is continuing that trend. Medicaid MCO collections should see improvement.

6) Old Business: None noted

7) New Business:

a) Vehicle Policies for approval:

Stinson shared policies that were created for the agency vehicle. Motion made by Keri H. to accept policy as drafted. Jimmy G. seconded. All were in favor. Policies will be added to P and P and dispersed to staff.

b) Narcan Policies for approval:

Stinson shared Narcan policy and showed group what nasal injectable Naloxone (Narcan) looks like. Motion made by Keri H. to accept policy as drafted. Jimmy G. seconded. All were in favor. Policies will be added to P and P and dispersed to staff.

c) Leave Policy discussion

Stinson facilitated feedback about the current sick and annual leave policy that GCC operates under. Board members shared their personal experience with different workplaces they have been employed in. No action taken.

7) Adjournment: Motion Keri H., Second Oscar T., all in favor.

Next meeting is scheduled for May 14th, 2019 at 6 pm at GCC.

Respectfully submitted by Charles Stinson, Executive Director

Approved by \_\_\_\_\_ Date \_\_\_\_\_  
Board Chair or designee