



2022

Laurens County

AMERICAN RESCUE PLAN ACT GRANT APPLICATION

Applications must be received by 4/1/2022

"Late Applications shall not be considered."

Return applications to: *Laurens County*
Attn: Administration
100 Hillcrest Square
Laurens, SC 29360

Or email to: ARPA@co.laurens.sc.us

Amount you are requesting:	\$ 50,000
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SECTION I: ORGANIZATION INFORMATION

Name of Organization:	Center for Community Services	
Contact Name and Title:	Andrew Ross, Director	
Mailing Address:	1102 Howard Drive	
Street Address (if different)		
Phone Number:	864-688-2218	
City, State and Zip Code	Simpsonville SC 29681	
Fax Number:		
Email Address:	andrew@centercs.com	
Website:	www.centercs.com	
How long has your organization been in existence?	25 years	

NOTE: Attach a list of your organization’s governance body: Board of Directors, Chief Officers and Executive Director.

Tax Status (check one)

- Tax-exempt charitable organization (501(c)(3) Governmental unit
- Other Tax-exempt (specify status) Federal State Local
- Church/Religious organization Unincorporated association
- Other (specify) _____

Please attach a copy of your organization’s IRS tax status determination letter (not applicable to government agencies or religious congregations). A tax exempt identification number is not sufficient.

Federal Employer Identification Number:	57-1059164
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FOCUS AREA: (check one)

- Arts Community Development
- Education Environment
- Health and Wellness Public Safety
- Human Needs Youth Development

PROGRAM SERVICES (check one)

- Children Families Youth Senior Citizens
- Other (Specify) _____

Geographic area served:	Southern Greenville and Laurens County
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Percentage of service delivered to the <u>Citizens of Laurens County</u>	19 %
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SECTION II FINANCIAL INFORMATION

Applicant’s overall operating budget: \$ 552090.00 Fiscal Year 01/01/2022 to 12/31/2022
M/D/YY M/D/YY

Please list the history of funding to your agency from the Laurens County:

<u>Year</u>	<u>Amount</u>
2018	\$ 0
2019	\$ 0
2020	\$ 0

GIVE A BRIEF STATEMENT OF NEED FOR AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.

This section is limited to 2900 characters including spaces, which is approximately 400 words.

During the COVID 19 pandemic, the Center for Community Services has provided direct assistance to those facing an immediate crisis. This need has drastically increased during the pandemic. Many families stopped paying their utility bills when service providers stopped shutting off nonpaying customers due to government intervention. Once those restrictions were lifted, many families faced overwhelming past due amounts. While most families are behind a few hundred dollars, we see regularly see families thousands of dollars behind without any foreseeable path forward. While the Center operates in Greenville County, we serve almost 20% of our clients from Laurens County. We are able to do this through local non Laurens County support. This request will allow us to meet the rising need and increase our per assistance amount to cover the entirety of the bills that people are seeking aid for.

PLEASE LIST OTHER CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT) / PAYCHECK PROTECTION PROGRAM (PPP) AND OR AMERICAN RESCUE PLAN ACT (ARPA) FUNDING YOUR ORGANIZATION RECEIVED (INCLUDING FROM OTHER GOVERNMENTS), THE AMOUNTS AND WHAT IT IS WAS USED FOR:

TYPE OF FUNDS RECEIVED CARES ACT/PPP AND OR ARPA	YEAR RECEIVED	DESCRIPTION OF WHAT FUNDS WERE USED FOR	AMOUNT
PPP funding	2020	Payroll	\$ 40,000
PPP Funding	2021	Payroll	\$ 40,000
Greenville County CARES	2020	Supplies	\$ 20,000
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
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			\$
			\$
			\$
			\$

PLEASE COMPLETE THE FOLLOWING BUDGET BREAKDOWN SECTIONS ON THESE PAGES (NO ATTACHMENTS.) You may get these figures from your most recently submitted IRS Form 990, or you may simply use your overall operating budget.

1. CONTRIBUTIONS, GIFTS, GRANTS & OTHER SIMILAR AMOUNTS

SOURCE	FY 2019	FY 2020	FY 2021
Government Grants			
Municipal	\$	\$	\$
County	\$	\$	\$ 90,897.69
State	\$ 17,672	\$ 9,061	\$
Federal other than COVID-19 Funds	\$	\$	\$
Foundation Grants	\$ 183,500	\$ 169,472	\$ 248,022
Contributions/Federated Campaigns	\$ 468,503	\$ 547,134	\$ 391,605.31
Membership dues	\$	\$	\$
Fundraising events	\$	\$	\$
TOTAL CONTRIBUTED INCOME	\$ 669,675	\$ 725,667	\$ 730,525

2. PROGRAM SERVICE REVENUE

SOURCE	FY 2019	FY 2020	FY 2021
Fees / Sold Services			
Services	\$	\$	\$
Tuition / Fees	\$	\$	\$
Workshops, Seminars, Lectures, etc.	\$	\$	\$
Other (specify)	\$	\$	\$
Other (specify)	\$	\$	\$
TOTAL PROGRAM SERVICES REVENUE	\$ 0	\$ 0	\$ 0

3. OTHER REVENUE

SOURCE	FY 2019	FY 2020	FY 2021
Publications (Newsletters, etc.)	\$	\$	\$
Concessions and/or Merchandise	\$	\$	\$
Advertising	\$	\$	\$
Space Rental Fees	\$	\$	\$
Other (specify)	\$	\$	\$
Other (specify)	\$	\$	\$
TOTAL EARNED INCOME	\$ 0	\$ 0	\$ 0

TOTAL COMBINED INCOME (1+2+3)	\$ 669,675	\$ 725,667	\$ 730,525
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4. EXPENSES

	FY 2019	FY 2020	FY 2021
Program Services	\$ 563,985	\$ 696,068	\$ In audit
Fundraising	\$ 9,662	\$ 9,459	\$
Administration, Management, General	\$ 38,809	\$ 39,904	\$
Other (Specify)	\$	\$	\$
TOTAL EXPENSES	\$ 612,457	\$ 745,431	\$ In audit

If your organization receives "in-kind" support, please list below:

SOURCE	TYPE OF IN-KIND SUPPORT
Local Churches, Schools, etc	Food Donations
Greenville County School System	Rent Waived for Occupancy

List funds already committed for the project for FY 2022 and the sources of these funds.

SOURCE	AMOUNT
	\$
	\$
	\$
	\$
TOTAL	\$

Who in your organization is responsible for fundraising?

- Staff
 Board of Directors
 Consultants
 Members/Volunteers

5. Will your organization's 2022 budget be significantly different than 2021 and prior years?

- Yes (if yes, explain in the box below)
 No

This box is limited to 880 characters including spaces, which is approximately 125 words

While our budget remains similar to other years, the ability to fundraise is always dependent on the kindness of those within our community. With massive inflation and higher energy and food costs, not only is the Center facing more client needs, but also facing the inability for many families to give to support the mission.

6. FUNDING REQUEST FOR BUDGET YEAR 2022

Please provide breakdown by categories:

CATEGORY	PROGRAM SERVICES FY 2022	ADMINISTRATIVE/ GENERAL FY 2022
Supplies	\$	\$
Equipment (specify)	\$	\$
Travel/Training	\$	\$
Personnel	\$	\$
Marketing / Promotions	\$	\$
Other (specify)	\$ Direct Aid	\$
TOTAL REQUESTED	\$ 50,000	\$

SECTION III: ORGANIZATIONAL PROFILE AND PROJECT DESCRIPTION

1. Briefly state the history and purpose of your organization.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

The Center for Community Services (CCS) serves as the primary nonprofit in Southern Greenville County that engages the challenges of systemic poverty. We seek to combat generational poverty by empowering families to reach financial stability. We don't consider this goal too lofty, nor do we operate with blind optimism. Our research-based approach and commitment to treat each person we encounter with dignity set the stage for client success in improving their own situation.

CCS unites several area nonprofits under one banner, providing a hub in the Golden Strip where people who face challenging financial circumstances can come for both immediate assistance and long-term help in breaking the cycle of poverty.

We address four core areas that profoundly impact a family's financial situation: education, employment, financial stability, and school readiness for children.

Family Stability Advocates, familiar with CCS services and those of our partner agencies, form relationships with clients from day one, seeking to understand each client's unique circumstances, challenges, and strengths. This caring relationship encourages clients and fosters their belief that they can bring about true change in their lives.

2. Describe in detail how the pandemic has affected your organization.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

The pandemic has hit most agencies serving the community hard. Specifically, the Center has endured a decrease in volunteers who were afraid to get sick. This caused us to reallocate our staff to doing tasks normally handled by volunteers, thus decreasing our overall productivity. Increased need during the pandemic cost us more than before. Normally we would see \$150 utility bills. During the pandemic we often saw bills over \$3,000. While our foundation funders stepped into the void, we did see a decrease in individual donors because so many people struggled during the pandemic. Many of our on-site partner agencies struggled because they were not providing direct crisis aid so their funding decreased dramatically. The Center also had to learn to provide direct aid with as little contact as possible. This makes human interaction difficult and our long-term services struggle to recover as people are becoming used to the new normal of no touch service.

3. How will any funding awarded be utilized?

This box is limited to 1400 characters including spaces, which is approximately 200 words.

The requested funds will be utilized to directly aid clients who live in Laurens County and do not have access to other funding sources (Duke Energy or Greenville County) with their utility bills.

4. State your organization's ability to continue operations (i.e. current staffing levels, staff qualifications, prior experience, etc.)

This box is limited to 1400 characters including spaces, which is approximately 200 words.

The Center is committed to providing services to Southern Greenville and Laurens County. The Center has provided service to our community for 25 years and we look forward to serving as long as we are needed. Our director (Andrew Ross M.A. C.F.R.E has served in nonprofits for 13 years, 7 hereat the Center. Our staff member range in service from a few years to almost 20. We are increasing staff to meet the demand of the pandemic and now that employment has become a major issue again. The Center has proven itself time and time again to be at the forefront of implementing new ideas, tried and true methods, and creating a place of colloboration to help families reach stability.

5. Discuss your organization's relationship with other programs in the community designed to meet the same or similar needs, especially those that provide services/assistance to those most impacted by the pandemic. Describe collaborative partnerships that may result.

This box is limited to 1400 characters including spaces, which is approximately 200 words.

Our on-site partners are the most critical for our ongoing success. Currently, the Center for Community Services partners with the former Golden Strip Emergency Relief and Resource Agency (GSERRA) to help those facing an immediate crisis. Greenville Literacy provides educational training through a GED program. Greenville Free Medical Clinic and WIC provide support through health care. Finally, SHARE provides child-care at no cost to low-income families. All of these partners work together to address the multi-faceted issues that many of our participants face each day.


The Center partners regularly with community partners to best utilize food, provide case management services to other agencies, or work with clients collectively to produce positive outcomes.

6. What is your plan for continuing your program(s) in the future, including funding sources?

This box is limited to 1400 characters including spaces, which is approximately 200 words.

The Center's annual fund is dedicated to ensuring the success of our work each year. We have a well balanced approach to fundraising that includes local government, church support, individual support, foundation support, and local civic groups.

I hereby certify that the applicant organization complies with all Americans with Disabilities Act requirements, and does not discriminate on the basis of race, color, age, sex, religion, sexual orientation, physical disability, or national origin, and that all funds that may be received by applicant organization from Laurens County will be solely used for the purposes set forth in this application and will comply with all laws and statutes. In particular, organizations receiving Community Assistance Funding will comply with state regulations requiring organizations to be registered with the South Carolina Secretary of State's Division of Public Charities.

Verified by pdfFiller


3/31/2022
Signature of Chief Executive Officer or Executive Director Date

Andrew Ross , Director

Name and Title (please print)

Verified by pdfFiller
03/31/2022


3/31/2022
Signature of Chief Financial Officer or Board Chairperson Date

Brooks Derrick , Board Chair

Name and Title (please print)

Make sure your application includes the following:

- your IRS Letter (if applicable),
- a list of officers, staff and board members,
- Completed application with all required signatures.
- a copy of your confirmation letter of registration from the SC Secretary of State's Division of Public Charities

APPLICATION GUIDELINES

American Rescue Plan Act

Program Purpose

The American Rescue Plan Act (ARPA) was signed into law by President Biden on March 11, 2021, and provides direct relief to cities, towns and villages in the United States through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF). The U.S. Department of the Treasury is responsible for overseeing this program. CSLFRF provides that states and other governments may spend these funds to “**respond to the pandemic and its negative economic impacts, including assistance to ... nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.**” Laurens County will be awarding grants to non-profits or similar organizations from the CSLFRF to help address critical financial needs of those organizations. **For profit-businesses and individuals are not eligible for these County grants.**

Applications must be received by:
04/01/2022

Questions should be emailed to:

ARPA@co.laurens.sc.us

INSTRUCTIONS

- 🗑️ **All applications must be received by 04/01/2022**
- 🗑️ Applications received after this time and date may jeopardize your organization's ability to receive funding.

- 🗑️ **One original** copy of the application should be mailed to:
 - Laurens County
 - Attn: Administration
 - 100 Hillcrest Square
 - Laurens, SC 29360
 - OR hand delivered to 100 Hillcrest Square, Administration**
 - or emailed to: ARPA@co.laurens.sc.us**

- 🗑️ Complete all questions using 11pt font or larger. **Use only the space provided on the application form.**

- 🗑️ Section II Financial Information must be completed on the form. **An attached financial statement or budget will not be accepted.**

- 🗑️ Applicants must be registered with the SC Secretary of State's Division of Public Charities. Nonprofit organizations need to include a copy of their confirmation letter of Secretary of State's Official Web site <http://www.scsos.com/> or call 803-734-1790.

- 🗑️ Before submitting your application, please check to ensure that you have included the following:
 - your IRS Letter (if applicable),
 - a list of officers, staff and board members,
 - Completed application with all required signatures.
 - a copy of your confirmation letter of registration from the SC Secretary of State's Division of Public Charities

No other attachments will be accepted.

This application is available on the County's website at www.laurenscounty.us.



State of South Carolina
Office of the Secretary of State
The Honorable Mark Hammond

3/4/2022

Center for Community Services
Andrew Ross



RE: Registration Confirmation

Charity Public ID: P171

Dear Andrew Ross :

This letter confirms that the Secretary of State's Office has received and accepted your Registration, therefore, your charitable organization is in compliance with the registration requirement of the "South Carolina Solicitation of Charitable Funds Act." The registration of your charitable organization will expire on 5/15/2023.

If any of the information on your Registration form changes throughout the course of the year, please contact our office to make updates. It is important that this information remain updated so that our office can keep you informed of any changes that may affect your charitable organization.

If you have not yet filed your annual financial report or an extension for the annual financial report, the annual financial report is still due 4½ months after the close of your fiscal year.

- Annual financial reports must either be submitted on the Internal Revenue Service Form 990 or 990-EZ or the Secretary of State's Annual Financial Report Form.
- If you wish to extend the filing of that form with us, please submit a written request by email or fax to our office using the contact information below. Failure to submit the annual financial report may result in an administrative fine of up to \$2,000.00.

If you have any questions or concerns, please visit our website at www.sos.sc.gov or contact our office using the contact information below.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Wickersham".

Kimberly S. Wickersham
Director, Division of Public Charities



2022 Board of Directors and Staff

Brooks Derrick, Board Chair Lawyer



Jennifer Richardson— Board Member, Marketing



Tammy Boggs- Greenville County Schools



Rebecca Holmes, Main Street Dental



Bryan Neill, United Community Bank



Traci Barbrey- Grand South Bank



Staff

Andrew Ross, M.A. CFRE. – Director
Kerri McDannald- Crisis Program Manager
Tracy Peterson- Family Stability Advocate
Lauren Davis- Family Stability Advocate
Terri Sheaffer- Admin
Pat Hanson- Admin
Katie Tuten- Outreach Coordinator



Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248364843
Dec. 22, 2010 LTR 4168C E0
57-1059164 000000 00
00011805
BODC: TE

CENTER FOR COMMUNITY SERVICES
210 E TRADE ST
SIMPSONVILLE SC 29681



001345

Employer Identification Number: 57-1059164
Person to Contact: Ms. Osborne
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 13, 2010, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1997.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Requests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

