

**LAURENS COUNTY AIRPORT COMMISSION  
MEETING MINUTES  
Monday, June 8, 2020  
6 P.M., AIRPORT TERMINAL BUILDING**

**Members Present:** Richard Snipes, Chairman, Richard Patterson, Vice Chairman; Robert Harrington, Treasurer, and George S. Wham

**Staff Present:** Bud Boyter, Airport Manager; and Andy Howard, Laurens County staff

**Guests Present:** Monty Spencer, Mike Leighton and Brooks Moss.

Chairman Richard Snipes called the June 8, 2020 meeting of the Laurens County Airport Commission (LCAC) to order at 6 pm.

**Approval of Agenda:** On a motion by Mr. Harrington and a second by Mr. Patterson, the LCAC approved the Agenda for the June 8 meeting on a unanimous vote (4-0.)

**Approval of Minutes of the February 10, 2020 Meeting:** On a motion by Mr. Harrington and a second by Mr. Patterson, the Commission approved the referenced Minutes on a unanimous vote (4-0.)

**Financial Reports:** By consensus, the LCAC accepted the LCAC Financial Reports dated May 31, 2020 and the LC Airport Budget dated May 31, 2020. Both of these reports are included as part of these Minutes.

**OLD BUSINESS**

**Airport Projects:**

**FAA FY 19 Project and Grant:** Andy Howard of the Laurens County staff reported that work had slowed on the design phase of the Airfield Lighting Rehabilitation project due to the reduced work schedules at the FAA and Michael Baker caused by Covid-19. There are no known problems beyond this and it appears that the project should proceed as planned.

**Airport Layout Plan Update (Terminal Area Plan):** Mr. Snipes presented the Commission with the final draft layout plan that he, Mr. Wham and Mr. Howard had selected from the options developed by our consultants, Michael Baker. On a motion by Mr. Wham and a second by Mr. Patterson, the Commission approved the on a unanimous vote (4-0) the overall layout plan with the understanding the actual development would be project specific. A copy of the approved Terminal Area Plan is attached.

**Airport Approaches:** Mr. Howard reported that the Holsonbacks' had clear cut their property in the Rwy 26 approach area. This is the area with the most of recently identified obstructions. This action should resolve most of our problems for the foreseeable future.

**Capital Projects Sales Tax - LCAC Project Submission:** Mr. Wham reported that the project for the new terminal building had been accepted by the CPST Commission for inclusion on the project list that would be submitted to Laurens County Council. It is projected to be # 7 of 16 projects which total approximately \$35 million.

## AIRPORT OPERATIONS

**Rental Home:** Airport Manager Boyter reported that all was well with the rental home.

**Hangars:** Mr. Boyter reported that all of the t-hangars were rented. Mr Leighton asked to be recognized to speak to the issue of continuing leaks in the maintenance hangar. Mr. Boyter has identified the source of the problem and has had a number of these individual leaks repaired in the past. However, as the roof continues to age the frequency of the leaks increases. Given the height of the building and equipment required , it is difficult in getting a contractor to address these smaller number of leaks. We are experiencing the same problem with the old t-hangars. Major repair and/or replacement is the most likely solution. Mr. Harrington made a motion that the LCAC staff contact a qualified roofing company to obtain cost estimates for repairs or replacement. Mr. Patterson offered a second to the motion and the LCAC approved the motion on a unanimous vote (4-0.)

## NEW BUSINESS

**CPA Audit Agreement:** The Commission's contract with Manley Garvin, LLC, our financial auditor, expired at the end of FY19. Mr. Snipes and Mr. Ed Young, our CPA, had been in discussions with Manley Garvin regarding a new 3 year contract. Mr. Snipes presented the Commission with a new 3 year contract and recommended approval. On a motion by Mr. Patterson and a second by Mr. Wham, the Commission approved the contract on a unanimous vote (4-0.)

**New Hangar Proposal:** Mr. Leighton and Ms. Moss addressed the Commission with a previously discussed proposal that involved building privately financed hangars on land leased from the airport. Their proposal was based on the premise of utilizing a portion of existing parking ramp which would minimize their site prep expense. A discussion to identify available space on the above approved Terminal Area Plan followed. The area (L & M) for two large 80 ft x 75 ft hangars was the most likely location however this area did not meet their space requirements and investment objectives. The Commission then agreed to look at an alternative option of a single 140 ft by 70 ft building sited along the east side of the aircraft parking ramp utilizing the existing concrete payment. Upon receipt of the Commission's consultant report on this option discussions could proceed.

**Adjournment:** On a motion by Mr. Patterson and a second by Mr. Harrington, LCAC agreed on a unanimous vote (4-0) to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

George S Wham  
LCAC Commissioner