

**LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD**  
**BOARD OF DIRECTORS MEETING**  
**AUGUST 9, 2021**

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room of the Evergreen Campus on Monday, August 9, 2021 at 5:30 pm.

**MEMBERS PRESENT**

Bud Marchant, Nicole Firmin, Janis Tribble, Joyce Rambo and Peter Littlefield

**MEMBERS NOT PRESENT**

Betty Beasley and Brenda Ligon

**STAFF PRESENT**

Beth Wilson, Keely Simmons, Lee Anders, Katina Cunningham, Kayla Haymes, Jason Tavenner and Monica Taylor

**CALL TO ORDER**

The meeting was called to order at 5:30pm.

**INVOCATION**

Joyce Rambo gave the invocation.

**WELCOME AND INTRODUCTIONS**

Everyone was welcomed to the August Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

**APPROVAL OF AGENDA**

The Board of Directors reviewed the August 9, 2021 agenda. Peter Littlefield made a motion to approve the agenda as presented. Bud Marchant seconded the motion. The motion passed by a vote of 5-0.

**NOTICE OF MEETING STATEMENT**

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

**PUBLIC COMMENT**

No Public Comments

**UPCOMING EVENTS**

Cruisin' for a Cause  
Saturday, August 14<sup>th</sup>, 2021  
Camp Fellowship

UPCOMING EVENTS (continued)  
September Board Meeting  
Monday, September 13<sup>th</sup>, 2021 at 5:30  
Evergreen Campus

#### APPROVAL OF JUNE 18, 2021 BOARD MINUTES

The Board of Directors reviewed the June 18, 2021 board minutes. Nicole Firmin made a motion to approve the minutes as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

#### RATIFY JUNE 30, 2021 EMAIL VOTE – VEHICLE PURCHASE

The email vote was reviewed by the members. Bud Marchant moved to ratify the email vote for the vehicle purchase. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

#### STRATEGIC PLANNING RETREAT RESULTS

The results from the Strategic Planning Retreat were shared with the members.

#### LAURENS COUNTY COMMUNITY FOUNDATION INVESTMENT – QUARTERLY REPORT

The LCCF Quarterly Report was shared with the members.

#### EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

#### BOARD MEMBER COMMENTS

Members discussed reactivating the \$100 vaccine bonus for staff who received the vaccine and provide proof of such. Peter Littlefield moved to reactivate the \$100 staff bonus to include all staff members who provide proof of vaccination. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

#### ITEMS FOR BOARD DECISION

##### Decision Memorandum 01-22 Policy 3.17 Pay Increases, Pay Decreases and Bonuses

The Executive Director reviewed the recommended changes to Policy 3.17 Pay Increases, Pay Decreases and Bonuses. Bud Marchant moved to approve this policy as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

##### Decision Memorandum 02-22 Policy 5.1 Individual Rights and Responsibilities

The Operations Director reviewed the recommended changes to Policy 5.1 Individual Rights and Responsibilities. Bud Marchant moved to approve this policy as presented. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

##### Decision Memorandum 03-22 Policy 9.8 Individual's Own Medication

The Residential Director reviewed the recommended changes to Policy 9.8 Individual's Own Medication. Peter Littlefield moved to approve this policy as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 04-22 Policy 9.10 Multidose Vials

The Residential Director reviewed the recommended removal of Policy 9.10 Multidose Vials. Bud Marchant moved to approve the removal of this policy. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 05-22 Policy 13.4 Fire and Evacuation Procedure

The Operations Director reviewed the recommended changes to Policy 13.4 Fire and Evacuation Procedure. Bud Marchant moved to approve this policy as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

**ADJOURNMENT**

As there was no further business, Bud Marchant made a motion to adjourn the August 9, 2021 Board Meeting of the Laurens County Disabilities and Special Needs Board. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

*[Handwritten signatures and names]*

*[Signature]*  
*[Signature]*

Joyce D Rambo

nicole Firmin  
Brenda J. Ligon