

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
DECEMBER 13, 2021

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room of the Evergreen Campus on Monday, December 13, 2021 at 5:35 pm.

MEMBERS PRESENT

Brenda Ligon, Bud Marchant, Janis Tribble, Joyce Rambo, Nicole Firmin and Peter Littlefield

MEMBERS NOT PRESENT

Betty Beasley

STAFF PRESENT

Beth Wilson, Jason Tavenner, Lee Anders, Katina Cunningham, Michelle Stone, Kayla Haymes and Monica Taylor

CALL TO ORDER

The meeting was called to order by Joyce Rambo.

INVOCATION

Brenda Ligon gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the December Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Janis Tribble moved to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments.

UPCOMING EVENTS

Annual Christmas Decorating Contest Judging

Friday, December 17, 2021

Evergreen Campus

1:00 pm

Next Board Meeting

Monday, January 10, 2022

Evergreen Campus

5:30 pm

APPROVAL OF OCTOBER 11, 2021 BOARD MINUTES

Janis Tribble motioned to approve the October 11, 2021 board minutes as presented. Bud Marchant seconded the motion. The motion passed by a vote of 6-0.

APPROVAL OF NOVEMBER 8, 2021 BOARD MINUTES

Peter Littlefield motioned to approve the November 8, 2021 board minutes as presented. Bud Marchant seconded the motion. The motion passed by a vote of 6-0.

BOARD OFFICER NOMINATIONS

The following nominations were made:

- Joyce Rambo – Chair
- Peter Littlefield – Vice Chair
- Janis Tribble – Treasurer
- Nicole Firmin - Secretary

BOARD OFFICER VOTE

Brenda Ligon moved to approve the Board Officer positions as discussed. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

OCTOBER 2021 FINANCIALS

The Finance Director reviewed the October 2021 financials with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

No board member comments.

ITEMS FOR BOARD DECISION

Decision Memorandum 13-22 1st Quarter Financial Statements

The Finance Director reviewed the 1st Quarter Financial Statements with the members. Bud Marchant motioned to approve the financials as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 14-22 2021 Staff Hero Bonus

All information was reviewed regarding the Staff Hero Bonus that was voted on electronically in November 2021. Janis Tribble motioned to ratify the vote as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 15-22 Policy 17.1 Enabling Technology Plan

The Executive Director reviewed Policy 17.1 Enabling Technology Plan with the members. Bud Marchant motioned to approve the policy as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 16-22 2022-2024 Strategic Plan

The Executive Director reviewed the 2022-2024 Strategic Plan with the members. Janis Tribble motioned to approve the plan as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 17-22 2022 Capital and Staff Bonus Spending Plan

The Executive Director reviewed the 2022 Capital and Staff Bonus Spending Plan with the members. Peter Littlefield motioned to approve the plan as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0. *(Mr. Marchant had to leave early, changing the members present to vote to 5.)*

Decision Memorandum 18-22 Disposal of Northside Home

The Executive Director reviewed the status of the Northside home and the proposal to consider selling the property with the members. Peter Littlefield motioned to approve the agency to pursue selling the property and to return to the members before any contracts are signed. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 19-22 Room and Board Rates (Appendix B)

The Finance Director reviewed FY2022 Room and Board Rates that were approved by DDSN with the members. Joyce Rambo motioned to approve the rates as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

Informational Memorandum 3-22 2021 Satisfaction Surveys

The 2021 Satisfaction Surveys were shared with the members.

Informational Memorandum 4-22 Fee for Service Conversion

The most recent information regarding the Fee for Service Conversion was shared with the members.

ADJOURNMENT

As there was no further business, Joyce Rambo motioned to adjourn the meeting. Janis Tribble seconded the motion. The motion passed by a vote of 5-0.

no further

