

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
September 12, 2022

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room at the Evergreen Campus on Monday, September 12, 2022, at 5:30 pm.

MEMBERS PRESENT

Joyce Rambo, Nicole Firmin, Janis Tribble, Peter Littlefield, and Bud Marchant (after agenda item IX)

MEMBERS NOT PRESENT

Brenda Ligon, Betty Beasley

STAFF PRESENT

Jason Tavenner, Beth Wilson, Michelle Stone, Keely Simmons and Kirk Garrett, Jr.

CALL TO ORDER

The meeting was called to order by Joyce Rambo.

INVOCATION

Joyce Rambo gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the September Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Peter Littlefield motioned to approve the agenda as presented. Joyce Rambo seconded the motion. The motion passed by a vote of 4-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

No Public Comments.

LNF

Handwritten signatures in blue ink, including the initials 'LNF' and several cursive signatures.

UPCOMING EVENTS

Next Board Meeting

Monday, October 17, 2022

5:30 pm

Evergreen Campus

Health Fair

Tuesday, September 20, 2022

8:30am-3pm

Evergreen Campus

Talent Show

Friday, September 23, 2022

10am-12pm

The Ridge of Laurens

AGENCY SPOTLIGHT

Kirk Garrett, Jr. was introduced to the Board of Directors as the staff who has assumed the responsibility for maintaining the Agency's social media accounts. Kirk gave a presentation of the current Facebook and Instagram accounts as well as the agency website.

APPROVAL OF AUGUST 8, 2022 BOARD MINUTES

Nicole Firmin motioned to approve the August 8, 2022 minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 4-0.

ANNUAL FUNDRAISING REPORT

The Finance Director reviewed the annual report for the agency's fundraising accounts with the Board of Directors.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

BOARD MEMBER COMMENTS

Peter Littlefield requested a copy of the Agency Organizational Chart. This will be provided to the Board of Directors. He would also like to begin receiving the monthly recurring events for the Board of Directors. This will be a part of the packet Board of Directors receive monthly.

ITEMS FOR BOARD DECISION

Decision Memorandum 07-23 Policy Manual

The Executive Director reviewed the Decision Memorandum with the Board of Directors. Bud Marchant motioned for to approve the Decision Memorandum. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

Decision Memorandum 08-23 Policy 3.15 Holidays

The Human Resource Director reviewed the Policy with the Board of Directors. Bud Marchant motioned to approve the decision memorandum. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

INFORMATIONAL MEMORANDUMS

Informational Memorandum 01-23 Financial Auditor Contract

The Finance Director presented the Auditor Contract to the Board of Directors.

ADJOURNMENT

As there was no further business, Bud Marchant made a motion to adjourn the September 12, 2022, Board Meeting of the Laurens County Disabilities and Special Needs Board. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.