

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
February 12, 2024

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room at the Evergreen Campus on Monday, February 12, 2024, at 5:30pm.

MEMBERS PRESENT

Peter Littlefield, Bud Marchant, Courtney Snow, Joyce Rambo, and Brenda Ligon.

STAFF PRESENT

Jason Tavenner, Tara Glenn, Keely Simmons, and Beth Wilson.

CALL TO ORDER

The meeting was called to order by the Board Chairman at 5:30pm.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the February Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Peter Littlefield motioned to approve the agenda as presented. Bud Marchant seconded the motion. The motion passed by a vote of 4-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted internally and on the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement. A copy of this notice was included in the BOD Member packet.

PUBLIC COMMENT

None

UPCOMING EVENTS

Board Members were reminded that March is Disabilities Awareness Month and that there will be several events, meetings, and other promotions during the month to connect with the community. The following events were also announced:

Laurens County Chamber Banquet, Thursday 2/29 @ 5:30pm

The LCDSNB has a table and would like for interested Board Members to join.

LCDSNB Employee Tenure Banquet, 3/14 @ 6pm

Board members are invited to join and celebrate employees that have achieved 5, 10, 15, and 25 years of service with LCDSNB.

LCDSNB Annual Breakfast, Tuesday 3/19 @ 7:30am

Board Members were provided a printed invitation to join LCDSNB for this annual meeting at The Palmetto Room in Laurens.

SC Special Olympic Games @ Presbyterian College, Friday 3/22

Several athletes from LCDSNB, local schools and other SCSO Area 5 connections will compete at the Presbyterian College football stadium. All are welcome to attend and support.

LCDSNB Bunco for Babies, Thursday 5/23 @ 5:30pm

The Bunco Event is returning this year and will benefit the expansion of Building Dreams Early Intervention services.

APPROVAL OF JANUARY 2024 BOARD MINUTES

Bud Marchant motioned to approve the January 8, 2024 meeting minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 5-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

THANK YOU NOTE RECOGNITION

Nine (9) Thank You Note Card names were drawn for the recognition program for the month of January.

BOARD MEMBER COMMENTS

The Board Chair discussed that, in the past, the March Board Meeting has been held in conjunction with the March Annual Breakfast instead of the second Monday evening of the month. The group discussed this option and agreed 5-0 to hold the March BOD meeting at 9am following the Annual Breakfast on Tuesday, March 19th @ The Palmetto Room in Laurens.

ITEMS FOR BOARD DECISION

Decision Memorandum 16-24 Quarterly Financials – 2nd Quarter Statements

The Financial Director reviewed the 2nd Quarter Financial Statements for LCDSNB. Bud Marchant motioned to approve the Decision Memorandum. Joyce Rambo seconded the motion to approve. The motion passed by a vote of 5-0.

Decision Memorandum 17-24 Vehicle Disposal by Sealed Bid

The Financial Director presented the request for two vehicles to be sold by sealed bid process. Bud Marchant motioned to approve the Decision Memorandum. Brenda Ligon seconded the motion to approve. The motion passed by a vote of 5-0.

Decision Memorandum 18-24 Insurance Renewal 2024-2025

The Finance Director presented the insurance renewal rates for 2024-2025. Joyce Rambo motioned to approve the Decision Memorandum. Bud Marchant seconded the motion to approve. The motion passed by a vote of 5-0.

Decision Memorandum 19-24 Capital Projects and Bonus Plan – Amendment #1

The Executive Director and IT Manager presented the amended project request for additional firewall safety. Courtney Snow motioned to approve the Decision Memorandum. Peter Littlefield seconded the motion to approve. The motion passed by a vote of 5-0.

ADJOURNMENT

As there was no further business, Peter Littlefield motioned to adjourn the February 12, 2024 Board Meeting of the Laurens County Disabilities and Special Needs Board. Brenda Ligon seconded the motion. The motion passed by a vote of 5-0. The meeting was adjourned.

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Courtney Snow
Peter Littlefield
Brenda Ligon
Jane Reemba