



2022

Laurens County

AMERICAN RESCUE PLAN ACT GRANT APPLICATION

Applications must be received by 4/1/2022

"Late Applications shall not be considered."

Return applications to: *Laurens County*
Attn: Administration
100 Hillcrest Square
Laurens, SC 29360

Or email to: ARPA@co.laurens.sc.us

Amount you are requesting:	\$240,232
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SECTION I: ORGANIZATION INFORMATION

Name of Organization:	Thornwell
Contact Name and Title:	Tiffany Massey, Director of Annual Fund Operations
Mailing Address:	302 South Broad Street
Street Address (if different)	See above address
Phone Number:	864.938.2715
City, State and Zip Code	Clinton, SC 29325
Fax Number:	-
Email Address:	Tiffany.massey@thornwell.org
Website:	http://thornwell.org/
How long has your organization been in existence?	147 years

NOTE: Attach a list of your organization's governance body: Board of Directors, Chief Officers and Executive Director.

Tax Status (check one)

- ☒ Tax-exempt charitable organization (501(c)(3)) ☐ Governmental unit
☐ Other Tax-exempt (specify status) ☐ Federal ☐ State ☐ Local
☐ Church/Religious organization ☐ Unincorporated association
☐ Other (specify) _____

Please attach a copy of your organization's IRS tax status determination letter (not applicable to government agencies or religious congregations). A tax exempt identification number is not sufficient.

Federal Employer Identification Number:	57-0314418
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FOCUS AREA: (check one)

- | | |
|---|--|
| <input type="checkbox"/> Arts | <input type="checkbox"/> Community Development |
| <input type="checkbox"/> Education | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Health and Wellness | <input type="checkbox"/> Public Safety |
| <input checked="" type="checkbox"/> Human Needs | <input type="checkbox"/> Youth Development |

PROGRAM SERVICES (check one)

- ☐ Children ☒ Families ☐ Youth ☐ Senior Citizens
☐ Other (Specify) _____

Geographic area served:	Florida, Georgia, and South Carolina.
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Percentage of service delivered to the <u>Citizens of Laurens County</u>	29%
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SECTION II

FINANCIAL INFORMATION

Applicant's overall operating budget: \$12,600,983 Fiscal Year 1/1/22 to 12/31/22
M/D/YY M/D/YY

Please list the history of funding to your agency from the Laurens County:

<u>Year</u>	<u>Amount</u>
2018	\$22,766.33
2019	\$11,454.80
2020	\$3,135.60

GIVE A BRIEF STATEMENT OF NEED FOR AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.

This section is limited to 2900 characters including spaces, which is approximately 400 words.

Thornwell is requesting a \$240,232 investment delegated by the Laurens County Council to underwrite Thornwell's direct services that were negatively affected by COVID-19. The pandemic led to unexpected costs for masks, sanitizer, extra food for residents (school meals unavailable when virtual), etc. In addition to unexpected expenses, the pandemic led to a decrease in Thornwell's revenue and deferments to budgeted 2020 equipment purchases and facility improvements.

According to Philanthropy News Digest, "Based on a survey of nearly five hundred and fifty nonprofits in ninety-three countries conducted between March 24 and 26, the report found that 96.5% of respondents reported negative impacts related to the virus, including a drop in contributions (67.9%); travel restrictions disrupting contact with clients, donors, and recipients (63%); issues with client relations (56.4%); disruptions to staffing (48.6%) or operations (37.6%); increased costs (34%); and disrupted supply chains (31.1%)" (*Most Nonprofits Worldwide Report Negative Impacts of COVID-19*, Candid).

In order to assist local nonprofits, Central Carolina Community Foundation explains, "The single biggest need for nonprofit organizations is unrestricted dollars to offset lost revenue, meet increased demand and restructure for a post-pandemic economy. Beyond cash, SC nonprofits also need support managing a return to in-person work/service delivery, supplies (e.g., disinfectants, PPE) and mental health supports for both clients and staff" (*Data Show Pandemic's Adverse Impact on Nonprofit Sector Undeniable*, Central Carolina Community Foundation).

Thornwell's contributions declined significantly in the pandemic environment and all of our community-based services were interrupted due to isolation/restrictions to limit COVID-19 spread (quarantines/stay-at-home orders) and therefore resulted in a decrease in fees for service revenue. The ARPA funds requested of \$240,232 will allow for Thornwell recoup a portion of these unexpected costs and lost revenue.

PLEASE LIST OTHER CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT) / PAYCHECK PROTECTION PROGRAM (PPP) AND OR AMERICAN RESCUE PLAN ACT (ARPA) FUNDING YOUR ORGANIZATION RECEIVED (INCLUDING FROM OTHER GOVERNMENTS), THE AMOUNTS AND WHAT IT IS WAS USED FOR:

TYPE OF FUNDS RECEIVED CARES ACT/PPP AND OR ARPA	YEAR RECEIVED	DESCRIPTION OF WHAT FUNDS WERE USED FOR	AMOUNT
Paycheck Protection Program (PPP)	2020	Compensation	\$1,181,350
Paycheck Protection Program (PPP)	2021	Compensation	\$1,303,162
SC DSS Child Care Emergency Grant	2020	Child Development Center Operations	\$15,000
SC DSS COVID Cleaning Grant	2020	Child Development Center special cleaning in reopening the Center	\$600
SC DSS Child Care Emergency Grant	2021	Child Development Center Operations	\$148,000
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PLEASE COMPLETE THE FOLLOWING BUDGET BREAKDOWN SECTIONS ON THESE PAGES (NO ATTACHMENTS.) You may get these figures from your most recently submitted IRS Form 990, or you may simply use your overall operating budget.

1. CONTRIBUTIONS, GIFTS, GRANTS & OTHER SIMILAR AMOUNTS

SOURCE	FY 2019	FY 2020	FY 2021
Government Grants			
Municipal	\$-	\$-	\$-
County	\$-	\$-	\$-
State	\$751,230	\$713,951	\$697,320
Federal other than COVID-19 Funds	\$231,283	\$164,110	\$115,472
Foundation Grants	\$-	\$-	\$-
Contributions/Federated Campaigns	\$6,414,564	\$3,920,107	\$6,512,951
Membership dues	\$-	\$-	\$-
Fundraising events	\$-	\$-	\$-
TOTAL CONTRIBUTED INCOME	\$7,397,077	\$4,798,168	\$7,325,743

2. PROGRAM SERVICE REVENUE

SOURCE	FY 2019	FY 2020	FY 2021
Fees / Sold Services			
Services	\$1,755,568	\$1,805,991	\$1,739,272
Tuition / Fees	\$-	\$-	\$-
Workshops, Seminars, Lectures, etc.	\$-	\$-	\$-
Other (specify)	\$-	\$-	\$-
Other (specify)	\$-	\$-	\$-
TOTAL PROGRAM SERVICES REVENUE	\$1,755,568	\$1,805,991	\$1,739,272

3. OTHER REVENUE

SOURCE	FY 2019	FY 2020	FY 2021
Publications (Newsletters, etc.)	\$-	\$-	\$-
Concessions and/or Merchandise	\$-	\$-	\$-
Advertising	\$-	\$-	\$-
Space Rental Fees	\$182,190	\$243,938	\$266,952
Other (Dining Hall Sales & Sales of other Assets)	\$142,953	\$209,180	\$419,541
Other (Miscellaneous)	\$64,080	\$30,862	\$44,096
TOTAL EARNED INCOME	\$389,223	\$483,980	\$730,589

TOTAL COMBINED INCOME (1+2+3)	\$9,541,868	\$7,088,139	\$9,795,604
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4. EXPENSES

	FY 2019	FY 2020	FY 2021
Program Services	\$8,259,707	\$8,653,712	\$8,715,846
Fundraising	\$868,155	\$1,056,433	\$1,421,108
Administration, Management, General	\$787,255	\$834,170	\$1,043,567
Other (Specify)	\$-	\$-	\$-
TOTAL EXPENSES	\$9,915,087	\$10,544,315	\$11,180,521

If your organization receives "in-kind" support, please list below:

SOURCE	TYPE OF IN-KIND SUPPORT

List funds already committed for the project for FY 2022 and the sources of these funds.

SOURCE	AMOUNT
Contributed Income (Annual Fund, Planned Giving)	\$727,912
Program Service Fees	\$335,076
Other	\$69,860
TOTAL	\$1,132,848

Who in your organization is responsible for fundraising?

☒ Staff
 ☒ Board of Directors
 ☐ Consultants
 ☒ Members/Volunteers

5. Will your organization's 2022 budget be significantly different than 2021 and prior years?

☒ Yes (if yes, explain in the box below)
 ☐ No

This box is limited to 880 characters including spaces, which is approximately 125 words

Thornwell's 2022 budget is stable and shows moderate growth in our community-based and educational programs. Thornwell's legacy residential program is undergoing a model of care change from the Teaching Family model to a trauma-based intervention model.

6. FUNDING REQUEST FOR BUDGET YEAR 2022

Please provide breakdown by categories:

CATEGORY	PROGRAM SERVICES FY 2022	ADMINISTRATIVE/ GENERAL FY 2022
Supplies	\$22,075	\$-
Equipment (budgeted 2020 fleet vehicle deferred due to COVID)	\$-	\$20,000
Travel/Training	\$-	\$-
Personnel	\$1,041	\$-
Marketing / Promotions	\$-	\$-
Other (loss in fees for service, deferments in building renovations and sidewalk repairs due to COVID)	\$51,116	\$146,000
TOTAL REQUESTED	\$74,232	\$166,000

SECTION III: ORGANIZATIONAL PROFILE AND PROJECT DESCRIPTION

1. Briefly state the history and purpose of your organization.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Founded in 1875, Thornwell is a diverse non-profit ministry across Florida, Georgia, and South Carolina committed to the most innovative and effective solutions to heal, strengthen, and empower children and families.

Thornwell believes in a world where everyone belongs to a thriving family. Every day, and for 147 years, we address the child welfare crisis at the root level, the family level, to prevent instability or breakdown before it happens. Thornwell's enduring mission and continuum of care services include foster and residential care, educational support, family services, and life skills training to meet children and families wherever they are in their journey to healing. When a family gains access to loving support, resources, and care, it can change just about everything.

Our mission involves a complete continuum of services that enables us to fully support the child and the family wherever they are in their journey to healing.

Mission: Thornwell serves to prevent child abuse and neglect, build up and reunite families, and support healthy communities in the name of Jesus Christ.

2. Describe in detail how the pandemic has affected your organization.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Due to factors related to COVID-19, Thornwell's Annual Fund participation was down 19% in 2021 and 17% in 2022. We attribute this to:

- Economic factors that compelled donors to give a lower amount than usual or not be able to give.
- Grant funders redirected their focus areas temporarily to support other pandemic needs such as medical PPE, foodbanks, etc.
- Limited/No in-person contact with donors, businesses, foundations, volunteers, and churches. Mail delays. Many donors receive and respond to appeals by mail. According to the U.S. Government Accountability Office, "Average monthly on-time performance for First-Class Mail decreased from 92 percent in 2019 to 87 percent in 2020. Further, national on-time performance dipped to 69 percent in December." Thornwell historically receives 40% of annual fund donations in the month of December.

In addition to fundraising impacts, Thornwell also experienced the following due to COVID-19:

- Extra costs for masks, sanitizer, gowns, and extra food, totaling \$22,075.
- Loss in revenue due to virtual delivery from program service fees and dining hall income, totaling \$51,116.
- Labor costs for legal guidance regarding our response to the pandemic, totaling \$1,041.
- Equipment/building improvements deferred due to COVID-19, totaling \$166,000.

3. How will any funding awarded be utilized?

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Funds will be restricted to Laurens County programs to offset continued losses in operating income so children and families can access necessary services. These can include:

- Read Right - a research-based program helping students overcome reading difficulties.
- Child Development Center - serving ages 6 weeks-4K with full day, high-quality childcare to families at little to no cost (through sliding scale fees and voucher assistance).
- Tutoring Services - providing education support to address learning gaps and personalized learning for foster children living on campus.
- Residential Foster Care – providing children and teens placed by DSS or placed by families in need of support with all physical, emotional, mental, and spiritual needs.
- Strengthening Families - delivering skills to at-risk parents to prevent family instability and reduce the likelihood of child abuse and neglect.
- Building Families - providing intensive in-home family therapy to promote family preservation and stabilization.
- Foster Care - offering foster families resources, 24/7 support, and extensive training. Thornwell recruits and licenses foster families.
- LushAcres Farm - offering multiple community benefits to Laurens County.
- Necessary renovations and capital improvements to increase safety and allow for maximum program participation; a fleet vehicle may also be purchased.

4. State your organization's ability to continue operations (i.e. current staffing levels, staff qualifications, prior experience, etc.)

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Guided by our Board of Trustees and Senior Leadership Team with 143 years of collective experience, Thornwell underwent a strategic planning process during COVID-19. This living document is guiding the next three years of program and service delivery and poises Thornwell to continue being a leader in the community as we reach our milestone 150th anniversary in 2025.

Leaning on the experience of highly qualified fundraisers, Thornwell's Mission Advancement's team works closely with program staff to identify and develop resources and steward donors to build long-term financial sustainability. Now that our campus is open to visitors, tours are regularly given on campus to engage volunteers and donors. Donors also have more access to digital resources to help overcome barriers (e.g.: travel, willingness to meet in person). Thornwell staff continues to seek and maintain support and stakeholders while maintaining services to children and families.

Because we received PPP funds Thornwell has not furloughed or laid off any staff. Currently, Thornwell employs 105 full time and 54 part time staff. We also rely heavily on volunteers. During the pandemic the ability to engage volunteers in person or on campus was highly limited. We are seeing a large increase in volunteer assistance now that the campus is open to visitors.

5. Discuss your organization's relationship with other programs in the community designed to meet the same or similar needs, especially those that provide services/assistance to those most impacted by the pandemic. Describe collaborative partnerships that may result.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Thornwell partners with multiple state and local agencies, nonprofits, churches, medical clinics, and more to deliver high-quality services and wrap around support for 2,100+ individuals annually. Notable partners include S.C. Department of Social Services, Heartfelt Calling, Fostering Great Ideas, Foster Parent Association, Palmetto Association for Children and Families, Gateway of Laurens County, Laurens County School District 56, First Steps, Early Head Start, Thornwell Charter School, Presbyterian College, The Duke Endowment, and Children's Trust of South Carolina.

Thornwell relies on a strong network to help identify community needs, support program development and underwriting, and ensure services beyond our offerings can be accessed by children and families in need. The complex network of support agencies can be best described as able to meet critical and immediate needs of children in residential and foster care programs; to provide education and enrichment to all children from infant childcare through the transitional living program (ages 17-21); and to prevent instability and disintegration before it disrupts or separates the family. Staff at all levels engage with partner agencies to ensure supports are in place for the thousands of individuals we serve annually.

6. What is your plan for continuing your program(s) in the future, including funding sources?

This box is limited to 1400 characters including spaces, which is approximately 200 words.

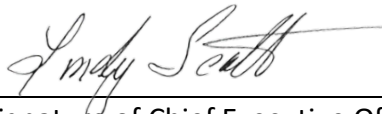
As we approach 150 years of service, we remain committed to innovative solutions that support the prevention of child abuse and neglect, build and reunite families and support healthy communities. Our three-year strategic plan has been shaped and sharpened by the challenges of a global pandemic and our country's heightened awareness of social injustice.

Our Strategic Initiatives Include:

- Programs: Leveraging core competencies to strengthen existing programs and to grow new programs and partnerships to provide a holistic continuum of care.
- DEI: Creating a celebratory culture where diversity, equity, and inclusion are valued, embraced, and embedded in all that we do.
- Resources & Stewardship: Expanding and diversifying financial opportunities that sustain and grow programs serving children and families.

Program leaders continue to be directly involved to ensure continuity, model fidelity, and sustainability. Programs have pivoted to virtual delivery to increase participation and we've expanded the residential program to meet the increased need in adoption disruptions. Despite a drop in giving in amounts, many of our donors remain steadfast and faithful. The staff and board continue to work a thoughtful plan to return to pre-pandemic giving. Diverse revenue sources include foundations, churches, Presbytery's, individuals, businesses, volunteers, and farm events and market income.

I hereby certify that the applicant organization complies with all Americans with Disabilities Act requirements, and does not discriminate on the basis of race, color, age, sex, religion, sexual orientation, physical disability, or national origin, and that all funds that may be received by applicant organization from Laurens County will be solely used for the purposes set forth in this application and will comply with all laws and statutes. In particular, organizations receiving Community Assistance Funding will comply with state regulations requiring organizations to be registered with the South Carolina Secretary of State's Division of Public Charities.



3/31/2022

Signature of Chief Executive Officer or Executive Director

Date

Ms. Lindy Scott, Executive Vice President/Interim President

Name and Title (please print)



3/31/2022

Signature of Chief Financial Officer or Board Chairperson

Date

Mr. Gregory W. Haselden

Name and Title (please print)

APPLICATION GUIDELINES

American Rescue Plan Act

Program Purpose

The American Rescue Plan Act (ARPA) was signed into law by President Biden on March 11, 2021, and provides direct relief to cities, towns and villages in the United States through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF). The U.S. Department of the Treasury is responsible for overseeing this program. CSLFRF provides that states and other governments may spend these funds to **“respond to the pandemic and its negative economic impacts, including assistance to ... nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.”** Laurens County will be awarding grants to non-profits or similar organizations from the CSLFRF to help address critical financial needs of those organizations. **For profit-businesses and individuals are not eligible for these County grants.**


Applications must be received by:
04/01/2022

Questions should be emailed to:

ARPA@co.laurens.sc.us

INSTRUCTIONS

 **All applications must be received by 04/01/2022**

 Applications received after this time and date may jeopardize your organization's ability to receive funding.

 **One original** copy of the application should be mailed to:


Laurens County


Attn: Administration


100 Hillcrest Square


Laurens, SC 29360

OR hand delivered to 100 Hillcrest Square, Administration
or emailed to: ARPA@co.laurens.sc.us

 Complete all questions using 11pt font or larger. **Use only the space provided on the application form.**

 Section II Financial Information must be completed on the form. **An attached financial statement or budget will not be accepted.**

 Applicants must be registered with the SC Secretary of State's Division of Public Charities. Nonprofit organizations need to include a copy of their confirmation letter of Secretary of State's Official Web site <http://www.scsos.com/> or call 803-734-1790.

 Before submitting your application, please check to ensure that you have included the following:

- your IRS Letter (if applicable),
- a list of officers, staff and board members,
- Completed application with all required signatures.
- a copy of your confirmation letter of registration from the SC Secretary of State's Division of Public Charities

No other attachments will be accepted.

This application is available on the County's website at www.laurenscounty.us.



IRS Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077350282
Aug. 23, 2017 LTR 4168C 0
57-0314418 000000 00

00026270

BODC: TE

THORNWELL
302 S BROAD ST
CLINTON SC 29325-2507



004926

Employer ID Number: 57-0314418
Form 990 required: Yes

Dear Taxpayer:

This is in response to your request dated July 18, 2017, regarding your tax-exempt status.

We issued you a determination letter in February 1984, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(03).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4077350282
Aug. 23, 2017 LTR 4168C 0
57-0314418 000000 00
00026271

THORNWELL
302 S BROAD ST
CLINTON SC 29325-2507

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

2022 Thornwell Board of Trustees

Executive Officers

Mr. M. Craig Garner, Jr. – **Board Chair**
Attorney, Burr Forman McNair Law Firm, P.A.

Mr. Maurice Purcell – **Vice Chair**
Retired, Business Owner

Mrs. Harriet D. Ike – **Secretary**

Trustees

South Carolina

Mr. Julius J. Anderson, Jr. – **Executive Committee Member**
Managing Member, Anderson Insurance Assoc. LLC

Mr. Gordon E. Bondurant
Retired, Part-Time, Country Day School

The Rev. Dr. Ella F. Busby
Honorably Retired Presbyterian Minister

Ms. Kay Cleveland – **Executive Committee Member**
Retired, Laurens County School District 56 - Administration

Mr. Michael J. Cunningham
VP for Community Health Partnerships, AnMed Health System

The Rev. Dr. Charles Elliott – **Executive Committee Member**
Honorably Retired Presbyterian Minister

Mrs. Susan W. Malloy – **Executive Committee Member**
CEO, M Capital Wealth Management Secretary to the Board, Malloy & Company

Mr. Jim Morton
Retired President, J. Marion Sims Foundation, Inc

Mrs. Dorianne Norwood
Retired, Furman University

The Rev. Lawrence M. Peebles
Pastor, Santee Presbyterian Church

Dr. Michael W. Payne – **Executive Committee Member**
Retired, Upstate Cardiology Associates

Georgia

Mrs. Ann Booker
Assistant Principal, Marietta City Schools

Mr. Jim Conner
Retired

Mrs. Christine Crutchfield
Special Ed. Teacher, Gwinnett County Public Schools

Mrs. Mary Martin – **Executive Committee Member**
Retired, Nokia

Mrs. Jean McKnight
Retired, Teacher, Aiken County Schools

Mr. Steven L. Roberts
Steve Roberts Construction Services

Mr. Raymond C. Smith
Retired, Banker

Florida

Mr. Clyde M. Brumfield
Retired, Renaissance Behavioral Health Systems

Mrs. Sylvia V. Collins – **Executive Committee Member**
Retired Insurance Agent

Mrs. Tamra Sasser Erde

Mr. Tom Free
Retired

The Rev. Don Johnson
Pastor, Woodlawn Presbyterian Church

The Rev. Fred Powell-Haig
Transitional Pastor, Community Church of Lauderdale By The Sea

The Rev. TJ Remaley

Revised 03/23/2022

Associate Pastor for Family Ministry

The Rev. Erika Rembert Smith
Pastor, Washington Shores Presbyterian Church

Thornwell Contact Information

Thornwell
302 South Broad Street
Clinton, SC 29325-2507

Main Telephone: 864-938-2100

Ms. Lindy Scott, Executive Vice President/Interim President

Telephone: 864-938-2685

Email: lindy.scott@thornwell.org

Mrs. Morgan L. Ednie, Vice President, Programs

Telephone: 864-923-5998

Email: morgan.ednie@thornwell.org

Mr. Norman G. Dover, Jr., Vice President, Educational Services

Telephone: 864-938-2794

Email: norman.dover@thornwell.org

Mrs. Jill Gibson, Vice President, Mission Advancement

Telephone: 864-938-2739

Email: jill.gibson@thornwell.org

Mr. Greg Haselden, Vice President, Finance/CFO

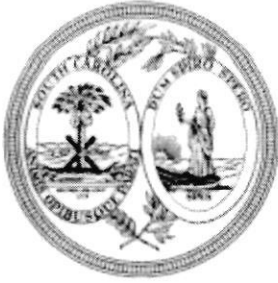
Telephone: 864-938-2722

Email: greg.haselden@thornwell.org

Ms. Kimberly Roberson, Senior Executive Assistant to the President

Telephone: 864-938-2731

Email: kimberly.roberson@thornwell.org



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

4/10/2021

Thornwell
Ms. Kimberly K Roberson
302 S Broad St
CLINTON, SC29325-2507

RE: Registration Confirmation

Charity Public ID: P672

Dear Ms. Kimberly K Roberson :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 5/15/2022.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Wickersham", followed by a long horizontal line.

Kimberly S. Wickersham
Director, Division of Public Charities