

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD  
BOARD OF DIRECTORS MEETING  
JANUARY 14, 2020

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room of the Administration Building on Tuesday, January 14, 2020.

**MEMBERS PRESENT**

Peter Littlefield, Joyce Rambo, Janis Tribble, Sam Stoddard and Betty Beasley

**MEMBERS NOT PRESENT**

Brenda Ligon and Nicole Firmin

**STAFF PRESENT**

Monica Taylor, Michelle Stone, Beth Wilson, Belinda Young, Jason Tavenner and Keely Simmons

**OTHERS PRESENT**

Bud Marchant

**CALL TO ORDER**

Peter Littlefield called the meeting of the Board of Directors to order at 5:35 pm.

**INVOCATION**

Joyce Rambo gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the January Board of Directors meeting of the Laurens County Disabilities and Special Needs Board. Bud Marchant was introduced as a potential board member.

**APPROVAL OF AGENDA**

The Board of Directors reviewed the January 14, 2020 agenda. Janis Tribble made a motion to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

**PUBLIC COMMENT**

No Public Comments

## UPCOMING EVENTS

A listing of the upcoming board meeting dates for 2020 were distributed.

## APPROVAL OF DECEMBER 9, 2019 BOARD MINUTES

The Board of Directors reviewed the December 9, 2019 board minutes. Betty Beasley made a motion to approve the minutes as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

## NOVEMBER FINANCIALS

The Finance Director reviewed the November financials with the Board of Directors.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## BOARD MEMBER COMMENTS

No comments.

## ITEMS FOR BOARD DECISION

### Decision Memorandum 19-20 Policy 5.13 Management of Inappropriate Individual Behavior

The Executive Director reviewed the proposed changes to Policy 5.13 Management of Inappropriate Individual Behavior with the Board of Directors. Janis Tribble motioned to approve Policy 5.13 Management of Inappropriate Individual Behavior as presented. Sam Stoddard seconded the motion. The motion passed by a vote of 5-0.

### Decision Memorandum 20-20 Policy 8.1 Medical Guidelines

The Day and Community Services Director reviewed the proposed changes to Policy 8.1 Medical Guidelines and the proposed removal of Policy 13.18 Emergency Medical Plan with the Board of Directors. Janis Tribble motioned to approve the changes to Policy 8.1 Medical Guidelines and to remove Policy 13.18 Emergency Medical Plan as presented. Betty Beasley seconded the motion. The motion passed by a vote of 5-0.

### Decision Memorandum 21-20 Policy 8.26 Doctor's Progress Notes in ICF/ID

The Executive Director reviewed the proposed changes to Policy 8.26 Doctor's Progress Notes in ICF/ID with the Board of Directors. Betty Beasley motioned to Policy 8.26 Doctor's Progress Notes in ICF/ID as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

### Decision Memorandum 22-20 Policy 8.32 Transport/Drug Storage

The Executive Director reviewed the proposed changes to Policy 8.32 Transport/Drug Storage with the Board of Directors. Joyce Rambo motioned to approve Policy 8.32 Transport/Drug Storage as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 23-20 Policy 13.14 Transportation

The Day and Community Services Director reviewed the recommendation to remove Policy 13.14 Transportation with the Board of Directors. Peter Littlefield motioned to approve the removal of Policy 13.14 Transportation. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 24-20 Capital Spending Plan for Calendar Year 2020

The Executive Director reviewed the Capital Spending Plan for Calendar Year 2020. Joyce Rambo motioned to approve the projects as listed in the Capital Spending Plan for Calendar Year 2020, but not to exceed in totality of \$284,848. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

ITEMS FOR INFORMATION

Informational Memorandum 2-20 Grants and Donations Update

The Operations Director provided a Grants and Donations Update for the last two fiscal years.

Informational Memorandum 3-20 ICF Choice Policy

The Residential Director for the ICF homes reviewed the ICF Choice Policy as requested by the Board of Directors in a previous meeting.

Informational Memorandum 4-20 2019 Satisfaction Surveys

The employee, consumer and family survey results were shared with the Board of Directors.

EXECUTIVE SESSION

Janis Tribble moved that the Board of Directors move into Executive Session to complete the Executive Directors evaluation and compensation. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

RETURN TO REGULAR SESSION

Janis Tribble moved that the Board of Directors return to Regular Session. Sam Stoddard seconded the motion. The motion passed by a vote of 5-0.

Peter Littlefield moved that the Board of Directors approve the Executive Directors evaluation and compensation. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

ADJOURNMENT

As there was no further business, Peter Littlefield made a motion to adjourn the January 14, 2020 Board Meeting of the Laurens County Disabilities and Special Needs Board. Sam Stoddard seconded the motion. The motion passed by a vote of 5-0.

