

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD  
BOARD OF DIRECTORS MEETING  
December 12, 2022

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Conference Room at the Evergreen Campus on Monday, December 12, 2022, at 3:00pm.

MEMBERS PRESENT

Joyce Rambo, Janis Tribble, Peter Littlefield, Bud Marchant, and Nicole Firmin

MEMBERS NOT PRESENT

Brenda Ligon

STAFF PRESENT

Jason Tavenner, Beth Wilson, Michelle Stone, Keely Simmons, Katina Cunningham, Larry Rice

OTHERS PRESENT

Courtney Snow

CALL TO ORDER

The meeting was called to order by Joyce Rambo.

INVOCATION

Peter Littlefield gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the December Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Bud Marchant motioned to approve the agenda as presented. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

None

## UPCOMING EVENTS

### Annual Christmas Tree Judging – Virtual

Thursday, December 15, 2022

1:00pm

Evergreen Campus

### Cypress Campus Christmas Party

Friday, December 16, 2022

10:00am – 1:00pm

Cypress Campus

### Evergreen Campus Christmas Party

Thursday, December 22, 2022

10:00am – 1:00pm

Evergreen Campus

### Next Board Meeting

Monday, January 9, 2023

5:30pm

Evergreen Campus

## APPROVAL OF NOVEMBER 14, 2022 BOARD MINUTES

Janis Tribble motioned to approve the November 14, 2022 minutes. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

## BOARD OFFICER VOTE

The Board of Director's made the following nominations for the upcoming year: Chairman: Peter Littlefield; Vice Chairman: Bud Marchant; Treasurer: Janis Tribble; Secretary: Nicole Firmin

Janis Tribble motioned to approve the nominations for the new Board Officers. Joyce Rambo seconded the motion. The motion passed by a vote of 5-0.

## DISCUSS RETURN TO IN PERSON BOARD MEETINGS JANUARY 2023

The Board of Directors discussed and agreed attendance to Board Meetings be both in person and virtual. They requested the equipment used for the virtual option be upgraded to enhance the quality.

## OCTOBER FINANCIALS

The Finance Director reviewed the October Financials with the Board of Directors.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## BOARD MEMBER COMMENTS

The Board of Directors asked if the Nomination for Board Officers was on a two-year rotation or annual. The Bi-Laws will be provided to the Board of Directors for review.

## ITEMS FOR BOARD DECISION

### Decision Memorandum 13-23 Title IV Plan

The Finance Director reviewed the Decision Memorandum with the Board of Directors. Peter Littlefield motioned to approve the Decision Memorandum. Bud Marchant seconded the motion. The motion passed by a vote of 5-0.

## INFORMATION MEMORANDUMS

### Information Memorandum 03-23 2022 Satisfaction Surveys

The Executive Director reviewed the results of the 2022 Satisfaction Surveys with the Board of Directors

### Information Memorandum 04-23 50<sup>th</sup> Anniversary Recognition Plan

The Associate Director reviewed the tentative 50<sup>th</sup> Anniversary Plan with the Board of Directors.

## ADJOURNMENT

As there was no further business, Janis Tribble made a motion to adjourn the December 12, 2022 Board Meeting of the Laurens County Disabilities and Special Needs Board. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.