

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
SEPTEMBER 14, 2020

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held by Microsoft Teams and in person at the Evergreen Campus Training Room on September 14, 2020.

MEMBERS PRESENT

Peter Littlefield, Bud Marchant, Betty Beasley and Joyce Rambo

MEMBERS NOT PRESENT

Brenda Ligon, Janis Tribble and Nicole Firmin

STAFF PRESENT

Keely Simmons, Jason Tavenner, Michelle Stone, Belinda Young, Beth Wilson, Kayla Haymes and Monica Taylor

CALL TO ORDER

Peter Littlefield called the meeting of the Board of Directors to order at 5:33pm.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the September Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the September 14, 2020 agenda. Bud Marchant made a motion to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

DSP of the Year Recognition

Friday, October 9th, 2020 at noon, Clinton Manor Residence

Life Skills Graduation

Friday, October 9th, 2020 at 2pm, Evergreen Campus

Next Board Meeting

Monday, October 12th, 2020 at 5:30pm, Evergreen Campus

APPROVAL OF AUGUST 10, 2020 BOARD MINUTES

The Board of Directors reviewed the August 10, 2020 board minutes. Betty Beasley made a motion to approve the minutes as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

Members reviewed the By-Laws changes as recommended by Bud Marchant, Janis Tribble and Peter Littlefield. Members will vote on these changes at a future meeting.

DECISION MEMORANDUMS

Decision Memorandum 6-21 Funeral Expenses Paid by the Agency

The Executive Director reviewed this memorandum with the board members. Board Members asked that a policy be written to address this issue to be reviewed at a future board meeting. There was no vote on this Decision Memorandum.

Decision Memorandum 7-21 Policy Manual

The Executive Director reviewed the Policy Manual approval procedure with the board members. Joyce Rambo moved to approve the Policy Manual as presented. Betty Beasley seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 8-21 Policy 3.35 On Call

The Human Resource Director reviewed the proposed policy changes with the board members. Bud Marchant moved to approve Policy 3.35 On Call as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 9-21 Policy 9.2 Emergency Drugs

The Operations Director reviewed the recommendation to remove Policy 9.2 Emergency Drugs with the board members. Bud Marchant moved to approve the removal of Policy 9.2 Emergency Drugs as presented. Betty Beasley seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 10-21 Policy 9.3 Formulary

The Operations Director reviewed the recommendation to remove Policy 9.3 Formulary with the board members. Betty Beasley moved to approve the removal of Policy 9.3 Formulary as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 11-21 Policy 13.6 Bomb Threat

The Day and Community Services Director reviewed the recommendation to remove Policy 13.6 Bomb Threat with the board members. Betty Beasley moved to approve the removal of Policy 13.6 Bomb Threat as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 12-21 Policy 14.4 Reporting Maintenance Concerns or Problems

The Day and Community Services Director reviewed the proposed policy changes to Policy 14.4 Reporting Maintenance Concerns or Problems with the board members. Peter Littlefield moved to approve Policy 14.4 Reporting Maintenance Concerns or Problems as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

Decision Memorandum 13-21 Policy 17.0 Information Resource Use and Procedures

The Operations Director reviewed the proposed policy changes to Policy 17.0 Information Resource Use and Procedures with the board members. Peter Littlefield moved to approve Policy 17.0 Information Resource Use and Procedures as presented. Betty Beasley seconded the motion. The motion passed by a vote of 4-0.

ADJOURNMENT

As there was no further business, Joyce Rambo made a motion to adjourn the September 14, 2020 Board Meeting of the Laurens County Disabilities and Special Needs Board. Betty Beasley seconded the motion. The motion passed by a vote of 4-0.





