

GateWay Counseling Center Board of Commissioners Meeting

December 13, 2021

Members Present: Oscar Tribble, Terry Grubbs, Ben Bailey, Leland Nelson

Members Absent: Ken Porter, Jessica Holman

Staff Present: Charlie Stinson **Guest:** NA

- 1) Call to order: in accordance with the Freedom of Information Act, notice of this meeting date, time, location, and agenda was posted in the lobby of GCC and on the website.
- 2) Approval/additions to agenda: Motion TG, second OT, all in favor
- 3) Review/Approval of minutes: Motion OT, second BB, all in favor
- 4) Financial Report
Revenue collection targets are on track. Trying to be creative in drawing down available COVID funds, but they are mostly personnel based so we are needing to add staff if possible.
Reimbursement is slow from DAODAS still. Hopefully that will improve once they end the federal fiscal year.
- 5) Director's report
Audit for FY 21 is near completion. Results should be back by end of December.
DHEC arrived Thursday December 2. Audit completed, no recommendations. Great job.
Volume of clients is low but steady.
Denise Workman will retire January 14th, 2022. Brenda Sales was hired last month and is working out well. We have multiple interns this year as well.
Shakara Smith has given her notice and will leave is December 17th. She got married this month and will move to Florence SC to be with her husband.
Stinson will follow up about the renovation of the file room as it is about the time that the contractor mentioned he would be available.
Holiday party will be at my house (Stinson) at 12 pm this Friday. All Board members are welcome.
GCC is closed the 23rd, 24th, and 27th of December for the holiday and again January 3rd, 2022 for observance of New Years.
We have begun the process of becoming approved through Legitscript which allows a brad approval to market our services online. It is expensive but can be added under the COVID funds as a way to expand our services.

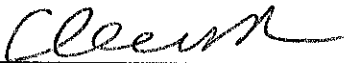
6) Old Business

- a) CARF: CARF was a resounding success. Virtual format was challenging at times, but we obtained a good survey as indicated by the exit session by the CARF surveyor. Results of surveys are delayed by 4-6 weeks on top of standard 4-6 week timeframe. Hopefully we will get our results soon. We have documentation from CARF that our accreditation lasts until our new one is received.
- b) Board Seminar: Board Seminar: Rooms have been reserved. Extensive construction and renovation at the resort has limited rooms. Stinson stated we are all in 2-bedroom villas, except for Leland, as that is all they had. Agenda was passed out to Boards and members we encouraged to attend.
- c) Board Recruitment: Paperwork was received for a new Board Member and was submitted to County. Stinson has not heard back and there may be a delay at Betty Ann Wash has retired and new Board Members was her responsibility. We still need to add additional board members.
Terry Grubbs will be leaving SC and will be resigning from the board. We wish him well and sincerely thank him for many years of service and leadership.

7) New business

8) Adjournment

Next meeting will be scheduled for January 10, 2022, at 6 pm.

Approved by  Date 1/13/22
Board Chair or designee