

Minutes
Laurens County Library Board of Trustees
January 27, 2021
4:30 PM, Laurens Library Board Room (Mixed Meeting)

Attendance	Ms. Renita Barksdale (Director), Ms. Jamie Lambert (Deputy Director; via Zoom call), Ms. Shirley Jefferson (via Zoom call), Ms. Annette Senn Crawford, Ms. Rose Blackstone, Ms. Wanda Woody, Ms. Carol Gaines, Ms. Velma Austin, Dr. John Womack, and Sandra Power were absent.
<i>In lieu of Dr. Womack's absence, co vice-chairman Wanda Woody called the meeting to order at 4:31PM. Press was notified about the meeting.</i>	
Minutes:	Minutes from October 28, 2020 meeting were approved. Jefferson made the motion, Crawford seconded.
Financial Report	November 2020 financial record was presented to the board. December 2020 record has been sent and will be presented at a later date due to Covid-19 issues. State aid for November and December 2020 has cleared into library accounts. Packet included transaction listing (expenditures) and total revenue.
Budget	An updated library budget was presented to County Administrator Jon Caime and the Laurens County Council. Adjustments to staff salaries were tabled until the county processes comp study. Notable points: Request for a business manager (full-time) position, bathroom remodel, and the replacement of ceiling tile.
Board Adjustments	Dr. John Womack has abdicated his position as chairman of the board. Two new board members have been suggested (contingent upon county council approval): Caroline Barker and Pamela Bennett. Wanda Woody has been appointed as new board chairman. Blackstone made the motion, Crawford seconded. Note: County Council erroneously approved old board at January 26, 2021 meeting. This will be rectified by Barksdale at a future meeting with suggested members.
Holiday Closings	Closings for 2021 approved. Crawford made the motion, Blackstone seconded.
Steering Committee for Clinton Library	Woody opened the topic by requesting that the full board be involved as part of the steering committee. She also requested one member have prior building experience. Jefferson suggested approaching County Council member Garrett McDaniel about involvement. Barksdale presented that County Administrator Jon Caime has requested a variation of members; she suggested former city planner Jerre Threatt. Member decision was tabled until a later date.
Director's Report	HVAC issue was brought up involving low temperatures across the Laurens Library, but in particular the Youth Services office. The employees are being moved to another office to open up the current space for future children's programming. The Youth Services department is discussing program variations in relation to how the Covid-19 situation will be in the future. Barksdale is collecting input from staff and making decisions regarding improving the system's marketing strategy. This includes boosting Facebook and community outreach efforts. Library hours may be adjusted; Barksdale will prepare data (numbers) before presenting results at a future board meeting. Barksdale has compiled and presented to the board a document of staff input for future in-house improvements. Notable points: Garden, library cat, staff-centric activities such as meetings one-on-one and department wide.
Friends of the Library Report	Gaines reported that former director Ann Szypulski was presented her gifts (including gift card) on January 8, 2021 with a press announcement. There will be leadership adjustments in the coming spring, including Gaines stepping down after serving as FOL president for two terms. She will have a meeting soon to discuss FOL membership for the 2021 year and fees.
<i>Jefferson called the meeting to be adjourned at 5:04PM. Blackstone seconded.</i> <i>Submitted by Jamie Lambert 1/27/2021.</i>	