

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
FEBRUARY 8, 2021

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room of the Evergreen Campus on February 8, 2021.

MEMBERS PRESENT

Peter Littlefield, Joyce Rambo, Janis Tribble, Bud Marchant, Betty Beasley, Brenda Ligon and Nicole Firmin

STAFF PRESENT

Jason Tavenner, Lee Anders, Katina McGowan, Kayla Haymes, Michelle Stone, Keely Simmons, Beth Wilson, Courtney Gunter and Monica Taylor

CALL TO ORDER

Joyce Rambo called the meeting of the Board of Directors to order at 5:31 pm.

INVOCATION

Joyce Rambo gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the February Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

The Board of Directors reviewed the February 8, 2021 agenda. Janis Tribble made a motion to approve the agenda as presented. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments

UPCOMING EVENTS

February 23, 2021 at noon - *Hearts of Glass* Panel Zoom Webinar

March 8, 2021 at 5:30p - March Board Meeting at the Evergreen Campus

APPROVAL OF JANUARY 11, 2021 BOARD MINUTES

The Board of Directors reviewed the January 11, 2021 board minutes. Nicole Firmin made a motion to approve the minutes as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 7-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

Bud Marchant motioned the board members to go on record in support of raises for employees. Joyce Rambo seconded the motion. The motion passed by a vote of 7-0. A letter will be drafted by the Chair to be sent to the local state delegation before the next board meeting.

DECISION MEMORANDUMS

Decision Memorandum 28-21 Policy 15.2.1 Appendix B – Room and Board

The Finance Director reviewed Policy 15.2.1 Appendix B – Room and Board with the Board of Directors. Janis Tribble moved to approve Policy 15.2.1 Appendix B – Room and Board as presented. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 29-21 2nd Quarter Financial Statements

The Finance Director reviewed the 2nd Quarter Financial Statements with the Board of Directors. Bud Marchant moved to approve the 2nd Quarter Financial Statements. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 30-21 Property and Tort Insurance Renewal

The Finance Director reviewed the Property and Tort Insurance Renewal with the Board of Directors. Peter Littlefield moved to approve the Property and Tort Insurance Renewal as presented. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 31-21 Policy 8.6 Admissions to Hospital for Community Residence Service Individuals

The Operations Director reviewed Policy 8.6 Admissions to Hospital for Community Residence Service Individuals with the Board of Directors. Joyce Rambo moved to approve Policy 8.6 Admissions to Hospital for Community Residence Service Individuals with an amendment to spell out acronyms in the policy. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 32-21 Policy 8.25 Contents of Health Record 90 Day Medication Review

The Nursing Supervisor reviewed Policy 8.25 Contents of Health Record 90 Day Medication Review with the Board of Directors. Peter Littlefield moved to approve Policy 8.25 Contents of Health Record 90 Day Medication Review with an amendment to spell out acronyms in the policy. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 33-21 Policy 9.6 Drug Distribution and Control

The Nursing Supervisor reviewed Policy 9.6 Drug Distribution and Control with the Board of Directors. Joyce Rambo moved to approve Policy 9.6 Drug Distribution and Control with an amendment to spell out acronyms in the policy. Bud Marchant seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 34-21 Policy 9.14 Automatic Stop Orders

The Nursing Supervisor reviewed Policy 9.14 Automatic Stop Orders with the Board of Directors. Betty Beasley moved to approve Policy 9.14 Automatic Stop Orders with the change of title to Stop Orders for Medication for clarification. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 35-21 Policy 9.7 Quantity of Drugs Dispensed

The Nursing Supervisor reviewed the request to remove Policy 9.7 Quantity of Drugs Dispensed with the Board of Directors. Betty Beasley moved to approve the removal of Policy 9.7 Quantity of Drugs Dispensed from the policy manual. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

Decision Memorandum 36-21 Disposal of Hwy 14 Facility

The Executive Director reviewed options for the Disposal of the Hwy 14 Facility with the Board of Directors. Bud Marchant motioned to approve the Executive Director proceed with researching housing options for SLP II housing, contacting leads for selling the Hwy 14 property and securing a realtor (if needed) to sell the property. This information will be shared with the members as more information is available. Betty Beasley seconded the motion. The motion passed by a vote of 7-0.

ADJOURNMENT

As there was no further business, Bud Marchant made a motion to adjourn the February 8, 2021 Board Meeting of the Laurens County Disabilities and Special Needs Board. Peter Littlefield seconded the motion. The motion passed by a vote of 7-0.

Betty Beasley

Joyce Rambo

Peter Littlefield

Nancy Farmer