07/25/17 AGENDA ITEM(S) 5/a/1 – ORDINANCE 836 – PUBLIC HEARING AND THIRD READING

AGENDA ITEM - REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

DATE OF REQUEST: July 14 , 2017 *(FOR JULY 25, 2017 COUNTY COUNCIL MEETING)*

DEPARTMENT / AGENCY: Planning Commission / Public Works / Building Codes / Assessor

NAME: Kay Weeks / Robert Russian

ADDRESS:

CITY: STATE: ZIP:

PHONE NUMBER: EMAIL:

SIGNATURE: Robt Russ

SUBJECT MATTER REQUESTED (please be as specific as possible):

SEE THE ATTACHED PROPOSED ORDINANCE 836 TO REPEAL AND REPLACE ORDINANCE 695 AND PROVIDE NEW REGULATIONS FOR TOWERS IN LAURENS COUNTY.

STAFF RECOMMENDS PUBLIC HEARING AND THIRD READING APPROVAL OF ORDINANCE 836.

FINANCIAL AMOUNT REQUESTED: $--.

SOURCE OF FUNDING: ----.

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: DATE RECEIVED:

DATE OF ASSIGNMENT: DATE OF AGENDA:

DATE RESPONSE DUE:

COUNCIL ACTION:

STATE OF SOUTH CAROLINA)
)
COUNTY OF LAURENS)

ORDINANCE #836

AN ORDINANCE TO REPEAL AND REPLACE ORDINANCE 695 AND TO PROVIDE NEW REGULATIONS FOR COMMUNICATION TOWERS LOCATED IN LAURENS COUNTY

WHEREAS, the Laurens County Council desires to replace Ordinance 695 and enact certain regulations which will permit the placement of towers and antennae in locations which will allow telecommunication services to be rendered in conformity with the authority in the Federal Telecommunications Act of 1996, and:

WHEREAS, The County of Laurens finds that rapid development of this technology is in the public interest. The County Council desires to enact regulations and other changes in public policy which will allow such services to be rendered in conformity with the Federal Telecommunications Act of 1996, and the goals of their respective comprehensive plans to serve and protect the public health, safety, convenience, order, appearance, prosperity, and general welfare pursuant to the South Carolina Code of Laws (1976) as amended. The County Council further finds that deployment of new wireless technologies requires a careful balancing of the public and private costs and benefits. It understands that this ordinance must be flexible and responsive to changes in the industry, which may require future revisions.

WHEREAS, the expansion of wireless communication technology has produced an increased need for antennae and the towers to support them. The purpose of the Federal Telecommunications Act of 1996 is "To promote competition and reduce regulation in order to secure lower prices and higher quality services for American telecommunication consumers and encourage the rapid deployment of new telecommunications technologies."

WHEREAS, by the provisions therein and pursuant to the powers vested in the Laurens County Council, certain amendments are necessary for the continued enforcement of the provisions of said Ordinance, and;

WHEREAS, Laurens County Council finds it appropriate and necessary to rescind and replace Ordinance 695 so as to clarify and further enhance its original intentions and objectives, and;

WHEREAS, Laurens County Council, pursuant to the authority granted by the Constitution of the State of South Carolina and the General Assembly of the State, hereby rescinds and replaces Ordinance 695 as set forth herein. This amending ordinance shall take effect upon three readings and a public hearing as required by state law.

NOW THEREFORE BE IT ORDAINED by the Governing Body of Laurens County Council in Council duly assembled, that the following provisions:

SECTION 1 DEFINITIONS

"Antenna" means a device, dish or array used to transmit or receive telecommunication signals.

"Co-location" means the use of an existing tower or structure to support an antenna for the provision of wireless services.

"Commission" means the Laurens County Planning Commission.

"Tower" is a structure more than sixty (60) feet tall used primarily for the support of one or more antennae erected on the ground or a similar structure more than twenty (20) feet tall erected on a building. The height of the tower shall include any antenna that extends above the top of the tower.

"Communications Antenna" are antennas that deal in the transmission and reception of radio waves operated by a communications provider.

"Communications Provider" is any entity required to be licensed by the FCC.

"Small Cell" are small, low-powered wireless facilities, consisting of a transmit-receive antenna that communicates with wireless devices, a wireless backhaul antenna that connects the facility to the carrier's core network, and compact radio equipment mounted on either new or existing utility or light poles. These Small Cells add coverage and capacity to the existing wireless networks, and are designed to blend with existing infrastructure.

"Planning Commission" is the Laurens County Planning Commission

"Stealth Tower" is a tower designed and installed in a manner such that the antenna supporting apparatus and associated structures are aesthetically and architecturally appropriate with regards to an existing structure or immediate environment in which the tower is located. Examples include without limitation, church steeples, bell towers, flag poles, etc.

"Telecommunication" means the transmission between or among point specified by the user of information without change in the form or content of the information as sent and received.

SECTION 2 GENERAL REQUIREMENTS

a.) General requirements for all structures are applicable to towers. All applicable health, nuisance, noise, fire, building, and safety code requirements shall apply in addition to the conditions of this ordinance. Regulations covering visibility, fencing, screening, landscaping, parking, access, lot size, exterior illumination, sign, storage, and all other general development standards regulations except those specifically superseded by this section shall apply to the use.

b.) No antenna or tower shall be erected, constructed, maintained, or operated except in conformance with the regulations set forth in this ordinance.

SECTION 3 STANDARDS FOR APPROVAL OF TOWERS

a.) A tower shall be reviewed by the Laurens County Planning Commission upon determination that all of the applicable conditions in this section are met.

b.) Structures less than sixty feet in height shall comply with the applicable portions of Section 4 of this ordinance.

c.) If the applicant proposes to establish a new tower within 2,500-feet of an existing tower the applicant shall submit a statement and technical data to support that each such tower does not meet applicant's structural specifications or technical design requirements, or that space on such other tower is not available at fair market value.

d.) The location for a new tower to be established at a site on which the communications provider has no existing facilities shall not be placed in a residential area/district until the applicant has demonstrated that higher priority locations. are unsuitable for operation of the facility under FCC regulations or applicant requirements (including timing, leasing or valid technical requirements) or are not available at fair market value.

e.) The Applicant shall design any new tower to accommodate its own present and projected future needs as well as a reasonable projection of two other comparable user's needs. Any unused tower space, not reserved for the applicants own use, shall be made available at fair market value. Unused tower space does not have to be offered to other parties whose proposed use is likely to technically or mechanically interfere with the existing users of said tower.

f.) Towers shall be a blending color such as light Gray, unless required to be painted otherwise by the Federal Aviation Administration. Properly maintained unpainted galvanized steel color shall meet this condition.

g.) All newly constructed towers must meet the seismic and wind load standards as prescribed in the latest adopted International Building Code. The designs shall be stamped drawings submitted by a licensed S.C. design professional in accordance with ANSI/EIA/TIA-222 (latest revision).

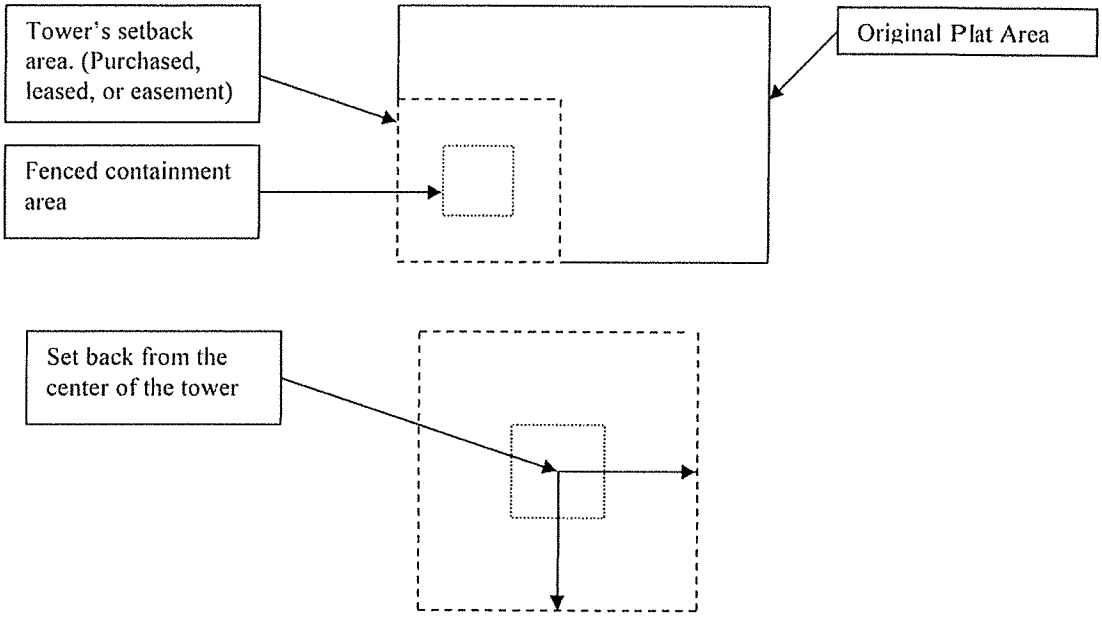
h.) The proposed installation shall meet all applicable FCC and FAA rules and shall be operated in accordance therewith. No equipment using a tower subject to this ordinance shall interfere with operation of any radio equipment operated at a fixed site by the county or any other entity so long as the County or any such entity is operating within the proper frequency range.

i.) The Planning Commission may consider the visual impact of a tower on those properties which are officially designated as scenic, historic, or architecturally significant in making its decisions.

j.) Setbacks - In order to provide and maintain all setback requirements, all of the required setback area must be purchased leased or be recorded as an easement by the tower owner. The minimum setback shall be equal to half of the tower's height or the height from the ground to the first-to-yield point of the tower. The longer of the two setbacks must be used.

1.) For the purpose of measuring the applicable setback, distance measurements on monopole and guyed towers will be made from the center point of the ***tower*** footprint. Distance measurements on lattice towers will be made from the legs of the lattice tower.

2.) The height of the tower shall be the distance from the base of the ***tower*** to the top of the tower structure.



k.) A single sign, approximately two (2) square feet in size, shall be placed in a visible location on or near the tower identifying the owner, the street address and owners identification code of the tower and an all-hours emergency telephone number. The sign shall also identify other users of the tower.

l.) Towers and associated buildings shall be secured from unauthorized access.

m.) Screening - The purpose of this subsection is to establish control for the visual quality of towers from the ground level. A tower, as pertains to this subsection, includes the tower and the land and everything within the required security fencing including any other building and equipment.

1.) The screen shall be a minimum radius of ten (10) feet of land surrounding the tower, which shall support an appropriate plant material screen continuously around the tower except for one service access.

2.) An appropriate plant material screen shall be evergreen plants of a quality and planted in accordance with the standards of the Planning Commission latest approved list from Clemson Extension or S.C. State forestry Commission that are indigenous or native to the County area. Such plantings shall be appropriately spaced and of such a size so as to achieve a dense screen with a minimum height of six (6) feet within a three (3) year period from erection of a tower. These are the minimum standards. Additional screening with deciduous or evergreen trees is desirable and encouraged.

3.) Existing trees shall be preserved in the maximum degree possible.

4.) If in extreme or unusual situations where it is proven impossible to properly construct the plant material screen, the County Building Official may grant permission to construct the security fence as a solid masonry wall, either brick or stucco-type finish with a minimum height of six (6) feet above ground level and constructed in accordance with applicable construction codes.

SECTION 4 APPLICATION REQUIRED

Any person desiring to obtain a permit for construction of a tower shall file an application and fee with the County Building Codes Office. Said application shall include the following information and/or documents:

a.) A copy of FCC form 854, Application for Antenna Structure Registration, or the same information in a similar format if the tower is not subject to FCC registration. Any information on said form may be referenced on other documents.

b.) The application fees for construction of a tower or adding an antenna to an existing tower, not including building and other permit fees, shall be set and adjusted from time to time by County Council.

c.) Complete plans and specifications for the proposed tower including foundation, wind and ice loading, antennae and appurtenances and any accessory buildings as required by the building code. The designs shall be stamped drawings submitted by a licensed S.C. design professional in accordance with ANSI/EIA/TIA-222 (latest revision).

d.) A site plan showing property boundaries, required setbacks, existing structures, latitude and longitude, and adjacent property. The site plan shall also indicate the proposed tower location, site elevation, tower height, guy anchors, driveway and parking, fencing and landscaping.

e.) A list of other users of the proposed tower.

f.) Written, notarized authorization or contract from the owner of the site, if the applicant is not the property owner.

g.) A copy of the FCC license or other evidence of FCC approval of the proposed installation. If applicant has not applied for FCC license(s), applicant shall indicate what service(s) are to be provided by reference to FCC designations. If no FCC license is required, applicant shall indicate the purpose of the tower.

h.) Prior to County site inspection, the site location of the tower must be clearly identified at the road entrance. The tower construction site shall be marked for setback verification. Proper access to the site shall be provided.

i.) A checklist covering applicable conditions in Section 3 above, including documentation.

SECTION 5 APPEALS

The Laurens County Planning Commission shall hear and decide appeals in matters as specified by this Ordinance. Whenever in the opinion of the Commission, the strict application of the requirements contained in these regulations would result in substantial or excessive difficulties and hardships or injustices, the Commission may modify such requirements, providing that the public interests of the County and its citizens are protected and the general intent and spirit of these regulations are preserved. Any person aggrieved by a decision of the Commission may appeal that decision before the Court of Common Pleas

SECTION 6 APPLICABILITY

a.) A tower shall not be allowed unless it is used to support operating antennae or is itself an antenna. If any tower is not used for a period of more than 90 days, then upon notice in writing given to the owner or his agent by the Planning Commission or the County Building Official stating that the tower must be removed if use is not resumed within 180 days of such notice, provided that for any tower on which antenna(e) have been installed in preparation for offering a new service, the total time allowed by this subsection shall be one year. The Planning Commission may grant additional time

SECTION 7 GENERAL

a.) NOTICE OF VIOLATION - It shall be the duty of the Laurens County Office of Building Codes, or its designee (as designed by Laurens County Council) to serve, or cause to be served, a notice upon the owner or occupant of any property, who has permitted a violation of this Ordinance. Such notice shall demand abatement within sixty (60) days of service."

b.) ENFORCEMENT OF NOTICE - It shall be the duty of the Codes Enforcement Officer, to enforce the provisions of this chapter. Notice of violation shall be issued to any property owner in violation of any provision contained herein this chapter. Such notice shall be directed to the property owner ordering him and requiring him within a reasonable and specified time to abate or correct the violation. If a person served with notice of a violation does not abate the violation within sixty (60) days after service, the County may seek a court order to compel the owner or occupier to abate the violation. The penalty for each violation of this Ordinance shall be punishable by a civil fine of not more than two hundred dollars ($200). Each day any violation of this Ordinance continues shall constitute a separate offense.

c.) LIEN IMPOSED - The charge for compelling the owner or occupier to abate the violation or for the County's abatement of the violation shall constitute a lien upon the property. The County Building Codes Official, with the knowledge of the County Administrator shall send, or cause to be sent, a bill for such charges to the owner or occupier of the property. The County Administrator shall also file a statement of the lien against the owner of the property in the office of the County Clerk of Court. Such lien shall be indexed in the mortgage books, as maintained from time to time for the County, and the statement shall contain the following: a legal description of the property; a statement of the violation of this Ordinance; the date of the County's action for abatement; the expenses and costs incurred, including attorney fees, for the abatement proceedings; and a statement that the costs and expenses ascertained shall bear interest at the statutory legal rate.

d.) SEPARABILITY AND VALIDITY - Should any section, paragraph, clause, phrase or provision of this Ordinance be adjudged invalid or held unconstitutional by a court of competent jurisdiction, such declaration shall not affect the validity of the Ordinance as a whole or any part or provision thereof, other than the part so decided to be invalid or unconstitutional.

e.) CONFLICTING ORDINANCES - This Ordinance may be amended or modified from time to time, provided, however, such amendments or modifications shall be accomplished in the same manner as the original enactment to this Ordinance. If any provision of this Ordinance conflicts with any Ordinance or statute, the more restrictive requirement shall apply.

f.) EFFECTIVE DATE - This Ordinance shall take full effect and be fully executed upon three readings and a public hearing as required by law.

DONE AND APPROVED in Council duly assembled on this the _____ day of_____ 2017.

LAURENS COUNTY COUNCIL:

_____
Joseph E. Wood, Jr., Chairman

ATTEST:

_____
P. Keith Tollison , Vice Chairman

_____
Jon Caime, Administrator
Laurens County Council
Laurens County, South Carolina

_____
Garrett McDaniel, Council Member

_____
Ted G. Nash, Council Member

_____
Betty C. Walsh, Clerk
Laurens County Council
Laurens County, South Carolina

_____
David Pitts, Council Member

_____
Diane B. Anderson, Council Member

_____
Stewart Jones., Council Member

First Reading:
Second Reading:
Public Hearing:
Third Reading:

AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #: 5b

DEPARTMENT / AGENCY: _____ **Date of Request:** _____

COUNCIL ACTION REQUESTED: Approve moving forward with the contracted phone audit.

Short Description of Item for Consideration: In an effort to find any and all costs savings and efficiencies we have investigated the potential to reduce our phone and telecom costs through an external audit. We are recommending proceeding with this detailed investigation on our telecom services to root out inefficiencies and cost savings.

More Detailed Description (if needed): In my first 2-3 weeks of employment I was told I had a stack of mail in a mailbox that I was not aware of. Two items in this stack were about ¼ inch thick papers that I was to sign. These were the check registers for checks we had written. In review of these I noticed that we spend a lot of money on telecom. I inquired if an audit of our telecom had been conducted.

One of the goals of County Council is to reduce spending. One of the first ways we can reduce spending is to eliminate inefficiencies. We do not have the expertise on staff to do a detailed analysis of our telecom services. I know we have been paying for services we do not need.

The goal was to have a telecom analysis done prior to the FY18 budget discussions but deadline was not met.

This company has done a preliminary analysis to determine if there are cost savings to root out inefficiencies in our telecom services. Based on this analysis they have determined we can have the potential to save a good bit of money. If the County implements any of the proposed and discovered inefficiencies in the next 12 months the company will receive 50% of the cost recovery (refunds, credits, or compensations relating to overcharges or reductions in charges for services. The County will receive 50% of the savings uncovered for this first 12 month period and then receive 100% of the saving forever.

The company will also receive 12 times (1 year) for any services eliminated (services we are paying for that we do not need). We will receive 100% of the savings after 12 months forever.

The company will also receive 12 times (1 year) for any cost reduction strategies implemented (services we are paying for that we do not need). We will receive 100% of the savings after 12 months forever.

This company has expertise in the area of telecom and will root out and negotiate on our behalf to eliminate these inefficiencies. The net result is that the County will save money as a result of this work.

FINANCIAL AMOUNT REQUESTED _____

SOURCE OF FUNDING: This project will be paid for by reduction in the telecom line item spending. This will be a net positive to our finances through long term financial savings.

AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

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Agenda Item #: 5c (County Clerk will insert this)

DEPARTMENT / AGENCY: Public Works **Date of Request:** 7/18/2017

COUNCIL ACTION REQUESTED: Assign review of Energy Efficiency Audit to the Public Works Committee for rewiew

Short Description of Item for Consideration: At the May 9th meeting of County Council, the council approved an Energy Efficiency Audit to be performed by Trane. The results of that

More Detailed Description (if needed):

audit are expected the first week of August. Since the audit is very detailed, we would like a chance to present the audit to the Public Works Committee for their review prior to presenting to council. We would like to make the presentation the second or third week of August.

FINANCIAL AMOUNT REQUESTED N/A

SOURCE OF FUNDING: N/A

(PLEASE – attach subject matter document pages as necessary)

AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council

DATE OF REQUEST: 7-18-2017 (6a)

DEPARTMENT / AGENCY: Finance Office

NAME: Lisa Kirk, Finance Director

ADDRESS:

CITY: STATE: ZIP:

PHONE NUMBER: 864-681-3171 EMAIL: lkirk@co.laurens.sc.us

SIGNATURE: Lisa D. Kirk

SUBJECT MATTER REQUESTED (please be as specific as possible):

The Procurement Card Policy states that procurement credit cards can only be assigned to full-time employees. Based on recent events, the Finance Office respectfully request that the policy be changed to read all full-time and permanent part-time employees are eligible to participate at the request of their respective Department Head. Please see attached for the current portion of the Procurement Card Manual which pertains to this request.

FINANCIAL AMOUNT REQUESTED N/A

SOURCE OF FUNDING: N/A

(PLEASE – attach subject matter document pages as necessary)

FOR OFFICE USE ONLY

REQUEST ASSIGNED TO: DATE RECEIVED:

DATE OF ASSIGNMENT: DATE OF AGENDA:

DATE RESPONSE DUE:

COUNCIL ACTION:

Parties Involved

Agency – Laurens County who arranges with the card issuer, Bank of America, for the issuance of Purchasing Cards to approved County's employees and agrees to accept departmental liability for the employees' use of the cards.

Cardholder – a full-time permanent employee of the County who is approved by his/her department head to use the Purchasing Card to execute purchase transactions on behalf of the County.

Card Issuer - Bank of America's services were contracted for by the State of South Carolina, to issue Visa Purchasing Cards to County employees, to bill the County for all purchases made on the cards, and to collect payment from the County on behalf of the vendors.

Laurens County Purchasing Card Coordinator - the central coordinator located in the Finance Office who coordinates the Purchasing Card program for the County and acts as the County's intermediary in correspondence with the card issuer.

Department Head - County official who must approve employee's request for a Purchasing Card, assign Departmental Liaison, designate default account number for purchases on the Purchasing Card, and submit application to the County Purchasing Card Coordinator. Department Head approval delegates transaction authority to the Cardholder.

Departmental Liaison - an employee in each department responsible for proper use of the Purchasing Card within that department. Each Cardholder will be assigned a Departmental Liaison and the liaison will be responsible for reviewing transactions of individual Cardholders to make sure the transactions are classified as an appropriate county expense.

Vendor - the merchant or supplier from whom a Cardholder is making a purchase.

Cardholder Eligibility

Criteria to receive a County Purchasing Card is as follows:

- Applicant must be a full-time permanent employee of the County.
- Applicant's request for a Purchasing Card must be approved by his/her Department Head.
- Department Head will provide the name of the Departmental Liaison to whom Cardholder will be assigned and the default County account number for the Purchasing Card.
- Approved request is sent to the County Purchasing Card Coordinator.
- Employee must attend training session before he/she may be issued a Purchasing Card.
- Each individual Cardholder must sign a Cardholder agreement in the presence of the County Purchasing Card Coordinator.

AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #: 6 b (County Clerk will insert this)

DEPARTMENT / AGENCY: FIRE **Date of Request:** 07/18/17

COUNCIL ACTION REQUESTED: ___REQUEST FOR CONTINGENCY REQUESTS FOR ASSISTANCE TO FIREFIGHTERS GRANTS

Short Description of Item for Consideration:

More Detailed Description (if needed):

PAPERWORK ATTACHED

FINANCIAL AMOUNT REQUESTED $3,534.00

SOURCE OF FUNDING: FIRE CONTINGENCY

(PLEASE – attach subject matter document pages as necessary)

July 17, 2017

To: Jon Caime, County Administrator

From: Greg Lindley, Director of Fire Services

Re: Contingency Fund Requests – Assistance to Firefighters Grants Awards

Waterloo Volunteer Fire Department
The Waterloo Volunteer Fire Department is requesting $571.00 for reimbursement for their 2016 AFG grant. The total grant is $12,000.00 for a SCBA Fit Testing machine with a 5% match of $571.00.

Youngs Volunteer Fire Department
The Youngs Volunteer Fire Department is requesting $1,857.00 for reimbursement for their 2016 AFG grant. The total grant was $39,000.00 total. This is for new extrication tools for the department. The $1,857.00 is the 5% match that is required by the department.

Hickory Tavern Volunteer Fire Department
The Hickory Tavern Volunteer Fire Department is requesting $1,106.00 for reimbursement for their 2016 AFG grant. The grant total is $23,240.00 for new fire hose to replace old fire hose with.

The total in grant funds for these departments is $74,240.00 in total funds

With $3,534.00 in 5% matching funds.

Sincerely,

Greg Lindley
Director of Fire Services

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Mr. Greg Lindley
Waterloo Volunteer Fire Department
11253 Highway 221 S
Waterloo, South Carolina 29384-0001

Re: Award No.EMW-2016-FO-02186

Dear Mr. Lindley:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of $11,429.00. As a condition of this award, you are required to contribute a cost match in the amount of $571.00 of non-Federal funds, or 5 percent of the Federal contribution of $11,429.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at https://www.sam.gov/portal/public/SAM/. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to https://portal.fema.gov to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Mr. Kurt Thackston
Youngs Volunteer Fire Department
3333 HARRIS BRIDGE RD
WOODRUFF, South Carolina 29388-7886

Re: Award No.EMW-2016-FO-02247

Dear Mr. Thackston:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of $37,143.00. As a condition of this award, you are required to contribute a cost match in the amount of $1,857.00 of non-Federal funds, or 5 percent of the Federal contribution of $37,143.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at https://www.sam.gov/portal/public/SAM/. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to https://portal.fema.gov to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Mr. Lance Roper
Hickory Tavern Volunteer Fire Department
73 HICKORY HTS DR.
Gray Court, South Carolina 29645-7448

Re: Award No.EMW-2016-FO-02014

Dear Mr. Roper:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant has been approved in the amount of $22,134.00. As a condition of this award, you are required to contribute a cost match in the amount of $1,106.00 of non-Federal funds, or 5 percent of the Federal contribution of $22,134.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Notice of Funding Opportunity.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at https://www.sam.gov/portal/public/SAM/. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to https://portal.fema.gov to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

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AGENDA ITEM – REQUEST SHEET – COUNTY COUNCIL

ALL REQUESTS should be submitted by 1:00 P.M. on the Wednesday prior to the Tuesday meeting of Council. All other requests not submitted by the deadline will be retained and scheduled for the next meeting of Council.

Agenda Item #: 6 c (County Clerk will insert this)

DEPARTMENT / AGENCY: Public Works **Date of Request:** 7/20/2017

COUNCIL ACTION REQUESTED: For Information Only

Short Description of Item for Consideration: A contractor recently expressed a concern about possible asbestos in the boiler room of the Courthouse Annex. The area of concern

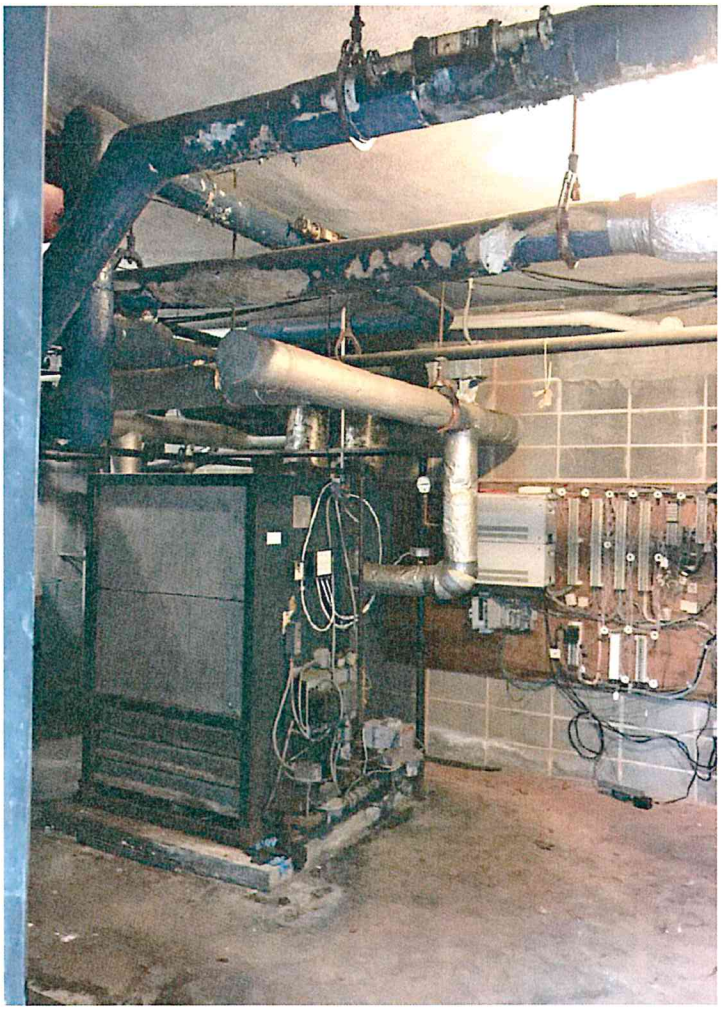
More Detailed Description (if needed):

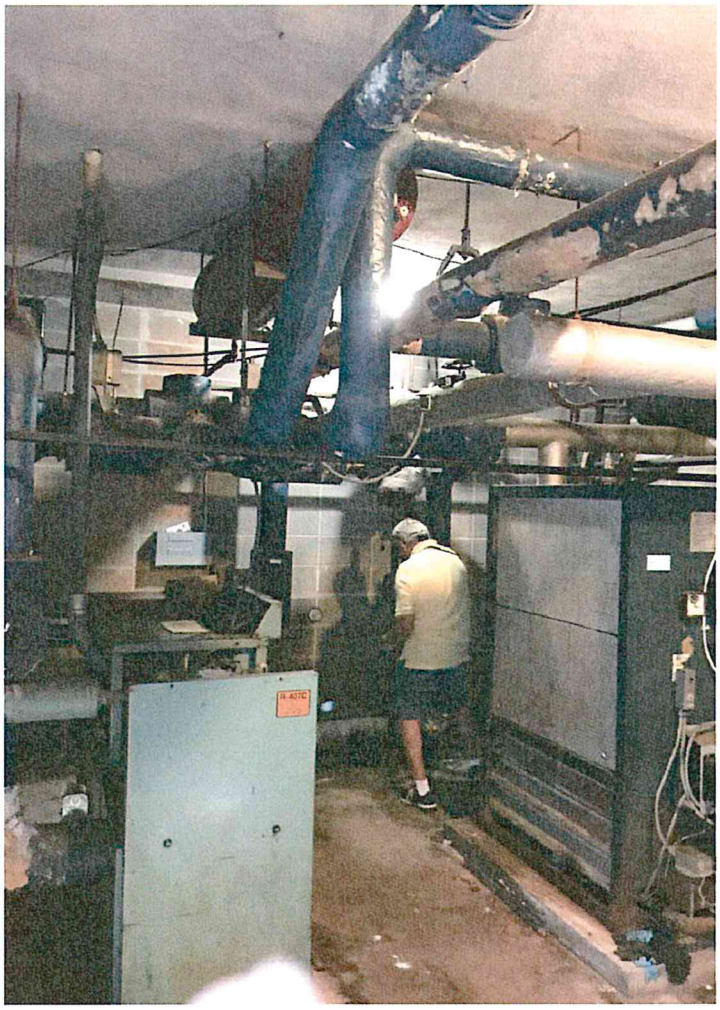
was insulation around pipes related to the boiler/chiller as shown in the attached picture. Upon hearing his concern, we brought in an inspector to take samples of the pipe insulation to test for asbestos. The inspector also took multiple air samples to check for airborne fibers. The results of the testing is attached. The air samples showed that the room was safe for occupancy but the samples of the insulation showed that some of the pipe joints did have some asbestos material. We are currently getting quotes to have the asbestos material removed or covered.

FINANCIAL AMOUNT REQUESTED N/A

SOURCE OF FUNDING: N/A

(PLEASE – attach subject matter document pages as necessary)





From: Rob Russian
To: "dreynolds@laurenssheriff.com"
Cc: "Jon Caime"; Allen Robertson; "Mickey Coats"
Subject: FW: Air Sample Results
Date: Monday, July 17, 2017 8:59:18 AM
Attachments: Copy of Laurens Courthouse Annex Basement Air Sampling.pdf

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Sheriff,

Results from the air testing completed Saturday were as expected and are attached. The boiler room and elevator room were deemed safe for occupancy. The results were forwarded to Otis (elevator company) and they are trying to get a technician on site today to work on the elevator.

Thanks,

Robert Russian
Laurens County Director of Public Works
P.O. Box 238, Laurens, SC 29360
Office – (864)984-6812
Mobile – (864)910-5263
Fax – (864)984-3726
rrussian@co.laurens.sc.us

From: "John N. McNamara, CIAQP/CBEI" <john@jmacenviro.com>
Date: July 15, 2017 at 3:46:12 PM EDT
To: "Allen Robertson (arobertson@co.laurens.sc.us)" <arobertson@co.laurens.sc.us>
Subject: FW: Air Sample Results

From: John N. McNamara, CIAQP/CBEI
Sent: Saturday, July 15, 2017 3:44 PM
To: arobertson@co.laurens.sc
Subject: Air Sample Results

Mr. Robertson,

Attached are the air samples results obtained in the Boiler Room located at 216 West Main Street, Laurens, SC. The air samples were obtained and analyzed by a South Carolina Department of Health and Environmental Control (SC-DHEC) licensed Asbestos Air Monitor, Mr. Robert Jackson, SC-DHEC License #AS-00295.

The sample results obtained today reported levels of <0.0022 f/cc, <0.0022 f/cc, 0.0029 f/cc, <0.0022 f/cc, and 0.0049 f/cc (see the attached sample sheet). These air sample results are below the regulatory level for clean air, which is 0.01 f/cc for Phase Contrast Microscopy (PCM) and is the regulatory level deemed safe for occupancy.

Air Sampling Results

AIR SAMPLING FORM	TYPE	AREA	COLLECTED BY: Robert Jackson		PROJECT #:	Laurens County
	A=AREA	1=INSIDE BLDG.	ANALYZED BY: Robert Jackson	Signature: Robert W. Jackson	CLIENT:	Laurens County
JMAC Environmental, LLC	P=PERSONNEL	2=OUTSIDE BLDG.	NIOSH 7400 (A RULES REVISION 3)		PROJECT NAME:	#17-390 Courthouse Annex Basement
		3=INSIDE WORK AREA	TEM SAMPLES RELINQUISHED BY:		SITE/PHASE:	Laurens, SC
		4=OUTSIDE WORK AREA	TRND. TIME REQUESTED:		DATE:	07/15/17

JMAC Environmental 234 Pine Forest Rd. Ext. Spartanburg, SC 29303 Submit TEM Results to:	PHASE OF WORK		PORE SIZE		ANALYSIS				
	x	BACKGROUNDS	x	0.8 µm	x	PCM			
		PREP		0.45 µm		TEM	BLANK SAMPLE #'S:	6 &	7
		WORK	CASSETTE SIZE			AAS	AVG. FIBERS/100 FLDS.:	0	
		CLEAN-UP		25 mm		OTHER	SHIFT TIME:	n/a to	n/a
		FINALS		37 mm					

SAMPLE #	TYPE	AREA	PUMP #	LOCATION OR WORKER NAME	COMMENTS	START TIME HOUR	START TIME MIN.	STOP TIME HOUR	STOP TIME MIN.	TOTAL MINS.	FR (LPM)	VOLUME	FIBERS COUNTED	FIELDS COUNTED	FIBERS/CC	
1	A	1/3	943	Elevator Control Room at Door		8	7	9	47	100	12	1200	5	100	<	0.0022
2	A	1/3	953	Elevator Control Room at Electrical Panel		8	8	9	48	100	12	1200	4	100	<	0.0022
3	A	1/3	952	Boiler Room at Phone Patch		8	9	9	49	100	12	1200	7	100		0.0029
4	A	1/3	654	Boiler Room Between Two Boilers		8	10	9	50	100	12	1200	5	100	<	0.0022
5	A	1/3	944	Boiler Room at Exit Door		8	11	9	51	100	12	1200	12	100		0.0049
										0		0				#DIV/0!
										0		0				#DIV/0!
										0		0				#DIV/0!
										0		0				#DIV/0!
																#DIV/0!

QAQC:		PPE:	ANALYST INFO:	
MICROSCOPE #: JMS-01	HSE/NPL TEST SLIDE USED (Y/N): y	DISPOSABLE SUIT:	AIR MONITORING LICENSE #:	AS-00295
GRATICULE AREA: 0.00785 mm^2	PHASE RING CENTERED (Y/N): y	HALF-FACE RESPIRATOR:	EXPIRATION DATE:	11/07/17
AREA OF FILTER: 385 mm^2	QC REFERENCE SLIDE #:	FULL-FACE RESPIRATOR:	FIT TEST DATE:	2/12/2017
LOD: 5.5 FIBERS PER 100 FIELDS	BLIND RECOUNT #: 5-11/100	PAPR:	2ND ANALYST'S NAME: (IF APPLICABLE)	
		SCBA:		

EMSL Analytical, Inc.
376 Crompton Street Charlotte, NC 28273
Tel/Fax: (704) 525-2205 / (704) 525-2382
http://www.EMSL.com / charlottelab@emsl.com

EMSL Order: 411705399
Customer ID: JMAC34
Customer PO:
Project ID:

Attention: John McNamara
JMAC Environmental LLC
234 Pineforest Road Extension
Spartanburg, SC 29303

Project: 17-390

Phone: (864) 680-3907
Fax:
Received Date: 07/17/2017 9:50 AM
Analysis Date: 07/17/2017
Collected Date:

Test Report: Asbestos Analysis of Bulk Materials via EPA 600/R-93/116 Method using Polarized Light Microscopy

			Non-Asbestos		Asbestos
Sample	**Description**	**Appearance**	**% Fibrous**	**% Non-Fibrous**	**% Type**
023 *411705399-0001*	White Cementitious	White Fibrous Homogeneous	2% Cellulose 60% Min. Wool	15% Ca Carbonate 23% Non-fibrous (Other)	None Detected
024 *411705399-0002*	White Cementitious	White Fibrous Homogeneous	2% Cellulose 60% Min. Wool	15% Ca Carbonate 23% Non-fibrous (Other)	None Detected
025 *411705399-0003*	White Cementitious	White Fibrous Homogeneous	4% Cellulose 50% Min. Wool	15% Ca Carbonate 31% Non-fibrous (Other)	None Detected
026 *411705399-0004*	Blue Wrap	Blue Fibrous Homogeneous	40% Cellulose 15% Glass	45% Non-fibrous (Other)	None Detected
027-Wrap *411705399-0005*	Blue Wrap & Cementitious	Blue Fibrous Homogeneous	60% Cellulose	40% Non-fibrous (Other)	None Detected
027-Insulation *411705399-0005A*	Blue Wrap & Cementitious	Gray Fibrous Homogeneous	60% Min. Wool	15% Ca Carbonate 20% Non-fibrous (Other)	5% Chrysotile
028-Wrap *411705399-0006*	White Wrap & Cementitious	White Non-Fibrous Homogeneous	60% Cellulose	40% Non-fibrous (Other)	None Detected
028-Insulation *411705399-0006A*	White Wrap & Cementitious	White/Yellow Non-Fibrous Homogeneous	15% Min. Wool 20% Glass	10% Ca Carbonate 55% Non-fibrous (Other)	<1% Amosite

Physical Testing Results

Analyst(s)
Anupriya Tyagi (5)
Eric Loomis (3)

Evan L Plumley

Lee Plumley, Laboratory Manager
or Other Approved Signatory

EMSL maintains liability limited to cost of analysis. This report relates only to the samples reported and may not be reproduced, except in full, without written approval by EMSL. EMSL bears no responsibility for sample collection activities or analytical method limitations. Interpretation and use of test results are the responsibility of the client. This report must not be used by the client to claim product certification, approval, or endorsement by NVLAP, NIST or any agency of the federal government. Non-friable organically bound materials present a problem matrix and therefore EMSL recommends gravimetric reduction prior to analysis. Samples received in good condition unless otherwise noted. Estimated accuracy, precision and uncertainty data available upon request. Unless requested by the client, building materials manufactured with multiple layers (i.e. linoleum, wallboard, etc.) are reported as a single sample. Reporting limit is 1%

Samples analyzed by EMSL Analytical, Inc. Charlotte, NC NVLAP Lab Code 200841-0, VA 3333 00312

Initial report from: 07/17/2017 16:07:34