

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD
BOARD OF DIRECTORS MEETING
March 19, 2024

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in The Palmetto Room following the agency's annual breakfast event on Tuesday, March 19, 2024, at 9:00am.

MEMBERS PRESENT

Peter Littlefield, Bud Marchant, Courtney Snow, Joyce Rambo, Nicole Firmin, and Brenda Ligon.

STAFF PRESENT

Jason Tavenner, Tara Glenn, Keely Simmons, Beth Wilson, Lee Anders, Katina Cunningham, Courtney Gunter, and Kayla Haymes.

CALL TO ORDER

The meeting was called to order by the Board Chairman at 9:00am.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the March Board of Directors meeting of the Laurens County Disabilities and Special Needs Board. The Board Chair introduced, guest, Dr. Brenda Schrantz. Dr. Schrantz is the Assistant Superintendent for Curriculum and Instruction with Laurens County School District 56.

APPROVAL OF AGENDA

Courtney Snow motioned to approve the agenda as presented. Brenda Ligon seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted internally and on the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement. A copy of this notice was included in the BOD Member packet.

PUBLIC COMMENT

None

UPCOMING EVENTS

Board Members were reminded that March is Disabilities Awareness Month and that there are still a few events, meetings, and other promotions during the month to connect with the community.

Board Members were also notified that April is Autism Awareness Month and that there will be promotions throughout the month of April to connect with the community.

The following events were also announced:

SC Special Olympic Games @ Presbyterian College, Friday 3/22 @ 9:00am

Several athletes from LCDSNB, local schools and other SCSO Area 5 connections will compete at the Presbyterian College football stadium. All are welcome to attend and support.

LCDSNB Prom, Tuesday 5/14 @ 6:00pm

The annual prom event will be held at LCDSNB Evergreen Skills. Volunteers are being recruited to promote engagement on the dance floor at the event.

LCDSNB Bunco for Babies, Thursday 5/23 @ 5:30pm

The Bunco Event is returning this year and will benefit the expansion of Building Dreams Early Intervention services.

APPROVAL OF FEBRUARY 2024 BOARD MINUTES

Bud Marchant motioned to approve the February 12, 2024 meeting minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

THANK YOU NOTE RECOGNITION

Nine (9) Thank You Note Card names were drawn for the recognition program for the month of February.

BOARD MEMBER COMMENTS

The Board Chair made note that the Executive Director will be attending an out-of-town conference during the currently scheduled BOD meeting in April. Board Members discussed and agreed to move the April meeting to Monday, April 22nd.

ITEMS FOR BOARD DECISION

Decision Memorandum 20-24: Policy 1.12 Use of Monitoring Equipment

The Quality Management Director reviewed Policy 1.12. Peter Littlefield motioned to approve the Decision Memorandum. Bud Marchant seconded the motion to approve. The motion passed by a vote of 6-0.

Decision Memorandum 21-24: Policy 1.7 Record Retention

The Quality Management Director reviewed Policy 1/7. Bud Marchant motioned to approve the Decision Memorandum. Courtney Snow seconded the motion to approve. The motion passed by a vote of 6-0.

Decision Memorandum 22-24: Kitchen Renovations at Clinton Manor

The Finance Director presented an increased cost for the kitchen renovations approved for Clinton Manor. Peter Littlefield motioned to approve the Decision Memorandum. Brenda Ligon seconded the motion to approve. The motion passed by a vote of 6-0.

ADJOURNMENT

As there was no further business, Peter Littlefield motioned to adjourn the March 19, 2024 Board Meeting of the Laurens County Disabilities and Special Needs Board. Bud Marchant seconded the motion. The motion passed by a vote of 6-0. The meeting was adjourned.

J. Rambo
T. W. W.
~~*John Littlefield*~~
Brenda J. Higo
Cathy J.
Missie Finner