

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD  
BOARD OF DIRECTORS MEETING  
FEBRUARY 11, 2020

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held at the Laurens County Higher Education Center on Tuesday, February 11, 2020.

**MEMBERS PRESENT**

Brenda Ligon, Peter Littlefield, Joyce Rambo, Janis Tribble, Nicole Firmin and Sam Stoddard

**MEMBERS NOT PRESENT**

Betty Beasley

**STAFF PRESENT**

Monica Taylor, Michelle Stone, Beth Wilson, Belinda Young, Jason Tavenner and Keely Simmons

**CALL TO ORDER**

Peter Littlefield called the meeting of the Board of Directors to order at 9:22 am.

**INVOCATION**

Brenda Ligon gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the February Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

**APPROVAL OF AGENDA**

The Board of Directors reviewed the February 11, 2020 agenda. Sam Stoddard made a motion to approve the agenda as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

**PUBLIC COMMENT**

No Public Comments

## UPCOMING EVENTS

### Chamber of Commerce Dinner

Thursday, February 13, 2020

7:00pm

### Special Olympics at Presbyterian College

Friday, March 20, 2020

8:30am – noon

## APPROVAL OF JANUARY 14, 2020 BOARD MINUTES

The Board of Directors reviewed the January 14, 2020 board minutes. Janis Tribble made a motion to approve the minutes as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

## MARCH MEETING DATE – CONFLICT WITH TRAINING

Due to a training conflict, the Board of Directors agreed to move the next meeting date to Monday, March 16, 2020.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## BOARD MEMBER COMMENTS

No comments.

## ITEMS FOR BOARD DECISION

### Decision Memorandum 25-20 Policy 6.4 Activities

The Residential Director reviewed the proposed changes to Policy 6.4 Activities with the Board of Directors. Brenda Ligon motioned to approve Policy 6.4 Activities as presented. Nicole Firmin seconded the motion. The motion passed by a vote of 6-0.

### Decision Memorandum 26-20 Policy 10.1 Communication with Family or Next of Kin

The Residential Director reviewed the proposed changes to Policy 10.1 Communication with Family or Next of Kin with the Board of Directors. Sam Stoddard motioned to approve the changes to Policy 10.1 Communication with Family or Next of Kin as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

### Decision Memorandum 27-20 Policy 10.3 Visitation and Individual Family Contact

The Operations Director reviewed the proposed changes to Policy 10.3 Visitation and Individual Family Contact with the Board of Directors. Joyce Rambo motioned to approve Policy 10.3 Visitation and Individual Family Contact as presented. Sam Stoddard seconded the motion. The motion passed by a vote of 6-0.

### Decision Memorandum 28-20 Insurance Renewal

The Finance Director reviewed the Insurance Renewal with the Board of Directors. Brenda Ligon motioned to approve the Insurance Renewal as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 29-20 Vehicle Usage for Executive Director

The Executive Director reviewed the proposed Vehicle Usage for Executive Director with the Board of Directors. Brenda Ligon motioned to approve and reaffirm the Vehicle Usage for Executive Director as previously approved in 2013 and to add this as an item for approval during the Executive Director's Evaluation each January. Nicole Firmin seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 30-20 2<sup>nd</sup> Quarter Financials

The Finance Director reviewed the 2<sup>nd</sup> Quarter Financials with the Board of Directors. Sam Stoddard moved to approve the 2<sup>nd</sup> Quarter Financials as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

ADJOURNMENT

As there was no further business, Brenda Ligon made a motion to adjourn the February 11, 2020 Board Meeting of the Laurens County Disabilities and Special Needs Board. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

Joyce Rambo  
Brenda Ligon  
Betty Beasley