

LAURENS COUNTY DISABILITIES & SPECIAL NEEDS BOARD  
BOARD OF DIRECTORS MEETING  
May 8, 2023

The meeting of the Board of Directors of the Laurens County Disabilities and Special Needs Board was held in the Training Room at the Evergreen Campus on Monday, May 8, 2023, at 5:30pm.

MEMBERS PRESENT

Peter Littlefield, Bud Marchant, Janis Tribble, Courtney Snow, Joyce Rambo and Brenda Ligon

MEMBERS NOT PRESENT

Nicole Firmin

STAFF PRESENT

Jason Tavenner, Michelle Stone, Beth Wilson, and Tara Glenn

OTHERS PRESENT

None

CALL TO ORDER

The meeting was called to order by Peter Littlefield.

INVOCATION

Joyce Rambo gave the invocation.

WELCOME AND INTRODUCTIONS

Everyone was welcomed to the May Board of Directors meeting of the Laurens County Disabilities and Special Needs Board.

APPROVAL OF AGENDA

Bud Marchant motioned to approve the agenda as presented. Courtney Snow seconded the motion. The motion passed by a vote of 6-0.

NOTICE OF MEETING STATEMENT

The notice of the meeting of the Board of Directors was posted at each location and the agency website. The notice of the meeting was also sent to the Laurens Advertiser, Clinton Chronicle and WLBG for announcement.

PUBLIC COMMENT

None

## UPCOMING EVENTS

### Employee Tenure Banquet

Tuesday, May 16, 2023

6:00pm – 8:00pm

Evergreen Skills

### Community Safety Day

Thursday, May 18, 2023

9:00am – 12:00pm

Evergreen Skills

### Next Board Meeting

June 12, 2023 at 5:30pm

Evergreen Skills Training Room

## APPROVAL OF APRIL 10, 2023 BOARD MINUTES

Bud Marchant motioned to approve the April 10, 2023 minutes. Peter Littlefield seconded the motion. The motion passed by a vote of 6-0.

## CONFLICT INTEREST STATEMENTS

The Executive Director reviewed Policy 1.1 Board of Director and Executive Staff Members Conflict of Interest. Acknowledgement and Disclosure Forms were completed.

## EXECUTIVE DIRECTOR'S REPORT

The Executive Director reviewed the monthly report with the Board of Directors.

## THANK YOU NOTE RECOGNITION

Nine Thank You Note Card names were drawn for the recognition program.

## BOARD MEMBER COMMENTS

Janice Tribble was recognized once again for her service as a Board Member as this was her last official meeting.

## ITEMS FOR BOARD DECISION

### Decision Memorandum 24-23 Policy Vehicle Disposal

The Finance Director reviewed the Decision Memorandum with the Board of Directors. Janis Tribble motioned to approve the Decision Memorandum. Bud Marchant seconded the motion. The motion passed by a vote of 6-0.

### Decision Memorandum 24-23 Compensation Study

The Executive Director reviewed the Decision Memorandum with the Board of Directors. Peter Littlefield motioned that the Decision Memorandum be changed to an Information Memorandum. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

Decision Memorandum 26-23 2<sup>nd</sup> Quarter Financial Statements

The Finance Director reviewed the Decision Memorandum with the Board of Directors. Bud Marchant motioned to approve the Decision Memorandum. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.

ADJOURNMENT

As there was no further business, Peter Littlefield made a motion to adjourn the May 8, 2023 Board Meeting of the Laurens County Disabilities and Special Needs Board. Janis Tribble seconded the motion. The motion passed by a vote of 6-0.







